

# **TRANSIT ADVISORY COMMITTEE (AMMENDED)**

**September 26, 2024**

Presiding: Paul Waterman, Chair

Committee Members Present: Nancy Muller, DeAnna Ball-Karb, Adrienne ~~Carlson~~  
**Navallo**, Councilor Stearns

Staff Present: Todd Wood, Transit Director; Heidi Muller, Transit Operations Manager

Others Present: Greg Patton, Álvaro Caviedes, Sarah Omlor

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## **CALL TO ORDER**

Chair Waterman called the meeting to order at 6:00 p.m. Introductions of all members and staff followed.

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## **PUBLIC INPUT**

No public input was provided.

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## **OLD BUSINESS**

A. None

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## **NEW BUSINESS**

A. Transit Master Plan Presentation

Álvaro Caviedes from Jarrett Walker and Associates conducted a presentation on the Transit Master Plan (TMP).

Director Wood explained that the TMP is a state-mandated plan required for project funding and must be updated every 5-7 years.

- Discussion Points:
  - Councilor Stearns inquired about the TMP's impact on the city's ability to make changes. It was clarified that projects not included in the TMP may result in the state denying funding.
  - Member Adrienne Carlson joined the meeting during this discussion, establishing a quorum.

- Álvaro presented the TMP process and timeline, mentioning collaboration with Toole Design and EnviroIssues.

#### Key Questions and Responses:

1. Chair Waterman asked if public data would be available on the city's website. Álvaro confirmed it would be included in the final TMP.
2. Councilor Stearns asked how "low-income" was defined. Álvaro explained it is based on 158% of the federal poverty level.
3. Councilor Stearns asked about the definition of "people of color." Álvaro clarified that this was based on detailed survey responses.
4. Councilor Stearns questioned whether the TMP includes fare structures. Director Wood stated fares are part of the Master Fees Schedule, determined during budget planning and approved by the City Council.
5. Councilor Stearns asked why demographic data such as income and race were included in the TMP. Director Wood explained it ensures a representative sample from the city, particularly given the significant Hispanic and low-income populations. Álvaro added that these demographics highlight vulnerable communities protected under the Constitution and Title VI.
6. Chair Waterman stated that he was excited to see a possible extension of service to Wilsonville as he and others would commute for work. Director Wood stated that when expanding and extending service can allow for less transfers and ease of commute for all.

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## CONSENT AGENDA

- **Approval of Meeting Minutes:**

- July 25, 2024: Minutes were incomplete; staff will follow up at the next meeting.
  - August 6, 2024: Member Muller moved to approve the minutes, seconded by DeAnna Ball-Karb. The motion passed unanimously (4-0).
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## **DISCUSSION ITEMS**

Councilor Sterns mentioned the Loop schedule and asked about improvements. Director Wood discussed the schedule making process that has been done and we have tried to adjust the best we can.

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## **ADJOURNMENT**

Chair Waterman moved to adjourn the meeting. The meeting was adjourned at 6:55 p.m.

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Minutes Prepared By: Heidi Muller