

TRANSIT ADVISORY COMMITTEE

September 30, 2021

Presiding: Todd Wodd

Committee Present: Warren Holzem, Nancy Muller, Paul Waterman

Committee Absent: Chair Carol Luce, Vice Chair Alex Vice

Staff Present: Todd Wood, Heidi Muller, and Scott Hess

Others Present: None

CALL TO ORDER: Todd Wood, Transit Director, called the meeting to order at 6:07 p.m. via Zoom.

CONSENT AGENDA:

Committee Member Waterman moved to approve the July 22, 2021 minutes as written. The motion was seconded by Committee Member Muller and passed 3-0.

PUBLIC INPUT: None.

OLD BUSINESS:

A. Operations Report: Scott Hess, First Transit General Manager, said they had started the test runs for the new circulator. Overall they were pleased with how the route was structured and were ready to go live on Monday. The service levels on the fixed routes and Dial-A-Ride had stayed consistent to last month's numbers. There was a 15% increase on Dial-A-Ride and 10% increase on the fixed route.

Committee Member Muller was encouraged to see same day cancellations and no shows had dropped.

Mr. Wood explained the new software they were using to schedule rides more efficiently.

B. City Circulator Discussion: Mr. Wood showed the flyer that was created to advertise the circulator that had been put up all over town as well as the brochure with the map and schedule. He and Heidi Muller, Transit Coordinator, would be at the Transit Center on Monday, answering questions about the new circulator and passing out swag. He said if the schedule did not work, they might have to trim a piece. However, the map should stay mostly as it was presented. Ms. Muller was

putting up the temporary signs, which would be evaluated for a few months to make sure they were in the right spots. Once they verified they were in good locations, permanent signs would be installed. Currently there was no fare for the circulator.

C. Circulator Name: Mr. Wood said they had sent out a survey for circulator name suggestions and those suggestions were in the Committee's packet. He asked for the Committee's recommendation.

There was discussion regarding making the name easily translatable so everyone knew what it was and discussion on all the options.

The consensus was to use the name Canby Loop.

NEW BUSINESS: None

DISCUSSION ITEMS: Mr. Wood discussed expanding service to Woodburn in the evenings. He also discussed the tolling projections which would result in increased traffic. ODOT was asking what Canby needed to improve transit service to help offset the traffic. He thought they should increase service during rush hour, purchase more buses, and increase the size of the Transit Center. He asked the Committee to think about other items to include.

Mr. Wood said regarding the new transit offices, he would be waiting until a new Finance Director was hired to move forward. They would be moving next door temporarily so the vet clinic could lease the space. He was hoping it would not be a long delay.

ADJOURN: Mr. Wood adjourned the meeting at 6:33 p.m.

Assisted with Preparation of Minutes – Susan Wood