



CANBY PUBLIC LIBRARY

ADVISORY BOARD MEETING MINUTES

July 19, 2022

Present: Suzy Stutes (chair); Lois Brooks, Denise Fonseca, Jessica Hines, Rick Maier, Kathleen Myron, Luke Viter, Aimee Noss (board members); Danny Smith (library staff); and Chris Bangs (City Council Liaison).

Absent:

The meeting was called to order at 5:30 p.m. Due to a technical malfunction, this meeting was not video recorded.

May minutes were approved as written. There was no meeting in June.

Public Comments

There was no public comment.

Information Reports

Council Liaison Report. Councilor Bangs presented the Council Liaison Report. ODOT will begin work on Highway 99 in the fall. The Friends recently funded several sets of pickleball equipment for the Library of Things. Councilor Bangs confirmed that applicants don't have to be re-interviewed for the Library Advisory Board for another reappointment, unless there is more than one applicant. There was a 6% increase to the Library Budget for the 22/23 fiscal year. Councilor Bangs talked about a plan to start a taskforce focused on equity, inclusion and diversity.

Chair Report. No report.

Library District Advisory Committee (LDAC) Report. Denise reported no new developments with LDAC.

Library Director Bi-monthly Report. Danny shared the following news: two critical staff members on the LINCC management team have recently left. Peggy Wickwire plans to retire at the end of August, and Canby will recruit a new Children's Librarian. Danny will work with the new Board Chair to create a calendar for Board meetings and other events.

Teen Liaison Report. Luke presented the Teen Liaison Report. 15 high school students signed up for library cards during a recent drive at Canby High School.

Friends of the Library Report. Lois presented the FOL report. The Friends held a patio tour fundraiser earlier in July, and are sponsoring a series of public concerts in Wait Park during the summer.

Discussion Items

FY 22/23 Board Officer Elections. Suzy Stutes was elected the new chair; Lois Brooks was elected vice chair. The Board reviewed roles and responsibilities, secretarial duties, and the work calendar. Denise shared a draft of Board member duties, for other members to review.

The Board voted to cancel the August meeting.

Action Items

- A meeting calendar will be sent to board members for review and discussion at the September meeting.
- Board members should review the Board Positions document, and submit any revisions to Denise.
- Danny will consult with Joe Lindsey, City Attorney, on the size of the Board quorum.

Announcements

There being no other concerns, reports or questions, the meeting adjourned at 6:33 p.m. The next meeting is scheduled for Tuesday, September 20, at 5:30 p.m. in the Council Chambers or via Zoom.

Respectfully submitted,

Lizzie Figueroa

Circulation Supervisor

MINUTES REVIEWED AND APPROVED BY THE LIBRARY DIRECTOR AND LIBRARY BOARD ON
OCTOBER 18, 2022