

AGENDA

CANBY AREA TRANSIT ADVISORY COMMITTEE MEETING

July 27th, 2023 - 6:00 PM

Canby City Hall Council Chambers

222 NE 2nd Ave

Canby, OR 97013

Zoom for Public View:

<https://us06web.zoom.us/j/3104548955?pwd=eCtINDBadWZpZzdRaTFLMEVCNVlJUT09>

Meeting ID: 310 454 8955

Passcode: 902132

Dial: 1-253-215-8782

1. CALL TO ORDER

Nancy Muller

2. CONSENT AGENDA

a. Approval of Minutes from March 23rd, 2023

Nancy Muller

b. Approval of Minutes from June 28th, 2023

Nancy Muller

3. PUBLIC INPUT

Open for Public Comment or Input

4. OLD BUSINESS

a. Operations Report

Scott Hess

b. September Schedule Changes

Todd Wood

c. Shopper Shuttle Service Discussion

Todd Wood

d. Ride Clackamas Website

Heidi Muller

e. Transit Office Building Project Update

Todd Wood

5. NEW BUSINESS

a. Committee Openings and Attendance

Todd Wood

b. Council Liaison Update

Todd Wood

6. DISCUSSION ITEMS

Open for New Discussion Items

Nancy Muller

7. ADJOURN

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting. Contact Heidi Muller at 503-266-0717 or mullerh@canbyoregon.gov.

A copy of this Agenda can be found on the City of Canby's web page at:

<https://www.canbyoregon.gov/meetings>

TRANSIT ADVISORY COMMITTEE
March 23, 2023

Committee Present: Nancy Muller, AdriAnne Carlson, Tyler Francke. Absent: Bryan Peterson.

Staff Present: Todd Wood, Transit Director; Heidi Muller, Transit Coordinator; and Scott Hess, General Manager

Others Present: None

CALL TO ORDER: Mr. Wood noted this was to be the last meeting and retirement of former member and Chair Carol Luce, who could not attend. The meeting began at 6:01 p.m.

CONSENT AGENDA: None presented.

NEW BUSINESS:

- a) Carol Luce Retirement: Due to Carol's absence, this item was postponed.
- b) Introduction of New Members: Staff and board members introduced themselves and provided brief information about their interests and backgrounds.
- c) Transit Advisory Roles and Responsibilities: Mr. Wood reviewed a PowerPoint presentation advising members of their roles and responsibilities.
- d) Nominations and Vote for new positions: Member Francke nominated Member Muller for Committee Chair. Member Carlson seconded the motion and it passed 3-0. Member Franke nominated Member Carlson as Vice-Chair and she accepted the nomination. Member Muller seconded the motion to the nomination, and it passed 3-0.
- e) Introduction to Canby Area Transit: Mr. Wood continued the presentation to the committee explaining the history of the Canby Area Transit and operations; routes, ridership and services; administration and organization; fleet and facilities; and future plans.

DISCUSSION ITEMS

Ms. Muller noted Member Peterson notified her he could not be present due to work obligations.

Mr. Wood explained that Discussion Items on the agenda is an open slot for new topics, questions, suggested future agenda items by the committee.

ADJOURN: There being no further business before the committee, Chair Muller moved to adjourn the meeting and Member Peterson seconded the motion. The motion passed 3-0 and Chair Muller adjourned the meeting at 7:09 p.m.

Minutes prepared by: Melody Thompson

TRANSIT ADVISORY COMMITTEE

June 29, 2023

Presiding: Nancy Muller, Chair

Committee Present: Adrienne Carlson

Committee Present: Brian Peterson, Tyler Francke.

Staff Present: Todd Wood, Transit Director; Heidi Muller, Transit Coordinator

Others Present: None

CALL TO ORDER: Chair called the meeting to order at 6:03 p.m. Introductions of all members and staff followed. Ms. Muller noted recently appointed member Randy Tessman resigned from the committee for health reasons.

CONSENT AGENDA: No consent agenda.

PUBLIC INPUT: No public input.

NEW BUSINESS:

A. 99X Schedule Updates for September: Heidi Muller and Mr. Wood explained how the survey results were obtained by Ms. Muller by attending various venues and setting up a booth at locations in town. Ms. Muller reviewed the 99X responses, 28 total in English and Spanish to 6 questions. The inquiries were about usage of service, wait time between buses, options for additional service and general comments were included. Chair Muller voted for the option #1 99X schedule and Vice Chair Carlson voted for the option #3 schedule. After discussion it was decided that 99X schedule option #1 would be the new schedule.

B. Canby Loop Saturday Schedule: Ms. Muller reviewed the 26 total survey results based on similar questions to the 99X. The committee agreed that the 8:00am start time for the Canby Loop Saturday service would be the best option.

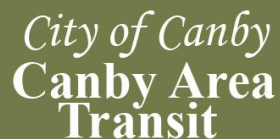
Mr. Wood explained how state and local business tax funding supports different CAT services. He noted Saturday service had been approved by prior committees and included in master plans and grant funding applications in the past. The schedule revision and more service hours arose out of observation that drivers had enough paid slack time hours to do so. Ms. Muller reviewed statistics from the Passio system to demonstrate driver scheduling and slack time.

Mr. Wood reviewed the transit re-brand project and the final logo design proposed.

DISCUSSION ITEMS: None

ADJOURN: Chair Muller moved to adjourn, Vice Chair Carlson seconded the motion, and the motion passed 2-0. Chair Muller adjourned the meeting at 7:34 p.m.

Minutes prepared by: Melody Thompson



99X Weekday Schedule Option #1:

Stop ID:	1000	42	54	2000	2000	11	1119	1000	1000	25	33	45	51	51	1008	18	30	1000				
Stop Name:	Canby Transit Center	NB Sequoia Pkwy	NB Forest Park (Marina)	Oregon City Transit Center	Oregon City Transit Center	SB Territorial Rd	SB Locust St	Canby Transit Center	Canby Transit Center	SB Berg Pkwy	SB Liberty Street	SB G Street	Woodburn Bi-Mart	Woodburn Bi-Mart	NB G Street	NB 3rd Street NE	NB Berg Pkwy	Canby Transit Center				
	5:00	5:04	5:10	5:17	5:22	5:32	5:35	5:39	5:44	5:45	5:49	5:59	6:05	6:10	6:15	6:21	6:27	6:29				
	5:30	5:34	5:40	5:47	5:52	6:02	6:05	6:09	6:14	6:15	6:19	6:29	6:35	6:55	7:00	7:06	7:12	7:14				
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Canby Loop Saturday Schedule

Canby Transit Center Cutsforth	N. Ivy & NE 10th	Maple Street Park	NE Territorial & N Pine	Redwood & 19th Loop	N Redwood & NE 11th	Sequoia Pkwy & SE Hazeldell	S. Township at Baker Prairie	S Township & Pine	SW 13th & Ivy Canby Adult Center	SW 13th & S Elm	Canby Community Park	Canby High School	NW 3rd & N Aspen	NW 3rd & N Holly Wait Park	Canby Transit Center Cutsforth
8:00	8:01	8:03	8:05	8:06	8:07	8:08	8:11	8:13	8:16	8:18	8:19	8:21	8:25	8:27	8:28
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10:55	10:56	10:58	11:00	11:01	11:02	11:03	11:06	11:08	11:11	11:13	11:14	11:16	11:20	11:22	11:23
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Shopper Shuttle North Canby Schedule

Canby Area Transit offers a *free Shopper Shuttle* for registered Dial-A-Ride clients in Canby!

Riders get one (1) free round trip per day at one of these Canby businesses: **Canby Square, Canby Market Center, Canby Station or downtown Canby.**

The shuttle will pick up riders from home, drop off at the store of their choice from above and transport them back home. **All trips must be scheduled in advance and will be provided on a first come first served basis.**

MONDAY, WEDNESDAY OR FRIDAY:

- Shuttle rider pickup begins approximately 12:15 pm / drop off at all destinations by 1:00 pm.
- Shuttle rider return begins pickups about 2:00 pm / drop-off at all residences by 2:45 pm.

TUESDAY AND THURSDAY:

- Shuttle rider pickup begins about 9:15 am / drop-off at all destinations by 10:00 am.
- Shuttle rider return pickups begin about 11:00 am / drop-off at all residences by 11:45 am.

For questions or to register: Phone 503-266-4022 Email cat@canbyoregon.gov



Shopper Shuttle South Canby Schedule

Canby Area Transit offers a *free Shopper Shuttle* for registered Dial-A-Ride clients in Canby!

Riders get one (1) free round trip per day at one of these Canby businesses: **Canby Square, Canby Market Center, Canby Station or downtown Canby.**

The shuttle will pick up riders from home, drop off at the store of their choice from above and transport them back home. **All trips must be scheduled in advance and will be provided on a first come first served basis.**

MONDAY, WEDNESDAY OR FRIDAY:

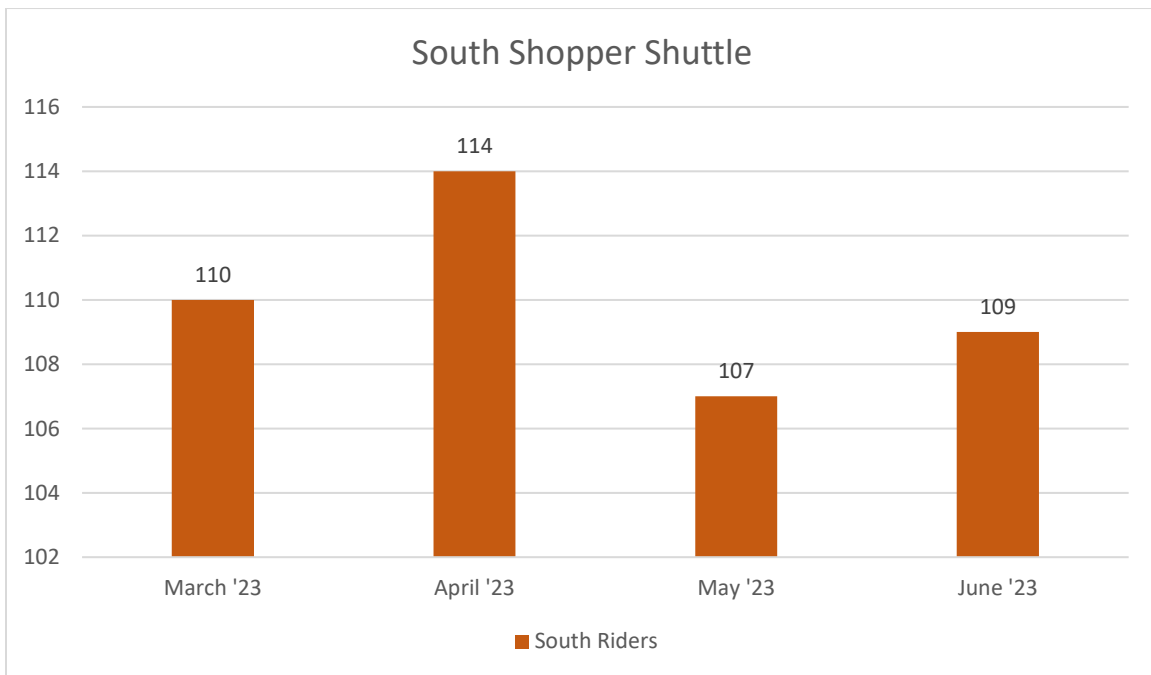
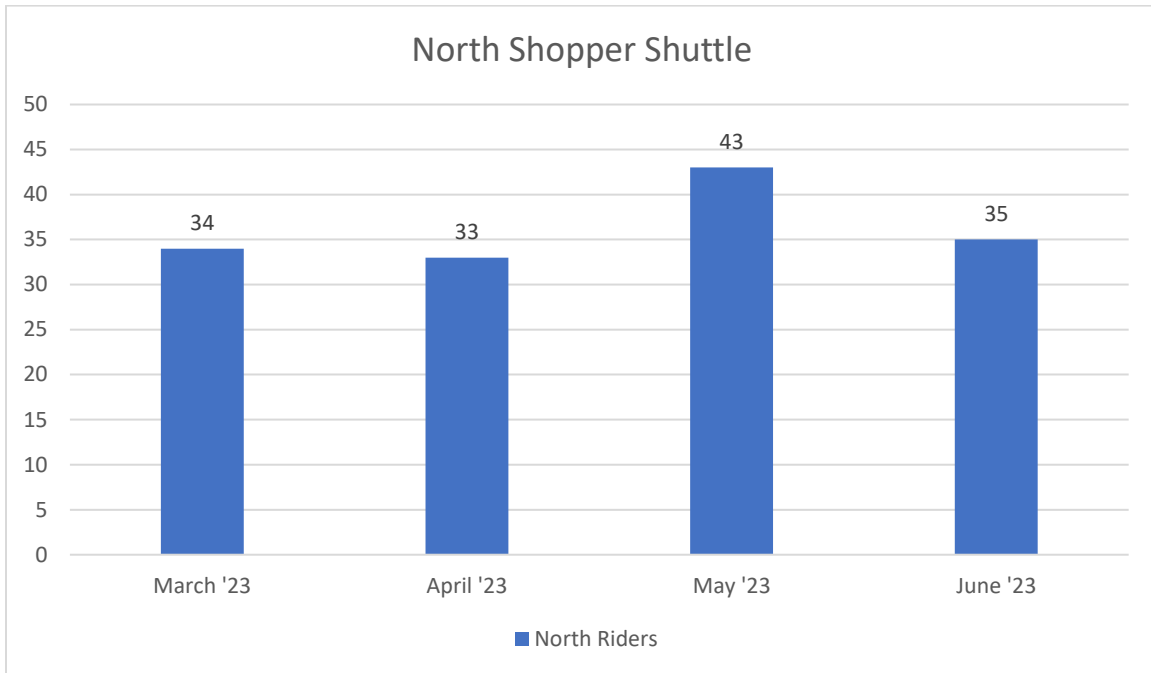
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TUESDAY AND THURSDAY:

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- Shuttle rider return pickups begin about 2:00 pm / drop-off at residences by 2:45 pm.

For questions or to register: Phone 503-266-4022 Email cat@canbyoregon.gov

Canby Area Transit Shopper Shuttle Information:





Going by bus in Clackamas County is easy as 1 ... 2 ... stress-free!

Ride Clackamas is your ticket to ride. Here you can [view bus routes](#), [plan your trip](#), and track current locations for [six different bus systems](#).

