

**CANBY URBAN RENEWAL AGENCY
MEETING MINUTES
June 18, 2025**

PRESIDING: Chair Traci Hensley

COMMISSIONERS PRESENT: Jason Padden, Brian Hodson, James Davis, Daniel Stearns, and Paul Waterman.

COMMISSIONERS ABSENT: Herman Maldonado

STAFF PRESENT: Jorge Tro, Acting Agency Director, Teresa Ridgley Deputy City Recorder; and Scott Schlag, Finance Director.; Jamie Stickel, Economic Development Director; Todd Fleet/Transit/IT Director; Don Hardy, Planning Director; Spencer Pollack, Public Works Supervisor; and Heidi Muller, Transit Operations Manager.

CALL TO ORDER: Chair Hensley called the meeting to order at 6:02 p.m.

CONSENT AGENDA: ****Vice Chair Hodson to approve the Minutes of the May 5, 2025, Urban Renewal Agency Meeting and the reappointment of Member Kim Wiegand to the Urban Renewal Agency Budget committee with a term ending June 30, 2028. Motion was seconded by Commissioner Padden and passed 6-0.**

PUBLIC HEARING: Urban Renewal Agency (URA) Supplemental Budget – Scott Schlag, Finance Director, explained that the transfer wash shown as a material and service category and should really be shown as an actual transfer out as other source category. He had a conversation with the auditors, who recommended it be fixed.

Chair Hensley opened the public hearing and read the hearing statement.

There was no public testimony.

Chair Hensley closed the public hearing.

****Commissioner Waterman moved to adopt URR 25-002, A RESOLUTION OF THE CANBY URBAN RENEWAL AGENCY ADOPTING A SUPPLEMENTAL BUDGET FOR THE 2024-2025 FISCAL YEAR. Motion seconded by Vice Chair Hodson and passed 6-0.**

RESOLUTION: Consider URR 25-003, A Resolution Adopting the Urban Renewal Agency Annual Budget, Making Appropriations, and Imposing and Categorizing Taxes for the Fiscal Year 2026.

Scott Schlag, Finance Director, explained this Resolution was going through the process that's been done multiple times. He also explained the budget was approved by the Urban Renewal Budget Committee.

Vice Chair Hodson asked if there were any significant changes, omissions, or reallocations that may have been made by the URA Budget Committee. Mr. Schlag responded the goal was to appropriate all funds so the money could go back to the taxing districts and close the URA as intended. Chair Hensley questioned if this budget needed to be a public hearing.

****Commissioner Stearns moved to adopt URR 25-003, A RESOLUTION ADOPTING THE URBAN RENEWAL AGENCY ANNUAL BUDGET, MAKING APPROPRIATIONS, AND IMPOSING AND CATEGORIZING TAXES FOR THE FISCAL YEAR 2026. Motion seconded by Vice Chair Hodson and passed 6-0.**

Due to this item not being posted as a Public Hearing, Chair Hensley decided to check with the City Attorney if the process was acceptable.

The item was brought back as a Public Hearing and adopted on June 30, 2025.

ADJOURN: Chair Hensley adjourned the meeting at 6:14 p.m.



Maya Benham, CMC
City Recorder



Traci Hensley
Chair

Assisted with Preparation of the Minutes – Teresa Ridgley