

PARKS & RECREATION ADVISORY BOARD—PUBLIC WORKS BUILDING

APPROVED MINUTES

February 20, 2024 Meeting

Chairman Johnson called the meeting to order at 6:29 pm

WELCOME/INTRODUCTIONS:

Member Attendance: Barry Johnson, Lisa Rawls, Cara Hawkins, Barbara Karmel, David Biskar, Ryan Oliver, Terri Jones

Absent: Jim Simnitt

Guests in Attendance: Jerry Nelzen, Jim Davis, Ron Burn (zoom), Parker Smelser, Andrew Hale, Bruce Parker

1. APPROVE MINUTES:

Cara Hawkins moved to approve the January meeting minutes, David Biskar seconded; motion passed, and minutes of the January 23, 2024 regular Board meeting were approved.

2. WELCOME & INTRODUCTIONS

Jerry Nelzen introduced Parker Smelser, an employee of the Parks Department. Parker began his employment as a seasonal and has been employed full time for a year. Parker wanted to attend the meeting to see how business is conducted.

3. CITIZEN INPUT:

Ron Burn is a liaison to Molalla Forest Trail. He expressed concern that the trail extension has been dropped and asked what has happened to the Traverso property that was donated to the City. Jerry Nelzen replied that a development concept plan was created and community outreach meeting was held. Bruce Parker said a master plan was developed in 2021. Momentum was lost with lack of support by the neighbors who live along the trail. It is outside the city limits so is not eligible for Parks SDC funds.

4. OLD BUSINESS—PARKS UPDATE:

Jerry Nelzen presented a Parks and Recreation Projects update.

- a. Community Park—The project is nearing completion, hopefully by March 1. It is going very well. Jerry will provide a firm date to Cara so she can announce it on the Friends of Canby Parks Facebook page.
- b. Auburn Farms—The contract's 2nd reading will be on the February 21 Council meeting agenda. After the 2nd reading and 30-day wait period, a list of feedback from the community outreach meeting will be provided to HHPR to incorporate into the site plan.
- c. Legacy Park Outdoor Exercise Court—Four bids were received for the concrete pad work. David Garber was low bid. The contract is being developed now. Barry showed the board four layouts of photos for the backside of the exercise court. After discussion, the Board agreed they liked the layout with the Canby Ferry best. Barry will ensure the company enhances the colors making them as vivid as possible.
- d. Maple Street Park—The contract with Field Turf has been approved by the attorney. Pathway lighting has been added to the contract. Canby Utility has approved the condition of the current wiring. The contract will be presented to the Council March 6 for first reading. The contractor will be able to start work July 1. Ryan Oliver asked about the possibility of scoreboard lighting. Jerry said he will research the possibility of adding the work to the contract.
- e. Splash Pad—sand was appearing on the spouts. A defect was discovered in the pipe. It has been fixed.

- f. Parks Tree/Bench Program—Cara shared pricing for benches and tables from Dumor. The shipping costs for each item was \$500 which could make it financially prohibitive. Cara said a representative of NW Playgrounds suggested she contact Natural Structures in Baker City. Jerry suggested checking with GK Machinery, a local company, making the shipping costs more affordable. GK Machinery built all the benches and receptacles on First Avenue. Cara will research GK Machinery and report back.

5. NEW BUSINESS—DISCUSSION:

Jerry Nelzen reported the four CIP priority projects: 1) continued support of the Athletic Fields and Cogen proposal; 2) initiate a Wait Park master plan; 3) create an Ivy Ridge development plan; and, 4) develop a dog park on 1.74 acres in the industrial park will be included in the 2024-25 proposed budget.

6. CITY STAFF UPDATE—JERRY NELZEN

Ryan Potter researched a grant opportunity that could have been used to improve the health of the Community pond. Unfortunately, we don't qualify; however, he is researching other grant opportunities.

7. CITY COUNCIL/PARKS LIAISON REPORT—JIM DAVIS

Jim reported that Scott Sasse is on the City Council. The comprehensive plan is progressing. Jerry shared that the contract for the light at the Walnut Street/99E bypass will hopefully go out to bid by this summer. Jim said the Council goal setting retreat was held which included a lot of discussion on parks projects. The Council discussed the park maintenance fee and questioned if it should be permanent or temporary. Jim said there was discussion about the park district and emphasized the need for Council education about the progress being made with the parks district. He suggested a work session be held. Jim said the renderings for the athletic fields are done. City staff was supposed to have property funding by January, but unfortunately nothing has been done to date. Andrew Hale's application for the Parks Board will be approved at the February 21 Council meeting.

8. ADJOURNMENT

Cara Hawkins moved to adjourn, Barbara Karmel seconded; the motion passed. The meeting adjourned at 7:41 pm. The next regular meeting of the Parks & Rec Advisory Board is scheduled for 6:30 pm March 19, 2024.

Respectfully submitted,

Lisa Rawls, Board Secretary