

CITY OF CANBY
URBAN RENEWAL DISTRICT BUDGET COMMITTEE MEETING MINUTES
May 21, 2020

Committee Members Present: Andrea McCracken, Jason Padden, Bob Patterson, Melody Thompson, Tim Dale, Sarah Spoon, Jack Pendleton, Michelle Hensley, Shawn Varwig, Traci Hensley, Greg Parker, Brian Hodson and Carol Palmer.

Committee Members Absent: Trygve Berge

Staff Present: Amanda Zeiber, Interim City Administrator, Julie Blums, Finance Director, and Melissa Bisset, City Recorder.

CALL TO ORDER: Chair Padden called the meeting to order at 7:44 p.m.

Commissioner Hodson moved and Committee Member Michelle Hensley seconded to approve the URA Budget Committee Minutes from May 16, 2019. Motion passed 11-0 (one abstention – Melody)

The District has been performing extremely well. The assessed value has increased 331 percent since the district started in 2002 with an annual average increase of 13.5%.

The estimated remaining Maximum Indebtedness at the end of FY19-20 is \$6.7 million and \$4.8 million at the of FY20-21

Still on target for paying off all remaining debt one year earlier than last year's projection. All debt is projected to be paid off by FY25-26.

URA General Fund

There are no new projects for FY20-21 only the completion of projects already in process.

- The railroad quiet zone will be completed and the City will receive a little over \$137,000 in grant funds from ODOT.
- The Sequoia Parkway and Hazel Dell signal project will be finished shortly after the first of the fiscal year.
- The Gateway Arch on Grant Street will also be completed.

There are funds budgeted for the façade grant program. There was quite a bit of interest in the façade grant program during FY19-20.

Commissioner Hodson asked about the number of applications that had come in for the façade grant program. There was \$75,000 allotted for the program. He asked if funding for additional applications would be prudent. Ms. Blums responded that there could be a budget adjustment mid-year if so desired.

Commissioner Parker stated that the façade grant program was something they could do to help the downtown and he would like to see additional funds added if there was additional interest in the program. He asked to be kept up to date about the program about how many applications were submitted. Finance Director Blums will follow up with the committee on the number of applications received.

Debt Service

In FY18-19 one loan was paid off early. In the 20-21 Budget there was money to pay of the 2009 loan for Township Rd, Berg Parkway, and Sequoia Parkway, saving about \$232,000 in interest. The budget also includes money to prepay \$700,000 on the loan for First Avenue with the remainder of the loan being paid off in FY21-22, saving approximately \$450,000 in interest.

Another loan is projected to be paid off in FY24-25, saving about \$2.7 million in interest and the last URA loan is projected to be paid in full in FY25-26, saving approximately \$1 million in interest.

Once the loans are paid the district can be shut down or the Board can use up the remainder of the maximum indebtedness.

It was noted that when the district was closed the taxes going to the district will then be reallocated back to the other taxing districts, including the City.

Opened for public comment at 7:53 pm. No written testimony, no citizens present, no one requested to speak virtually. Closed at 7:54 pm.

Jack moved to approve the budget, Varwig seconded, Chair Padden read the motion.

"I move that the Budget Committee of the Canby Urban Renewal Agency approve the budget for the 2020-2021 fiscal year in the amount of \$8,398,135 and to levy property taxes for the 2020-2021 fiscal year for the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article XI of the Oregon Constitution and ORS Chapter 457." Motion passed 13-0.

Adjourned at 7:56 pm

Minutes approved on _____