

**MINUTES**  
**CANBY PLANNING COMMISSION**  
7:00 PM – December 13, 2021  
City Council Chambers – Virtual Meeting via Zoom

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**PRESENT** – Commissioners John Savory, Jeff Mills, Michael Hutchinson, Jason Padden, and James Hieb

**ABSENT** –

**STAFF** – Don Hardy, Planning Director, Ryan Potter, AICP—Senior Planner, and Laney Fouse Lawrence, Recording Secretary

**OTHERS** –

**RECOGNITION** – Don Hardy, Planning Director, thanked Chair Savory and Commissioner Boatright for their service on the Planning Commission. He presented each of them with a plaque.

Chair Savory thanked his fellow Commissioners.

**CONSENT ITEMS** – None

**NEW BUSINESS** – None

**CITIZEN INPUT ON NON-AGENDA ITEMS** – None

**PUBLIC HEARINGS** –

**a. Okada America – Ryan Potter , AICP—Senior Planner**

A Site and Design Review/Lot Line Adjustment application for property located 368 & 372 S Sequoia Parkway was scheduled to be heard on this date but the applicant, Okada America, requested the hearing be delayed until a date certain of Monday, January 10, 2022.

**ITEMS OF INTEREST FROM STAFF**

- a.** The regularly scheduled Planning Commission for Monday, December 27, 2021 will be canceled.
- b.** The next Planning Commission meeting will be held on Monday, January 10, 2022, at 7:00 pm.

Mr. Hardy discussed interviews for the Commission vacancies as well as volunteers for the Housing Advisory Board and Economic Advisory Board.

Commissioner Hieb volunteered for the Housing Advisory Board and Commissioner Padden volunteered for the Economic Advisory Board.

Mr. Hardy said the City received grants for both the Housing Needs Analysis and Economic Opportunities Analysis. He said Commission i-Pads were available and discussed upcoming agenda items.

**ITEMS OF INTEREST/GUIDANCE FROM PLANNING COMMISSION**

The Commission thanked Chair Savory and Commissioner Boatright for their work.

Commissioner Padden asked about the Okada application. Mr. Hardy said the delay was due to the traffic evaluation. The 120 day deadline had been extended to February.

Commissioner Padden asked about the Amazon warehouse project. Mr. Hardy said that application was also going through a traffic evaluation. The application had not been submitted yet, but probably would be in the next few months.

Commissioner Padden asked when DKS would come back to a Council/Commission Work Session. Mr. Hardy was working to schedule a date.

Commissioner Padden asked about items that came to the Commission and those that did not and items that could be appealed. Mr. Hardy explained the process for Type I and Type II applications, which did not come to the Commission.

Commissioner Hieb asked about tax exemptions in the industrial area. Mr. Hardy said Jamie Stickel, Economic Development Director, could give more information about that.

There was discussion regarding the upcoming hearing schedule and appointment of new Commissioners.

## **ADJOURNMENT**

***Motion:*** A motion was made by Commissioner Padden and seconded by Commissioner Hieb to adjourn the meeting. Motion approved 5/0.

**Meeting was adjourned at 7:36 p.m.**