



CANBY PUBLIC LIBRARY

ADVISORY BOARD MEETING MINUTES

March 18, 2025

Present: Lois Brooks (Chair), Jen Kraxberger, Linda Warwick, Rick Maier, Aimee Noss, Kristi Smith, Tiffany Mach, Linnea Stormo (Teen Liaison), Paul Waterman (Council Liaison), Marisa Ely (Library Director).

Absent: None.

The meeting was called to order at 5:32 p.m. by Lois Brooks, Chair.

February 2025 minutes were approved as written. Motion made by Linda, Second by Rick. All in favor. Opposed: None.

Public Comments. None.

Information Reports

Council Liaison Report. None.

Chair Report.

Linda Warwick and Lois worked separately on copies of the LAB duties and found they were amazingly similar. Marisa sent out the document with our thoughts. Lois would like everyone to come up with their own creative ideas on how to frame these. Jennifer mentioned a different way of looking at these in the January meeting. And then we will take a look at everyone's thoughts at the April meeting. People are free to get together to collaborate on these as long as there isn't a quorum. The Library has great meeting rooms that can be reserved online.

Board Member Reports.

Rick, Lois, and Kristi attended the March 11th State of the City meeting in person, presented by Mayor Hodson. It was a great presentation for those wanting updates on city happenings.

Library District Advisory Committee (LDAC) Report. None.

Library Director Bi-monthly Report.

See JAN/FEB 2025 bimonthly report (attached).

Teen Liaison Report.

Finals were last week.

Phillip asked Linnea to connect with the High School Librarian to put slides up at the school for Canby Public Library activities for teens.

Friends of the Library Report.

The Friends recently lost a longtime volunteer, Patti Busse, who passed away after a long illness. Our thoughts go out to her family.

The next big Friends event is the big spring sale which will be Saturday, June 14. This is the biggest sale of the year. It is timed to coincide with the beginning of summer and the summer reading program.

The Friends play an important role in the programs the Library is able to offer. The 2025 Canby Reads program is currently ongoing. If you haven't read the 2025 book, *Remarkably Bright Creatures*, it is awesome and Lois highly recommends it. There is also a tiny art project kit available and you can still pick up your kit at the Service Desk. There will also be a community book discussion with the author, Shelby van Pelt on April 17th.

This Saturday, 3/22, there is an event on seed saving and given that it is almost gardening season, please consider attending some of these events or using the Seed Library. Library staff member, Maud, has put a lot of effort into this and it's a great way to get free seeds, give away extra seeds, and support the Library.

March is Women's History Month and there's a display in the bookstore.

Discussion Items

Civic Engagement Academy Presentation on Library.

Will present at next meeting.

Library District & CPL Funding Issues Presentation (DRAFT).

Marisa presented a draft of this presentation for the board. She will send the complete slide deck to the board and everyone will bring feedback, questions, comments, and concerns to the next meeting to discuss.

Action Items

- Marisa will send the Library Funding Presentation slides to the board for review and all members will bring feedback and questions to the next meeting.
- Marisa will send out the library's presentation for the Civic Engagement Academy to the board for review before the next meeting.
- Marisa will send out Lois and Linda's LAB Duties document to the board.

Announcements

There being no other concerns, reports or questions, the meeting adjourned at 6:33 p.m. The next meeting is scheduled for Tuesday, April 17, 2025, at 5:30 p.m. in the Council Chambers or via Zoom.

Respectfully submitted,

Marisa Ely

Library Director

MINUTES REVIEWED AND APPROVED BY THE LIBRARY DIRECTOR AND LIBRARY BOARD ON
APRIL 15, 2025.










City of Canby Bi-Monthly Report
Department: Library
For Months of: January & February 2025

To: The Honorable Mayor Hodson & City Council
From: Marisa Ely, Library Director
Prepared by: Same as above
Through: Eileen Stein, City Administrator
Date: 3/11/2025

2024 Council Goals & Objectives:

NA. See Departmental Activities.

Statistics

 <div>CANBY PUBLIC LIBRARY JAN/FEB '25 SNAPSHOT</div>	
Items added to the collection - 968 	Items checked in 39,922
Holds filled 9,467	 New cards 205
Digital checkouts 9,373 	Room reservations 280
Physical checkouts 41,679	 Adult events - 17 Participants - 237
Customer interactions - 3,040 	Children's events - 40 Participants - 649
Visitors 16,689	 Teen events - 12 Participants - 80

Department Activities:

- Other programming:
 - Self-directed activities: 8 events / 86 in attendance
 - General Interest: 5 events / 345 participants
- The library will be receiving several grants in the coming weeks:
 - *ALA's Libraries Transforming Communities Grant*: \$10,000 for accessibility-related furniture and services
 - *Mini Grants for Rural Libraries Grant*: \$3,060 for programming around building personal and community resilience
 - *2025 Teen Internship Grant*: \$2,475 to hire a paid Summer Teen Intern
- Canby Community Reads 2025 →
- Our spice club, along with Milwaukie and West Linn, was recognized on Oregonlive in February: <https://www.oregonlive.com/living/2025/02/spice-clubs-are-the-hot-new-trend-at-local-libraries.html?outputType=amp>
- Our participation in the Clackamas County Sheriff's Office monthly MSOU (*Mobile Stabilization Outreach Unit*/Mental Health PO & Drug Court PO) was recognized at the state level in February!
- Upcoming events:
 - Library Presentation at the *Canby Civic Engagement Academy* on 3/13
 - Canby Job/Career Fair on 4/22 from 10am-2pm at the library
 - Library Open House on May 1st (First Thursday) from 5-7pm
 - Summer Reading Program 2025 planning is under way for a June 1st start date

