

**AGENDA**  
**CANBY PUBLIC LIBRARY BOARD MEETING**  
***September 22, 2020***

*5:30 p.m.*

*Meeting will be conducted via Zoom*

Join Zoom Meeting

<https://zoom.us/j/93794783696>

Meeting ID: 937 9478 3696

Or dial: 1-253-215-8782

*The meeting will conclude no later than 6:45 p.m.*

1. Welcome Danny Smith/introductions
2. Comments/thoughts/questions from our new Library Director
3. Approval of August meeting minutes
4. August action items
  - a. IRENE WILL LET AMANDA KNOW TO WHOM SHE MUST SEND THE LETTER OF NOMINATION FOR DENISE AND JUDI AS THE LDAC REP AND ALTERNATE
  - b. DENISE WILL CONTACT KATHERINE KOHL TO CONFIRM WHETHER OR NOT LDAC MEETINGS HAVE BEEN SCHEDULED
  - c. BOARD MEMBERS WILL SEND THEIR THOUGHTS ON BOARD MEMBER CRITERIA TO CAROL AND A BRIEF SUMMARY OF THEIR OWN SKILLS TO LIZZIE TO COMPILE IN A LIST.
  - d. CAROL WILL SEND OUT AN EXAMPLE OF A BOARD MEMBER EXPECTATIONS DOCUMENT PREPARED BY A BOARD DEVELOPMENT CONSULTING FIRM; SHE WILL CONTINUE TO REVISE DRAFT PROCEDURES FOR FILLING BOARD VACANCIES
5. Canby Reads program update - Linda
6. LDAC Report
7. Library staff report - Lizzie
  - Monthly budget update
  - Library Operations
  - Library Programs and Events
8. Friends of the Canby Public Library Report - Suzie

9. Teen Liaison report - Meridian
10. Board members' reports, concerns and comments
11. Public Comments
12. Adjournment

Questions about the agenda may be addressed to board chair Carol Palmer ([CanbyPublicLibraryBoard@canbyoregon.gov](mailto:CanbyPublicLibraryBoard@canbyoregon.gov)) or the Library Supervisor, Lizzie Figueroa, at 503-266-0654 ([figueroae@canbyoregon.gov](mailto:figueroae@canbyoregon.gov)).

***The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Lizzie Figueroa at 503-266-0654 ([figueroae@canbyoregon.gov](mailto:figueroae@canbyoregon.gov))***