



MEMORANDUM

To: Ryan Potter, Planning Manager
From: Brian Dubal, P.E. *BMD*
Subject: DR24-01/CUP24-01/PLA24-04
Public Works updated Conditions

Date: March 11, 2025
Project: Meadowlark/OLCC
Project Number: 20220016

Ryan,

As you know, following our review of the original "Utility Notes letter for OLCC," we had some comments and clarification requests about the public works conditions as stated in that letter. This modification is necessary for two reasons. One, a few of the conditions in the original Public Works letter were not consistent with improvements previously required along SE 1st. Secondly, there were a few conditions that needed revision to more accurately describe the improvements to be extended beyond site frontage to the west along SE 1st. Due to our timing in returning those comments to you – it was not possible for staff to review and revise this letter and conditions prior to land use approval.

The land use decision was completed on January 13, 2025, and that letter attached to the decision was the original as submitted by Public Works for our review.

Since then, Public Works has reviewed our comments and provided a revised letter. The "Revised Utility Notes, OLCC Warehouse" letter dated March 5, 2025, is attached to this memo.

The purpose of this Type 1 Modification request is to have the revised letter of public works conditions ("Revised Utility Notes, OLCC Warehouse" letter dated March 5, 2025) replace the existing public works conditions letter that was included with the original approval.

cc: Paul Boundy, LRS Architects
Tony Jenkins, VLMK Engineering + Design
Jennifer Kimura, VLMK Engineering + Design

Attachments: Type 1 application
Revised Utility Notes, Canby Public Works 03.05.2025