



## 2024 Canby Independence Day Celebration - Food Vendor Registration

The 2023 Canby Independence Day Celebration will be held downtown on Thursday, July 4<sup>th</sup>. A street fair featuring food and beverage merchants, arts and craft retailers, live music, children's activities, and a parade make this an event not to miss! This time-honored, family friendly event brings people of all ages – from Canby citizens and visitors – to experience a true, small-town Independence Day. This long-established event traditionally brings thousands of people from Canby and beyond.

### Event Details

*Date:* Thursday, July 4<sup>th</sup>, 2024

*Location:* Around Wait Park between Holly and Grant, and 3<sup>rd</sup> and 4<sup>th</sup> Avenue Downtown Canby, OR

*Time:* 9:30 AM – 3:00 PM

*Booth Setup:* 7:00 – 9:30 AM *Booth Teardown:* After 3:00 PM

*Questions/Information:*

- Tyler Nizer, Economic Development & Tourism Coordinator
- 503.266.7001 | [CanbyIndependenceDay@CanbyOregon.gov](mailto:CanbyIndependenceDay@CanbyOregon.gov)

**Return forms by mail to: PO Box 930, Canby, OR 97013**

**Drop-off to: Development Services, 222 NE 2<sup>nd</sup> Avenue, 2<sup>nd</sup> floor lobby (9am-4pm)**

**Registration – Must include initials and signature on Page 2**

Responsible Party/Contact Person:			
Business Name:			
Description of food or beverages to be sold: (please attach photos of booth/food, if available)			
Address:			
	(City)	(State)	(Zip)
Telephone:	Email:		

### Booth Options

Rates are based on one (1) 10'x10' booth space. If you require additional booth space, please indicate the quantity below. **Please make checks payable to City of Canby.** There is a \$25 fee for any returned check.

- |                          |   |              |            |
|--------------------------|---|--------------|------------|
| <input type="checkbox"/> | Early Bird Discount (Until April 25 <sup>th</sup> )                   | <b>\$125</b> | QTY: _____ |
| <input type="checkbox"/> | Regular Rate (Until May 17 <sup>th</sup> )                            | <b>\$175</b> | QTY: _____ |
| <input type="checkbox"/> | Advanced Rate (Until June 17 <sup>th</sup> )                          | <b>\$250</b> | QTY: _____ |
| <input type="checkbox"/> | Latecomers Rate -Space permitting (June 18 <sup>th</sup> to July 1st) | <b>\$500</b> | QTY: _____ |

**YES! I would like to reserve a specific location.** Specified location is \$50 extra.

Location preference or desired attributes: \_\_\_\_\_

### Requirements:

Will you require electricity? Yes  No

Total number of outlets \_\_\_\_\_ Electricity is \$25 per outlet.

### Rules/Information

1. All food preparation, cooking and sales must be done inside your booth area.
2. All booths must be set up by 9:30 AM and remain open until 3:00 PM.
3. No alcoholic beverages may be sold outside of the beer garden on NW 2<sup>nd</sup> Avenue.
4. Garbage and recycling facilities will be available on site.

5. Electricity is provided on a first come, first serve basis at \$25 per outlet. Each space is allotted 20 amps of electricity. Please provide information to the city on the amount of electricity – if any – your booth will need.
6. Vendors may not change assigned spaces without permission from staff
7. Food vendors must have a temporary restaurant license from Clackamas County prior to set up, and must comply with Oregon Fire Code Regulations.
8. The contact person is responsible for any clean up required following this event.

**Insurance Requirement:** The City of Canby requires its event vendors to carry Liability insurance. This insurance shall provide coverage of not less than \$2,000,000 for bodily injury and property damage for each occurrence and not less than \$2,000,000 in the aggregate. A Certificate of Insurance shall be provided to the City of Canby naming the City as a Certificate Holder and be delivered prior to the scheduled event.

**Vendor Waiver and Hold Harmless Agreement**

By signing and dating below, the undersigned (“Vendor”) represents and warrants the Vendor has read, understands, and is voluntarily and knowingly agreeing to each of the following:

- \_\_\_\_\_ 1. Vendor has reviewed and agrees to comply with the Canby Independence Day Celebration, Canby Business, and City of Canby registration requirements in seeking admission to the Canby Independence Day Celebration.  
Initial
- \_\_\_\_\_ 2. Vendor agrees to allow employees, representatives, and agents of the City of Canby and Canby Business to: take photographs and videos of Vendor, its employees, representatives, and agents during the event; to edit the photographs and videos; and to publish the photographs and videos in any medium worldwide for future City of Canby and Canby Business marketing purposes. Vendor releases any interest it may hold in such photographs and videos and waives any right it may have to compensation or royalties for or from such photographs and videos.  
Initial
- \_\_\_\_\_ 3. Vendor and Vendor’s personal and business property are not insured by Canby’s Independence Day Celebration, Canby Business, and City of Canby. Vendor is solely responsible for any injuries Vendor incurs or causes and any property damages Vendor incurs or causes in connection with Canby’s Independence Day Celebration.  
Initial
- \_\_\_\_\_ 4. In exchange for permission to participate in Canby’s Independence Day Celebration, Vendor agrees to indemnify, defend, release, forever discharge, and hold harmless Canby’s Independence Day Celebration, Canby Business, and City of Canby, all sponsoring organizations and the directors, officers, employees, agents, and volunteers of each of them, from any responsibility, liability, claims, suits, actions, losses, costs (including attorney fees), expenses or damages of any kind, arising out or related to Vendor’s participation or involvement in Canby’s Independence Day Celebration.  
Initial
- \_\_\_\_\_ 5. This includes but is not limited to special, direct, indirect, incidental or consequential damages for injuries of any kind, including but not limited to loss of life or limbs, loss of personal or business income, damages to real or personal property, or any other loss whether or not it was reasonably foreseeable.  
Initial
- \_\_\_\_\_ 6. Neither Vendor, nor anyone acting on the Vendor’s behalf, will bring or maintain any suit or action in any court or other forum or otherwise assert a claim against Canby’s Independence Day Celebration, Canby Business, and City of Canby, its directors, officers, agents, employees, or volunteers for any claim that Vendor might have arising out of Vendor’s participation or involvement in Canby’s Independence Day Celebration.  
Initial

*The City of Canby reserves the right to refuse Vendor participation. Violations of the rules may result in removal from the event. By signing below, I agree to the above requirements.*

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**Signature of Responsible Party**

**Date**