

**CANBY URBAN RENEWAL AGENCY
MEETING MINUTES
April 2, 2025**

PRESIDING: Chair Traci Hensley

COMMISSIONERS PRESENT: Brian Hodson, James Davis, Daniel Stearns, Paul Waterman, and Jason Padden.

COMMISSIONERS ABSENT: Herman Maldonado

STAFF PRESENT: Eileen Stein, Agency Director and Maya Benham, Administrative Director/City Recorder; Emily Guimont, City Attorney; Jerry Nelzen, Public Works Director; Jamie Stickel, Economic Development Director/Communications Specialist; Scott Schlag, Finance Director; Ryan Potter, Planning Manager; and Spencer Polack, Public Works Manager.

CALL TO ORDER: Chair Hensley called the meeting to order at 6:01 p.m.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS: Dr. Don Perman spoke on the work being done on the Logging Road Trail bridge and inquired if the neighboring property owners were notified. It was explained the project did not require a letter, but notice was given via newspaper and City's website. He thought the project would increase traffic and parking on SE 3rd Court, which was private property. He thought the City should create public parking on the south side of town for access to the Logging Road and SE 3rd Court should become a public street.

It was determined this was not an Urban Renewal Agency item to discuss and it would be referred to the City Council.

CONSENT AGENDA: ****Commissioner Hodson moved to approve the consent agenda which included the minutes from the March 5, 2025, Urban Renewal Agency Meeting. Motion seconded by Commissioner Davis and passed 6-0.**

RESOLUTION: URR 25-001 – Jerry Nelzen, Public Works Director, and Jamie Stickel, Economic Development Director/Communications Specialist, presented the project for a pathway to connect the Logging Road Trail to Highway 99E. They explained what was included in the project, bids received, and timeline.

****Commissioner Hodson moved to approve URR 25-001, A RESOLUTION AUTHORIZING THE URBAN RENEWAL DIRECTOR TO EXECUTE THE CONTRACT WITH KNL INDUSTRIES IN THE AMOUNT OF \$234,390 FOR CONSTRUCTION OF THE NEW WALKING PATH CONNECTING THE LOGGING ROAD TRAIL PATH WITH HIGHWAY 99E. Motion seconded by Commissioner Padden and passed 6-0.**

NEW BUSINESS: Finalize the Transition of the Current Urban Renewal District Expenses – Emily Guimont, City Attorney, presented the legal process for closing the Urban Renewal District. She suggested terminating the plan rather than the agency itself.

There was discussion regarding hypothetical scenarios for closing the district and options for opening another.

Ms. Stickel explained the tax increment financing would bring in enough to cover the final debt of the district. That payment would go forward on June 1, 2026, which would trigger Clackamas County to release the funds that had been previously held for the special taxing districts. They had to give the County 5 months' notice. It looked like they had \$1.8 million left to spend. The projects identified were N Fir Street between First and Second Avenues and Second Avenue between Fir and Elm Streets.

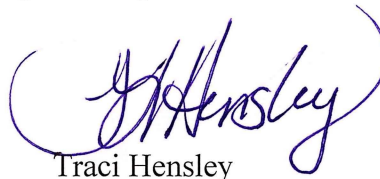
There was discussion regarding including the medallions in the Second Avenue project, budget, and accounting for salaries in next year's budget.

There was consensus for staff to move forward with all the projects if the funds were available, including the medallions, and to look at the options for transitioning the salaries early.

ADJOURN: Chair Hensley adjourned the meeting at 7:00 pm.



Maya Benham, CMC
City Recorder



Traci Hensley
Chair

Assisted with Preparation of the Minutes – Susan Wood