



**CITY OF CANBY**  
**MASTER FEE SCHEDULE**

Effective 7/1/2026  
Resolution No. 1459 A & B

# Table of Contents

General Fees .....	1
Administration Fees .....	2
Main Street Fees .....	3
Canby Independence Day Celebration Vendor Fees .....	3
Canby's Big Weekend Street Dance Vendor Fees .....	3
Canby Area Transit Fees.....	4
Police Fees.....	5
Court Fees .....	6
Library Fees .....	7
Park Fees .....	8
Swim Center Fees.....	8
Cemetery Fees .....	9
Utility Fees .....	10
Street Maintenance Fee.....	10
Park Maintenance Fee .....	10
Sewer and Stormwater Fees .....	10
Public Works Fees .....	11
System Development Charges .....	12
Park SDC's .....	12
Sanitary Sewer SDC's .....	13
Stormwater and Transportation SDC's .....	13
Planning Fees .....	15
Building Fees .....	19

## General Fees

• Staff Rates for all Departments	Twice the hourly rate for Step 1 of the position
• Records on CD/DVD/USB	\$10 plus staff time
• Public Records	Staff rate + materials costs (first 30 minutes no charge)
• Public Records-Faxing	\$1 per page sent
• Public Records-Mailing costs	Postage + \$2.00 handling fee
• Returned check fee	\$35
• Returned Electronic Payment Fee	\$35
• Electronic Lien Search fee	\$40
• License/Permit/Certificate replacement fee	\$15

## Administration Fees

• Business License-Annual	\$100
• Business License-Past Due	\$20 per month up to \$100
• Business License-Transfer or Assign	\$55
• Business Closure Without Notifying City	\$20
• Operating a Business without a License Penalty	\$105
• Liquor License Application New	\$105
• Liquor License Change of Ownership, Location, or Privilege	\$80
• Small Animal Permit	\$15
• Noise Variance fee	\$80
• Franchise Application and Review Fee-Telecommunications	Actual expenses (requires \$2,000 deposit)
• Registration Application Fee-Telecommunications Providers	\$100
• Annual Registration Fee-Telecommunications Providers	4% of gross revenues
• Right-of-Way Use Fee-Telecommunications Providers	\$2 per linear foot occupied (if no revenues earned in City)
• Franchise Fees-Telecommunications	7% gross revenue
• Franchise Fees-Cable	5% gross revenue
• Franchise Fees-Natural Gas	5% gross revenue
• Franchise Fees-Telephone	7% gross revenue
• Franchise Fees-Solid Waste	5% gross revenue
• In-lieu of Franchise Fees-Water/ Electric	5% of commodity sales
• In-lieu of Franchise Fees-Wastewater/ Stormwater	7% of service charge collected
• Transient Room Tax	6%

## Main Street Fees

### Canby Independence Day Celebration Vendor Fees

- Local Food Vendor Application
  - Early Bird (Before April 10) \$150
  - Regular Rate (April 11 - May 15) \$200
  - Advanced Rate (May 16 – June 12) \$250
  - Final Rate (After June 13) \$400
  - Specific Location \$50 (extra)
  - Electricity \$50
- Outside City Limits Food Vendor Application
  - Early Bird (Before April 10) \$200
  - Regular Rate (April 11 - May 15) \$250
  - Advanced Rate (May 16 – June 12) \$300
  - Final Rate (After June 13) \$500
  - Specific Location \$50 (extra)
  - Electricity \$50
- Beer/Wine Garden Vendor Application \$250 or 15% of total sales (whichever is greater)
- Local Arts/Crafts Vendor Application
  - Early Rate (Until April 10) \$50
  - Regular Rate (After April 11) \$75
  - Specific Location \$50 (extra)
- Outside City Limits Arts/Crafts
  - Early Rate (Until April 10) \$75
  - Regular Rate (After April 11) \$100
  - Specific Location \$50 (extra)
- Commercial Vendor
  - Early Rate (Until April 10) \$100
  - Regular Rate (After April 11) \$125
  - Late Rate (After May 29) \$150
- Parade Fee (Campaigns/Businesses) \$50
- Tie-dyed Shirts \$5
- Car Show \$20

### Canby's Big Weekend Street Dance Vendor Fees

- Food Vendor Application \$50
- Beer/Wine Garden Vendor Application \$250 or 15% of total sales (whichever is greater)

### First Thursday Night Market Vendor Fees

- Commercial Vendor Single Event Fee \$25
- Commercial Vendor Year Event Fee \$200

## Canby Area Transit Fees

- Dial-A-Ride Service \$1.00 per boarding
- Commuter and Fixed-Route Bus Service \$1.00 per boarding
- Monthly Pass \$20/calendar month
- Punch Pass (24 rides) \$20 (no expiration)
- Payroll and self-employment tax 0.6%
- Missing Transit Tax Form 10% of total tax amount due

## Police Fees

- Alarm User Fees
  - Permit Registration and Annual Renewal
    - Seniors 65+ and Government entities
      - \$50 annually
      - \$10 annually
  - Appeal Fee
    - \$30 per request
  - Late Payment Fee
    - \$30
  - Reinstatement Fee for a suspended alarm
    - \$30
  - False Alarm
    - First False Alarm
      - Alarm School or \$60
    - Second False Alarm
      - \$85
    - Third False Alarm
      - \$110
    - Fourth or more False Alarms
      - \$175 each
  - Operating an Alarm System that is Suspended
    - First Time
      - \$200
    - Second and Subsequent Times
      - \$300
- Alarm Companies
  - Failure to report new install
    - \$55
  - False Alarm caused by Alarm Company
    - \$100
  - Calling on Suspended Alarm Site
    - First Time
      - \$100
    - Second and Subsequent Times
      - \$200
  - Failure to use Enhanced Call Confirmation Procedures
    - \$100
  - All Late Charges
    - \$25
  - Suspension Reinstatement Fee and Mailing Costs
    - \$200 + \$10 per customer if contacted
  - Appeal Fee
    - \$25 per request
- Citation - Copy
  - \$15
- Fingerprinting
  - \$30 plus \$10 each additional card
- Name Check Response Letter
  - \$20 for a no record form letter or a list of reports
- Photos/Videos on CD
  - \$50 first 15mins, \$50 each additional hour
- Police Report - Copy
  - \$15 DMV accident Report, \$20 Police Reports
- Public Records - Admin Research
  - Staff rate + materials costs (first 30 mins no charge)
- Radar Certification
  - \$20
- Secondhand Dealer Application Fee
  - \$50
- Secondhand Dealer Annual Permit Fee
  - \$100
- Special Event Security
  - Staff rate
- Temporary/Special Event Liquor License
  - \$35
- Vehicle Release
  - \$150

## Court Fees

• Notice of Appeal Fee	\$35
• Civil Compromise Fee	\$155
• Court Appointed Attorney Fee	\$250 per Appointment & \$150 per appointment on PV cases
• Collections Referral Fee	25% of outstanding balance (by statute), not to exceed \$250
• Discovery Fee	\$20 reports; \$25 CD/DVD; \$10 citations
• DUII Diversion Filing Fee	\$225
• Failure to Appear at Trial Fee	\$150
• Failure to Appear Suspension Fee	\$55
• Fix It Dismissal Fee	\$55
• Guilty by Default Letter Fee	\$100
• Juvenile Good Driver Deferred Sentence Fee	\$275, \$175, \$100 or \$75 based on offense class
• Late Payment Letter Fee	\$50
• Minor in Possession Deferred Sentence Fee	\$265
• Misdemeanor Deferred Sentence Fee	\$300
• Motion to Reopen Case Fee	\$50
• Payment Plan Fee	\$30, new or refinanced plan
• Public Records Request Fee	Staff rate plus materials costs (first 30 mins no charge)
• Returned Check Fee	\$75 (includes demand letter certified)
• Show Cause Fee/Order to Appear Fee	\$60
• Warrant Issued Fee	\$100
• Failure to Appear – Interpreter Fee	Actual Cost of Interpreter

## Library Fees

- Library Cards

- Clackamas County residents Free
- Out-of-County Fee\* \$95

*\*Residents who live in Oregon in Multnomah County, Washington County, Hood River County, or those who reside in the Fort Vancouver Regional Library District or the City of Camas Washington, may obtain a LINCC library card without paying a non-resident fee.*

- Overdue Items

- Adult and Children's print & non-print items 10¢ per day (\$1.00 maximum per item for all materials, except Library of Things and in-house only items)
- Library of Things items \$1 per day up to replacement cost
- Overdue Fee "Food for Fines" \$1 per food item donated
- Overdue Fee "Half Off Fines" Patron pays their fine(s) and we waive a matching amount. Only overdue fines are eligible to be waived.

- Lost or Damaged Items

- Library of Things items Cost of material as indicated in the library's database

Replacement cost of the item

- Copying and Printing

- Black and White (Self-Serve) 15¢/page
- Color (Self-Serve) 50¢/page

## Park Fees

	In City	Out of City
• Rental of Gazebo in Wait Park (waived for non-profits)	\$150	\$300
• Rental of Wait Park (waived for non-profits)	\$500	\$1,000
• Wait Park Banner Installation & Removal (waived for non-profits)	\$200	\$200

## Swim Center Fees

	In City	Out of City
• Daily Admission		
○ Youth	\$2.50	\$3.75
○ Senior	\$2.50	\$3.75
○ Adult	\$3.25	\$4.50
○ Family	\$8.25	\$12.00
• Tickets		
○ 10 Swims Youth/Senior	\$25.00	\$37.50
○ 10 Swims Adult	\$32.50	\$45.00
• Passes		
○ 3 month - Youth	\$50.00	\$75.00
○ 3 month - Senior	\$50.00	\$75.00
○ 3 month - Adult	\$65.00	\$90.00
○ 3 month - 1 + 1	\$97.50	\$135.00
○ 3 month - Family	\$130.00	\$180.00
○ 12 month - Youth	\$137.50	\$206.25
○ 12 month - Senior	\$137.50	\$206.25
○ 12 month - Adult	\$178.75	\$247.50
○ 12 month - 1 + 1	\$268.00	\$371.25
○ 12 month - Family	\$357.50	\$495.00
• Water Exercise		
○ Youth	\$2.50	\$3.75
○ Senior	\$2.50	\$3.75
○ Adult	\$3.25	\$4.50
• Lessons		
○ Public Lessons	\$4.00	\$6.00
○ Spring Penguin	\$50.00	\$70.00
○ Summer Penguin	\$80.00	\$100.00
○ School Programs	by contract	\$100.00 per hr
• Rentals		
○ Public - 2 hours, up to 30 persons	\$55 per hr	\$75 per hr
○ Public - additional charge for 31-60 persons, then additional \$30 per each additional group of up to 30.	\$50	\$50
○ Canby Gators		by contract

## Cemetery Fees

• Grave Marking & Recording Fee		\$130
• Cremains Opening & Closing (includes marking and recording)		\$390
• Opening & Closing for Crypts		
○ Single Entombment		\$780
○ Tandem or Side by Side Entombment		\$845
○ Westminster Single Entombment		\$975
○ Westminster Tandem or Side by Side Entombment		\$1,040
○ Disentombment		\$1,300
• Opening & Closing for Niches		\$455
• Headstone Marking Fee		\$65
• Set up and take down of tent and chairs		\$195
• Crypt Name Bar Installation		\$650
• Niche Name Bar Installation		\$520
○ Emblems (Elks, Rotary, Cross, etc.)		\$130
• Extra Plastic Vase & Holder		\$117
• Replacement of Plastic Vase		\$59
• Weekend or Holiday Services or Emergency Call Out for Funeral Services (additional fee)		\$390
• Cemetery Title Transfer		\$130
• Grave Lots	Property	Perpetual Care Fee
○ Standard Grave Lot	\$780	\$1,170
○ Child Grave Lot (1/2 sp)	\$312	\$468
○ Baby Grave Lot (1/4 sp)	\$260	\$390
○ Cremains Lot	\$260	\$390
• Niche Spaces	\$819	\$91
• Mausoleum Phase I		
○ Single Crypts (1 space)	\$3,088	\$163
○ Tandem Crypts (2 spaces)	\$8,645	\$455
○ Side by Side Crypts (4 Spaces)	\$9,880	\$520
• Mausoleum Phase II		
○ Single Crypts (1 space)		
• Sixth Level F	\$3,088	\$163
• Fifth Level E	\$3,705	\$195
• Fourth Level D	\$4,446	\$234
• Third Level C or Second Level B	\$5,311	\$280
• First and Westminster Level A (2 spaces)	\$7,410	\$390
○ Tandem Crypts (2 spaces)		
• Sixth Level F	\$4,940	\$260
• Fifth Level E	\$5,928	\$312
• Fourth Level D	\$7,040	\$371
• Third Level C or Second Level B	\$8,398	\$442
• First and Westminster Level A (4 spaces)	\$10,004	\$527
○ Side by Side Crypts (2 Spaces)		
• Sixth Level F	\$5,064	\$267
• Fifth Level E	\$6,052	\$319
• Fourth Level D	\$7,287	\$384
• Third Level C or Second Level B	\$8,645	\$455
• First and Westminster Level A (4 spaces)	\$10,374	\$546

## Utility Fees

### Street Maintenance Fee

- Residential Single Family \$5 per month
- Multi-Family Residences \$3.34/unit per month
- Detached Senior Housing and Mobile Home Parks \$2.09/unit per month
- Attached Senior Housing and Congregate Care Facilities \$1.04/unit per month
- Non-residential Varies: \$0.522 x trip value x units (\$5 min) per month

### Park Maintenance Fee

- Residential and Multi-family \$6.65 per dwelling unit per month
- Residential reduced rate (must meet criteria to qualify) \$3.35 per dwelling unit per month
- Commercial and Industrial \$6.65 per utility account per month

### Sewer and Stormwater Fees

- Combined Sewer/Stormwater Rates (monthly):
  - Residential Single Family \$48.50
  - Residential, apartment, per unit \$48.50
  - Mobile home \$48.50
  - Reduced Sewer Rate (must meet criteria to qualify) \$34.55
  - Elementary school, per student \$1.90
  - Middle & High school, per student \$2.55
  - Transient housing (1st unit) \$48.50
  - Each additional bed \$25.45
  - Nursing home (1st two beds) \$48.50
  - Each additional bed \$25.45
  - Commercial retail, minimum \$48.50
  - per 100 cf of water use Nov-Mar \$6.05
  - Commercial government, minimum \$48.50
  - per 100 cf of water use Dec & Jan \$6.05
  - Industrial, minimum \$48.50
  - per 100 cf of water use \$6.05
- Late fee \$10 per month after 45 days delinquent
- Landlord Tenant Agreement Setup Fee \$25
- Delinquent Account Certification Fee \$50
- Sanitary Sewer Extra Strength Charges BOD and TSS
  - BOD
    - Concentration 0 to 300 mg/L Included in Base
    - Concentration 301 to 600 mg/L \$2.12 per pound
    - Concentration 601 to 1200 mg/L \$4.24 per pound
    - Concentration greater than 1200 mg/L \* \$4.24 per pound

\*City may require discharger to install pretreatment equipment
  - TSS
    - Concentration 0 to 300 mg/L Included in Base
    - Concentration 301 to 600 mg/L \$2.22 per pound

## Utility Fees (Continued)

• Concentration 601 to 1200 mg/L	\$4.44 per pound
• Concentration greater than 1200 mg/L	* 4.44 per pound
*City may require discharger to install pretreatment equipment	
• Industrial Pretreatment Program Fees	
○ Industrial Wastewater Discharge Permit	\$5,000
○ Industrial Wastewater Discharge Renewal	\$2,500
○ Industrial Wastewater Discharge Permit application review	\$75/hour
○ Industrial Wastewater Discharge Permit Modification	\$75/hour
○ Annual Pretreatment/BMP Program Inspection & Monitoring Fee	\$1,687.50
○ Annual F.O.G. (Fats, Oils & Grease) Program	\$337.50
○ Failure to Maintain Grease Control Equipment	Economic Impact x 2
○ Sampling & Analysis – As compliance sampling and analysis occurs.	
These fees are equal to laboratory costs.	Actual Cost

## Public Works Fees

• Public Works Labor Rate	Staff Rate
• Fleet Services Labor Rate	Staff Rate
• Equipment Rates (does not include operator, see staff rate):	
○ Vactor Truck/3 hr minimum	\$110 per hour
○ Street Sweeper/3 hr minimum	\$110 per hour
○ TV Van	\$90 per hour
○ High Ranger	\$50 per hour
○ Dump Truck	\$75 per hour
○ Backhoe	\$45 per hour
○ Pickup truck	\$25 per hour
• Street Closure Request	\$110 (waived for non-profits)
• Metal Street Barricade Delivery Fee	\$425 (waived for non-profits)
• Grant Street Arch Banner Installation & Removal	\$225
• Work-in-Right of Way Permit/ Street Excavation (Construction)	\$225 per cut
• Work in Right-of-Way Permit Fee without street excavation	\$175
• Driveway Return, Street Curb or Public Sidewalk Construction Inspection Fee	\$200
• Driveway Return, Street Curb or Public Sidewalk Re-Inspection Fee	\$100
• Street Tree Fees for New Development	\$500 per tree, incl. planting & 1-year maintenance
• Street Signs: New and Replacements	Charge shall be determined based on state contract for similar commodity, quoted at time of request
• Design Exception	\$125
• Encroachment Application Permit Fee	\$100
• Advance Finance Public Improvement Application Fee	\$250
• Street Tree Removal Permit	\$35
• Sewer Tap Fee (on-site connection)	\$200
• House Move Permit	\$100
• Erosion Control	Base Rate, to 4 inspections

## Public Works Fees (Continued)

○ Single Family	\$250
○ Duplex	\$300
○ Triplex	\$370
○ Single Family Additions (disturbing < 500 sq. ft.)	\$250
● Erosion Control	Base Rate, to 8 inspections
○ All Other Lots (Up to 1 acre)	\$525
○ Each Additional Acre	\$90
○ Each Additional Inspection	\$75
○ Violations	\$1,000 per occurrence and \$250 per day if not corrected

## System Development Charges

### Park SDC's

● Single Family	\$7,784 per dwelling unit
● Multi-Family	\$8,068 per dwelling unit
● Manufactured Housing	\$6,645 per dwelling unit
● Non-Residential	\$628 per employee

*Note: If the total number of employees cannot be ascertained the following calculation can be used instead.*

*Divide the total sq. ft. of building space by the number of sq. ft. per employee from below, then multiply by the current Parks SDC fee of \$628 (Example: 25,000 SF/700 (Manufacturing-General) = 35.7 x \$628 = \$22,419.60 SDC)*

● Manufacturing:	Square Feet per Employee
○ General	\$700
○ Food Related	\$775
○ Textile, Apparel	\$575
○ Lumber, Wood Products	\$560
○ Paper & Related	\$1,400
○ Printing & Publishing	\$600
○ Chemicals, Petrol, Rubber, Plastics	\$850
○ Cement, Stone, Clay, Glass	\$800
○ Furniture & Furnishings	\$600
○ Primary Metals	\$1,000
○ Secondary Metals	\$800
○ Non-Electrical Machinery	\$600
○ Electrical Machinery	\$375
○ Electrical Design	\$325
○ Transportation Equipment	\$500
○ Other	\$400
● Warehousing:	
○ Storage	\$20,000
○ Distribution	\$2,500
○ Trucking	\$1,500
○ Communications	\$250
○ Utilities	\$225
● Wholesale Trade:	
○ Durable Goods	\$1,000
○ Non-Durable Goods	\$1,150
● Retail:	
○ General	\$700
○ Hardware	\$1,000

- Food Stores \$675
- Restaurant/Bar \$225
- Appliance/Furniture \$1,000
- Auto Dealership \$650
- Gas/Station - Gas Only \$300
- Gas/Station - Gas & Service \$400
- Regional Shopping Center \$600
- Services:
  - Hotel/Motel \$1,500
  - Health Services - Hospital \$500
  - Health Services - Clinic \$350
  - Educational \$1,300
  - Cinema \$1,100
  - Personal Services - Office \$600
  - Government Administration \$300
  - Finance, Insurance, Real Estate, Business Services- Office \$350

**Sanitary Sewer SDC's**

- Single-Family Residential SDC \$3,816 per Dwelling Unit
- Multi-Family Residential SDC \$3,051 per Dwelling Unit
- Commercial/industrial SDC Based on Wastewater Flow \$3,816  
*(Formula = Average Daily Volume of Wastewater Discharge / 155 Gallons Per Day x SDC)*

**Stormwater and Transportation SDC's**

*Stormwater SDC based on Cost Per Trip times the Number of Trips estimated by the ITE Trip Generation Manual, and the linked trip factor (ELNDT) adopted by the City in the most recent Transportation SDC update. The SDC varies by average weekday Equivalent Length New Daily Trips (ELNDT) as published by ITE Trip Manual for most land use categories.*

*Abbreviations*

- TSGFA** - Thousand Square Feet Gross Floor Area
- TSGLA** - Thousand Square Feet Gross Leasable Area
- VFP** - Vehicle Fueling Position

	Stormwater	Transportation	Per
<b>● RESIDENTIAL</b>			
○ 210 Single Family Dwelling / ELNDT 9.52	\$332	\$4,612	Dwelling Unit
○ 220 Multifamily / ELNDT 6.7	\$235	\$3,229	Dwelling Unit
○ 230 Condo/Townhouse / ELDNT 4.93	\$172	\$2,539	Dwelling Unit
○ 240 Mobile Home Park / ELDNT 3.54	\$124	\$2,436	Dwelling Unit
○ 254 Assisted Living / ELDNT 3.87	\$93	\$1,278	Dwelling Unit
<b>● SELECTED LAND USES</b>			
○ 110 General Light Industrial / ELNDT 7.0	\$244	\$3,364	TSGFA
○ 120 General Heavy Industrial / ELNDT 1.5	\$52	\$723	TSGFA
○ 130 Industrial Park / ELNDT 6.83	\$238	\$2,673	TSGFA
○ 140 Manufacturing / ELDNT 3.82	\$134	\$1,512	TSGFA
○ 150 Warehouse / ELNDT 5.0	\$175	\$2,396	TSGFA
○ 151 Mini-Warehouse / ELNDT 2.5	\$88	\$1,205	TSGFA
○ 160 Data Center / ELDNT .99	\$36	\$504	TSGFA
○ 310 Hotel / ELDNT 7.67	\$268	\$3,921	Room
○ 320 Motel / ELDNT 7.83	\$274	\$2,822	Room
○ 430 Golf Course / ELDNT 4.78	\$166	\$4,075	Acre
○ 444 Movie Theater w/ Matinee / ELDNT 16.37	\$571	\$111,992	Screen

○ 492 Health/Fitness Club / ELDNT 2.85	\$100	\$11,196	TSGFGA
○ 520 Elementary School (Public) / ELNDT 0.5	\$17	\$249	Student
○ 522 Middle/Jr High School / ELDNT 8.68	\$303	\$748	Student
○ 530 High School / ELDNT 8.12	\$283	\$701	Student
○ 560 Church / ELNDT 6.8	\$236	\$3,294	TSGFGA
○ 565 Day Care Center/Preschool / ELNDT 1.8	\$63	\$864	Student
○ 620 Nursing Home / ELDNT 3.87	\$136	\$2,515	Bed
○ 630 Clinic / ELNDT 33.4	\$1,165	\$16,066	TSGFGA
○ 710 General Office Building / ELNDT 11.0	\$383	\$5,307	TSGFGA
○ 720 Medical-Dental Office Building / ELNDT 36.1	\$1,259	\$17,412	TSGFGA
○ 750 Office Park / ELDNT 9.7	\$338	\$4,247	TSGFGA
○ 770 Business Park / ELDNT 10.57	\$369	\$4,721	TSGFGA
○ 812 Building Materials/Lumber Store / ELDNT 32.17	\$1,121	\$16,150	TSGFGA
○ 814 Specialty Retail Center / ELNDT 16.4	\$572	\$7,894	TSGFGA
○ 815 Free Standing Discount Store / ELDNT 17.1	\$596	\$3,560	TSGFGLA
○ 820 Shopping Center / ELDNT 15.9	\$554	\$7,648	TSGFGLA
○ 841 Auto Sales / ELDNT 35.75	\$1,246	\$16,803	TSGFGA
○ 848 Tire Store / ELDNT 10.74	\$375	\$4,681	TSGFGA
○ 850 Supermarket / ELDNT 54.9	\$1,914	\$26,489	TSGFGA
○ 853 Convenience Market / ELDNT 120.9	\$4,215	\$58,254	TSGFGA
○ 862 Home Improvement Super Store / ELDNT 7.51	\$262	\$3,094	TSGFGA
○ 880 Pharmacy/Drugstore / ELDNT 38.6	\$1,344	\$18,594	TSGFGA
○ 881 Pharm/Drug w/ Drive Through / ELDNT 17.29	\$602	\$5,862	TSGFGA
○ 890 Furniture Store / ELDNT 2.4	\$83	\$256	TSGFGA
○ 911 Bank/Savings: Walk-in / ELDNT 69.7	\$2,430	\$33,573	TSGFGA
○ 912 Drive in Bank / ELDNT 31.4	\$1,096	\$2,515	TSGFGA
○ 925 Drinking Place / ELDNT 4.42	\$153	\$51,771	TSGFGA
○ 931 Quality Restaurant / ELDNT 25.7	\$896	\$12,354	TSGFGA
○ 932 High Turnover Sit Down Restaurant / ELDNT36.23	\$1,263	\$5,212	TSGFGA
○ 934 Fast Food Restaurant / ELDNT 106.7	\$3,720	\$51,405	TSGFGA
○ 938 Coffee/Donut Drive Through / ELDNT 243	\$8,471	\$13,755	TSGFGA
○ 942 Automobile Care Center / ELDNT 14.8	\$516	\$6,896	TSGFGA
○ 943 Auto Parts / ELDNT 1.52	\$54	\$5,339	TSGFGLA
○ 944 Gasoline/Service Station / ELDNT 30.4	\$991	\$14,999	VFP
○ 945 Gas/Service Station w/ Market / ELDNT 17.9	\$624	\$615	VFP
○ 946 Gas/Service Station w Car Wash / ELDNT 17.9	\$613	\$1,744	VFP

## Planning Fees

• Staff Rate for Projects, Research and Miscellaneous Work not Captured by Normal Fees	Twice the Hourly Rate for Step 1 of the Position/per Hour
• Addressing Fees (New or Change Of)	\$128 Base Fee Plus \$10 per lot or parcel above 1
• Addressing (Prior to Recorded Plat)	\$257 Base Fee Plus \$10 per lot or parcel above 1
• Annexations without a Development Concept Plan (DCP)	
○ Less than 1 Acre	\$4,519 - (Base Fee)
○ 1 – 10 Acres	Plus \$180 per Acre or fraction thereof
○ 10.1 + Acres	Plus \$154 per Acre or a fraction thereof
• Annexations with a Development Concept Plan (DCP)	
○ Less than 1 Acre	\$7,497 – (Base Fee)
○ 1 – 10 Acres	Plus \$180 per Acre or fraction thereof
○ 10.1 + Acres	Plus \$154 per Acre or fraction thereof
• Appeals	
○ Type I & Type II Land Use Decision (refunded if appellant prevails at the hearing)	\$514
○ Type III Land Use Decision	\$2,054
• Building Permit Site Plan Review	
○ Single Family House	\$282 per application
○ Duplex (including conversions of single family to duplex)	\$282 per application
○ Non-Living Space addition (garage, carport, porch, etc)	\$180 per application
○ Living Space Expansion/Addition	\$205 Plus SDC's, if applicable
○ Accessory Dwelling Unit (ADU)	\$231 Plus SDC's, if applicable
○ Multifamily	\$308 Base Fee Plus \$62 per unit Over 4
○ Demolitions (Residential)	\$180
○ Demolitions (Commercial or Industrial)	\$359
○ Residential or Commercial tenant improvements and remodels not involving additional square footage or exterior alterations of the structure	\$128
○ Signs	\$205 (\$51 for each additional sign)
○ Existing Wireless Telecommunications System Facility/Tower Modification	\$514
○ Small Cell Wireless Deployment in the Right-of-Way	\$205 per location plus 2 hours charged at engineering review rate
○ All other commercial and industrial site plan review:	
• 0 to 2,000 square feet	\$719
• 2,001 to 5,000 square feet	\$924
• 5,001 to 10,000 square feet	\$1,130
• 10,001 to 50,000 square feet	\$1,438
• 50,001 to 100,000 square feet	\$1,849
• 100,001 square feet and up	\$2,054

• Comprehensive Plan Amendment		
○ Legislative Text		\$7,703
○ Legislative or Quasi-Judicial Map		\$6,676
• Conditional Use Permit		\$3,903
• Construction Excise Tax (not subject to annual CPI-U increase)	\$1 per sq. ft. per residential dwelling unit	
• Final Plat Review		
○ Property Line Adjustment/Lot Consolidation		\$514
○ Partition – Up to 3 lots		\$796
○ Subdivision – 4 or more lots		\$1,541
• Food Cart Pods		\$2,054
• Food Cart Pod Modification		\$1,027
• Hardship		\$128
• House Move	Twice the hourly rate for Step 1 of the position/per hour	
• Interpretation of Development Code by Planning Director		\$1,541
• Appeal of Written Director’s Interpretation to the Planning Commission		\$2,568
• Mandatory Adjustment (SB 1537)	\$770 per type of adjustment	
• Measure 56 Notice	\$770 for up to 250 notices, \$3 per notice above 250	
• Mobile Food Vendor		\$180
• Mobile Food Vendor – Renewal in Same Location		\$103
• Modification to approved applications – Minor		\$616
• Modification to approved applications – Intermediate		\$2,568
• Modification to approved applications – Major	\$3,184 + Staff Time over 20hrs	
• Modification to a Development Concept Plan		\$5,135
• Non-Conforming Uses		
○ Verification of Use		\$796
○ Alteration or Expansion of Use		\$1,541
• Property Line Adjustment		\$873
• Parking Lot/Paving Projects		\$318
• Partition		\$2,568
• Planned Unit Development (PUD)		\$3,595
• Pre-Application Conference		
○ Type II		\$822
○ Types III or IV		\$1,541
○ Written meeting minutes		\$308
• Preconstruction Conference		\$1,541
○ Written meeting minutes		\$308
• Public Improvement Engineering Plan Review Fee		
<u>Public Improvement Estimated Cost</u>		
○ \$50,000 or less		\$2,054
○ \$50,001 to \$150,000	\$2,054 for the first \$50,000, + .04 x the amount over \$50,000	

○ \$150,001 to \$500,000	\$6,162 for the first \$150,000 + .03 x the amount over \$150,000
○ \$500,001 to \$1,000,000	\$16,946 for the first \$500,000 + .02 the amount over \$500,000
○ \$1,000,001 and up	\$27,216 for the first \$1,000,000 + .01 the amount over \$1,000,000 to a maximum of \$30,810
● Right-of-Way Vacation Fee	\$2,568
● Sidewalk Café Annual Permit**	\$51.35
● Sidewalk Café Annual Right of Way Rental**	\$2.05
● Site and Design Review (Type II)	\$2,465 plus 0.02 of project cost max \$20,540
● Site and Design Review (Type III)	\$4,724 plus 0.02 of project cost max \$25,689
● Site Plan Development Engineering Plan Review Fee***	
○ Up to 0.25 Acres	\$1,027
○ Over 0.25 up to 2 Acres	\$1,284
○ Over 2 up to 5 Acres	\$1,797
○ Over 5 up to 8 Acres	\$2,311
○ Over 8 Acres	\$2,946
● Hourly rates for research or review not covered by other listed fees	
○ Planning Staff	Twice the hourly rate for Step 1 of the position/per hour
○ Consulting Engineer	\$205 per hour
○ Consulting Attorney	Applicant pays actual cost (Estimate provided upon request)
● Subdivision – 4 or more lots	\$4,622 + \$154 per lot
● Temporary Vendor Permit	\$205 (\$103 for nonprofit)
● Temporary Vendor Permit Renewal	\$103 (\$51 for nonprofit)
● Transportation Review	
○ Traffic Engineering Scope	\$1,027 deposit
○ Exception application for access management plan (16.46.070.B)	\$770
○ Traffic Analysis Letter	Applicant pays actual cost
○ Transportation Impact Statement	Applicant pays actual cost
● Variance	
○ Major	\$5,854
○ Minor Setback	\$2,054
○ Minor Sign	\$616
● Withdrawal of Territory	
○ <1 Acre	\$3,184
○ 1-10 Acres	\$82
○ 11-50 Acres	\$51
○ 51 + Acres	\$10
● Zoning Letter	
○ Basic, includes LUCS and DMV Location Review (zone and use verification)	\$226
○ Expansive (Conformance research)	\$1,027

- Zoning Map Amendment \$4,108
- Zoning Text Amendment \$5,649

NOTES:

All SDCs are calculated and charged separately  
 Planning Fees are subject to annual increases  
 based on the CPI-U, except the Construction Excise  
 Tax

\* Fee collected with Pre-Construction submittal.  
 Includes the following Right of Way infrastructure:  
 Street Pavement, Curbs, Driveway Returns, Sewer,  
 Storm Drainage, Sidewalks and Street Trees.

\*\* Program is run and regulated by Canby  
 Economic Department

\*\*\* Fee collected with initial land use application

## Building Fees

- Building Permit Fee
  - \$0 to \$3,000 valuation \$80
  - \$3,001 to \$25,000 valuation \$80 for the first \$3,000 and \$12 for each additional \$1,000 or fraction thereof
  - \$25,001 to \$50,000 valuation \$344 for the first \$25,000 and \$9 for each additional \$1,000 or fraction thereof
  - \$50,001 to \$100,000 valuation \$569 for the first \$50,000 and \$6 for each additional \$1,000 or fraction thereof
  - \$100,001 and up \$869 for the first \$100,000 and \$5 for each additional \$1,000 or fraction thereof
  - Plan Review Fee 100% of Building Permit fee
- Temporary Certificate of Occupancy \$250
- Final Certificate of Occupancy \$125
- Deferred submittal processing and reviewing fee Equal to the building permit fee for the valuation of the particular deferred portion or portions of the project, with a set minimum fee of \$300
- Phased or Partial Building Permit plan review fee \$300 plus 10% of the total project building permit fee not to exceed \$2,000 for each phase in addition to above fees
- Inspections outside of normal business hours \$160/hr (minimum charge – two hours)
- Re-inspection Fees \$80
- Demolition (Residential) \$80
- Demolition (Commercial & Industrial) \$160
- Inspections for which no fee is specifically indicated \$160/hr (minimum charge – 1/2 hour)
- Additional plan review required by changes, additions, or revisions to proposed or approved plans \$160/hr (minimum charge – 1/2 hour)
- Manufactured Dwelling Installation
  - Installation and set up \$350
  - Earthquake bracing when not a part of original installation \$280
- Prescriptive Flat Fee Solar Installation \$240
- Residential Fire Suppression Systems Combined Plan Permit and Plan Check Fees:
  - 0 sq. ft to 2,000 sq. ft. \$160
  - 2001 sq. ft. to 3600 sq. ft. \$210
  - 3601 sq. ft. to 7200 sq. ft. \$269
  - 7201 sq. ft. and greater \$377
- Mechanical Fee Schedule for New and Additions or Alterations, to One- and Two-Family Dwellings:
  - Install/Replace Furnace: Up to 100,000btu \$24.75 per appliance
  - Install/Replace Furnace: Over 100,000btu \$31.50 per appliance
  - Install/Replace/Relocate Heaters: Suspended, Wall or Floor Mounted. \$24.75 per appliance
  - Appliance Vent \$12.50 per appliance
  - Alteration Of Existing HVAC System \$24.75
  - Air Handling Units \$18.75 per appliance
  - Air Conditioning under 100,000btu \$24.75 per appliance
  - Air Conditioning over 100,000btu \$46.50 per appliance
  - Dryer Exhaust \$18.75 per appliance

- Hood \$18.75 per appliance
- Exhaust Fan Connected To A Single Duct \$12.50 per appliance
- Gas Piping: 1 To 4 Outlets \$8.25
- Gas Piping: Each Additional Outlet \$2.25 per outlet
- Fireplace \$18.75 per appliance
- Wood Stove \$18.75 per appliance
- Other \$18.75 per appliance
- Minimum Permit Fee \$80
- Plan Review Fee (Mechanical) 100% of Mechanical Permit fee
- Mechanical Fees for New and Additions or Alterations to Commercial, Multi-Family and Industrial Projects
  - \$0.00 to \$5000.00 valuation \$80
  - \$5001.00 to \$10,000.00 valuation \$80 for the first \$5000 and \$3 for each additional \$100 or fraction thereof
  - \$10,001.00 to \$100,000 valuation \$230.00 for first \$10,000.00 and \$12.00 for each additional \$1,000.00 or fraction thereof
  - \$100,001.00 and up \$1,310 for the first \$100,000 and \$10 for each additional \$1,000 or fraction thereof
  - Plan Review Fee (Mechanical) 37% of Mechanical Permit fee
- Grading Permit Fee Schedule
  - 50 cubic yards or less \$80
  - 51 to 100 cubic yards \$117
  - 101 to 1,000 cubic yards \$117 for the first 100 cubic yards, plus \$55 for each additional 100 cubic yards or fraction thereof
  - 1,001 to 10,000 cubic yards \$612 for the first 1,000 cubic yards, plus \$46 for each additional 1,000 cubic yards or fraction thereof
  - 10,001 to 100,000 cubic yards \$1026 for the first 10,000 cubic yards, plus \$210 for each additional 10,000 cubic yards or fraction thereof
  - 100,001 cubic yards and up \$2916 for the first 100,000 cubic yards, plus \$115 for each additional 10,000 cubic yards or fraction thereof
  - Plan Review Fee (Grading) 65% of Grading Permit fee