

**RESOLUTION NO. 1447**

**A RESOLUTION AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT (IGA) WITH TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) FOR THE DISBURSEMENT OF STATEWIDE TRANSPORTATION IMPROVEMENT FUNDS (STIF) FOR FISCAL YEARS 2026 AND 2027.**

**WHEREAS**, the Oregon Transportation Commission has approved TriMet's Statewide Transportation Improvement Fund (STIF) Plan for the period of Fiscal Year 2026 through Fiscal Year 2027;

**WHEREAS**, TriMet administers STIF Formula Funds on behalf of the City of Canby as a subrecipient for the purpose of supporting public transportation service in the Canby area;

**WHEREAS**, the City of Canby's approved STIF Plan identifies funding for three ongoing transit projects: Weekday Demand Response, Saturday Service, and the Canby Loop fixed-route service;

**WHEREAS**, the modification to the Intergovernmental Agreement (IGA) between TriMet and the City of Canby increases the City's total agreement funding to \$2,261,418 and incorporates updated scope and budget for FY 2026-27; and

**WHEREAS**, the City Council of the City of Canby finds it in the best interest of the City to authorize the execution of this agreement to ensure the continued operation and enhancement of public transit service in Canby.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Canby as follows:

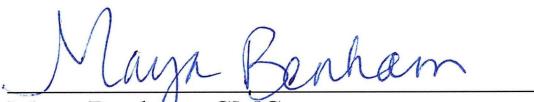
1. The Interim City Administrator, Randy Ealy, is hereby authorized to execute on behalf of the City of Canby the Intergovernmental Agreement (IGA) with TriMet for the distribution of FY 2026–27 Statewide Transportation Improvement Funds (STIF) for transit operations.
2. The IGA, attached hereto as Exhibit "A" and by this reference incorporated herein, shall be effective upon execution and shall remain in effect in accordance with its terms.

**ADOPTED** by the Canby City Council on the 5th day of November, 2025.



Brian Hodson  
Mayor

**ATTEST:**



Maya Benham  
CMC  
City Recorder



## AGREEMENT MODIFICATION

Modification No. 2  
Agreement No. GG230846EVL  
City of Canby

This Modification amends the above-referenced Agreement for Disbursement of State of Oregon, Public Transit Section Statewide Transportation Improvement Funds (STIF) between TriMet and the **City of Canby** (Subrecipient).

The effective date of this Modification is the date of the last signature below.

### RECITALS

1. The Oregon Transportation Commission (OTC) has approved TriMet's STIF Plan for use of STIF Formula Funds for the period of Fiscal Year 2026 (beginning July 1, 2025) through the end of Fiscal Year 2027 (June 30, 2027).
2. The Parties wish to modify and update the above referenced Agreement to provide Subrecipient with STIF Formula Funds for the period as detailed in TriMet's STIF Plan.

### AMENDMENT TO THE AGREEMENT

Based on the forgoing, the Agreement is amended as follows:

1. A new Exhibit D, appended to this Modification 2, replaces the prior Exhibit D and reflects Subrecipient's new Scope of Work for the FY 2026-27 period.
2. A new Exhibit E, Parts 1 and 2, appended to this Modification 2, replaces the prior Exhibit E Parts 1 and 2 and reflects the distribution of new STIF Formula Funds to Subrecipients for the FY 2026-27 period. Exhibit E, Part 3 has been removed from the Agreement, as this table is no longer relevant.
3. Subrecipient may use STIF Formula Funds for allowable costs incurred after July 1, 2025 and through the term of this Agreement, June 30, 2027, unless the Agreement is terminated earlier as provided in this Agreement. Section 10 (Term), of the Agreement is modified accordingly.
4. The total Agreement is hereby increased by \$1,015,717 to account for the City of Canby's FY 2026-27 STIF Formula Plan funds as approved by the OTC. The revised Agreement amount shall not exceed \$2,261,418.
5. The Oregon Department of Transportation (ODOT) and TriMet have executed Agreement No. 35860 to formalize the OTC approved FY 2026-27 STIF Plan. As required by ODOT, Agreement No. 35860, appended to this Modification 2 as Exhibit G, is made part of the

Agreement between TriMet and Subrecipient. Qualified Entities and their Subrecipients must comply with all applicable provisions of Agreement No 35860, including but not limited to Section 10 of Agreement No. 35860 unless exempted in writing by ODOT.

6. The parties acknowledge and agree that ODOT is a third-party beneficiary of the obligations of Subrecipient as outlined in the Agreement, and ODOT shall be entitled to enforce such obligations in its own name and on its own behalf.
7. The Subrecipient's STIF plan, appended to this Modification 2 as Exhibit H, is made part of the Agreement.
8. Exhibit A, Section 1.A of the Agreement is replaced with the following:

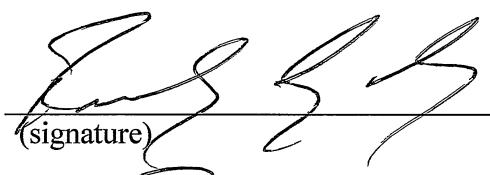
**Disbursement and Recovery of STIF Formula Funds.**

- A. **Disbursement Generally.** TriMet shall promptly disburse STIF Formula Funds to Subrecipient after the Oregon Department of Transportation provides funding to TriMet in accordance with and subject to approval of the STIF Plan, the terms and conditions of this Agreement, and Subrecipient's compliance with this Agreement. As used in this Section, "promptly" means within 10 business days of TriMet's receipt of STIF Formula Funds from ODOT, absent a written notification from TriMet to Subrecipient explaining the reason(s) for any delay beyond 10 business days. Subject to the forgoing and based on the current and best available information, TriMet anticipates the following schedule for distribution of STIF Formula funds to Subrecipient:

## NO OTHER CHANGES

By executing below, both Parties agree to the Modification. Contractor certifies under penalty of perjury as provided in ORS 305.385(6) that it is not, to the best of its knowledge, in violation of any Oregon tax law. For the purposes of this certification, "Oregon Tax Laws" are state taxes imposed by ORS 320.005 to 320.150 and 403.200 to 403.250 and ORS Chapters 118, 314, 316, 317, 318, 321 and 323, and local taxes administered by the Oregon Department of Revenue under ORS 305.620

CITY OF CANBY



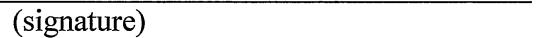
Name: *Nancy Ealy*

Title: *Interim City Admin.*

Date: *Nov. 12, 2025*

TRI-COUNTY METROPOLITAN  
TRANSPORTATION DISTRICT OF  
OREGON (TRIMET)

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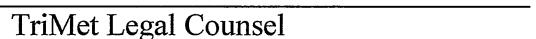
Name: Nancy Young-Oliver

Title: Chief Financial Officer

Date:

Approved as to Form:

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Date:

**EXHIBIT D**  
**SUBRECIPIENT SCOPE OF WORK**

**Subrecipient Contact Information:**

- Name of Organization: City of Canby
- Contact Person: Todd Wood, Transit Director
- Address: 195 SE Hazel Dell Way, Suite C, Canby, OR 97013
- Telephone: 503-266-0751
- E-mail: [woodt@canbyoregon.gov](mailto:woodt@canbyoregon.gov)

**TriMet Contact for Reporting and Compliance:**

- Contact Person: John Paul (JP) Gonzalez, Senior Grants Compliance Analyst
- Address: 101 SW Main St., Suite 500, Portland, OR 97204
- Telephone: 503-962-4854
- E-mail: [gonzajoh@trimet.org](mailto:gonzajoh@trimet.org) and/or [STIFCompliance@trimet.org](mailto:STIFCompliance@trimet.org)

**TriMet Contact about HB2017 Program:**

- Contact Person: Tom Mills, Director – Mobility Planning & Policy
- Address: 101 SW Main St., Suite 500, Portland, OR 97204
- Telephone: 503-962-4883
- E-mail: [millst@trimet.org](mailto:millst@trimet.org)

**Term of Contract:** 7/1/2025 thru 6/30/2027

**Total FY26-27 STIF Formula Funds (with unspent funds/interest from prior STIF Plans):**  
\$1,229,335

**Total New FY26-27 STIF Formula Funds (no unspent funds/interest):** \$1,015,717

**PROJECT DESCRIPTION:**

City of Canby will conduct the following activities with FY26-27 STIF Payroll-Based and Population-Based Formula Funds received via TriMet:

<b>STIF Plan Project Number</b>	<b>Project Name</b>	<b>Project Description</b>	<b>Task Number &amp; Description</b>
1	Weekday Demand Response	A service providing Complimentary Paratransit (CP) services, and General Public Demand Response services as space allows, to destinations inside the Canby Urban Growth Boundary (CUGB); and a Premium Dial-A-Ride service	Task 1: Operations

STIF Plan Project Number	Project Name	Project Description	Task Number & Description
		for eligible CP customers to and from destinations within the Oregon City city-limits. This project will fund the purchase of operations for these services Monday Through Friday.	
2	City of Canby DBA Canby Area Transit CAT Saturday Service	Provide operation of Saturday 99x and Saturday Demand Response services.	Task 1: Operations
			Task 2: Operations
3	Canby Loop	Provide a free fixed route transit loop Monday through Saturday that connects residents to local services, including grocery, medical, recreational and other services. Provide local residents with connections to providers who service Canby's Transit Center.	Task 1: Operations

### PLAN BUDGET:

STIF Plan Project Number	FY26 New Funds	FY27 New Funds	Prior Biennia STIF Funds Unspent	Prior Biennia STIF Interest Unspent
1	\$126,803	\$126,803	\$0	\$0
2	\$140,654	\$142,772	\$0	\$0
3	\$231,202	\$247,483	\$190,304	\$23,314
<i>Subtotal</i>	<i>\$498,659</i>	<i>\$517,058</i>	<i>\$190,304</i>	<i>\$23,314</i>
<b>Grand Total (all funds): \$1,229,335</b>				
<b>Grand Total (new funds): \$1,015,717</b>				

### REPORTING:

Required Elements	FY26-27 Plan	Quarterly Report	Annual Report
<b>Plan Outcomes</b>			
Revenue Miles	263,700	X	
Revenue Hours	19,266	X	
Rides	90,000	X	

<b>Required Elements</b>	<b>FY26-27 Plan</b>	<b>Quarterly Report</b>	<b>Annual Report</b>
Number of new shared stops with other transit providers	0	X	
Number of students in grades 9-12 served by demand response	1,364	X	
Number of students in grades 9-12 with free or reduced fares	1,364	X	
Other outcomes	N/A	X	
Number of individuals within a ½-mile of a transit stop for fixed-route transit	57,179		X
Number of low-income households within a ½-mile of a transit stop for fixed-route transit	18,091		X
Number of students in grades 9-12 attending a school served by transit	15,000		X
Number of rides to students in grades 9-12	N/A		X
<b>Program Criteria</b>			
Increased frequency to areas with a high percentage of low-income households	N/A		X
Expanded routes or services to areas with a high percentage of low-income households	N/A		X
Reduced fares in communities with a high percentage of low-income households	N/A		X
Procurements of low or no emission buses for use in areas with a population of 200,000 or more	N/A		X
Improved frequency and reliability of service between communities in and out of the Qualified Entity's area	N/A		X
Improved coordination among Public Transportation Service Providers to reduce fragmentation of service	N/A		X
Implementation of programs to provide student transit service for students in grades 9-12	N/A		X
<b>Capital Assets</b>			
Acquired, purchased or leased capital assets Qualified Entities and Public Transportation Service Providers using STIF funds	N/A	X	
<b>Low-Income Tax Mitigation</b>			
Report on mitigating the tax on low-income passengers	N/A		X
<b>Audit Reports</b>			
Copy of financial audits, including STIF procedures	N/A		X

## EXHIBIT E

### STIF FORMULA FUNDS - DISBURSEMENT FORMULA

#### EXHIBIT E – PART 1

#### PAYROLL-BASED FORMULA FUNDS DISBURSEMENT AMOUNTS AND METHODOLOGY

Jurisdictions	FY26 Planned New Funds				
	TriMet In-District / Regional Coordination	TriMet In-District / Human Services	Out-of-District	Out-of-District Percent of Total	Total
TriMet	\$ 58,100,087.00	\$ 253,465.00	\$ -	0.00%	\$ 58,353,552.00
Clackamas County	\$ 1,141,757.00	\$ -	\$ 669,908.00	0.91%	\$ 1,811,665.00
Multnomah County	\$ 1,049,000.00	\$ -	\$ 70,000.00	0.10%	\$ 1,119,000.00
Washington County	\$ 3,046,900.00	\$ -	\$ 459,000.00	0.62%	\$ 3,505,900.00
City of Wilsonville/South Metro Area Regional Transit	\$ 1,812,000.00	\$ -	\$ 915,427.00	1.24%	\$ 2,727,427.00
City of Canby	\$ -	\$ -	\$ 371,856.00	0.51%	\$ 371,856.00
City of Sandy	\$ 450,000.00	\$ -	\$ 161,646.00	0.22%	\$ 611,646.00
South Clackamas Transportation District	\$ -	\$ -	\$ 299,000.00	0.41%	\$ 299,000.00
City of Portland/Portland Streetcar	\$ 3,000,000.00	\$ -	\$ -	0.00%	\$ 3,000,000.00
Ride Connection	\$ -	\$ 1,746,535.00	\$ -	0.00%	\$ 1,746,535.00
<b>Total</b>	<b>\$ 68,599,744.00</b>	<b>\$ 2,000,000.00</b>	<b>\$ 2,946,837.00</b>	<b>4.01%</b>	<b>\$ 73,546,581.00</b>

Jurisdictions	FY27 Planned New Funds				
	TriMet In-District / Regional Coordination	TriMet In-District / Human Services	Out-of-District	Out-of-District Percent of Total	Total
TriMet	\$ 61,597,088.00	\$ 191,994.00	\$ -	0.00%	\$ 61,789,082.00
Clackamas County	\$ 1,141,756.00	\$ -	\$ 670,463.00	0.86%	\$ 1,812,219.00
Multnomah County	\$ 1,092,000.00	\$ -	\$ 71,739.00	0.09%	\$ 1,163,739.00
Washington County	\$ 2,775,414.00	\$ -	\$ 474,960.00	0.61%	\$ 3,250,374.00
City of Wilsonville/South Metro Area Regional Transit	\$ 1,812,000.00	\$ -	\$ 2,201,542.00	2.82%	\$ 4,013,542.00
City of Canby	\$ -	\$ -	\$ 390,255.00	0.50%	\$ 390,255.00
City of Sandy	\$ 450,000.00	\$ -	\$ 174,370.00	0.22%	\$ 624,370.00
South Clackamas Transportation District	\$ -	\$ -	\$ 299,168.00	0.38%	\$ 299,168.00
City of Portland/Portland Streetcar	\$ 3,000,000.00	\$ -	\$ -	0.00%	\$ 3,000,000.00
Ride Connection	\$ -	\$ 1,808,006.00	\$ -	0.00%	\$ 1,808,006.00
<b>Total</b>	<b>\$ 71,868,258.00</b>	<b>\$ 2,000,000.00</b>	<b>\$ 4,282,497.00</b>	<b>5.48%</b>	<b>\$ 78,150,755.00</b>

#### Notes:

1. Percent of Total factor is based on the NEW Payroll funds not TOTAL Payroll funds that include carry over from previous biennia.
2. Total biennium disbursements are not-to-exceed total biennium planned amounts.
3. Total STIF Formula Payroll funds disbursed to the Subrecipient quarterly will be based on the Subrecipient's Percentage of the Total for Out-of-District apportionments, as referenced in the table above, relative to the total STIF quarterly allocation received from ODOT.
4. Funds disbursed to the Subrecipient for TriMet In-District's Regional Coordination and Human Services apportionments will be based on a fixed quarterly amount (0.25 x amount shown in the tables above).

**EXHIBIT E – PART 2**  
**POPULATION-BASED FORMULA FUNDS DISBURSEMENT AMOUNTS AND METHODOLOGY**

Jurisdictions	FY26		
	Total	Quarterly	Percent of Total
TriMet	\$ -	\$ -	0.00%
Clackamas County	\$ 815,463.50	\$ 203,866.00	15.99%
Multnomah County	\$ 557,359.00	\$ 139,340.00	10.93%
Washington County	\$ -	\$ -	0.00%
City of Wilsonville/South Metro Area Regional Transit	\$ -	\$ -	0.00%
City of Canby	\$ 126,803.00	\$ 31,701.00	2.49%
City of Sandy	\$ 211,745.00	\$ 52,936.00	4.15%
South Clackamas Transportation District	\$ 77,026.00	\$ 19,257.00	1.51%
City of Portland/Portland Streetcar	\$ -	\$ -	0.00%
Ride Connection	\$ 3,311,595.00	\$ 827,899.00	64.93%
<b>Total</b>	<b>\$ 5,099,991.50</b>		<b>100.00%</b>

Jurisdictions	FY27		
	Total	Quarterly	Percent of Total
TriMet	\$ -	\$ -	0.00%
Clackamas County	\$ 815,463.50	\$ 203,866.00	15.99%
Multnomah County	\$ 557,359.00	\$ 139,340.00	10.93%
Washington County	\$ -	\$ -	0.00%
City of Wilsonville/South Metro Area Regional Transit	\$ -	\$ -	0.00%
City of Canby	\$ 126,803.00	\$ 31,701.00	2.49%
City of Sandy	\$ 211,746.00	\$ 52,937.00	4.15%
South Clackamas Transportation District	\$ 77,026.00	\$ 19,257.00	1.51%
City of Portland/Portland Streetcar	\$ -	\$ -	0.00%
Ride Connection	\$ 3,311,597.00	\$ 827,899.00	64.93%
<b>Total</b>	<b>\$ 5,099,994.50</b>		<b>100.00%</b>

**Notes:**

1. Total biennium disbursements are not-to-exceed total biennium planned amounts.
2. Total STIF Formula Population funds disbursed to the Subrecipient quarterly will be based on the recommended amounts by the Accessible Transportation Fund Advisory Committee, as referenced in the table above and relative to the total STIF quarterly allocation received from ODOT.

**EXHIBIT G**

**ODOT AGREEMENT NO. 35860 – STIF FORMULA PROGRAM**

*Refer to attached agreement.*

**EXHIBIT H**  
**CITY OF CANBY'S BIENNIAL 2025-27 STIF PLAN**

*Refer to attached STIF Plan.*