



CANBY PUBLIC LIBRARY

ADVISORY BOARD MEETING MINUTES

November 18, 2025

Present: Aimee Noss (Chair), Lois Brooks, Tiffany Mach, Zoe Myers, Jen Kraxberger, Kristi Smith, Linnea Stormo (Teen Liaison), Amber Quinn (Library Manager), and Marisa Ely (Library Director).

Absent: Paul Waterman (Council Liaison).

The meeting was called to order at 6:00 p.m. by Aimee Noss, Chair.

October 2025 minutes were approved as written. Motion made by Lois, Second by Linda. All in favor. Opposed: None.

Public Comments. None.

Information Reports

Council Liaison Report. None.

Chair Report. None.

Board Member Reports. None.

Library District Advisory Committee (LDAC) Report.

Library Directors are in the process of compiling data for several annual progress reports (2021-2022, 2022-2023, and 2023-2024) that will be given to LDAC once completed.

Library Director Bi-monthly Report.

See attachment.

Teen Liaison Report.

The Trimester ends next Tuesday, and then students will be off for a week for Thanksgiving break.

Friends of the Library Report.

There is still no bookstore manager for the Friends, and it's possible the Friends board may run the bookstore as a group. Also, there will be no Christmas Tour of Homes this year.

Discussion Items

Strategic Plan Update Presentation to City Council.

Marisa practiced the year-one progress Strategic Plan Update presentation in front of the LAB group before the following evening's official presentation to City Council on November 19th.

December Meeting.

A motion was made by Linda to cancel the December 16th meeting due to the holidays and other board meetings being cancelled. Lois seconded the motion. All in favor. Opposed: None.

Action Items

- Joint meeting planning and directory updates
- Future meeting discussion and tasks:
 - OLA Threshold Standards Review
 - LAB Duties and Powers
 - 4/9/25 Ethics Training **The training is about 2.5 hours and can be viewed [here](#).
 - Civic Engagement Academy Presentation
 - Review *Handbook for Public Library Board Members*

Announcements

There being no other concerns, reports or questions, the meeting adjourned at 7:01 p.m. The next meeting is scheduled for Tuesday, January 20, 2025, at 6:00 p.m. in the Council Chambers or via Zoom.

Respectfully submitted,

Marisa Ely

Library Director

MINUTES REVIEWED AND APPROVED BY THE LIBRARY DIRECTOR AND LIBRARY BOARD ON JANUARY 20, 2025.



City of Canby Bi-Monthly Report
Department: Library
For Months of: September & October 2025

To: The Honorable Mayor Hodson & City Council
 From: Marisa Ely, Library Director
 Prepared by: Same as above
 Through: Randy Ealy, Interim City Administrator
 Date: 11/10/2025

2025 Council Goals & Objectives:

Promote Financial Stability: *Develop a Plan to Fund Current and Expanded Library Services*

Statistics

 CANBY PUBLIC LIBRARY SEP/OCT '25 SNAPSHOT	
Items added to the collection - 1,274 	Room reservations 292
Holds filled 8,377	 New cards 203
Checkouts  Digital: 9,955 Physical: 41,687	General, Self-Directed & Outreach: 29 events - 2,902 participants
Items checked in 40,704	 Adult events - 9 Participants - 49
Reference interactions - 2,886 	Children's events - 24 Participants - 665
Visitors 18,112	 Teen events - 6 Participants - 45

Department Activities:

- The library's *Career Center*, entirely grant funded through Clackamas County, opened on September 2, 2025! 75% of users have already found success with the *Career Center* resources!
- Officially closed *Teen Intern Grant* and *Mini Grants for Rural Libraries*!
- The library hosted a community conversation on October 4th for the *ALA Accessibility Grant*, and we'll be making purchases soon that relate to improving accessibility for our community members with low/no vision or mobility issues.
- Library District Task Force update: By the end of the final meeting on October 6th, it was decided that two recommendations would be sent to the BCC in their role as governing board for the district. We are awaiting the final wording. There was NO support from the City Managers for any recommendation to eventually lead to a successor district in the near future.



Perch Raptor Presentation on October 11, 2025

- Over 2,100 visitors stopped by the library on Halloween, with many enjoying a free book at our Spooktacular Village stop.
- Upcoming events:

- DINovember - Celebrate Dinosaurs at the library from November 1st-29th!
 - An Eye Spy DINOrama!
 - 3D Dinosaur Coloring!
 - Walk with Dinosaurs
 - Dinosaur Community Puzzle
 - *Maker Lab*: OMSI Prehistoric Dinosaurs
- Bilingual Baby & Toddler Storytime at 10:30am on 11/5, 11/12, 11/19, and 11/26
- Teen Manga & Anime Club at 5pm on 11/18



New Maker Lab signage via *Canby Graphics*; T-shirt Heat Press Designs program; Halloween Lanterns program