



CANBY PUBLIC LIBRARY

ADVISORY BOARD MEETING MINUTES

July 20, 2021

Present: Kathleen Myron (chair); Suzy Stutes (vice-chair), Denise Fonseca (LDAC liaison), Judi Jarosh, Jessica Hines, (board members); Danny Smith, Marisa Soltz (library staff); Chris Bangs (City Council Liaison); and Rick Maier (guest).

Absent: No one.

The meeting was called to order at 5:30 p.m.

June minutes were approved as written.

Public Comments

Rick Maier came to observe the meeting in order to see if he is interested in being a library board member.

Information Reports

Council Liaison Report.

The last City Council meeting was cancelled due to a lack of quorum. In the previous meeting, a variety of different measures were passed, including the library's annual budget. The next City Council meeting is tomorrow, 7/21/21.

Teen Liaison Report.

No report. However, Christopher Bangs said he has a lead on a new teen liaison who will be a sophomore in the Fall.

Library Director Bi-monthly Report.

Danny shared that the new city and library website is going live on August 2nd. Folks in the community can be beta testers for the city and the library website pages. The city and library's social media will post the press release about the beta tests. Those who provide feedback will be entered into a drawing for local gift cards.

The library has been open since June 21st with an average count of 1,100 patrons visiting per week. A new door counter was recently installed and will be activated by the vendor soon.

LDAC (Liaison) Report.

LDAC recently had a meeting and Denise could not connect to the meeting on the phone. Someone from the county was there, so the information was received. Judi Jarosh spoke about the planning force for the new Gladstone library. Things are progressing quickly.

Kathryn Kohl and Allegra Willhite went to the city managers meeting in May and the district boundaries were discussed. City managers are busy right now and they will not get to the boundary lines conversation for at least one year. The unincorporated service area from Canby's city limits at S. Mulino Road east and from Carus south is a part of the possible boundary dispute. Thirteen years ago, the maps were adjusted to give the Oregon City Library money to stay afloat. This allocation was supposed to be revisited annually, but it has not been revisited. The Canby Library has struggled with funding in the past while the Oregon City Library has continued to receive county library district tax dollars that Canby should be receiving. Due to a lack of adequate funds, Canby lost the library's Hispanic community liaison librarian and had to close on Sundays. The lost library district tax monies could be used to reopen on Sundays and to hire a bilingual librarian.

Friends of the Library Report.

Suzy Stutes said the bookstore has been open since the library reopened. No one from the Friends board was here to discuss anything further.

Discussion Items

No discussion items.

Action Items

- **Judi will research options for granting a vote to the student Board member.** Judi Jarosh will continue researching this to see if it's possible to grant the student board member a vote.
- **Judi will consult Melissa Bisset about the best time for a Library Board presentation to City Council.** Judi Jarosh did not speak to Melissa Bissett about this yet.
- **Kathleen (as the incoming chair) will interview Board applicants.** Kathleen Myron said three interviews are scheduled for potential library board members. With board vice-chair Suzy Stutes and Council Liaison Chris Bangs participating. Rick Maier gave a completed application to Danny to deliver to Melissa Bissett.
- **Danny will share sample art policies from peer cities.** Danny Smith did share these with the board via email.

Announcements

Kathleen Myron is interested in the board doing some long range planning focused on section 2.20.060 Powers and duties of section 2.20.030 Library Board with an eye to matching board members with specific areas. She will put this on the next meeting agenda to discuss.

The census information is due to be out on August 16th.

There being no other announcements, the meeting adjourned at 5:56 p.m. The next meeting is scheduled for Tuesday, August 17, at 5:30 p.m. in the Willow Creek Conference Room or via Zoom.

Action items for next meeting:

- With Suzy Stutes and Chris Bangs, Kathleen will interview the Board applicants.
- Board members will review their powers and duties and identify which have the most interest for them.
- Board members will consider adding new items to the next meeting agenda for discussion.

Respectfully submitted,

Marisa Soltz

Reference Supervisor

MINUTES REVIEWED AND APPROVED BY THE LIBRARY DIRECTOR AND LIBRARY BOARD ON
SEPTEMBER 21, 2021.