

TRANSIT ADVISORY COMMITTEE
November 16, 2023

Presiding: AdriAnne Carlson, Vice-Chair

Committee Present: AdriAnne Carlson, Paul Waterman, Stephanie Boyce

Committee Absent: Chair Nancy Muller, Tyler Francke, Greg Perez

Staff Present: Todd Wood, Transit Director; Heidi Muller, Transit Coordinator; Collin Carney, TransDev General Manager

Others Present: Councilor Daniel Stearns, Council Liaison

CALL TO ORDER

Vice-Chair Carlson called the meeting to order at 6:10 p.m. Introductions of all members and staff followed.

CONSENT AGENDA

Member Waterman moved to approve the consent agenda; Vice-Chair Carlson seconded the motion. Member Waterman and Vice-Chair Carlson were in favor and the consent agenda passed. (Member Boyce arrived at 6:05 pm).

PUBLIC INPUT

There was no public input.

COMMITTEE BUSINESS

A. Introduction of New Committee Members: Paul Waterman and Stephanie Boyce each provided brief information about their background and interest in the committee.

B. Introduction of New General Manager: Mr. Wood introduced Mr. Carney as TransDev's General Manager replacing former GM Scott Hess. Mr. Carney noted he is new to TransDev and the GM role and explained his experience, background, and training.

C. Update on Transit Master Plan: Mr. Wood explained the purpose of a Transit Master plan and reviewed the selection of Jarret Walker to conduct the study. Master plans are required to obtain state grants and this study will provide analysis of routes, services and assets and make recommendations for improvements. The update is approximately \$200,000 with the state contributing \$160,000 (approximately 80%) of the expense. Mr. Wood noted the consultant may want to meet with committee members and advised there would be community engagement opportunities also.

D. New Transit Facility Update: Mr. Wood explained the Transit department has operated out of leased space at the Wilco area complex since 2016. Two pieces of adjacent property behind the existing location were purchased in 2016 and 2019 with approval of the City Council, to build a new operations facility and bus lot. Next steps were a "Request for Proposal" to select an architectural and engineering design firm and an experienced transit firm, Waterleaf Consultants was selected. The department has approximately three million dollars saved up over several years and more precise estimates will be developed from the consultant's plans. The consultant contract will be signed on the first of December.

Councilor Stearns left the meeting at 6: 30 pm.

E. General Services Overview: Mr. Wood provided an overview of Canby Area Transit: a history of Canby's Transit system; CAT routes, programs, and services; fares and funding sources; CAT staff and contract services.

F. Ridership Report: Ms. Muller provided ridership reports and reviewed the statistics for 99X, Canby Loop, Saturday service and Dial-A-Ride. She discussed the growth of the Canby Loop and noted some of the recent and planned future community events CAT will participate in.

DISCUSSION ITEMS

There were no discussion items.

ADJOURN: Vice-Chair Calson moved to adjourn, and Member Boyce seconded the motion. The meeting adjourned by consensus at 7:55 pm.

Minutes prepared by: Melody Thompson