



# City of Canby

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August 16, 2023

Ms. Tootie Smith  
Clackamas County Board of Commissioner Chair  
Clackamas County  
2051 Kaen Road  
Oregon City, OR 97045

Dear Chair Smith,

The City of Canby has recently been working on our Housing Needs Analysis and Economic Opportunities Analysis studies. Through this work, it is becoming clear that the city will need to expand its Urban Growth Boundary (UGB) to address the need for land to accommodate these uses. Representatives from the Department of Land Conservation and Development (DLCD) have recommended that the city use a process option, called the Sequential Review Process, which allows for studies related to the potential UGB amendment to be submitted separately to DLCD for review as they are completed, rather than all at once at the end of the process. The city may then undertake any needed UGB expansion at the end, based on the findings of the various studies.

The City of Canby is very interested in pursuing the Election to Use the Sequential Review process for the City of Canby UGB Expansion. In order to use this process, DLCD requires a Notice of Election to be submitted jointly from the City and County.

This letter is to let you know that we've engaged Clackamas County Planning staff on the Sequential Review process, and they recommended we reach out to you so that you are aware that a request to participate in this process will be brought forward to you by your staff. In the near term, we do not expect that significant County staff time will be required as the City undertakes the steps needed to identify the appropriate land to be brought into the Canby UGB. It will likely not be until 2025 when there will be any formal action required by Clackamas County.

Our City Council approved the resolution to process with the Sequential Review Process on August 16, 2023, and I've attached our Election to Use the Sequential Review Process which we have also shared with County Planning staff. Additionally, attached is the signed Joint Election to Use the Sequential Review Process.

We look forward to our continued coordination on this process and appreciate the County's continued support for using the process.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Hodson". The signature is fluid and cursive, with a large initial "B" and "H".

Brian Hodson, Mayor

**CC:**

Karen Buehrig, Clackamas County

Martha Fritzie, Clackamas County

Eileen Stein, City of Canby

Don Hardy, City of Canby

Ryan Potter, City of Canby

**Enclosures:**

Adopted Canby City Council Resolution

Joint Election to Use the Sequential Review Process