

AGENDA

CANBY AREA TRANSIT ADVISORY COMMITTEE MEETING

January 25th, 2024 - 6:00 PM

Canby City Council Chambers, 1st Floor

222 NE 2nd Ave

Canby, OR 97013

Zoom for Public View:

<https://zoom.us/join>

Meeting ID: 859 5361 2055

Passcode: 224237

1. CALL TO ORDER

- a. Introductions

Nancy Muller

2. CONSENT AGENDA

- a. Approval of Minutes from November 16th, 2024

Nancy Muller

3. PUBLIC INPUT

Open for Public Comment or Input

4. OLD BUSINESS

- a. Operations Report
- b. Transit Master Plan Update
- c. New Building Update

Heidi Muller

Todd Wood

Todd Wood

5. NEW BUSINESS

- a. Snow and Ice Response and Service

Todd Wood

6. DISCUSSION ITEMS

Open for New Discussion Items

7. ADJOURN

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting. Contact Heidi Muller at 503-266-0717 or mullerh@canbyoregon.gov.

A copy of this Agenda can be found on the City of Canby's web page at:

<https://www.canbyoregon.gov/meetings>

TRANSIT ADVISORY COMMITTEE
November 16, 2023

Presiding: AdriAnne Carlson, Vice-Chair

Committee Present: AdriAnne Carlson, Paul Waterman, Stephanie Boyce

Committee Absent: Chair Nancy Muller, Tyler Francke, Greg Perez

Staff Present: Todd Wood, Transit Director; Heidi Muller, Transit Coordinator; Collin Carney, TransDev General Manager

Others Present: Councilor Daniel Stearns, Council Liaison

CALL TO ORDER

Vice-Chair Carlson called the meeting to order at 6:10 p.m. Introductions of all members and staff followed.

CONSENT AGENDA

Member Waterman moved to approve the consent agenda; Vice-Chair Carlson seconded the motion. Member Waterman and Vice-Chair Carlson were in favor and the consent agenda passed. (Member Boyce arrived at 6:05 pm).

PUBLIC INPUT

There was no public input.

COMMITTEE BUSINESS

A. Introduction of New Committee Members: Paul Waterman and Stephanie Boyce each provided brief information about their background and interest in the committee.

B. Introduction of New General Manager: Mr. Wood introduced Mr. Carney as TransDev's General Manager replacing former GM Scott Hess. Mr. Carney noted he is new to TransDev and the GM role and explained his experience, background, and training.

C. Update on Transit Master Plan: Mr. Wood explained the purpose of a Transit Master plan and reviewed the selection of Jarret Walker to conduct the study. Master plans are required to obtain state grants and this study will provide analysis of routes, services and assets and make recommendations for improvements. The update is approximately \$200,000 with the state contributing \$160,000 (approximately 80%) of the expense. Mr. Wood noted the consultant may want to meet with committee members and advised there would be community engagement opportunities also.

D. New Transit Facility Update: Mr. Wood explained the Transit department has operated out of leased space at the Wilco area complex since 2016. Two pieces of adjacent property behind the existing location were purchased in 2016 and 2019 with approval of the City Council, to build a new operations facility and bus lot. Next steps were a "Request for Proposal" to select an architectural and engineering design firm and an experienced transit firm, Waterleaf Consultants was selected. The department has approximately three million dollars saved up over several years and more precise estimates will be developed from the consultant's plans. The consultant contract will be signed on the first of December.

Councilor Stearns left the meeting at 6: 30 pm.

E. General Services Overview: Mr. Wood provided an overview of Canby Area Transit: a history of Canby's Transit system; CAT routes, programs, and services; fares and funding sources; CAT staff and contract services.

F. Ridership Report: Ms. Muller provided ridership reports and reviewed the statistics for 99X, Canby Loop, Saturday service and Dial-A-Ride. She discussed the growth of the Canby Loop and noted some of the recent and planned future community events CAT will participate in.

DISCUSSION ITEMS

There were no discussion items.

ADJOURN: Vice-Chair Calson moved to adjourn, and Member Boyce seconded the motion. The meeting adjourned by consensus at 7:55 pm.

Minutes prepared by: Melody Thompson

Weekday Ridership by Route or Service										December 2023	
	09-2022	09-2023	10-2022	10-2023	11-2022	11-2023	12-2022	12-2023	Year to Date 2022-2023	Year to Date 2023-2024	Percentage of Change
Fixed-Route											
Route 99X Passenger Total	4,774	4,192	4,431	4,500	3,678	4,280	3,579	3,574	16,462	16,546	0.51%
99X Route Complaints	-	3	-	-	-	1	-	2	-	6	#DIV/0!
99X Route Preventable Accidents	-	-	1	-	-	-	-	-	1	-	-100.00%
99X Route rides per hour	5.82	5.54	5.48	5.31	4.56	5.19	4.28	4.52	5.04	5.14	2.09%
99X Route rides per mile	3.52	4.31	3.79	4.60	4.59	4.61	4.76	5.32	4.17	4.71	13.09%
Canby Loop Passenger Total	1,344	1,731	1,308	1,722	1,331	1,506	1,078	1,316	5,061	6,275	23.99%
Canby Loop Complaints	-	-	-	1	-	-	-	1	-	2	#DIV/0!
Canby Loop Preventable Accidents	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Canby Loop rides per hour	5.23	7.07	5.10	6.39	5.43	5.74	4.00	5.32	4.94	6.13	24.09%
Canby Loop rides per mile	2.79	2.06	2.89	2.28	2.83	2.47	3.54	2.73	3.01	2.39	-20.83%
Demand Response											
Dial-A-Ride (ADA)	848	705	938	779	878	818	792	655	3,456	2,957	-14.44%
Dial-A-Ride (General Public)	136	126	183	134	145	135	184	95	648	490	-24.38%
Same Day Rides	43	15	33	11	13	3	11		100	29	-71.00%
Same Day Cancelations	80	101	75	107	125	114	149	77	429	399	-6.99%
No Shows	24	25	28	24	31	26	35	30	118	105	-11.02%
DAR Complaints	-	-	-	-	-	-	1	-	1	-	-100.00%
DAR Preventable Accidents	1	-	-	-	-	-	-	-	1	-	-100.00%
DAR rides per hour	1.92	2.50	2.16	2.45	2.25	2.38	2.07	2.16	2.10	2.37	12.98%
DAR rides per mile	0.19	0.24	0.21	0.20	0.21	0.23	0.22	0.24	0.21	0.23	9.64%
Totals											
Total 99X-Route	4,774	4,192	4,431	4,500	3,678	4,280	3,579	3,574	16,462	16,546	0.51%
Total Canby Loop Route	1,344	1,731	1,308	1,722	1,331	1,506	1,078	1,316	5,061	6,275	23.99%
Total Demand Response	984	831	1,121	913	1,023	953	976	750	4,104	3,447	-16.01%
Total - All Rides	7,102	6,754	6,860	7,135	6,032	6,739	5,633	5,640	25,627	26,268	2.50%

Weekend Ridership by Route or Service										December 2023	
	09-2022	09-2023	10-2022	10-2023	11-2022	11-2023	12-2022	12-2023	Year to Date 2022-2023	Year to Date 2023-2024	Percentage of Change
Fixed-Route											
Route 99X	306	513	361	332	328	349	349	419	1,344	1,613	20.01%
99X Route Complaints	-	-	-	-	-	-	-	-	-	-	#DIV/0!
99X Route Preventable Accidents	-	-	-	-	-	-	-	-	-	-	#DIV/0!
99X Route rides per hour	4.94	6.75	4.70	5.61	5.35	4.99	4.57	4.80	4.89	5.54	13.24%
99X Route rides per mile	4.23	3.13	4.83	3.87	3.97	3.82	4.68	3.84	4.43	3.67	-17.22%
Canby Loop Passenger Total	-	96	-	177	-	181	-	247	-	701	#DIV/0!
Canby Loop Complaints	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Canby Loop Preventable Accidents	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Canby Loop rides per hour	-	2.87	-	3.61	-	3.26	-	4.03	-	3.44	#DIV/0!
Canby Loop rides per mile	-	5.11	-	4.05	-	3.98	-	3.63	-	4.19	#DIV/0!
Demand Response											
Dial-A-Ride (ADA)	74	118	103	104	70	125	57	108	304	455	49.67%
Dial-A-Ride (General Public)	12	6	7	10	8	7	11	4	38	27	-28.95%
Same Day Rides	3	-	1	-	-	-	-	-	4	-	-100.00%
Same Day Cancelations	12	7	10	10	2	9	11	12	35	38	8.57%
No Shows	2	1	6	3	2	6	3	7	13	17	30.77%
DAR Complaints	-	-	-	-	-	-	-	-	-	-	#DIV/0!
DAR Accidents	-	-	-	-	-	-	-	-	-	-	#DIV/0!
DAR rides per hour	2.62	2.93	2.10	2.79	2.23	2.94	2.49	2.53	2.36	2.80	18.54%
DAR rides per mile	0.38	0.43	0.32	0.39	0.33	0.42	0.43	0.32	0.37	0.39	6.85%
Totals											
Total 99X-Route	306	513	361	332	328	349	349	419	1,344	1,613	20.01%
Total Canby Loop Route	-	96	-	177	-	181	-	247	-	701	#DIV/0!
Total Demand Response	86	124	110	114	78	132	68	112	342	482	40.94%
Total - All Rides	392	733	471	623	406	662	417	778	1,686	2,796	65.84%

Overall Ridership by Route or Service										December 2023	
	08-2022	08-2023	09-2022	09-2023	10-2022	10-2023	11-2022	11-2023	Year to Date 2022-2023	Year to Date 2023-2024	Percentage of Change
Fixed-Route											
Route 99X	5,080	4,705	4,792	4,832	4,006	4,629	3,928	3,993	17,806	18,159	1.98%
Fixed Route Complaints	-	3	-	-	-	1	-	2	-	6	#DIV/0!
Fixed Route Accidents	-	-	1	-	-	-	-	-	1	-	-100.00%
Fixed-Route rides per hour	11	12	10	11	10	10	9	9	9.93	10.68	7.58%
Fixed-Route rides per mile	8	7	9	8	9	8	9	9	8.59	8.38	-2.53%
Canby Loop Passenger Total	1,344	1,827	1,308	1,899	1,331	1,687	1,078	1,563	5,061	6,976	37.84%
Canby Loop Complaints	-	-	-	1	-	-	-	1	-	2	#DIV/0!
Canby Loop Preventable Accidents	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Canby Loop rides per hour	5	10	5	10	5	9	4	9	4.94	9.57	93.78%
Canby Loop rides per mile	3	7	3	6	3	6	4	6	3.01	6.58	118.34%
Demand Response											
Dial-A-Ride (ADA)	922	823	1,041	883	948	943	849	763	3,760	3,412	-9.26%
Dial-A-Ride (General Public)	148	132	190	144	153	142	195	99	686	517	-24.64%
Same Day Rides	46	15	34	11	13	3	11	-	104	29	-72.12%
Same Day Cancelations	92	108	85	117	127	123	160	89	464	437	-5.82%
No Shows	26	26	34	27	33	32	38	37	131	122	-6.87%
DAR Complaints	-	-	-	-	-	-	1	-	1	-	100.00%
DAR Accidents	1	-	-	-	-	-	-	-	1	-	-100.00%
DAR rides per hour	5	5	4	5	4	5	5	5	4.46	5.17	15.92%
DAR rides per mile	1	1	1	1	1	1	1	1	0.57	0.62	7.86%
Totals											
Total 99X-Route	5,080	4,705	4,792	4,832	4,006	4,629	3,928	3,993	17,806	18,159	1.98%
Total Canby Loop Route	1,344	1,827	1,308	1,899	1,331	1,687	1,078	1,563	5,061	6,976	37.84%
Total Demand Response	1,070	955	1,231	1,027	1,101	1,085	1,044	862	4,446	3,929	-11.63%
Total - All Rides	7,494	7,487	7,331	7,758	6,438	7,401	6,050	6,418	27,313	29,064	6.41%