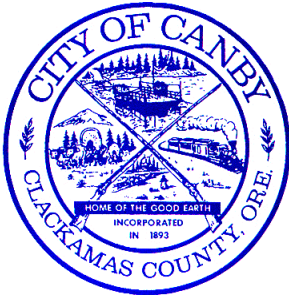


CANBY PUBLIC LIBRARY BOARD MEETING MINUTES June 16, 2020



5:30 PM Virtual Meeting via Zoom

Present: Linda Warwick (chair), Roger Reif, Kathleen Myron, Carol Palmer, Denise Fonseca, Suzy Stutes, Judi Jarosh, Meridian Lattig (board members); Irene Green, and Lizzie Figueroa (library staff).

Absent: Shawn Varwig

General Welcome and Announcements.

The meeting was called to order at 5:30 p.m. February minutes were approved as written. Meetings for March, April, and May were postponed due to the coronavirus pandemic. Board members checked in.

Term Expiration: Roger Reif.

Linda read a proclamation in honor of Roger's last board meeting. He has served with honor and dignity, including serving as chair and the Canby representative on the LDAC committee, for the maximum number of terms. Roger expressed his appreciation for his fellow board members and reflected on his time on the Library board.

Election of Officers for FY20/21.

The following Board members were nominated and unanimously elected to their positions:

- Carol Palmer for Chair
- Suzy Stutes for Vice Chair
- Denise Fonseca for LDAC Representative
- Judi Jarosh for LDAC Alternate

Denise and Judi will need to be approved by LDAC as official Canby Public Library representatives. Linda has received two applications for the single vacancy (Roger's seat). Carol and Suzy will need to interview the applicants.

Canby Reads Program.

With everyone isolated right now, this would be a good moment to launch a community book group ("Canby Reads"). Linda proposed Ivan Doig's novel *This House of Sky*. Due to numerous program cancellations, the Friends can afford to purchase many giveaway copies.

Library Staff Report.

Irene shared updates on the library's current services while it's closed to the public. Patrons can now return materials 24/7, get new holds via curbside pickup, call or email staff with questions, and participate in mini programs and fun prompts through social media. Hanna is distributing craft kits to adults via curbside pickup. For Summer Reading, kids and teens can get a grab-and-go packet in the plaza on Fridays.

City Council will decide tomorrow night whether to approve the proposed budget for FY20/21, which includes a significant contribution from the General Fund: the City would charge the library the normal \$140,000 for allocated costs, but then waive the charges. Irene reviewed several other small adjustments to the budget.

Irene reported that the library will likely reopen to the public when Clackamas County enters Phase II, albeit on a limited basis. The number of patrons allowed inside at once, plus the length of time they're inside and what they can access, will have to be strictly controlled.

Library pages are returning to work, now that hold requests have been reactivated. The library's first picklist (daily report of requested titles, usually 100-150 items per day) was 820 titles long. Book drops are open, and the library purchased additional bins to hold returns for the recommended 72-hour quarantine.

Teen Liaison Report.

Meridian reported on the library's social media presence. She'll continue to generate ideas to share with library staff.

Friends of the Library Report.

Suzy reported that the Friends are doing some bookselling in the plaza on Fridays. They're also working on social media updates.

Board members' reports, concerns and comments.

Roger reported that DirectLink generously provided free internet service to all households with kids attending Canby schools since March, to support distance learning (this amounted to about 300 households). But now that the school year is over, that offer has been exhausted, so he's looking for ways to continue this benefit to local families. Next school year will be a challenge,

with reduced hours and other cuts. He plans to continue working on this issue, and asks that the Board keep it in mind, as well.

There being no other concerns, reports or questions, the meeting adjourned at 6:30 p.m. The next meeting is scheduled for Tuesday, 7/21, at 5:30 p.m. via Zoom.

Action Items:

- Denise and Judi will apply for approval as CPL's LDAC rep and alternate.
- Carol and Suzy will interview the applicants for the Board vacancy.

Respectfully submitted,

Lizzie Figueroa

Library Supervisor

MINUTES REVIEWED AND APPROVED BY THE LIBRARY DIRECTOR AND LIBRARY BOARD ON
7/21/2020