

TRANSIT ADVISORY COMMITTEE

March 27, 2025

Presiding: Stephanie Boyce (Vice Chair)

Committee Members Present: Nancy Muller, DeAnna Ball-Karb, Greg Perez

Committee members Absent: AdriAnne Navallo, Tyler Francke, Ted Hensley

Staff Present: Todd Wood, Transit Director; Heidi Muller

Others Present: None.

CALL TO ORDER

Vice Chair Boyce called the meeting to order at 6:00 p.m. Introductions of all members and staff followed. Stephanie Boyce was elected Chair and DeAnna Ball-Karb Vice-Chair unanimously by the committee. The excused absence of member Hensley was noted.

PUBLIC INPUT

There was no public input.

CONSENT AGENDA

Member Muller moved to approve the minutes and Member Ball-Karb seconded the motion. All were in favor, the motion passed.

PUBLIC INPUT

There was no public comment.

OLD BUSINESS

A. Bus Shelter Project Update – Ms. Muller reported on the progress of the 4 remaining bus shelter installations along Highway 99.

NEW BUSINESS

A. Operations Report – Ms. Muller provided statistics for the weekday and weekend ridership by route.

B. Transit Committee Member Update – Director Wood explained the City's guidelines for unexcused absences of committee members. By consensus the committee agreed to consider invoking existing guidelines to terminate absentee members at the next meeting.

C. ADA Plan Update – Ms. Muller briefly reviewed the purpose and goals of the required plan update.

- D. Title VI Plan Update – Ms. Muller gave a brief overview of the updates and purposes to the required plan update.
- E. Asset Maintenance Plan Update – Ms. Muller discussed what was involved in an Asset Maintenance Plan. Member Perez asked about retention of safety checks on the vehicles and Director Wood explained the maintenance guidelines and documentation of logs on each bus.
- F. Transit Graphics – Ms. Muller reviewed sign and bus wrap design options for committee input. CAT hopes to implement the new designs immediately on new vehicles, or when needed for repair. Members provided feedback for adjusting the proposed designs.

DISCUSSION ITEMS

Director Wood explained a cut to federal funding and projected City revenue shortfall that may impact service. The transit's existing budget funding level will probably be less and require use of reserves or modification of service to balance the budget.

Director Wood explained reasons for postponing progress on a Transit Operations building. Lack of state grant funding and restrictions on use of federal funding for the previously purchased property are no longer options. He will continue looking at other options, such as extending the current building lease.

Ms. Mueller reported she will attend Transit day April 1st at the state Capitol as part of legislative involvement efforts.

ADJOURN

Chair Boyce adjourned the meeting at 7:05 p.m.

Minutes Prepared By: Melody Thompson