

**AGENDA**  
**CANBY URBAN RENEWAL AGENCY SPECIAL MEETING**  
**April 15, 2020**  
**7:15 PM (will begin with the City Council meeting ends)**  
**Council Chambers- View on CTV Channel 5 or YouTube**  
**222 NE 2<sup>nd</sup> Avenue, 1<sup>st</sup> Floor**

*Chair Tim Dale*

Vice-Chair Brian Hodson  
Commissioner Trygve Berge  
Commissioner Traci Hensley

Commissioner Greg Parker  
Commissioner Sarah Spoon  
Commissioner Shawn Varwig

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- 1. CALL TO ORDER**
- 2. CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS**
- 3. CONSENT AGENDA**
  - A. Minutes from the February 19<sup>th</sup>, 2020, URA Special Meeting.
- 4. NEW BUSINESS**
  - A. **URR 20-001**: A Resolution of the Canby Urban Renewal Agency appointing the Director of the Canby Urban Renewal Agency.
- 5. ADJOURN**

\*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Melissa Bisset at 503.266.0733. A copy of this Agenda can be found on the City's web page at [www.canbyoregon.gov](http://www.canbyoregon.gov). Urban Renewal Agency Meetings are broadcast live and can be viewed on CTV Channel 5. For a schedule of the playback times, please call 503.263.6287.

**\*\*We are requesting that rather than attending In person you view the meeting on CTV Channel 5 or on YouTube: <https://www.youtube.com/channel/UCn8dRr3QzZYXoPUEF4OTP-A>**

If you do not have access virtually, there are a small number of chairs provided inside so the City is in compliance with public meeting laws and the Governor's Executive Order.

**CANBY URBAN RENEWAL AGENCY  
SPECIAL MEETING MINUTES  
February 19, 2020**

**PRESIDING:** Chair Tim Dale.

**COMMISSIONERS PRESENT:** Trygve Berge, Greg Parker, Traci Hensley, Brian Hodson, Shawn Varwig, and Sarah Spoon.

**STAFF PRESENT:** Amanda Zeiber, Assistant City Administrator, Joseph Lindsay, City Attorney; and Melissa Bisset, City Recorder.

**CALL TO ORDER:** Chair Dale called the Special Meeting to order at 8:26 p.m. in the Council Chambers.

**CITIZEN INPUT:** None.

**CONSENT AGENDA:** \*\*Commissioner Hodson moved to adopt the minutes of the December 4, 2019 Special Meeting and approve the appointments of Melody Thompson and Carol Palmer to the Urban Renewal Agency Budget Committee. Motion was seconded by Commissioner Hensley and passed 7-0.

Chair Dale adjourned the Special Meeting at 8:27 p.m.

Melissa Bisset, CMC  
City Recorder

Tim Dale  
Chair

**RESOLUTION NO. URR 20-001**

**A RESOLUTION OF THE CANBY URBAN RENEWAL AGENCY APPOINTING THE  
DIRECTOR OF THE CANBY URBAN RENEWAL AGENCY**

**WHEREAS**, the Canby City Council established an Urban Renewal Agency to function within the City pursuant to Ordinance 1032 passed October 6, 1999; and

**WHEREAS**, the position of the current Director is vacant; and

**WHEREAS**, the City of Canby and the Canby Urban Renewal Agency have determined that this leadership position should now be filled by Amanda Zeiber, Interim City Administrator, until such time as a regular Director is hired.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Canby Urban Renewal Agency approves as follows:

Amanda Zeiber shall be appointed as the Director of the Canby Urban Renewal Agency.

This Resolution shall take effect on April, 15 2020.

ADOPTED this 15<sup>th</sup> day of April 2020, by the Canby Urban Renewal Agency.

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Tim Dale  
Chair

ATTEST:

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Melissa Bisset  
City Recorder