



CANBY PUBLIC LIBRARY

ADVISORY BOARD MEETING MINUTES

January 18, 2022

Present: Kathleen Myron (chair); Suzy Stutes, Denise Fonseca, Judi Jarosh, Jessica Hines, Lois Brooks, Rick Maier (board members); Lizzie Figueroa (library staff); and Chris Bangs (City Council Liaison)

Absent: Luke Viter

The meeting was called to order at 5:30 p.m.

November 2021 minutes were approved as written.

Public Comments

No comments.

Information Reports:

Council Liaison Report

The City Council met for two work sessions in December and for a meeting the first Wednesday in January. The City spent much of its discussion on the appointment of Judi Jarosh as the newest member of the Planning Commission.

Chair Report

The chair report was submitted prior to the meeting. No comments resulted.

Library District Advisory Committee (LDAC) Report

LDAC will meet February 28, 2022 at 7 pm. The topic of the meeting will be "Drafting an Issue Statement". The April meeting will cover the annual progress report 2019/2020. The July meeting will cover the annual progress report 2020/2021. Denise Fonseca will address why the redistricting of funding for Canby will not be addressed. Denise asked Chris Bangs (City) and Lizzie Figueroa (Library) what their respective positions on the redistricting are.

Library Director Bi-monthly Report

Danny submitted a bi-monthly report for Nov/Dec to the committee. The library is on target with their budget.

Teen Liaison Report

Luke Viter submitted a report to the board. Commended on the excellent report.

Friends of the Library Report

Lois submitted a FOL report to the committee. The Friends annual meeting will be 2/17/22 from 4:30-5:30 in the Willamette Room at the Library. Revenue was reported to have returned to pre-COVID measures. FOL will fund 100 books for the Canby Reads program. The selection is "The House In the Cerulean Sea".

Working Committee Report

Judi Jarosh submitted a report to the Board. Judi will be stepping down from the Board to serve on the City of Canby Planning Commission. The Board will work with Don Hardy to use the findings of an outside consulting firm with respects to the Census Data.

Discussion Items

- * CANBY MUNICIPAL CODE 2.20 REVIEW SUBCOMMITTEE. Kathleen and Rick will continue to review the Code.
- * CENSUS INFORMATION. City hired a consulting firm to summarize findings. Need a point person to work with Don Hardy when the results are finalized.
- * REDISTRICTING. Need to find a way to determine the library patrons that live in the area that LDAC has repositioned from Canby to Oregon City for funding purposes.

Action Items

- * Chris Bangs to raise the issue of redistricting the County Library Map to match the Library community served with the City Council.
- * Chris Bangs will meet with Scott Archer and Danny Smith to find out the city's and library's positions on the LDAC redistricting of funds.
- * Lois Brooks will formulate a letter from the Friends of the Library to the Canby Library Board summarizing their support for the redistricting of funds to coincide with service area.
- * Lois Brooks will take over the Annual Report to the City.
- * Jessica Hines will serve as Secretary of the Board beginning in February 2022.
- * The Board vacancy is posted with the City and applicants will be interviewed.

Announcements

There being no other concerns, reports or questions, the meeting adjourned at 6:36 p.m. The next meeting is scheduled for **Tuesday, February 15, 2022**, at 5:30 p.m. in the Willow Creek Conference Room or via Zoom.

Respectfully submitted,

Suzy Stutes, Co-Chair and Acting Secretary

MINUTES REVIEWED AND APPROVED BY THE LIBRARY DIRECTOR AND LIBRARY BOARD ON
[DATE]