

DRAFT MINUTES
CANBY PLANNING COMMISSION
6:00 PM – June 26, 2023
City Council Chambers – Virtual Meeting via Zoom

PRESENT – Commissioners Matt Ellison (Chair), Dan Ewert (Vice Chair), Judi Jarosh, Craig Lewelling, Hannah Ellison

ABSENT – Jennifer Driskill, Micheal Hutchinson

STAFF – Ryan Potter, AICP, Planning Manager, and Laney Fouse Lawrence, Recording Secretary

OTHERS – Kelly Reid, DLCD

1. CALL TO ORDER

a. Pledge of Allegiance

2. CONSENT ITEMS

a. Final Findings for the 4th Avenue 5-Plex Project (DR 23-01/VAR 23-01)

Motion: A motion was made by Commissioner Ewert, seconded by Commissioner Lewelling to approve the final findings for the 4th Avenue 5-Plex Project (DR 23-01/VAR 23-01) as submitted. Motion approved 5/0.

3. CITIZEN INPUT ON NON-AGENDA ITEMS – None

4. NEW BUSINESS – None

5. PUBLIC HEARINGS – None

PLANNING COMMISSION WORK SESSION

The Planning Commission met in a Work Session to discuss the following items:

a. **Sequential Urban Growth Boundary (UGB) Adoption Process**, presented by Ryan Potter, AICP, Planning Manager, and Kelly Reid, Oregon Department of Land Conservation and Development (DLCD)

Planning Manager Potter opened the work session by summarizing the goals and outcomes for the presentation along with an outline of the discussion points. He gave a brief overview of the sequential comprehensive plan process and the benefits of that process. He then introduced DLCD representative Kelly Reid to the Commission who presented in more detail regarding the adoption process.

DLCD Representative Kelly Reid started her presentation by explaining her role and what she does

as the regional DLCD representative, as well as the overall roles and responsibilities of DLCD. She discussed statewide planning goals. She explained urbanization (Goal #14) and briefly shared the success rate of UGB expansion requests across the state. Three types of studies that are used to determine future land needs were shared along with the forecasted numbers for additional housing and jobs needed within the next 20 years. She explained in more detail the four steps taken to move towards adoption and shared the sequential UGB process.

Commissioner Ewert asked why the City decided to choose the sequential process versus that standard UGB adoption process. Reid mentioned the sequential process was created to allow cities to adopt some elements of the Comprehensive Plan early and to lock in demographic assumptions. Ewert asked how the forecasted population data from PSU (Portland State University) will affect the decision for expansion if the forecast is incorrect. Discussion continued regarding population trends in Oregon and what that would mean for the future economy if the City did expand.

Potter closed out the presentation by explaining the components of the sequential comprehensive plan process.

6. ITEMS OF INTEREST/REPORT FROM PLANNING STAFF

- a. The next Planning Commission meeting is planned for Monday, July 10, 2023, at 6:00 pm in the Council Chambers.
- b. Planning Director's Update:

Potter mentioned that Planning Staff will have an informational booth at the City's 4th of July event to raise awareness about the Comprehensive Plan and UGB expansion.

7. ITEMS OF INTEREST/GUIDANCE FROM PLANNING COMMISSION

Chair Ellison asked for an update regarding the Walnut Street extension. Potter briefly gave an update on the status of where the City is in the process.

8. ADJOURNMENT

Motion: A motion was made by Commissioner Ellison and seconded by Commissioner Jarosh to adjourn the meeting. Motion approved 5/0.

Meeting adjourned at 6:51 PM.