



**APPROVED MEETING MINUTES  
CANBY PLANNING COMMISSION**

6:00 PM – March 23, 2026

City Council Chambers – Virtual Meeting via Zoom

**PRESENT** – Commissioners: Matt Ellison (Chair), Craig Lewelling, Michael Hutchinson, Leah McCarthy, and Judi Jarosh

**ABSENT** – Dan Ewert (Vice Chair) and Jennifer Driskill

**STAFF** – Don Hardy, Planning Director, and Ryan Potter, Planning Manager, AICP

**OTHERS** – Kevin Chewuk, DKS Associates, and Reah Flisakowski, DKS Associates

**1. CALL TO ORDER**

- a. Pledge of Allegiance

**2. CONSENT ITEMS**

- a. Draft Meeting Minutes – June 9, 2025

**Motion:** A motion was made by Commissioner Hutchinson and seconded by Commissioner Jarosh to approve the meeting minutes from June 9, 2025, as written. Motion approved 5/0.

**3. CITIZEN INPUT ON NON-AGENDA ITEMS** – None

**4. OLD BUSINESS** – None

**5. NEW BUSINESS** – None

**6. PUBLIC HEARINGS**

- a. **Canby Transportation System Plan (TA 26-01/CPA 26-01) – Don Hardy, Planning Director, and DKS Associates**

City staff sought Planning Commission recommendation to adopt a new Transportation System Plan (TSP), which is a state-mandated planning document that will guide transportation investments within the City’s planning area through 2043. Adoption of the proposed plan will be the culmination of a three-year planning process that involved public engagement and a technical advisory committee (TAC).

**Staff Presentation: Don Hardy, Planning Director, Kevin Chewuk and Reah Flisakowski, DKS Associates**

Planning Director Don Harding opened the hearing for the Canby Transportation System Plan (TSP) update. Kevin Chewuk of DKS Associates provided the primary presentation and overview of the draft TSP document.

Staff explained that the TSP update has been underway for approximately three years and included extensive public outreach, technical analysis, and guidance from advisory committees. The presentation summarized updates made since the Commission's previous review in December and outlined the overall structure of the TSP documents.

- The Commission reviewed the following components of the draft plan:
  - Existing transportation conditions and performance assessments;
  - Transportation standards and policies;
  - Planned roadway, pedestrian, bicycle, and transit improvements;
  - Long-term implementation and funding strategies;
  - Public outreach efforts and community feedback;
  - Development of a monitoring and action plan for future TSP implementation.
- Staff explained that the TSP consists of two primary volumes:
  - **Volume 1:** Policy framework, goals, and implementation strategies;
  - **Volume 2:** Technical analysis, project lists, and supporting documentation.

### **Review of Transportation Improvements**

Progress completed since the adoption of the 2010 Transportation System Plan was discussed. Staff stated that approximately 40 percent of identified projects have been completed or are underway, including:

- Pedestrian connectivity improvements;
- Street extensions;
- Intersection upgrades; and
- Multi-modal transportation enhancements.

Staff also reviewed planned future projects and explained how the City intends to prioritize investments based on funding availability, safety needs, and transportation demand.

### **Monitoring and Implementation Strategies**

Staff introduced a new monitoring framework intended to improve accountability and long-term tracking of TSP implementation. The framework includes:

- Annual review of transportation projects;
- Performance measure tracking;
- Use of dashboard tools to monitor progress; and
- Periodic updates to evaluate project completion and changing transportation conditions.

The presentation concluded with staff sharing the next steps which include incorporating feedback into the final TSP draft, updating municipal codes, and preparing for a council hearing on April 29th.

### **Commissioner Deliberation**

Commissioner Lewelling expressed concern regarding the lack of emphasis on transportation access into and out of Canby, particularly regional connectivity to Interstate 5 and surrounding communities. He noted that residents frequently identify congestion and regional mobility as significant concerns.

Staff responded that the TSP is primarily focused on transportation systems within the City and its Urban Growth Boundary (UGB); however, coordination with Clackamas County and ODOT continues regarding regional transportation planning efforts. Staff acknowledged the importance of maintaining ongoing communication with outside agencies to address long-term regional mobility concerns.

Commissioner Jarosh asked about incorporating electric vehicle charging infrastructure into the TSP and whether additional study or planning efforts should occur related to charging station availability.

The Commission also discussed the difference between public perception of congestion and technical traffic study findings. Commissioners noted that while transportation models may indicate acceptable traffic operations, residents often continue to perceive congestion as a growing issue. Staff agreed that additional context regarding public perception and congestion concerns could be incorporated into the final document. Commissioners discussed the importance of maintaining consistent monitoring and ensuring that transportation priorities remain aligned with community needs.

Discussion also occurred regarding the feasibility of a proposed “flyover” or major regional transportation improvement project. Staff explained that such projects would likely require substantial federal or state funding and would present significant financial and logistical challenges.

### **Commission Direction and Consensus**

Following discussion, the Commission generally supported moving the Transportation System Plan forward with several requested additions and areas of emphasis, including:

- Continued monitoring of projects related to transportation access into and out of Canby;
- Ongoing coordination with Clackamas County and ODOT;
- Periodic review of TSP implementation progress every one to two years;
- Evaluation of electric vehicle charging infrastructure needs; and
- Additional discussion within the document regarding congestion perception versus technical analysis findings.

## **7. ITEMS OF INTEREST/REPORT FROM PLANNING STAFF**

- a. Planning Director’s Update
- b. The next Planning Commission meeting is planned for **Monday, April 13, 2026**, at 6:00 pm in the Council Chambers.

Planning Director Harding provided updates regarding upcoming planning projects and initiatives, including:

- A Zoning code audit anticipated to begin in May;
- Upcoming System Development Charge (SDC) updates;
- The Urban Growth Boundary (UGB) amendment process; and
- Upcoming public meetings and hearings scheduled throughout April and May.

## **8. ITEMS OF INTEREST/GUIDANCE FROM PLANNING COMMISSION – None**

## **9. ADJOURNMENT**

**Motion:** A motion was made by Commission Hutchinson and seconded by Commissioner Lewelling to adjourn the meeting. Motion approved 5/0.

**The meeting adjourned at 7:28 P.M.**