

AGENDA

CANBY AREA TRANSIT ADVISORY COMMITTEE MEETING

May 27th, 2021 - 6:00 PM

Virtual Meeting:

https://zoom.us/webinar/register/WN_incNoX7rSPy1ppYjTxr3Yg

Canby, OR 97013

1. CALL TO ORDER

- a. Introductions

Carol Luce

2. CONSENT AGENDA

- a. Approval of March minutes

Carol Luce

3. OLD BUSINESS

- a. Operations Report
- b. Bi-Monthly Report
- c. Contractor Update
- d. City Circulator Discussion

MV Transportation
Todd M. Wood
Todd M. Wood
Todd M. Wood

4. PUBLIC INPUT

5. NEW BUSINESS

6. DISCUSSION ITEMS

7. ADJOURN

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting. Contact Todd Wood at 503.266.0751 or woodt@canbyoregon.gov. A copy of this Agenda can be found on CAT's web page at www.canbyareatransit.org.

TRANSIT ADVISORY COMMITTEE

March 25, 2021

Presiding: Chair Carol Luce

Committee Present: Matt Olsen, Elizabeth Chapin, Paul Waterman and Warren Holzem

Committee Absent: Alex Vice

Staff Present: Todd Wood, David Thorndike, and Heidi Muller

Others Present: Nancy Muller

CALL TO ORDER: Chair Luce called the meeting to order at 6:05 p.m. via Zoom.

CONSENT AGENDA:

Committee Member Olsen moved to approve the January 28, 2021 minutes. The motion was seconded by Committee Member Chapin and passed 4-0.

OLD BUSINESS:

- A. Operations Report: David Thorndike, MV General Manager, reported that para transit and fixed route services were picking up gradually. There had been no Covid in the division.

- B. RFP Update: Todd Wood, Transit Director, said the contract with MV would expire at the end of June and an RFP process had to be done. He had received three proposals and the interviews would take place in two weeks. They were looking at a substantial increase in operating costs in all of the proposals. The final selection would go to Council in May to have a contractor on board in June.

- C. City Circulator Survey Results: Heidi Muller, Transit Coordinator, explained the outreach that was done for the survey including reaching out to downtown businesses, social media, QR codes on the buses, and drop boxes in stores and the Canby Center. They had received 57 surveys. She reviewed the results of the survey. The majority of people who filled out the survey lived in the City, but were not currently using CAT service for reasons such as using their own cars or they had no stops near them. Most would be interested in riding a circulator. They gave suggestions for where they wanted the circulator to go and a lot of people wanted the service to be seven days per week. They also gave suggestions for the possible schedule of the circulator.

Committee Member Chapin was concerned about receiving only 57 surveys and getting an accurate sampling of the community's input.

Mr. Wood said typically surveys did not garner a lot of response. They had put it out in all the relevant places and he was happy that they received 57. He would love to see more response, which would require someone physically there to collect the surveys. They did not have the staff right now to do that.

Chair Luce thought it also had to do with the pandemic and people not going out. When more people got the vaccine and things opened up in the summer, they might get a better response.

Mr. Wood said they could do another survey in the summer.

Committee Member Chapin said for a previous survey they went to a lot of events to get more response.

Committee Member Olsen suggested doing different routes for different days of the week. Mr. Wood thought people would want a consistent route, however the shopper shuttles ran that way.

D. City Circulator Discussion: Mr. Wood said they could afford about 12 hours per day for the circulator for five days per week. They had to decide where they wanted the buses to go. The survey had said people wanted to go to stores, high school, downtown and Wait Park, swim center, and library. One of the survey results was that some people were willing to wait up to an hour but most were only willing to wait 30-40 minutes. At the next meeting they would be looking at route options and he asked for feedback on what should be included in the options.

Chair Luce thought people could plan for the longer wait times.

Mr. Wood thought ideally it should be no longer than a 30 minute wait. He asked if the preference would be an hour service for the whole city or 30 minute service for some major parts of the city.

Chair Luce said there were committee members who were business owners and were not present at the meeting. They might want to give input at the next meeting.

Nancy Muller, Canby resident, thought they should look at 30 minute service.

CITIZEN INPUT: None

NEW BUSINESS:

A. Updating the Logo: Mr. Wood said the City was updating its logo. He was working on building a new CAT office and he thought the existing logo should be updated similar to what the City was doing. He showed the committee past logos and the new City logo. There was funding in the budget to do this work.

Committee Member Olsen asked about putting advertising on the buses. He suggested incorporating the CAT logo with the High School Canby Cougars. Mr. Wood said advertising was complex and the cost and profits did not line up.

B. Announcement of New Members: Chair Luce welcomed new members Nancy Muller and Richard Stanton who would be joining them for the next meeting.

C. Thanks to Matt Olsen for Service: Chair Luce thanked Mr. Olsen for his service.

DISCUSSION ITEMS: None

The next meeting would be held on May 27 at 6:00 p.m.

ADJOURN:

Meeting adjourned at 6:52 p.m.

Assisted with Preparation of Minutes – Susan Wood

Weekday Ridership by Route or Service										April 2021	
	1-2020	1-2021	2-2020	2-2021	3-2020	3-2021	4-2020	4-2021	Last Year to Date 2019-20	Current Year to Date 2020-21	Percentage of Change
Fixed-Route											
Route 99X	5,674	3,392	5,465	3,210	4,768	4,498	3,477	4,575	19,384	15,675	-19.13%
Fixed Route Complaints	-	1	-	3	1	1	-	4	1	9	
Fixed Route Accidents	-	-	-	1	-	1	-	-	-	2	
Fixed-Route rides per hour	6.87	4.51	7.28	4.59	5.86	5.23	4.23	5.62	6.06	4.99	-17.70%
Fixed-Route rides per mile	3.12	4.72	2.93	4.66	3.70	4.12	5.08	3.85	3.71	4.34	16.99%
Demand Response											
Dial-A-Ride (ADA)	1,020	412	1,051	352	587	613	154	525	2,812	1,902	-32.36%
Dial-A-Ride (General Public)	272	113	242	128	170	170	76	143	760	554	-27.11%
Same Day Rides	98	73	41	70	86	53	8	57	233	253	8.58%
Shopping Shuttles	310	106	291	72	187	109	-	99	788	386	-51.02%
Same Day Cancelations	124	67	162	70	115	68	51	70	452	275	-39.16%
No Shows	48	16	42	12	28	25	6	25	124	78	-37.10%
DAR Complaints	-	-	1	-	-	-	-	-	1	-	
DAR Accidents	1	-	-	-	-	-	-	-	1	-	
DAR rides per hour	2.44	1.69	2.50	1.58	1.94	1.77	1.15	1.66	2.01	1.68	-16.56%
DAR rides per mile	0.21	0.18	0.23	0.17	0.19	0.18	0.14	0.17	0.19	0.18	-9.09%
Totals											
Total Fixed-Route	5,674	3,392	5,465	3,210	4,768	4,498	3,477	4,575	19,384	15,675	-19.13%
Total Demand Response	1,292	525	1,293	480	757	783	230	668	3,572	2,456	-31.24%
Total - All Rides	6,966	3,917	6,758	3,690	5,525	5,281	3,707	5,243	22,956	18,131	-21.02%

Weekend Ridership by Route or Service										April 2021	
	1-2020	1-2021	2-2020	2-2021	3-2020	3-2021	4-2020	4-2021	Last Year to Date 2019-20	Current Year to Date 2020-21	Percentage of Change
Fixed-Route											
Route 99X	309	328	412	205	269	272	261	343	1,251	1,148	-8.23%
Fixed Route Complaints	-	-	-	-	-	-	-	-	-	-	
Fixed Route Accidents	-	-	-	-	1	-	-	-	1	-	
Fixed-Route rides per hour	5.01	4.24	5.42	4.25	4.42	4.36	4.25	5.57	4.78	4.61	-3.56%
Fixed-Route rides per mile	4.11	4.94	3.92	4.76	4.81	4.78	4.96	3.77	4.45	4.56	2.53%
Demand Response											
Dial-A-Ride (ADA)	36	45	65	24	34	48	23	66	158	183	15.82%
Dial-A-Ride (General Public)	8	4	15	8	6	4	4	10	33	26	-21.21%
Same Day Rides	-	7	4	-	-	5	8	5	12	17	41.67%
Shopping Shuttles	3	-	-	-	-	-	-	-	3	-	-100.00%
Same Day Cancelations	3	9	19	3	7	11	14	2	43	25	-41.86%
No Shows	3	2	7	1	1	5	3	3	14	11	-21.43%
DAR Complaints	-	-	1	-	-	-	-	-	1	-	
DAR Accidents	-	-	-	-	-	-	-	-	-	-	
DAR rides per hour	1.58	1.13	1.84	1.45	2.05	1.57	0.94	1.62	1.60	1.44	-9.98%
DAR rides per mile	0.24	0.17	0.25	0.15	0.29	0.13	0.19	0.18	0.24	0.16	-35.05%
Totals											
Total Fixed-Route	309	328	412	205	269	272	261	343	1,251	1,148	-8.23%
Total Demand Response	44	49	80	32	40	52	27	76	191	209	9.42%
Total - All Rides	353	377	492	237	309	324	288	419	1,442	1,357	-5.89%

Overall Ridership by Route or Service										April 2021	
	1-2020	1-2021	2-2020	2-2021	3-2020	3-2021	4-2020	4-2021	Last Year to Date 2019-20	Current Year to Date 2020-21	Percentage of Change
Fixed-Route											
Route 99X	5,983	3,720	5,877	3,415	5,037	4,770	3,738	4,918	20,635	16,823	-18.47%
Fixed Route Complaints	-	1	-	3	1	1	-	4	1	9	
Fixed Route Accidents	-	-	-	1	1	1	-	-	1	2	
Fixed-Route rides per hour	5.94	4.38	6.35	4.42	5.14	4.80	4.24	5.60	5.42	4.80	-11.47%
Fixed-Route rides per mile	3.62	4.83	3.43	4.71	4.26	4.45	5.02	3.81	4.08	4.45	9.10%
Demand Response											
Dial-A-Ride (ADA)	1,056	457	1,116	376	621	661	177	591	2,970	2,085	-29.80%
Dial-A-Ride (General Public)	280	117	257	136	176	174	80	153	793	580	-26.86%
Same Day Rides	98	80	45	70	86	58	16	62	245	270	10.20%
Shopping Shuttles	313	106	291	72	187	109	-	99	791	386	-51.20%
Same Day Cancelations	127	76	181	73	122	79	65	72	495	300	-39.39%
No Shows	51	18	49	13	29	30	9	28	138	89	-35.51%
DAR Complaints	-	-	2	-	-	-	-	-	2	-	
DAR Accidents	1	-	-	-	-	-	-	-	1	-	
DAR rides per hour	2.01	1.41	2.17	1.52	2.00	1.67	1.05	1.64	1.81	1.56	-13.64%
DAR rides per mile	0.23	0.18	0.24	0.16	0.24	0.16	0.17	0.18	0.22	0.17	-23.56%
Totals											
Total Fixed-Route	5,983	3,720	5,877	3,415	5,037	4,770	3,738	4,918	20,635	16,823	-18.47%
Total Demand Response	1,336	574	1,373	512	797	835	257	744	3,763	2,665	-29.18%
Total - All Rides	7,319	4,294	7,250	3,927	5,834	5,605	3,995	5,662	24,398	19,488	-20.12%



City of Canby Bi-Monthly Report
Department: Transit
For Months of: March & April 2021

1) Grant Funding and Contracts:

The following grant activities have taken place:

- Monthly Elderly and Disabled transportation reports were submitted to TriMet.
- 5310 and STF applications were approved through TriMet for the amounts of \$172,000 and \$255,000 for the biennium.
- 5311 application has been submitted and approved for approximately \$596k for the biennium.
- A New State Transportation Improvement Fund application has been submitted including funding for continued Saturday service, two buses and the new City Circulator for approximately \$705k for 2022. Some of this funding is carry-over from 2021.
- Quarterly Reporting was submitted to TriMet and ODOT. Including new COVID reporting requirements.

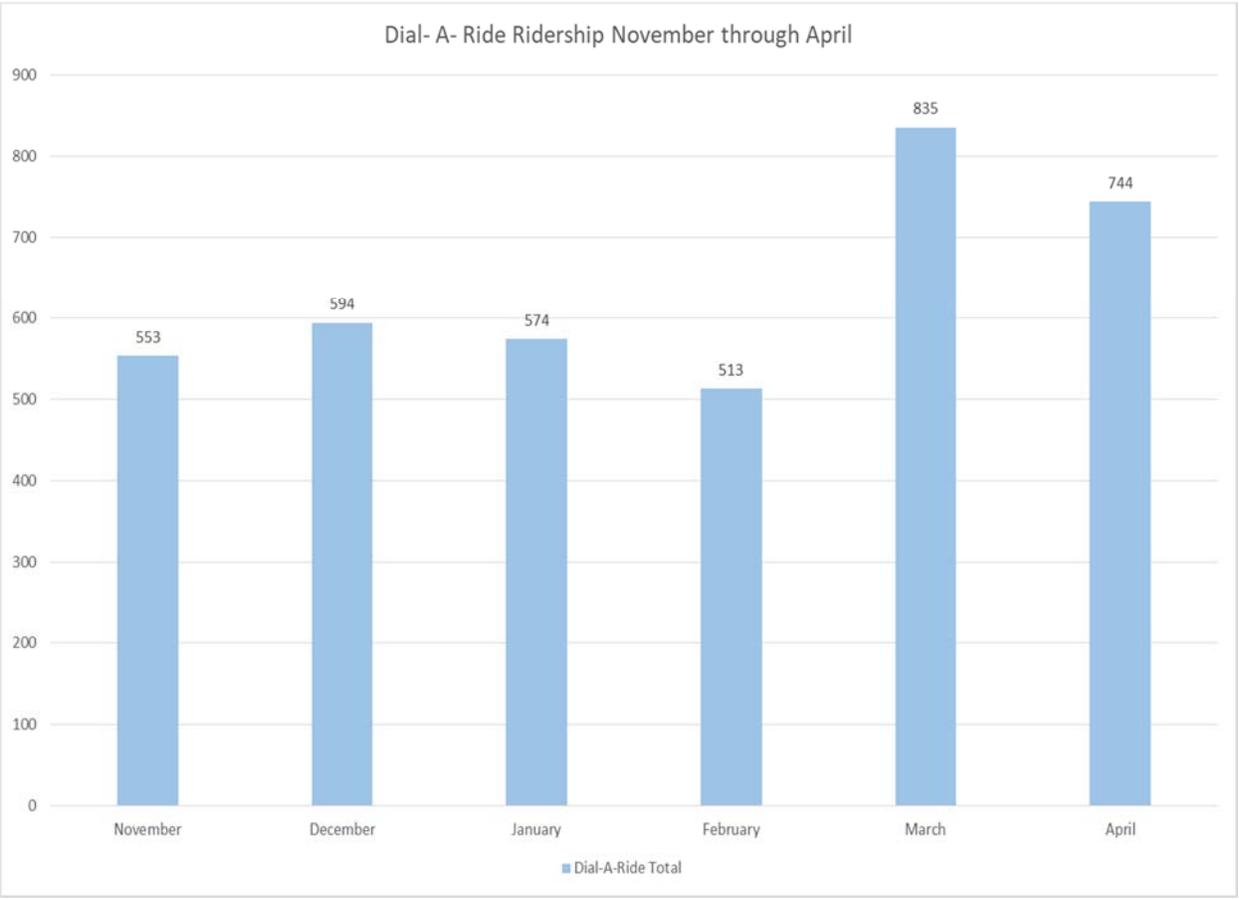
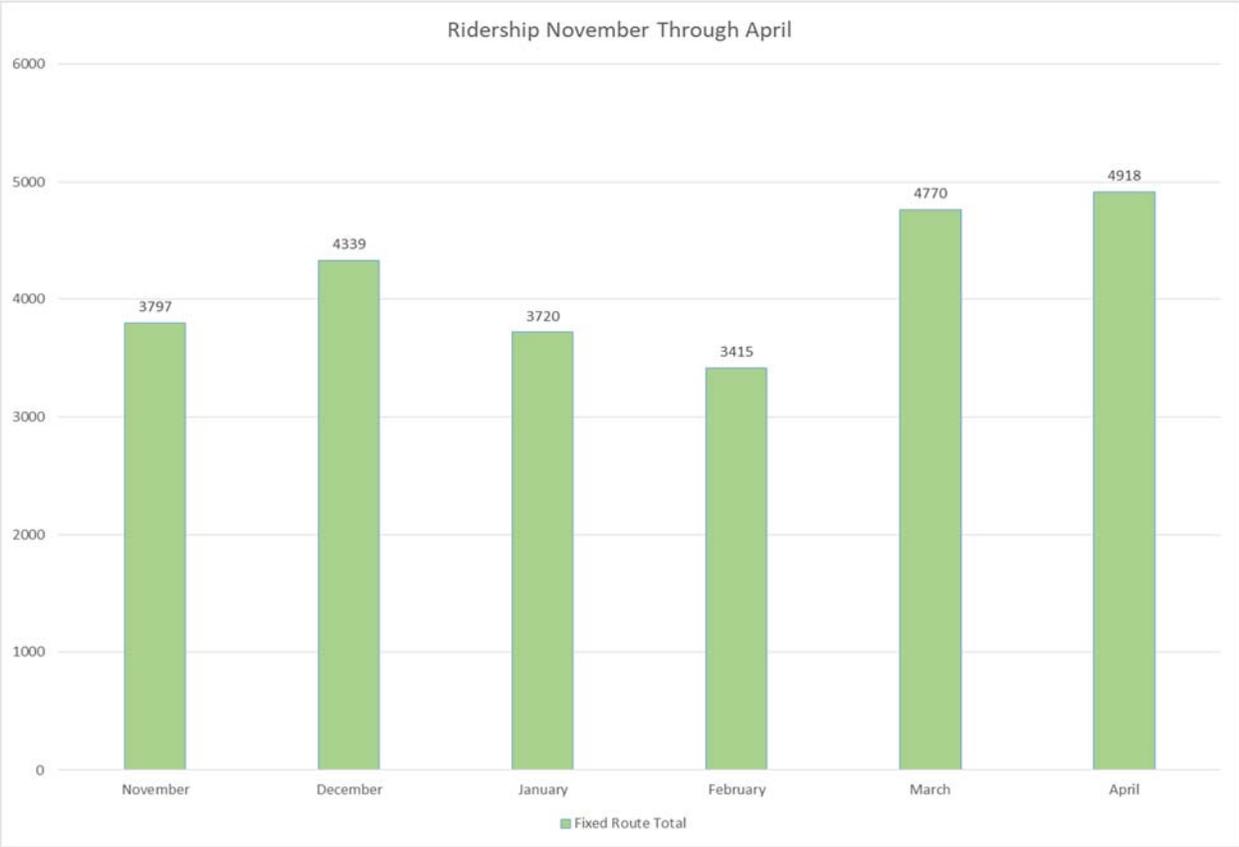
2) Ridership:

CAT has continued to operate as normal during the COVID pandemic providing critical trips for those who have no other transportation options. Additionally, fixed route has continued to carry critical workers to places of employment including hospitals, nursing homes, grocery stores etc.

Due to the fact that many businesses closed for in person and most have been social distancing, ridership took an initial steep decline. Fixed route saw an initial drop of more than 40% while Dial-A-Ride services saw an initial drop of nearly 80%.

Ridership is slowly returning and will continue to do so, however, the system will continue to see ridership well below normal for quite some time. The most recent pause has slowed recovery slightly. During the months of March and April an increase in ridership was seen due to vaccine availability and people returning to work:

March average weekday daily fixed route ridership:	196 trips
March average weekend daily fixed route ridership:	68 trips
April average weekday daily fixed route ridership:	208 trips
April average weekend daily fixed route ridership:	86 trips
March average weekday Dial-a-Ride route ridership:	34 trips
March average weekend Dial-a-Ride route ridership:	30 trips
February average weekday Dial-a-Ride route ridership:	13 trips
February average weekend Dial-a-Ride route ridership:	19 trips



3) Continued COVID-19 responses:

Due to COVID-19 transit continues to operate with following restrictions in place:

- a) The rider of the month program is suspended.
- b) All fares are suspended until further notice. All rides are free.
- c) All buses have been reduced in capacity to meet COVID social distancing guidelines.
- d) All buses are being cleaned and disinfected on a daily basis by drivers.
- e) Barriers have been installed to protect drivers.
- f) All drivers have been provided with PPE use while operating their vehicle.
- g) All passengers are required to wear masks. Masks are being provided as needed.

4) New RFP for transit services:

RFP selection has been completed. First Transit was the successful bidder. The contract was up for first reading on May 5, 2021, and second reading on May 19, 2021. The new contractor will begin on July 1, 2021.

5) New Transit Offices:

Preliminary work on the site selection has been done and is awaiting a work session time to discuss options with the City Council.

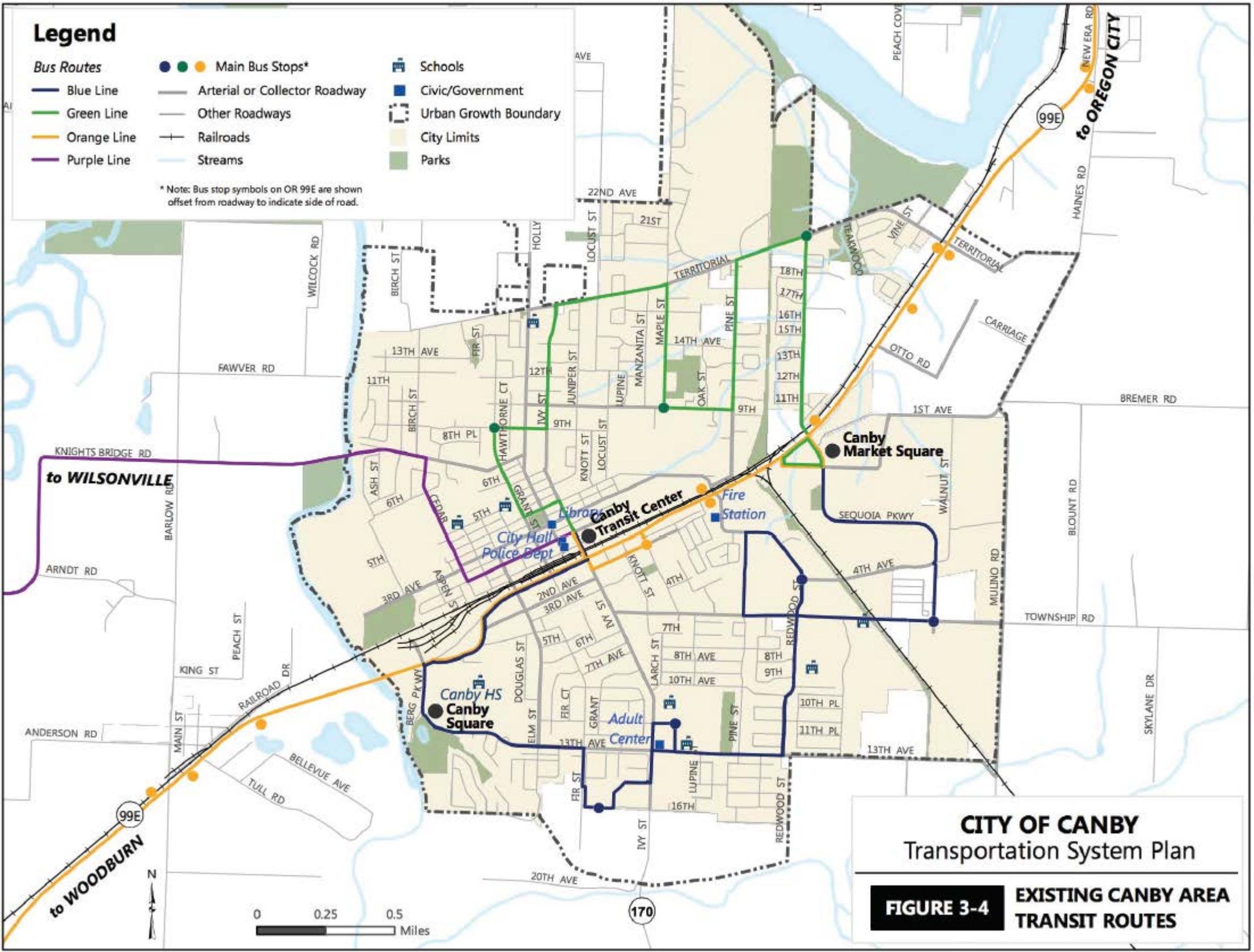
Legend

Bus Routes

- Blue Line
- Green Line
- Orange Line
- Purple Line
- ● ● Main Bus Stops*
- Arterial or Collector Roadway
- Other Roadways
- Railroads
- Streams

- Schools
- Civic/Government
- Urban Growth Boundary
- City Limits
- Parks

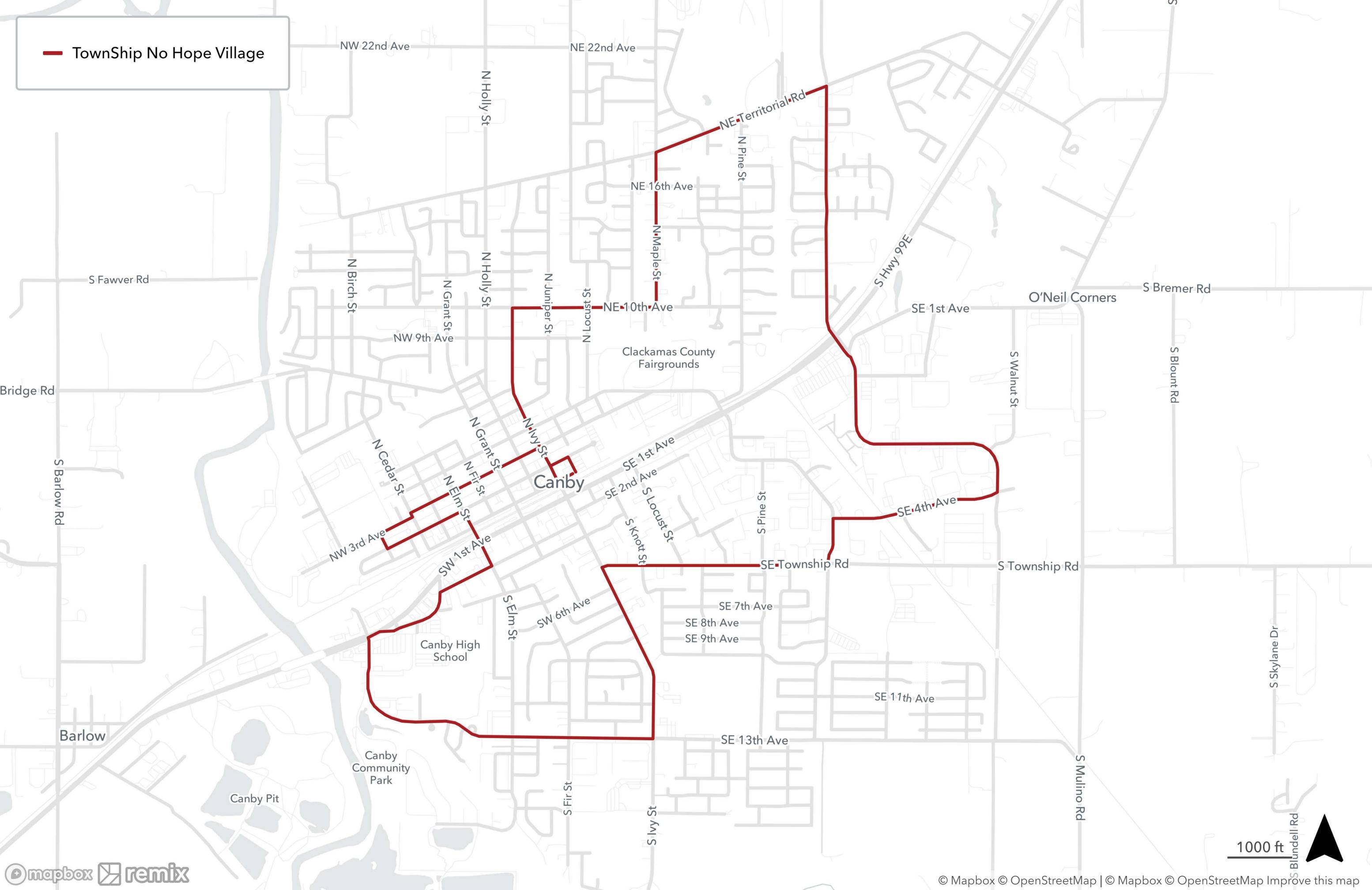
* Note: Bus stop symbols on OR 99E are shown offset from roadway to indicate side of road.



CITY OF CANBY Transportation System Plan

FIGURE 3-4 EXISTING CANBY AREA
TRANSIT ROUTES

— Township No Hope Village



Potential Schedule
Weekdays

	Canby Transit Center - 100 NE	Hazel Dell Way	Pool	Canby High	Johnson Controls	Canby Transit Center - 100 NE
A	5:30	5:41	5:51	5:56	5:58	6:01
A	6:05	6:16	6:26	6:31	6:33	6:36
A	6:40	6:51	7:01	7:06	7:08	7:11
A	7:15	7:26	7:36	7:41	7:43	7:46
A	7:50	8:01	8:11	8:16	8:18	8:21
A	9:00	9:11	9:21	9:26	9:28	9:31
A	9:35	9:46	9:56	10:01	10:03	10:06
A	10:10	10:21	10:31	10:36	10:38	10:41
A	10:45	10:56	11:06	11:11	11:13	11:16
A	11:20	11:31	11:41	11:46	11:48	11:51
A	13:00	13:11	13:21	13:26	13:28	13:31
A	13:35	13:46	13:56	14:01	14:03	14:06
A	14:10	14:21	14:31	14:36	14:38	14:41
A	14:45	14:56	15:06	15:11	15:13	15:16
A	15:20	15:31	15:41	15:46	15:48	15:51
A	16:30	16:41	16:51	16:56	16:58	17:01
A	17:05	17:16	17:26	17:31	17:33	17:36
A	17:40	17:51	18:01	18:06	18:08	18:11
A	18:15	18:26	18:36	18:41	18:43	18:46
A	18:50	19:01	19:11	19:16	19:18	19:21