City of Canby Urban Renewal Agency Adopted Annual Budget

For the Fiscal Year July 1, 2020 - June 30, 2021



BOARD OF COMMISSIONSERS:

Tim Dale, *Commission Chair* Brian Hodson, *Commission Vice Chair* Trygve Berg, *Commissioner* Traci Hensley, *Commissioner* Greg Parker, *Commissioner* Sarah Spoon, *Commissioner* Shawn Varwig, *Commissioner*

BUDGET COMMITTEE:

- Michelle Hensley
- Andrea McCracken
 - Jason Padden
 - Carol Palmer
 - **Bob Patterson**
 - Jack Pendleton
- Melody Thompson

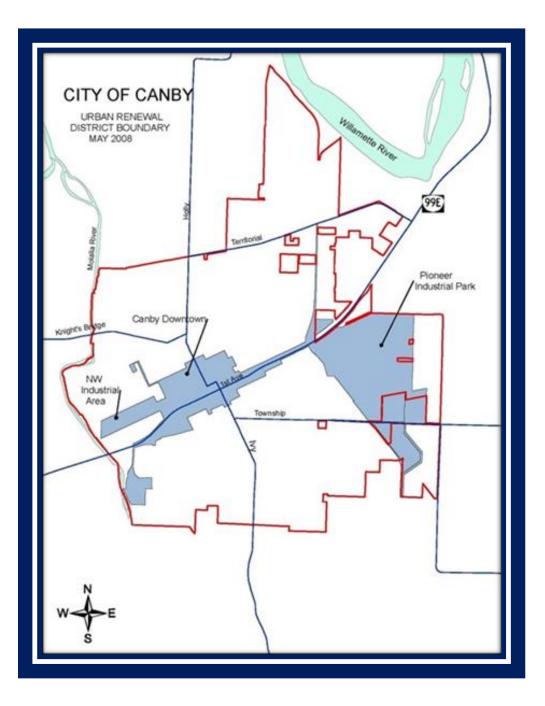
CITY STAFF:

Amanda Zeiber, Interim URA Administrator Julie Blums, Finance Director

www.canbyoregon.gov

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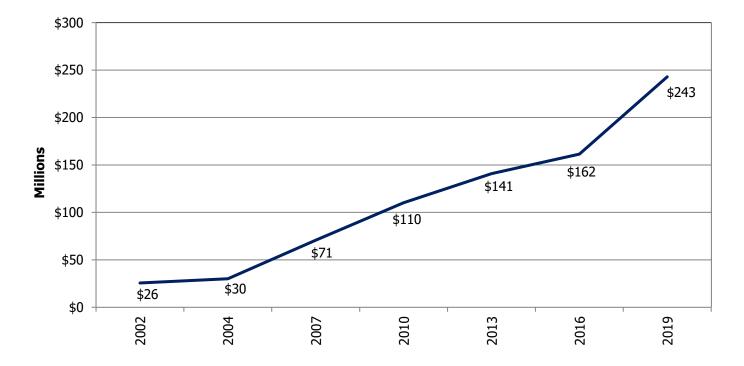


About the District

The City of Canby Urban Renewal Agency (URA) is a separate entity from the City. The Canby City Council serves as the Board of Commissioners for the URA and is financially accountable for its operations. In accordance with Oregon budget law, the URA prepares its own budget, and the Board of Commissioners approves its annual appropriations.

Urban renewal agencies are designed to borrow money and make expenditure for economic and community development projects included in the Urban Renewal Plan. When the Canby Urban Renewal Plan was adopted in 1999 property values were frozen. The taxes collected on that frozen value continues to flow to the taxing authorities (City, County, Schools, Fire, etc.). The taxes collected on increased property values that occur with NEW development generate incremental tax revenue. This tax increment is then used to repay the URA debt and implement the URA plan.

Urban Renewal Tax Collections are not an additional tax. Urban Renewal Tax Collections are used to initiate development that would not be financially feasible without infrastructure improvements made possible by urban renewal financing.



Urban Renewal District Incremental Assessed Value

May 14, 2020

Fiscal Year 2020-21 District Administrator's Budget Message

The Honorable Chair, Urban Renewal Board, and Members of the Budget Committee

It is a privilege to provide you with the proposed Urban Renewal Agency budget for Fiscal Year 2020-21.

The URA General Fund budget accounts for Agency administration costs, economic development activities within the Urban Renewal Area, construction projects, and property purchases. All of the projects funded through the Urban Renewal Agency are transferred to City ownership upon completion.

The URA Debt Service Fund budget accounts for property tax revenue and the annual payments on outstanding debt. Funds are transferred from this fund to the URA General Fund to fund the projects and expenditures captured there.

FY2020-21 Proposed Budget

- Consistent with prior years, economic development activities supporting the downtown Canby community are budgeted to continue.
- Similarly, Canby's involvement in regional economic development partnerships is also budgeted to continue.

Capital Projects

The FY2020-21 recommended capital projects are detailed below. The completion of these projects will be subject to funds availability after meeting our annual debt obligation. Funding will be entirely from tax increment generated within the Urban Renewal District – no debt financing is proposed. The projects include:

- Completion of the downtown Quiet zone including the intersection of Elm Street and OR99E and the construction of medians at N Ivy, N Grant, and N Elm Streets.
- Continuation of funding to support the Façade Improvement Program for FY2020-21.
- Completion of a gateway arch to Downtown Canby on N Grant Street between N 1st Avenue and the Railroad tracks.
- Completion of a stop light at the intersection of Hazel Dell Avenue and Sequoia Parkway (at the east entrance to the Fred Meyers Shopping Center).

I am looking forward to an active year of Agency progress and achievement.

Respectfully Submitted,

Amanda Zeiber Interim Agency Director

District-Wide Budget Summary

	FY17-18 Actual	FY18-19 Actual	FY19-20 Budget	2020-21 Proposed	2020-21 Approved	2020-21 Adopted
Beginning Fund Balance	\$ 1,857,279	\$ 2,569,797	\$ 2,502,565	\$ 2,255,145	\$ 2,255,145	\$ 2,255,145
Revenue						
Property Taxes	2,989,222	3,494,614	3,550,000	3,983,000	3,983,000	3,983,000
LID Revenue	58,019	38,218	62,247	29,429	29,429	29,429
Grants	10,725	12,661	137,951	137,951	137,951	137,951
Miscellaneos	51,590	50,385	49,000	41,000	41,000	41,000
Interest	52,931	75,875	40,000	62,800	62,800	62,800
Sale of Property	1,200,000	-	-	-	-	-
Transfers In & Other Sources	-	484,740	3,573,408	1,888,810	1,888,810	1,888,810
Total URA Resources	\$ 6,219,767	\$ 6,726,290	\$ 9,915,171	\$ 8,398,135	\$ 8,398,135	\$ 8,398,135
URA General Fund						
Materials & Services	1,448,360	1,336,217	971,359	528,339	528,339	528,339
Capital Outlay	219,545	180,296	2,750,000	1,501,222	1,501,222	1,501,222
URA Debt Service Fund						
Debt Service	1,982,066	2,074,824	1,928,878	3,623,620	3,623,620	3,623,620
Not-Allocated						
Transfers Out	-	484,740	3,573,408	1,888,810	1,888,810	1,888,810
Reserved for Future Expense	2,569,797	2,650,213	691,526	856,144	856,144	856,144
Total URA Requirements	\$ 6,219,767	\$ 6,726,290	\$ 9,915,171	\$ 8,398,135	\$ 8,398,135	\$ 8,398,135

General Fund Budget

URBAN RENEWAL GENERAL FUND	FY17-18 Actual	FY18-19 Actual	FY19-20 Budget	2020-21 Proposed	2020-21 Approved	2020-21 Adopted
RESOURCES						
BEGINNING URA GENERAL FUND BALANCE	1,434,018	1,006,769	-	-	-	-
REVENUE						
URD Grants	10,725	12,661	137,951	137,951	137,951	137,951
Miscellaneous-Income	153	1,223	-	-	-	-
Interest Revenue	29,778	11,119	10,000	2,800	2,800	2,800
OP Transfer In from UR Debt	-	484,740	3,573,408	1,888,810	1,888,810	1,888,810
Sale of Property	1,200,000	-	-	-	-	-
Total URA GF Revenue	1,240,656	509,743	3,721,359	2,029,561	2,029,561	2,029,561
TOTAL URA GF RESOURCES	2,674,674	1,516,512	3,721,359	2,029,561	2,029,561	2,029,561
REQUIREMENTS FOR URBAN RENEWAL						
MATERIALS & SERVICES						
Mat & Svc Contract	25,204	20,829	30,000	25,000	25,000	25,000
Closing Costs	75,180	-	-	-	-	-
Due to Economic Development	513,374	370,778	369,816	403,339	403,339	403,339
Fire Dept Capital Projects	182,969	-	471,543	-	-	-
RARE Program	23,500	-	-	-	-	-
Beautification & Marketing	4,448	9,150	25,000	25,000	25,000	25,000
Facade Improvement Program	50,706	30,229	75,000	75,000	75,000	75,000
Canby Civic Block Redevelopment	572,978	905,231	-	-	-	-
Total URA GF Materials & Services	1,448,360	1,336,217	971,359	528,339	528,339	528,339
CAPITAL OUTLAY						
URD Projects	1,833	-	50,000	50,000	50,000	50,000
Railroad Quiet Zone	-	94,406	500,000	1,025,461	1,025,461	1,025,461
Signal at Sequoia & Hazeldell	-	64,255	450,000	208,861	208,861	208,861
Contr. to Industrial Park/99E Connection	-	-	1,000,000	-	-	-
Grant St Arch	-	16,550	235,000	216,900	216,900	216,900
Old Library Renovation	-	-	500,000	-	-	-
Wait and Community Park	-	5 <i>,</i> 085	15,000	-	-	-
Library/Civic Building Project	217,712	-	-	-	-	-
Total URA GF Capital Outlay	219,545	180,296	2,750,000	1,501,222	1,501,222	1,501,222
OPERATING CONTINGENCY		-	-	-	-	-
	-					
RESERVED FOR FUTURE EXPENDITURE	-	-	-	-	-	-
RESERVED FOR FUTURE EXPENDITURE ENDING FUND BALANCE (prior year's)		-	-	-	-	-

Debt Service Fund Budget

URBAN RENEWAL DEBT SERVICE FUND	FY17-18 Actual	FY18-19 Actual	FY19-20 Budget	2020-21 Proposed	2020-21 Approved	2020-21 Adopted
RESOURCES						
BEGINNING URA DEBT SERVICE FUND BALANCE	423,261	1,563,028	2,502,565	2,255,145	2,255,145	2,255,145
REVENUE						
Tax Increment	2,939,212	3,377,991	3,500,000	3,933,000	3,933,000	3,933,000
Tax Increment - Prior	50,010	116,623	50,000	50,000	50,000	50,000
LID Walnut St Princ	29,277	33,491	51,356	28,524	28,524	28,524
LID Hazel Dell Way Princ	15,322	1,610	-	-	-	-
Interest Revenues	23,154	64,756	30,000	60,000	60,000	60,000
LID Walnut St Int.	12,651	3,069	10,891	905	905	905
LID Hazel Dell Way-Interest	769	48	-	-	-	-
Bond Interest Rebate (ARRA)	51,437	49,161	49,000	41,000	41,000	41,000
Total URA Debt Service Revenue	3,121,832	3,646,750	3,691,247	4,113,429	4,113,429	4,113,429
TOTAL URA DEBT SERVICE RESOURCES	3,545,093	5,209,777	6,193,812	6,368,574	6,368,574	6,368,574
REQUIREMENTS FOR URBAN RENEWAL DEBT SERV	/ICE					
DEBT SERVICE						
Debt Pmts-Sequoia St 5 & 6	90,768	91,399	97,095	1,099,387	1,099,387	1,099,387
Debt Pay-Walnut St	45,027	136,892	-	-	-	-
Debt Pay-Police Building	45,000	115,000	120,000	125,000	125,000	125,000
Debt Pay-1st Ave Redev	110,000	110,000	115,000	815,000	815,000	815,000
Debt Pay-2012 Bond Principal	645,000	605,000	620,000	645,000	645,000	645,000
Debt Pay-Sequoia 5 & 6 Int	64,608	60,977	57,093	52,724	52,724	52,724
Debt Pay-Walnut St Int	9,096	6,845	-	-	-	-
Debt Pay-Police Building Int	424,548	423,355	418,755	413,955	413,955	413,955
Debt Pay-1st Ave Redev Int	122,381	116,469	110,422	104,241	104,241	104,241
Debt Pay-2012 Bond Int	425,638	408,888	390,513	368,313	368,313	368,313
Total URA Debt Service	1,982,066	2,074,824	1,928,878	3,623,620	3,623,620	3,623,620
TRANSFERS OUT & OTHER USES						
OP Transfer to UR General	-	484,740.01	3,573,408	1,888,810	1,888,810	1,888,810
Total URA Debt Service Transfers Out	-	484,740.01	3,573,408	1,888,810	1,888,810	1,888,810
RESERVED FOR FUTURE EXPENDITURE	-	-	691,526	856,144	856,144	856,144
ENDING FUND BALANCE (prior year's)	1,563,028	2,650,213	-	-	-	-
TOTAL URA DEBT SERVICE REQUIREMENTS	3,545,093	5,209,777	6,193,812	6,368,574	6,368,574	6,368,574

Long-Term Debt

Moody's Investors Service has upgraded the City of Canby, Oregon's long-term issuer rating and outstanding full faith and credit obligations to Aa3 from A1. The rating action affects approximately \$22.1 million in rated full faith and credit debt outstanding. The upgrade to Aa3 reflects the city's recovered tax base and improved financial position through consecutive years of structurally-balanced operations. Total debt liabilities of the city are below-average relative to similarly-rated peers and will continue to amortize given no additional near-term debt financing plans.

The Canby Urban Renewal Agency has built up enough reserves to pay off the 2009 Township, Berg, & Sequoia Pkwy loan early. The FY20-21 budget includes the funds necessary to eliminate this loan in December 2020.

	Governmental Activities								
Fiscal Year					Total				
Ending					Governmental				
June 30,	Bonds - URA	URA Loans	Total Principal	Interest	Activities				
2021	930,960	103,818	1,034,778	939,232	1,974,010				
2022	970,960	104,532	1,075,492	896,427	1,971,919				
2023	1,005,960	110,461	1,116,421	850 <i>,</i> 460	1,966,881				
2024	1,045,960	116,437	1,162,397	802,398	1,964,795				
2025	1,095,960	122,256	1,218,216	754,943	1,973,159				
2026-2030	6,439,800	550,467	6,990,267	2,892,038	9,882,305				
2031-2035	8,517,927	-	8,517,927	1,274,871	9,792,798				
2036	1,054,050		1,054,050	52,750	1,106,800				
Total	\$21,061,577	\$1,107,971	\$ 22,169,548	\$ 8,463,118	\$30,632,666				

	Original Amount	6/30/2020 Balance	Reductions	6/30/2021 Balance
- URA Governmental Activities	/	Dalante		Balance
Bonds URA:				
2010 1st Ave Redevelopment (3.75-7%)	2,500,000	1,560,000	115,000	1,445,000
2010 Bond Discount		(24,300)	(2,208)	(22,092)
2011 Police Facility (2-5%)	9,000,000	8,580,000	125,000	8,455,000
2011 Bond Discount		(15,200)	(950)	(14,250)
2012 Civic Bldg & Sequoia Pkwy (3-4%)	14,050,000	10,225,000	645,000	9,580,000
2012 Premium		736,077	49,118	686,959
Long-term Loans URA:				
2009 Township Rd, Berg & Sequoia Pkwy (3-5.25%)	1,981,047	1,099,387	102,865	996,522
2009 Premium		8,584	953	7,631
Total URA Activities		\$22,169,548	\$ 1,034,778	\$21,134,770

Required Notices and Fillings

Notice of Budget Committee Meeting

Notice of Budget Committee Meeting TO BORNE Two public meetings of the Budget Committee of the City of Canby and Canby Urban Renewal District, Clackamas County, State of Oregon, to discuss the budget for the fiscal year July 1. 2020 to June 30, 2021, will be held on May 14, 2020 at 6:00 pm and May 21, 2020 at 6:00 pm. Alasion hear the second The purpose of the meetings is to receive the budget message and to receive comment from the public on the budget. Public comment will be heard for both the City's budget and the URA budget at the second meeting on May 21, 2020. Due to the COVID-19 pandemic the meetings will be broadcast live on CTV Channel 5 and on YouTube. were a meaning the product to an indicate the second the main function of the product of the second Any person may provide comment in written form or virtually. Written comments must be received by 5 pm on May 20th. If you wish to speak please contact the City Recorder at bissetm@ canbyoregon gov or call 503-266-0733 by 5 pm on May 20th with your name and contact information. Once your information is received you will be sent instructions on how to speak virtually, as son shows on beginning of your backy hours had do anyone . being to some of the second second second second second and the second second second second second second second A copy of the budget document may be inspected or obtained on or after May 4th, 2020 on the city's website at www.canbyoregon.gov.

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Notice of Budget Hearing

FORM UR-1 NO	TICE OF BUDGET HEARING	1 1	FY2020-21		
A public regering of the Canby Urban Renewal Ag https://www.youtube.com//gen/CityofCanby. Any person mu contact the City Recorder at b The purpose of this meeting is to discuss the budget for th A summary of the budget is presented below This budget is for an annual budget period and t	ay provide comment in written form or virtu issetm@canbyoregon.gov or call 503-266-0 te fiscal year beginning July 1, 2020, as appro 4. A copy of the budget can be found on the	elly. For instructions on how to 733 by 5 pm on June 16th. oved by the Cariby Urban Rene City's website at www.caribyor	provide comments pleas wal Budget Committee. egon.gov.		
avitable	d beneficiary include their resp 2570-885-996 eesteviat	The WORLS TUSSEE 30	Dus bash istri s		
	FINANCIAL SUMMARY - RESOURCES		Markette De Sarrossed Ale		
TOTAL OF ALL FUNDS	Actual Amount	Adopted Budget	Approved Budget		
an Taka a Cala a Cala Cala Cala Cala Cala		This Year 2019-20	Next Year 2020-21		
Beginning Fund Balance/Net Working Capital	2,569;797	2,502,565	2.255.14		
Federal, State and All Other Grants	12,661	137,951	137.95		
Revenue from Bonds and Other Debt	0	0	137,33		
Interfund Transfers	484,740	3,573,408	1,688.83		
All Other Resources Except Division of Tax & Special Levy	164,478	151,247	1,000,01		
Revenue from Division of Tax	3,494,614	3,550,000	3.983.00		
Revenue from Special Levy		0	3,363,65		
Total Resources	6,726,290	9,915,171	8,398,13		
Personnel Services	MMARY - REQUIREMENTS BY OBJECT CLASS				
Materials and Services	0	0			
Capital Outlay	1,336,217	971,359	528,33		
Debt Service	180,296	2,750,000	1,501,22		
Interfund Transfers	2,074,824	1,928,878	3,623,63		
Contingencies	484,740	3,573,408	1,888,61		
Special Payments	2	0			
Unappropriated Ending Balance and Reserved for Future Exp		691,526	856,14		
Total Requirements	6,726,290	9,915,171	8,398,13		
FINANCIAI SUBMADY	- REQUIREMENTS BY ORGANIZATIONAL U	NOT OR BROSPAN			
Name of Organizational Unit or Program FTE for that unit or program					
Urban Renewal	alars and	2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	A 410 - 14 10 14 10 14 10 14 10 14 14		
FTE	1,516,513	3,721,352	2,029,56		
Not Allocated to Organizational Unit	5,209,777	6,193,812	6.368,57		
FTE	5,209,777	6,193,812	6,368,57		
Total Requirements	6,726,250	9,915,171	8.398,13		
Total FTE	0.00	0.00	6,376,13		
			0.0		
There are several major projects budgeted to be completed in	FORANGES IN ACTIVITIES and SOURCES OF FY20-21; the Railroad Quiet Zone, Grant Str		ia Parkway & Hazel Dell.		
	STATEMENT OF INDEBTEDNESS				
LONG TERM DEBT	Estimated Debt Outstanding on July 1.		Estimated Debt Authorized, But Not incurred on July 1		
General Obligation Bonds	\$0		\$		
Other Bonds	\$21,061,577	all a group of a second	sector s		
Other Borrowings	\$1,107,971	· · · · · · · · · · · · · · · · · · ·	5		
Total	\$22,169,548				

Resolution Adopting the Budget and Imposing the Tax for FY2020-21

RESOLUTION NO. URR 20-002

RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND IMPOSING AND CATEGORIZING TAXES FOR THE 2020-2021 FISCAL YEAR

BE IT RESOLVED that the Board of Directors of the Canby Urban Renewal Agency hereby adopts the budget for fiscal year 2020-2021 in the total of \$8,398,135 now on file at the City of Canby, 222 NE 2nd Ave. Canby, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2020 and for the purpose shown below are hereby appropriated:

Total APPROPRIATIONS, all Funds	\$7,541,991
Total Unappropriated and Reserve Amounts, All Funds	856,144
TOTAL ADOPTED BUDGET	\$8,398,135

URD Gene	ral Fund		URD Debt	Service	Fund
Urban Renewal	\$ 2,0	29,561	Debt Service	\$	3,623,620
			Transfers out		1,888,810
Total	\$ 2,0	29,561	Total	\$	6,368,574

RESOLUTION IMPOSING AND CATEGORIZING THE TAX

BE IT RESOLVED that the Board of Directors of the Canby Urban Renewal Agency hereby resolves to certify to the county assessor for the Canby Urban Renewal Plan Area a request for the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article XI of the Oregon Constitution and ORS Chapter 457. These taxes are categorized under the General Government Limitation.

The above resolution statements are approved and declared adopted on this 17th day of June 2020 and are effective July 1, 2020.

Tim Dale

Chair

ATTEST:

Bisst

Melissa Bisset City Recorder

URR 20-002

Page 1 of 1

Notice to the Assessor

FORM UR-50	NOTICE TO ASSESS	SOR	:	2020-2021					
Submit two (2) copies to county assessor by July 15.		Check her	e if this is an amended	form.					
	Notification								
Canby Urban Renewal Agency authorizes its 2020-2021 ad valorem tax increment amounts									
(Agency Name)									
by plan area for the tax roll of Clackamas County (County Name)									
Julie Blums		266-0725		June 30, 2020					
(Contact Person)	(Telephone Number)		(Date Sul						
PO Box 930, Cnaby, OR 97013			sj@canbyoregon.gov	4					
(Agency's Mailing Address)		ontact Person's E-ma	,						
Yes, the agency has filed an impairment certi	ficate by May 1 with the assessor	(ORS 457.445).							
Part 1: Option One Plans (Reduced Rate). [ORS 4		ent Value	100% from						
Plan Area Name		Jse*	Division of Tax	Special Levy Amount**					
	\$	OR	Yes	s					
	\$	OR	Yes	\$					
Part 2: Option Three Plans (Standard Rate). [ORS	457.435(2)(c)]	· · ·							
Plan Area Name	Increme	ent Value se***	100% from Division of Tax	Special Levy Amount****					
	\$	OR		s					
	\$	OR		s					
Part 3: Other Standard Rate Plans. [ORS 457.445()	2)]	I							
Plan Area Name		ent Value Use*	100% from Division of Tax						
Canby Urban Renewal District	s	OR	X Yes						
	\$	OR	Yes						
Part 4: Other Reduced Rate Plans. [ORS 457.445(1)]	•							
Plan Area Name		ent Value Jse*	100% from Division of Tax						
	\$	OR	□ _{Yes}						
	\$	OR	Yes						
Part 5: Permanent Rate Plans. [chapter 580 (2019 (Dr Laws)]								
Plan Area Name	Increme	ent Value Use*	100% from Division of Tax						
	\$	OR	Yes						
	\$	OR	Yes						
Notice to Assessor of Permanent Increase in Froz	en Value, Beginning tax vear 202	0-21, permanent	tlv increase frozen v	alue to:					
Plan Area Na			New froze						