



DRAFT MINUTES

CANBY PLANNING COMMISSION

6:00 PM – September 8, 2025

City Council Chambers – Virtual Meeting via Zoom

PRESENT – Commissioners: Matt Ellison (Chair), Dan Ewert (Vice Chair), Michael Hutchinson, Leah McCarthy

ABSENT – Judy Jarosh, Jennifer Driskill, Craig Lewelling

STAFF – Don Hardy, Planning Director, Emily Sasse, Recording Secretary

OTHERS – None

1. CALL TO ORDER

- a. Pledge of Allegiance

2. CONSENT ITEMS

- a. Draft Meeting Minutes – November 25, 2024 (continued from March 24, 2025)
- b. Draft Meeting Minutes – August 11, 2025 (continued from August 25, 2025)

Due to a lack of quorum of the Commissioners present at said meetings, approval of both minutes from November 25, 2025, and August 11, 2025, will be considered at the next Planning Commission meeting scheduled for October 13, 2025.

3. CITIZEN INPUT ON NON-AGENDA ITEMS – None

4. OLD BUSINESS

- a. **Canby Christian Parking Lot Expansion (CUP 25-01/VAR 25-01) – CONTINUED TO OCTOBER 13, 2025**

Planning Commission opened a public hearing for this item on August 25, 2025. However, the Commission voted to continue the hearing to a date certain, **October 13, 2025**.

5. NEW BUSINESS

- a. Summary of Community Summit #5 – Don Hardy, Planning Director

The Planning Commission meeting covered several key updates and upcoming events. Director Hardy provided a summary of Canby Community Summit #5, including:

- Noting that the public comment period for the accompanying community survey has been extended to September 17th.

- Explaining that the project team continues to revise the Comprehensive Plan chapters based on guidance and comments received by the public and the project advisory committee (PAC) on draft goals and policies.
- Explaining that a written summary of all public comments on the goals and policies is forthcoming.

It was also mentioned that the Housing Production Strategy will be presented to City Council on October 1st for adoption.

6. PUBLIC HEARINGS – None

7. ITEMS OF INTEREST/REPORT FROM PLANNING STAFF

a. Planning Director's Update

An update was provided regarding the Walnut Street Extension project, which is awaiting an intergovernmental agreement (IGA) from the County for construction to begin. Portland General Electric (PGE), Bonneville Power Administration, and the Canby Utility Board will present on the power capacity moratorium at the City Council meeting on September 17, 2025. Finally, a work session will be held on October 27, 2025, to discuss the transportation system plan further.

- b. The next Planning Commission meeting is planned for **Monday, September 22, 2025**, at 6:00 pm in the Council Chambers.

8. ITEMS OF INTEREST/GUIDANCE FROM PLANNING COMMISSION – None

9. ADJOURNMENT

Motion: A motion was made by Commissioner Hutchinson and seconded by Commissioner McCarthy to adjourn the meeting. Motion approved 4/0.

The meeting adjourned at 6:12 PM.