

City of Canby
Parks & Recreation Advisory Board
November 16, 2023

Called to order @ 6:27

Present; Ryan Oliver, Jim Simnitt, Barbara Karmel, Scott Sasse, Ryan Potter, Ken Daniels, Barry Johnson, Cara Hawkins, Jim Davis, Jeff Snyder

Guest; Bruce Parker

- Motion to accept previous minutes by Scott Sasse, seconded by Barbara Karmel, all approve.
- Ken reports that a camera was added to Locust St Park to discourage graffiti. The camera has captured some vandals and that footage has been turned over to Canby PD. Since then there has been a decline in graffiti at Locust St but an increase in other areas. The police have added patrols in the area.
- Community Park will be closing for completion of improvement projects from November 27th until December 27th. Barbara asks how the community is being notified. Jeff report there is signage and it has gone out on social media.
- The scope of work for the exercise court has changed so the City is seeking additional bids. Barry reports that the artwork under consideration for the wall will be photographs from Cara Hawkins and the Historical Society. He will reach out to the Dahlia farm to see if they have any photos in their archives that would work. The photograph is not needed until Spring.
- The Auburn Farms community meeting was well attended and upbeat. There were many good ideas shared by the neighbors. Scott suggests we review the list when we have the final rendering of the park. Jeff reports that Traffic Safety must be consulted for a couple of the items such as the crosswalk. Jim Simnitt asks for an approximate timeline. Barry reports the hope is that the park will be completed in 2024.
- Cara presented information from the City of West Linn regarding their Tree and Bench program. Ken agreed their plan is comprehensive. Barbara likes the idea of the program but thinks it's premature because, in her opinion, the city doesn't have the staff to run it. Barry explains that this is not a Parks Board plan per se, it will proceed like the Parks naming process did. Cara will develop the plan and write it up. The Parks Board will review the plan and when the Board is satisfied, will authorize Cara to present it to City Council. Scott says he would like to plant 3 coral bark maples in the Bike Hub park and asks if water bags for the trees will carry them through. Jeff says yes.
- In an effort to plan for the future at Maple Street Park, Scott, Ken & Barry met with school staff to review the maintenance of the turf fields. Scott reports that the baseball fields use 1/3 less crumb rubber than soccer or football fields. The maintenance they observed involved applying sand only. The maintenance could be done every other year according to Scott. Barry reports that it cost \$2,400 to complete the maintenance on 3-4 fields.
- Barry tells the Board that our December 19 meeting will include a review of the Capitol Improvement Projects (CIP). He would like to start planning for the future and look ahead to what might be needed next. Barbara asks for a current, dated CIP and Ken says he will email one to Barry for distribution.
- City Staff report - Ryan Potter reports that the recommended number of park acres per resident is 10/1,000. The City of Canby currently is 5.4 acres per 1,000 residents. The developer of the Master plan didn't want to include a goal in the master plan because it would

not be defensible. But now the City would like to have an internal goal and is looking to do that. As the UGB expands the numbers need to change. We are at the bottom of the scale of parks acres per resident. The City is aware of the deficit and tracking it. City Council is trying to decide if we need to amend the Master Plan in order to support the City's UGB request to the State. Scott asks how much park space is in the development across from Hope Village. Barry says that the school district has a monopoly on a lot of potential park land. Ryan Oliver reports that Jr Baseball was in the process of building a batting cage but the school put a halt to it because of potential Title 9 issues. The project is on hold for now. Jim Davis tells the Board that the Council wants to finish the comprehensive plan so that they will have something to go to the schools with. Barry wonders if a batting cage could go in at Maple Street but Ryan and Scott both say there isn't enough room. Several people comment that Baker Prairie's fields are very nice.

- Ryan Potter reports that the City of Molalla has contacted the City of Canby to talk about the Travoso property. They are looking to develop their end and want to work with Canby to come up with a cohesive plan.
- Jim Davis reports that the community summit on Tuesday was very well attended and went very well. There were lots of good comments and good input around the topic of parks and sports fields. They will be scheduling more such meetings in the future and will be looking for a larger facility to do so.

Jim goes on to say that the City rescinded the resolution for construction on the Ivy street project and approved a new resolution. The City has gotten ARPA funds and are looking for eligible projects.

The Council has decided to stay with the current interim city attorney for now.

The current URD sunsets in 2024/25 and the Council is looking at the possibility of creating another one for streets.

Councilman Bangs has resigned. Applications are being accepted. Interviews are planned for January.

Eileen Stein has been offered the City Administrator job.

Jim reports that CoGeo is in talks with a local property owner in an effort to locate the new sports facility. The talks are going well.

Jim Simnett moves to adjourn the meeting , Ryan Oliver seconds. All in favor. Meeting adjourned at 7:26PM

Next meeting December 19 @ 6:30PM