

August 31, 2026

MEMORANDUM

TO: Don Hardy, Planning Director Maxwell Taylor, Associate Planner
Spencer Polack, Interim Public Works Director

FROM: Patrick A. Sisul, P.E., Sisul Engineering

RE: **CITY OF CANBY, FILE NO. MOD 26-03**
 ANDERSON QUALITY SPRING FACILITY ADDITION, 125 S HAZEL DELL WAY

We have the following comments for the project noted above:

GENERAL

1. Prior to beginning construction, the applicant shall submit engineered plans for review and approval by the City of Canby and the other service providers. The plans shall be sealed by an engineer licensed to perform engineering in the State of Oregon. The construction plans shall be reviewed and approved by the City of Canby, Canby Fire District, Canby Utility, and the other service providers, a pre-construction meeting shall be held, and appropriate fees shall be paid, prior to beginning any construction.
2. Any public improvements constructed as a part of this project shall be inspected by an Oregon Registered Engineer or a qualified individual under the supervision of an Oregon Registered Engineer. Public Works will not authorize work to begin on public improvements without the designation of an inspecting engineer by the developer.
3. Specifications shall be per the current ODOT/APWA Oregon Standard Specifications for Construction, latest edition except as modified by the City of Canby Public Works Design Standards dated December 2019.

STREETS

4. At the end of construction, any existing curb or sidewalk panels that are in disrepair or that may be a safety hazard, as determined by City of Canby Public Works, shall be repaired or replaced to the satisfaction of the Public Works Director.

GRADING & EROSION CONTROL

5. An Erosion Control Permit will be required from the City of Canby prior to any on-site ground disturbance.
6. A grading permit will be required from Clackamas County prior to any on-site disturbance unless the project is exempt from needing a Grading Permit due to minimal grading activities. A copy of the Grading Permit or verification of the exemption (such as an email from Clackamas County) shall be provided to the Public Works Department.
7. A 1200-C Permit may be required from Oregon Department of Environmental Quality (DEQ), if

the project will disturb one acre or more and has the potential to drain to a water of the State.

SANITARY SEWER

8. The proposed building addition will not have any water or sanitary sewer improvements. No sanitary sewer improvements are necessary.

STORM DRAIN

9. Onsite private storm drainage improvements shall be constructed under a site utilities permit issued through the Clackamas County Building Department.
10. Private storm drainage runoff generated from the addition shall be retained and disposed of in the onsite stormwater facility as noted in the submitted application. Any revisions necessary to the private stormwater facility shall be approved by Clackamas County Building Department and Oregon DEQ, if required.
11. The Preliminary Stormwater Report submitted by the Applicant shall be finalized and submitted to the Public Works Department for review and approval at the time of construction plan review. The final stormwater report shall conform with the requirements of Chapter 4 of the City of Canby Public Works Design Standards dated December 2019.

Should you have any questions or need additional information, please feel free to contact me.

A handwritten signature in black ink, appearing to read "Patrick A. Sisul".

Patrick A. Sisul, P.E.