

AGENDA

CANBY AREA TRANSIT ADVISORY COMMITTEE MEETING

May 22nd, 2025 - 6:00 PM

Canby City Hall

Mt. Hood Conference Room (2nd Floor)

222 NE 2nd Ave

Canby, OR 97013

Zoom for Public View:

<https://us06web.zoom.us/j/8494075627?pwd=dEtWcHBFOUwvWkNPYVBCUTRvdTU2UT09&omn=81235589541>

Meeting ID: 849 407 5627

Passcode: 0RS6pt

1. CALL TO ORDER

- a. Introductions

Stephanie Boyce

2. CONSENT AGENDA

- a. Approval of Minutes from March 27th, 2025

Stephanie Boyce

3. PUBLIC INPUT

Open for Public Comment or Input

4. OLD BUSINESS

- a. Bus Shelter Project Update
- b. Transit Graphics Update
- c. Transit Committee Member Update

Heidi Muller

Heidi Muller

Stephanie Boyce

5. NEW BUSINESS

- a. Operations Report
- b. Transit Day at the Capital Overview
- c. Service Modifications
- d. Upcoming Transit Events

Heidi Muller

Heidi Muller

Heidi Muller

Heidi Muller

6. DISCUSSION ITEMS

Open for New Discussion Items

7. ADJOURN

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting. Contact Heidi Muller at 503-266-0717 or mullerh@canbyoregon.gov.

A copy of this Agenda can be found on the City of Canby's web page at:

<https://www.canbyoregon.gov/meetings>

TRANSIT ADVISORY COMMITTEE

March 27, 2025

Presiding: Stephanie Boyce (Vice Chair)

Committee Members Present: Nancy Muller, DeAnna Ball-Karb, Greg Perez

Committee members Absent: AdriAnne Navallo, Tyler Francke, Ted Hensley

Staff Present: Todd Wood, Transit Director; Heidi Muller

Others Present: None.

CALL TO ORDER

Vice Chair Boyce called the meeting to order at 6:00 p.m. Introductions of all members and staff followed. Stephanie Boyce was elected Chair and DeAnna Ball-Karb Vice-Chair unanimously by the committee. The excused absence of member Hensley was noted.

PUBLIC INPUT

There was no public input.

CONSENT AGENDA

Member Muller moved to approve the minutes and Member Ball-Karb seconded the motion. All were in favor, the motion passed.

PUBLIC INPUT

There was no public comment.

OLD BUSINESS

A. Bus Shelter Project Update – Ms. Muller reported on the progress of the 4 remaining bus shelter installations along Highway 99.

NEW BUSINESS

A. Operations Report – Ms. Muller provided statistics for the weekday and weekend ridership by route.

B. Transit Committee Member Update – Director Wood explained the City's guidelines for unexcused absences of committee members. By consensus the committee agreed to consider invoking existing guidelines to terminate absentee members at the next meeting.

C. ADA Plan Update – Ms. Muller briefly reviewed the purpose and goals of the required plan update.

- D. Title VI Plan Update – Ms. Muller gave a brief overview of the updates and purposes to the required plan update.
- E. Asset Maintenance Plan Update – Ms. Muller discussed what was involved in an Asset Maintenance Plan. Member Perez asked about retention of safety checks on the vehicles and Director Wood explained the maintenance guidelines and documentation of logs on each bus.
- F. Transit Graphics – Ms. Muller reviewed sign and bus wrap design options for committee input. CAT hopes to implement the new designs immediately on new vehicles, or when needed for repair. Members provided feedback for adjusting the proposed designs.

DISCUSSION ITEMS

Director Wood explained a cut to federal funding and projected City revenue shortfall that may impact service. The transit's existing budget funding level will probably be less and require use of reserves or modification of service to balance the budget.

Director Wood explained reasons for postponing progress on a Transit Operations building. Lack of state grant funding and restrictions on use of federal funding for the previously purchased property are no longer options. He will continue looking at other options, such as extending the current building lease.

Ms. Mueller reported she will attend Transit day April 1st at the state Capitol as part of legislative involvement efforts.

ADJOURN

Chair Boyce adjourned the meeting at 7:05 p.m.

Minutes Prepared By: Melody Thompson



Bus Shelter at Highway 99E and Sequoia Parkway



**Bus Shelter at Highway 99E and Territorial Road
(Northbound)**



**Bus Shelter at Highway 99E and Territorial Road
(Southbound)**



1



2



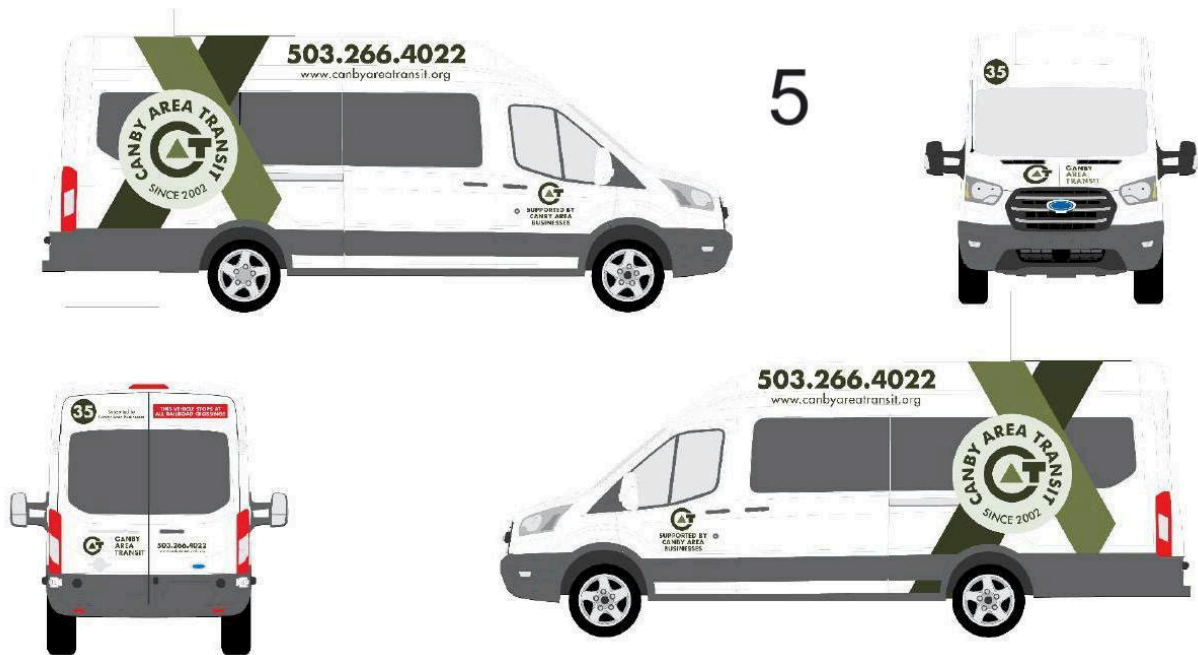


3



4





Conducted a survey at the Library Open House on First Thursday (35 Responses):

Option 1	2
Option 2	6
Option 3	25
Option 4	1
Option 5	1

Conducted an online Survey via social media (135 Responses):

Option 1	11
Option 2	2
Option 3	100
Option 4	17
Option 5	5

Weekday Ridership by Route or Service										April 2025				
	01-2024	01-2025	02-2024	02-2025	03-2024	03-2025	04-2024	04-2025	FY 2023-2024 Total	FY 2024-2025 Total	Percentage of Change	FY 2023-2024 YTD Total	FY 2024-2025 YTD Total	Percentage of Change
Fixed-Route														
Route 99X	3,763	4,127	4,490	3,809	3,973	4,486	5,265	5,049	17,491	17,471	-0.11%	43,829	44,614	1.79%
99X Route Complaints	1	1	-	1	3	1	-	1	4	4	0.00%	19	17	-10.53%
99X Route Preventable Accidents	-	-	-	-	-	-	-	1	-	1	#DIV/0!	1	2	100.00%
99X Route rides per hour	4.62	4.92	5.56	5.27	5.69	5.57	6.21	6.02	5.52	5.45	-1.36%	5.38	5.49	2.04%
99X Route rides per mile	5.12	4.98	4.50	4.67	4.29	4.43	3.94	4.11	4.46	4.55	1.90%	4.37	4.50	2.97%
Canby Loop Route	1,797	1,983	2,096	1,706	1,909	2,007	2,035	2,459	7,837	8,155	4.06%	16,961	19,309	13.84%
Canby Loop Route Complaints	-	-	-	-	1	-	-	-	1	-	-100.00%	3	5	66.67%
Canby Loop Preventable Accidents	-	-	-	-	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Canby Loop rides per hour	6.44	7.54	8.15	7.43	7.41	7.96	7.62	9.29	7.41	8.06	8.78%	6.49	7.60	17.10%
Canby Loop rides per mile	2.17	1.99	1.75	1.99	1.91	1.88	1.86	1.60	1.92	1.87	-2.99%	2.21	1.97	-10.86%
Demand Response														
Dial-A-Ride (ADA)	666	876	732	640	850	764	848	862	3,096	3,142	1.49%	7,597	8,089	6.48%
Dial-A-Ride (General Public)	98	62	54	35	95	59	82	57	329	213	-35.26%	1,136	700	-38.38%
Denied Trips (ADA)	-	-	-	-	-	-	-	-	-	-	#DIV/0!	-	57	#DIV/0!
Denied Trips (General Public)	-	-	1	-	-	-	-	-	1	-	-100.00%	79	6	-92.41%
Same Day Rides	7	14	6	18	4	14	8	4	25	50	100.00%	82	104	26.83%
Same Day Cancellations	145	124	103	161	119	86	137	138	504	509	0.99%	1,124	1,162	3.38%
No Shows	35	38	16	39	33	33	27	43	111	153	37.84%	286	379	32.52%
DAR Complaints	1	-	1	2	-	1	1	1	3	4	33.33%	3	12	300.00%
DAR Preventable Accidents	-	-	-	-	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
DAR rides per hour	2.00	2.42	2.27	2.23	2.44	2.40	2.28	2.46	2.25	2.38	5.78%	2.28	2.42	6.14%
DAR rides per mile	0.22	0.20	0.20	0.19	0.21	0.19	0.19	0.18	0.21	0.19	-7.32%	0.21	0.19	-9.52%
Totals														
Total 99X-Route	3,763	4,127	4,490	3,809	3,973	4,486	5,265	5,049	17,491	17,471	-0.11%	43,829	44,614	1.79%
Total City Circulator Route	1,797	1,983	2,096	1,706	1,909	2,007	2,035	2,459	7,837	8,155	4.06%	16,961	19,309	13.84%
Total Demand Response	764	938	786	675	945	823	930	919	3,425	3,355	-2.04%	8,733	8,789	0.64%
Total - All Rides	6,324	7,048	7,372	6,190	6,827	7,316	8,230	8,427	28,753	28,981	0.79%	69,523	72,712	4.59%

Weekend Ridership by Route or Service										April 2025				
	01-2024	01-2025	02-2024	02-2025	03-2024	03-2025	04-2024	04-2025	FY 2023-2024 Total	FY 2024-2025 Total	Percentage of Change	FY 2023-2024 YTD Total	FY 2024-2025 YTD Total	Percentage of Change
Fixed-Route														
Route 99X	257	405	443	486	561	642	443	606	1,704	2,139	25.53%	4,281	5,219	21.91%
99X Route Complaints	-	-	-	-	-	-	-	-	-	-	#DIV/0!	-	2	#DIV/0!
99X Route Preventable Accidents	-	-	1	-	-	-	-	-	1	-	-100.00%	1	1	0.00%
99X Route rides per hour	4.26	7.04	7.64	8.44	7.62	8.92	7.40	10.38	6.73	8.70	29.20%	6.29	8.37	33.07%
99X Route rides per mile	3.80	3.16	2.89	2.63	2.86	2.49	2.86	2.10	3.10	2.60	-16.36%	3.25	2.64	-18.77%
Canby Loop Route	171	243	260	237	252	311	208	315	891	1,106	24.13%	1,592	2,279	43.15%
Canby Loop Route Complaints	-	-	-	-	-	-	-	-	-	-	#DIV/0!	-	1	#DIV/0!
Canby Loop Preventable Accidents	-	-	-	-	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Canby Loop rides per hour	3.76	5.10	5.28	4.83	4.15	5.09	4.58	6.59	4.44	5.40	21.61%	3.98	4.47	12.31%
Canby Loop rides per mile	3.19	2.95	2.70	3.02	3.54	2.89	3.36	2.27	3.20	2.78	-12.98%	3.56	3.40	-4.49%
Demand Response														
Dial-A-Ride (ADA)	64	114	92	119	122	135	105	116	383	484	26.37%	1,002	1,152	14.97%
Dial-A-Ride (General Public)	3	14	2	18	9	16	2	16	16	64	300.00%	55	141	156.36%
Denied Trips (ADA)	-	-	-	-	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Denied Trips (General Public)	-	-	-	-	-	-	-	-	-	-	#DIV/0!	12	4	-66.67%
Same Day Rides	-	-	1	7	2	9	4	6	7	22	214.29%	3	31	933.33%
Same Day Cancelations	15	15	14	24	15	19	14	24	58	82	41.38%	126	175	38.89%
No Shows	3	5	1	11	5	13	5	7	14	36	157.14%	37	72	94.59%
DAR Complaints	-	-	-	-	-	1	-	-	-	1	#DIV/0!	-	1	#DIV/0!
DAR Accidents	-	-	-	-	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
DAR rides per hour	2.25	2.24	2.33	2.35	2.54	2.20	2.44	2.28	2.39	2.27	-5.13%	2.48	2.25	-9.27%
DAR rides per mile	0.35	0.29	0.32	0.30	0.31	0.31	0.34	0.35	0.33	0.31	-5.30%	0.36	0.29	-19.44%
Totals														
Total 99X-Route	257	405	443	486	561	642	443	606	1,704	2,139	25.53%	4,281	5,219	21.91%
Total City Circulator Route	171	243	260	237	252	311	208	315	891	1,106	24.13%	1,592	2,279	43.15%
Total Demand Response	67	128	94	137	131	151	107	132	399	548	37.34%	1,057	1,293	22.33%
Total - All Rides	495	776	797	860	944	1,104	758	1,053	2,994	3,793	26.69%	6,930	8,791	26.85%

Overall Ridership by Route or Service										April 2025				
	01-2024	01-2025	02-2024	02-2025	03-2024	03-2025	04-2024	04-2025	FY 2023-2024 Total	FY 2024-2025 Total	Percentage of Change	FY 2023-2024 YTD Total	FY 2024-2025 YTD Total	Percentage of Change
Fixed-Route														
Route 99X	4,020	4,532	4,933	4,295	4,534	5,128	5,708	5,655	19,195	19,610	2.16%	48,110	49,833	3.58%
Fixed Route Complaints	1	1	-	1	3	1	-	1	4	4	0.00%	19	19	0.00%
Fixed Route Accidents	-	-	1	-	-	-	-	1	1	1	0.00%	2	3	50.00%
Fixed-Route rides per hour	4.44	5.98	6.60	6.86	6.66	7.25	6.81	8.20	6.13	7.07	15.43%	5.84	6.93	18.77%
Fixed-Route rides per mile	8.92	8.14	7.39	7.30	7.15	6.92	6.80	6.21	7.57	7.14	-5.58%	3.81	3.57	-6.30%
Canby Loop Route	1,968	2,226	2,356	1,943	2,161	2,318	2,243	2,774	8,728	9,261	6.11%	18,553	21,588	16.36%
Canby Loop Route Complaints	-	-	-	-	1	-	-	-	1	-	-100.00%	3	6	100.00%
Canby Loop Preventable Accidents	-	-	-	-	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
Canby Loop rides per hour	5.10	6.32	6.72	6.13	5.78	6.53	6.10	7.94	5.92	6.73	13.59%	5.24	6.04	15.28%
Canby Loop rides per mile	5.36	4.94	4.45	5.01	5.45	4.77	5.22	3.87	5.12	4.65	-9.23%	2.89	2.69	-6.93%
Demand Response														
Dial-A-Ride (ADA)	730	990	824	759	972	899	953	978	3,479	3,626	4.23%	8,599	9,241	7.47%
Dial-A-Ride (General Public)	101	76	56	53	104	75	84	73	345	277	-19.71%	1,191	841	-29.39%
Denied Trips (ADA)	-	-	-	-	-	-	-	-	-	-	#DIV/0!	-	57	#DIV/0!
Denied Trips (General Public)	-	-	1	-	-	-	-	-	1	-	-100.00%	91	10	-89.01%
Same Day Rides	7	14	7	25	6	23	12	10	32	72	125.00%	85	135	58.82%
Same Day Cancelations	160	139	117	185	134	105	151	162	562	591	5.16%	1,250	1,337	6.96%
No Shows	38	43	17	50	38	46	32	50	125	189	51.20%	323	451	39.63%
DAR Complaints	1	-	1	2	-	2	1	1	3	5	100.00%	3	13	333.33%
DAR Accidents	-	-	-	-	-	-	-	-	-	-	#DIV/0!	-	-	#DIV/0!
DAR rides per hour	2.13	2.33	2.30	2.29	2.49	2.30	2.36	2.37	2.32	2.32	0.16%	2.38	2.34	-1.89%
DAR rides per mile	0.29	0.25	0.26	0.25	0.26	0.25	0.27	0.27	0.27	0.25	-6.07%	0.29	0.24	-15.79%
Totals														
Total 99X-Route	4,020	4,532	4,933	4,295	4,534	5,128	5,708	5,655	19,195	19,610	2.16%	48,110	49,833	3.58%
Total City Circulator Route	1,968	2,226	2,356	1,943	2,161	2,318	2,243	2,774	8,728	9,261	6.11%	18,553	21,588	16.36%
Total Demand Response	831	1,066	880	812	1,076	974	1,037	1,051	3,824	3,903	2.07%	9,790	10,082	2.98%
Total - All Rides	6,819	7,824	8,169	7,050	7,771	8,420	8,988	9,480	31,747	32,774	3.23%	76,453	81,503	6.61%



April 1st, 2025: Transit Day at the Capital Members



Transit Operations Manager Heidi Muller and Oregon Senator Daniel Bonham (District 26)



Transit Operations Manager Heidi Muller and Oregon Senator Fred Girod (District 9)



CANBY
AREA
TRANSIT

UPCOMING EVENTS

**MAY
22ND**

10:00am to 12:00pm: Resource Round Up at the Canby Adult Center

**MAY
22ND**

6:00pm: Transit Advisory Committee Meeting at City Hall in the Mt. Hood Room

**MAY
26TH**

Memorial Day - Transit Closed for Holiday

**JUNE
5TH**

5:00pm to 7:00pm: Touch-A-Truck (First Thursday) at City Hall

**JUNE
28TH**

11:30am to 1:30pm: Bridging Cultures Saturday in the Park with SMART (Wilsonville) at Locust Street Park

**JULY
4TH**

**4th of July Parade in Downtown Canby
Holiday - Transit Closed for Holiday**

**JULY
24TH**

6:00pm: Transit Advisory Committee Meeting at City Hall in the Council Chambers

**AUG
16TH**

11:30am to 1:30pm: Bridging Cultures Saturday in the Park with SMART (Wilsonville) at Wait Park