

# **TRANSIT ADVISORY COMMITTEE**

**January 23, 2025**

Presiding: Stephanie Boyce (Vice Chair)

Committee Members Present: Nancy Muller, DeAnna Ball-Karb

Committee members Absent: AdriAnne Navallo, Tyler Francke, Greg Perez

Staff Present: Todd Wood, Transit Director; Heidi Muller

Others Present: Ted Hensley

## **CALL TO ORDER**

Vice Chair Boyce called the meeting to order at 6:00 p.m. Introductions of all members and staff followed. Excused absences of members Navallo and Perez were noted.

## **PUBLIC INPUT**

No public input was provided.

## **CONSENT AGENDA**

Member Muller moved to approve the minutes of July 25<sup>th</sup> and November 21<sup>st</sup>, 2024 as presented and it was seconded by Member Ball-Karb. The motion passed (3-0).

## **PUBLIC COMMENT**

There was no public comment.

## **OLD BUSINESS**

A. Transit Building Update – Director Wood explained the proposed Transit building is on hold due to a problem with using planned NEPA funding for construction on the property. Other options include scaling down the project and extending/expanding office lease space. Research continues and recommendations will be forwarded to the City Council once they are finalized.

B. Bus Shelter Project Update – Director Wood reported on the status of the bus shelter project which is coming along with the assistance of the Public Works staff.

## **NEW BUSINESS**

A. Operations Report – Ms. Muller provided statistics for the weekday and weekend ridership by route.

B. Transit Committee Member Update – Director Wood explained recent resignations and an upcoming appointment to one of the vacancies. Absences of committee members and an election for Chair will be on the March agenda.

- C. 5339 Vehicle Grant Update – Director Wood updated on the 5339 grant of \$725,000 for replacement of vehicles and about other STIF grants in place. He noted the STIF audit is also currently in progress.
- D. Master Plans – Director Wood noted the ADA, Title VI and Asset Maintenance plans are nearly completed. The plans will be on a future agenda for review.
- E. Budget FY 2025-26 – Director Wood reported City budget discussions have just begun. A draft Transit budget will be reviewed with the committee in the coming months.

## **DISCUSSION ITEMS**

Member Ball-Karb asked about a pickup time call delay experienced by a family member. Ms. Muller will put in a work order and inquire whether the lag is system or driver input related.

## **ADJOURN**

Vice-Chair Boyce adjourned the meeting at 6:55 p.m.

Minutes Prepared By: Melody Thompson