

# **PARKS & RECREATION ADVISORY BOARD—PUBLIC WORKS BUILDING**

## **APPROVED MINUTES**

**January 23, 2024 Meeting**

Chairman Johnson called the meeting to order at 6:28 pm.

### **WELCOME/INTRODUCTIONS:**

**Member Attendance:** Barry Johnson, Lisa Rawls, Cara Hawkins, Barbara Karmel, David Biskar, Jim Simnitt, Ryan Oliver

**Absent:** Terri Jones

**Guests in Attendance:** Jim Davis, Jerry Nelzen, Jamie Stickel, Ryan Potter (zoom), Diana Mark-Sperber, David Kleinke, Karen Kleinke, Andrew Hale

### **1. APPROVE MINUTES:**

Cara Hawkins moved to approve the December meeting minutes, Jim Simnitt seconded; motion passed, and minutes of the December 19, 2023 regular Board meeting were approved.

### **2. CITIZEN INPUT:**

David Kleinke, Natural Plant Sanctuary Restoration coordinator, gave a presentation about the restoration work currently underway at Community Park. An area 60' x 100' has been dedicated to native plants but taken over by blackberry vines. A group of volunteers removed all the blackberry roots and vines. Canby Kiwanis agreed to sponsor the project with 215 volunteer hours to date. The City provided chips for 75% of the garden. Several native plants were unveiled as a result of the cleanup including Bleeding Heart, Dog Rose, Frinercup, Nootka Rose, Ocean Spray, Oregon Ash, Oregon Crabapple, Osoberry, Pacific Ninebark, Red Osier, and Dogwood. The Canby Garden Club donated and planted Slough Sedges and Everde Nursery donated 160 plants with 50 going to Canby High. Volunteers are invited to the planting on February 10. A boy scout, working toward his Eagle Scout is restoring the trail. David explained the challenge now is keeping the invasive plants, especially the blackberry bushes, from growing back. Next steps: Kiwanis, as a sponsor, and the Canby Garden Club, has signed up for maintaining the garden. The ultimate goal of the garden is to develop and execute an education program for our schools; place signs identifying the native plants and encourage schools to bring their students on field trips. Diana added the Garden Club is interested in sponsoring an Arbor Day project and working on donating benches.

### **3. OLD BUSINESS—PARKS UPDATE:**

**Jerry Nelzen presented a Parks and Recreation Projects update.**

- a. Community Park—The bathrooms are in; however, power to the buildings has been delayed by CUB due to the recent ice storm.
- b. Auburn Farms—Jerry received approval to move ahead with engineering with HHPR. The contract's first reading is on the February 7 Council meeting agenda.
- c. Legacy Park Outdoor Exercise Court—Seven contractors were invited to bid; two bids have been received. Jerry hopes to get three bids so a contract can be on the February 21 Council meeting agenda.
- d. Maple Street Park—The contractor is ready to begin work July 1; however, the contract does not include the electrical trenching work and prices from CUB for the transformer work. Jerry is working on getting those included in the contract before presenting them to Council. Ken is installing a gate off Noble Park so the main area of the park won't be disturbed by construction vehicles.
- e. Parks Tree/Bench Program—Cara reported she researched the City of West Linn program. She drafted a procedure based on what would be beneficial to the City of Canby. She suggested considering a bench without a back, a bench with a back, pedestal square picnic table and rectangular picnic table. The options will have

plaques made by Canby Trophies. Prices will reflect the prevailing price for both trees and benches/tables. The program will be added to the City's Master Fee schedule and prices will be updated annually. Barbara expressed concern about the maintenance required around this project. Jim suggested getting prices from Canby Trophy and the supplier of the benches/tables. The trees along Sequoia Parkway display all trees available to developers/homeowners in the City of Canby. Jamie suggested the language on the plaques be approved by the City Attorney. Jamie said prices should be decided by April 1 to be included in the Master Fee Schedule.

#### **4. NEW BUSINESS—DISCUSSION:**

Discussion ensued about which projects should be included in the FY 24-25 Capital Improvement Program. Lisa Rawls moved to recommend to Council the FY 24-25 CIP priorities to include:

1. Continued support of the athletic fields and complex including continued work with Cogeo.
2. Initiate a master plan for Wait Park.
3. Develop a design and conduct a community meeting for the Ivy Ridge property.
4. Support a dog park on the City-owned 1.74 acres in the Industrial Park adjacent to Columbia Distributing.

Cara Hawkins seconded the motion. The motion carried 7-0.

#### **5. CITY STAFF UPDATE—RYAN POTTER**

Ryan Potter researched the possible grant opportunities suggested by the pedal park representatives. CBDG grants are a possibility. He is also looking at the conservation grant, land, and water grant programs. Ryan suggested looking at possible grant programs for the CIP priorities and Wait Park is a definite possibility.

#### **6. CITY COUNCIL/PARKS LIAISON REPORT—JIM DAVIS**

Scott Sasse was unanimously selected to fill the vacant Council seat. The vacancy is currently advertised, and applications are due January 26. A Council goal setting retreat is scheduled for February 16.

#### **7. ADJOURNMENT**

Barbara Karmel moved to adjourn, Cara Hawkins seconded, and the motion passed. The meeting was adjourned at 7:58 pm. The next regular meeting of the Parks & Rec Advisory Board is scheduled for 6:30 pm February 20, 2024.

Respectfully submitted,

Lisa Rawls, Board Secretary