

**CANBY URBAN RENEWAL AGENCY
MEETING MINUTES
June 29, 2022**

PRESIDING: Chair Shawn Varwig

COMMISSIONERS PRESENT: Brian Hodson, Traci Hensley, Greg Parker, Sarah Spoon, and Christopher Bangs.

COMMISSIONERS ABSENT: Art Marine.

STAFF PRESENT: Scott Archer, City Administrator/Agency Director; Joseph Lindsay, City Attorney/Assistant City Administrator; Jamie Stickel, Economic Development Director; Maya Benham, Deputy City Recorder; Don Hardy, Planning Director, and Eric Kytola, Finance Director.

CALL TO ORDER: Vice Chair Hodson called the meeting to order at 6:02 p.m.

PUBLIC HEARING: Proposed Supplemental Budget – Vice Chair Hodson opened the public hearing and read the hearing statement.

Chair Varwig arrived at 6:04 p.m.

Eric Kytola, Finance Director, presented the staff report. He explained they had budgeted \$410,000 in Capital Outlay projects, however they would be spending \$1,266,000 for the Quiet Zone project. The supplemental budget would transfer funds from Debt Service to the General Fund.

There was no public testimony.

Chair Varwig closed the public hearing.

RESOLUTIONS:

Resolution URR 22-002 – ****Commissioner Bangs moved to adopt Resolution 22-002, A RESOLUTION ADOPTING BUDGET APPROPRIATION TRANSFERS FOR FISCAL YEAR 2022. Motion was seconded by Vice Chair Hodson and passed 5-0.**

Resolution URR 22-003 – Mr. Kytola said this resolution would adopt the Urban Renewal budget. On June 15, the Urban Renewal Budget Committee met to review the budget and approved it with no changes.

****Commissioner Spoon moved to adopt Resolution No. 22-003, A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND IMPOSING AND CATEGORIZING TAXES FOR THE 2022-2023 FISCAL YEAR. Motion was seconded by Vice Chair Hodson and passed 5-0.**

NEW BUSINESS:

Façade Improvement Program Application – Dewar Chiropractic –

Jamie Stickel, Economic Development Director, said they had received a façade improvement application for Dewar Chiropractic. This would be for improvements to the rear façade which was visible from the street. She gave a background on the program and discussed the input from the Main Street Design Committee. Staff recommended approval.

****Vice Chair Hodson moved to approve the matching grant of up to \$25,000 for Dewar Chiropractic under the guidelines of the Canby Façade Improvement Program. Motion was seconded by Commissioner Spoon and passed 5-0.**

Chair Varwig adjourned the meeting at 6:17 p.m.

Melissa Bisset, CMC
City Recorder

Shawn Varwig
Chair

Assisted with Preparation of Minutes - Susan Wood