
**CANBY URBAN RENEWAL
DISTRICT BUDGET COMMITTEE
MEETING
May 26, 2022**

Committee Members Present: Brian Hodson, Shawn Varwig, Elizabeth Chapin, Traci Hensley, Michelle Hensley, Greg Parker, Christopher Bangs, Art Marine, Sarah Spoon, Jack Pendleton, Herman Maldonado, Cara Hawkins (attended virtually), and Eric Arndt.

Committee Members Absent: Jason Padden

Non Committee members present: Valerie Kraxberger and Nancy Muller

Staff Present: Joe Lindsay, City Attorney/ Assistant City Administrator; Eric Kytola, Finance Director; Scott Archer, City Administrator; Melissa Bissett, City Recorder/Human Resources Director; Jamie Stickel, Economic Development Director/Communications Specialist; Todd Wood, Transit & Fleet Director; Heidi Muller, Transit Coordinator; Jerry Nelzen, Public Works Director; and Spencer Polack, Public Works Lead.

CALL TO ORDER: Vice Chair Hodson called the meeting to order at 6:03 p.m., followed by roll call.

OLD BUSINESS: Approve Minutes from May 13, 2021 Meeting –

****Committee Member Varwig moved to approve the May 13, 2021 meeting minutes. Motion seconded by Committee Member Hensley and passed unanimously.**

NEW BUSINESS: Receive Budget Message – Scott Archer, City Administrator, gave highlights of the General Fund, Debt Service Fund, proposed projects, and programs. This was a balanced budget and represented the adopted goals of the Agency.

Review FY22-23 Urban Renewal Proposed Budget – Eric Kytola, Finance Director; reviewed the General Fund. Revenue had increased by \$1 million. Materials and services remained the same. Capital Outlay had increased by \$1 million which related to the increased revenue. For the Debt Service Fund, they were projecting \$6.1 million in revenue. A lot of the debt was rolled over and refinanced into one principal payment and two interest payments per year.

There was discussion regarding sunseting the Urban Renewal District, taxes that would be coming into the City, and savings from the refinance.

COMMITTEE DISCUSSION:

There was discussion regarding the mural program, façade improvement program, Urban Renewal District closure and rolling funding into the City’s budget, and Grant Street Arch project.

**APPROVAL OF THE CANBY URBAN RENEWAL FY22-23 BUDGET AND
PROPERTY TAX RATE TO BE LEVIED:**

****Committee Member Spoon moved to approve the budget for the 2022-2023 fiscal year in the amount of \$8,029,765 and to levy property taxes for the 2022-2023 fiscal year for the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article XI of the Oregon Constitution and ORS Chapter 457. Motion seconded by Committee Member Marine and passed unanimously.**

ADJOURN:

The meeting was adjourned at 6:28 p.m.