



Canby Area Transit Quarterly Payroll Tax Return Quarter__ Tax Year 20__

BUSINESS NAME
CONTACT NAME (Last, first)

TRANSIT TAX ACCOUNT NUMBER
FEDERAL TAX ID#

MAILING ADDRESS (Please check if new) <input type="checkbox"/>
EMAIL ADDRESS

QUARTERLY DUE DATES:

- 1ST April 30
- 2ND July 31
- 3RD October 31
- 4TH January 31

Amended Return

Instructions on the back of this form:

1. Total gross wages paid*
Total gross wages paid for work performed within the Canby Urban Growth Boundary
2. Tax Rate
3. Tax due Multiply line 1 by line 2
4. Penalty #1 If the payment is past the due date on the return, multiply line 3 by 0.10
5. Penalty #2 If the payment is past due by more than 30 days, multiply line 3 by 0.15
If you owe penalty 2, you need to include penalty 1 with total payment
6. Interest If the payment is past the due date on the return, multiply line 3 by 0.18 then divide by 365 and multiply by the number of days the payment is late
7. Total amount due
Add lines 3 through 6

*For work performed within the Canby Urban Growth Boundary

THIS REPORT IS TRUE AND CORRECT AND IS FILED UNDER PENALTY OF FALSE SWEARING

Sign Here	Date	Daytime Telephone
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CITY USE ONLY	
DATE RECEIVED	CHECK NUMBER

<p style="text-align: center;">Mail to: CANBY AREA TRANSIT PO BOX 930 CANBY OR 97013 transitpayrolltax@canbyoregon.gov Phone: 503-266-0687 Fax: 503-266-1799</p>

CAT Quarterly Payroll Tax Form Instructions

Business Name: Name of the business

Contact Name: Last and first name of the contact person for payroll tax returns

Mailing Address: Mailing address of the business

Email Address: Email address for correspondence related to CAT

Transit Tax Account Number: This is the same number as your City business license. If you do not have a City business license please call 503-266-0687 to receive a transit tax account number.

Federal Tax ID: The business federal tax ID number (this will be an EIN, TIN, or SSN depending on the type of business)

Due Date: Check the box indicating which quarter you are reporting on.

If this is an amended return of a previously estimated or incorrect filing, check the box

Line 1. Total Gross Wages Paid. Total gross wages paid for work performed within the Canby Urban Growth Boundary

Line 3. Tax Due. Multiply line 1 by line 2.

Line 4. Penalty 1. If the payment is past the due date on the return, multiply line 3 by 0.10.

Line 5. Penalty 2. If the payment is past due by more than 30 days, multiply line 3 by 0.15.

Line 6. Interest. If the payment is past the due date on the return, multiply line 3 by 0.18 then divide by 365 and multiply by the number of days the payment is late.

Line 7. Total Amount Due. Add lines 3 through 6.