



CANBY PUBLIC LIBRARY

ADVISORY BOARD MEETING MINUTES

June 17, 2025

Present: Lois Brooks (Chair), Jen Kraxberger, Aimee Noss, Kristi Smith, Tiffany Mach, Rick Maier, Linnea Stormo (Teen Liaison), Paul Waterman (Council Liaison), Marisa Ely (Library Director), and Zoey Myers (guest).

Absent: Linda Warwick.

The meeting was called to order at 5:30 p.m. by Lois Brooks, Chair.

May 2025 minutes were approved as written with one edit. Motion made by Jen, Second by Kristi. All in favor. Opposed: None. Abstention: Rick.

Public Comments. None.

Information Reports

Council Liaison Report.

The City Manager was terminated and an interim will be starting soon to help with the transition.

Council is looking for more information on library fines and Marisa will be sharing that at the June 18th Council meeting.

Chair Report.

Thank you to Rick Maier for his decades of volunteer work on different Canby boards, including his most recent stint on the Library Advisory Board.

Some LAB members were present on June 14th to interview a new potential LAB member named Zoe Myers. She has experience with advocacy and government groups.

Lois has been reading through the *Handbook for Public Library Board Members in Oregon*, and she would like to shorten it and create a Canby-specific version. Lois and Marisa are hoping to have this done by Fall.

Board Member Reports.

Canby Pride is at Wait Park on June 22nd from 12-4pm. There will be free book giveaways!

Library District Advisory Committee (LDAC) Report.

Next meeting is June 23rd at 7pm.

Library Director Bi-monthly Report.

Summer Teen Intern (grant funded) started today, June 17th!

Clackamas County Grant, to create a *Career Center* in the library, is in process of being built and will be coming soon!

Please fill out the Google Forms survey about another potential Joint Meeting between LAB, FOL, Foundation, and Kiwanis.

Marisa is looking at online survey responses from our community on library services and is planning to share those results at the July meeting.

The annual Summer Reading Program started on June 2nd and there have been lots of sign-ups already!

Budget: No more cuts for next FY, however, we are receiving \$70,000 less from the General Fund than we did in 2023-2024, so Marisa can't guarantee that changes won't be made in the library next FY.

Teen Liaison Report.

School is out. The School Board did approve the budget with cuts. On the school website, the library will be posting the books purchased on the website as well.

Baseball won State.

Friends of the Library Report.

The Friends are discontinuing Book Page, but will be getting Book List instead.

There are two potential new Friends board members.

Grants are coming in!

Bookstore sales have been strong, including the June Book Sale. The even bigger Swan Island Dahlia book sale will be Sunday, August 31st.

June 21st will be the FOL Backyard and Patio Tour fundraiser. Tickets are on sale now at several places including the library and Cutsforth's Thriftway.

Discussion Items

FY 25-26 Meeting Calendar.

See handout.

New LAB Chair and Vacancy.

Zoe Myers introduced herself to LAB members and answered a few questions. Then LAB voted to approve Zoe's LAB appointment for Rick's upcoming LAB seat vacancy.

Motion to approve Zoe Myers Lab appointment to begin on July 1, 2025 made by Lois. Second by Jennifer. All in favor (including Linda, who emailed her approval). Opposed: None.

Marisa will get this information to the City Recorder.

Motion made by Tiffany for Aimee to be the next LAB Chair and Lois to be Vice Chair. Second by Jen. All in favor. Opposed: None. Abstention: Rick.

Policy Manual Edits.

Approved as written. Motion by Lois. Second by Aimee. All in favor. Opposed: None.

Library District Taskforce.

See packet sent out from first meeting.

Budget Committee and Vacancy.

Consider applying for the open Budget Committee vacancy.

Action Items

- LAB Duties and Powers
- 4/9/25 Ethics Training
- Civic Engagement Academy Presentation.

Announcements

There being no other concerns, reports or questions, the meeting adjourned at 6:30 p.m. The next meeting is scheduled for Tuesday, July 15, 2025, at 5:30 p.m. in the Council Chambers or via Zoom.

Respectfully submitted,

Marisa Ely

Library Director

MINUTES REVIEWED AND APPROVED BY THE LIBRARY DIRECTOR AND LIBRARY BOARD ON JULY 15, 2025.