



## CITY COUNCIL Agenda

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222 NE 2<sup>nd</sup> Avenue, Canby, OR, 97013 | Ph: (503) 266-4021 | [www.canbyoregon.gov](http://www.canbyoregon.gov)

**JUNE 17, 2026**

The City Council meeting may be attended in person in the Council Chambers at  
222 NE 2<sup>nd</sup> Avenue, Canby, OR 97013

The meetings can be viewed on YouTube at:

<https://www.youtube.com/channel/UCn8dRr3QzZYXoPUeF40TP-A>

The public may speak at the meeting virtually by contacting the Deputy City Recorder;  
[ridgleyt@canbyoregon.gov](mailto:ridgleyt@canbyoregon.gov) or call 503-266-0637. No pre-registration is required to speak in person.

For questions regarding programming, please contact: Willamette Falls Studio (503) 650-0275;  
[media@wfmstudios.org](mailto:media@wfmstudios.org)

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### **WORK SESSION – 6:05 PM (or after the Urban Renewal Agency Meeting)**

- 1. CALL TO ORDER**
  - 2. CHARTER DISCUSSION**
  - 3. ADJOURN**
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### **REGULAR MEETING – 7:00 PM**

- 1. CALL TO ORDER**
  - a. Invocation
  - b. Pledge of Allegiance
- 2. ROLL CALL**
- 3. STAFF INTRODUCTIONS**
- 4. CITIZEN INPUT, PUBLIC COMMENT ON NON-AGENDA ITEMS, & COMMUNITY ANNOUNCEMENTS:**

This is an opportunity for audience members to address the City Council on items not on the agenda. If you are attending in person, please complete a testimony/comment card prior to speaking and hand it to the City Recorder. If you would like to speak virtually, please contact the City Recorder by 4:30 pm on June 17, 2026, with your name, the topic you'd like to speak on and contact information: [benhamm@canbyoregon.gov](mailto:benhamm@canbyoregon.gov) or call 503-266-0720.
- 5. PROCLAMATIONS/ SPECIAL PRESENTATIONS**
  - a. Heritage and Landmarks Commission Presentation Update

**6. ITEMS REMOVED FROM THE CONSENT AGENDA**

**7. CONSENT AGENDA**

- a. Consider Approval of the May 6 and May 20, 2026, City Council Meeting Minutes. Pg. 10

**8. APPOINTMENTS**

**9. PUBLIC HEARINGS**

**You are welcome to speak in person. If you would like to speak virtually, please email or call the City Recorder by 4:30pm on June 17, 2026, with your name and contact information: [benhamm@canbyoregon.gov](mailto:benhamm@canbyoregon.gov); or 503-266-0720. Once your information is received, you will be sent instructions to speak.**

- a. Public Hearing regarding State Revenue Sharing Funds: Consider **Resolution No. 1457**: A Resolution Certifying and Declaring the City’s Eligibility and Election to Receive State Revenue for Fiscal Year 2027. Pg. 18
- b. Public Hearing regarding 2026-2027 Fiscal Year Budget as Recommended by Budget Committee: Consider **Resolution No. 1458**: A Resolution Adopting the Budget, Making Appropriations, and Imposing and Categorizing Taxes for the 2027 Fiscal Year. Pg. 20
- c. Public Hearing regarding Setting Fees for Services; and Repealing Resolution No. 1450: Considering **Resolution No. 1459**: A Resolution of the City Council of the City of Canby, Oregon, Setting Fees for Services; and Repealing Resolution No. 1450. Pg. 25

**10. ORDINANCES & RESOLUTIONS**

- a. Calendar of Second Readings
  - 1) Consider **Ordinance No. 1676**: An Ordinance Authorizing the Interim City Administrator to execute the first amendment to the personal service agreement with Heard Farms for wastewater sludge hauling services; and Declaring an Emergency. (*Second Reading*) Pg. 61
- b. Consider **Resolution No. 1460**: A Resolution Authorizing an Interfund Loan from the Cemetery Perpetual Care Fund to the Library Fund in the amount of \$500,000 and Authorizing Repayment of the Interfund Loan in Fiscal Year 2026-2027. Pg. 67
- c. Consider **Resolution No. 1461**: A Resolution Extending Workers Compensation Coverage to Volunteers of the City of Canby and repealing Resolution 1439. Pg. 69
- d. Consider Resolution **No. 1462**: A Resolution Approving Amended Appropriations for the 2025-2026 Fiscal Year. Pg. 72

**11. OTHER BUSINESS**

**12. CITY ADMINISTRATOR’S BUSINESS & STAFF REPORT**

**13. MAYOR’S BUSINESS**

**14. COUNCILOR COMMENTS & LIAISON REPORTS**

**15. CITIZEN INPUT, PUBLIC COMMENT ON NON-AGENDA ITEMS, & COMMUNITY ANNOUNCEMENTS**

**16. ACTION REVIEW**

**17. ADJOURNMENT**

\*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Teresa Ridgley at 503-266-0637. A copy of this Agenda can be found on the City's web page at [www.canbyoregon.gov](http://www.canbyoregon.gov).

# Canby Heritage and Landmark Commission

*Preserving our community's sites, stories, and small-town feel*

June 17, 2026 Update

# HLC Members

Carol Palmer, Chair

Ron LeBlanc, Recorder

Doug Birkeland, Vice Chair

Dusty Hanson

Olivia Behrendt

Jennifer Giller

Tyler Nizer, Staff Liaison

Jason Padden, Council Liaison

# Agenda

- ▶ 2025-2026 Accomplishments
- ▶ 2026-2027 Plans
- ▶ Requests for Council

# 2025-2026 Accomplishments

Renewal of Certified Local Government status

*Access to CLG grants: Since 2013, approx. \$150k*

National Register application, 1937 City Hall

*First National Register property downtown  
(Carol, Olivia, Laney, SHPO Staff)*

Completed intensive level surveys of 8 properties

*Six classified as National Register candidates  
Important information on historical significance  
(Carol, Ron, Tyler, Olivia, Willamette CRA,*

*Depot)*

Hosted Oregon Heritage citizen advisory committees

*Introduced Canby's historic resources to state  
decision makers*

*(Tyler, Carol, Ron, Jennifer, Rachel Swanson)*

# 2025-2026 Accomplishments

## Developed HLC Goals

*Align with council goals, and continue focus on HPP*

*(Ron)*

## Developed HLC Handbook

*Ease transition of new members & member retention*

*(Ron)*

## Collaborated with Planning to Integrate HPP into Comp Plan

*Planning Goal 5*

*(Ron, Carol, Jennifer, Planning Staff)*

# 2025-2026 Accomplishments

Consultation with owners of 1 eligible & 3 designated properties on proposed alterations

*Educate owner, ensure compliance, avoid public hearings on minor/maintenance projects*

*(Carol, Emma, Brianna, Jennifer)*

Design review training for HLC members

*Ensure alteration orders are criteria based, not capricious or arbitrary*

*(Carol, SHPO Staff, Emily Guimont)*

# 2025-2026 Accomplishments

Initiated meeting of Planning & Economic Development with Confederated Tribes of the Grand Ronde's Chris Bailey, THPO

*State Rule making on Cultural Resources*

*(Carol, Don, Tyler)*

Updated webpage -color, photos, quotes, tag line + a page devoted to our locally and nationally designated sites.

<https://www.canbyoregon.gov/bc-prab>

<https://www.canbyoregon.gov/bc-hlc>

*(Carol, Tyler, Olivia)*

# 2026-2027 Project Plans

- ❖ Submit application for Oregon Heritage Tree designation for the pine grove on the Fairgrounds (a WPA Project)
- ❖ Quarterly Design Review Training for HLC
- ❖ Adopt & adapt design guideline material from other communities for property owners & include in mailing to designated site owners  
Conduct windshield surveys of areas recommended in the HPP
- ❖ Develop a historic preservation award/recognition plan
- ❖ Explore Historic District option for Fairgrounds
- ❖ Leverage three upcoming opportunities for community events - ribbon cuttings, block parties, etc.
- ❖ Apply for Cemetery Grant to finish marker cleaning at Zion Cemetery
- ❖ Create project plan for 2027 CLG grant

# Requests of City Council

## Improve volunteer recruiting, application, and onboarding:

- ▶ Adopt a marketing approach; copy techniques of other cities.
- ▶ Simplify application process, fewer clicks

## Timely notification of changes to:

- ▶ Grant rules
- ▶ RFP requirements
- ▶ Contracting rules
- ▶ HP Code (we do not want to jeopardize our CLG status)

## Supply property owner info

## Get public input on the budget earlier in the process

**CANBY CITY COUNCIL  
MEETING MINUTES  
MAY 6, 2026**

**PRESIDING:** Brian Hodson

**STAFF PRESENT:** Randy Ealy, Interim City Administrator; Maya Benham, Administrative Director/ City Recorder; Peter Wood, Human Resources Director; Don Hardy, Planning Director; Spencer Polack, Public Works Supervisor; Patrick Mahoney, Wastewater Treatment Plant Supervisor, and Michael Nichols, Wastewater Operator I.

**CALL TO ORDER:** Mayor Hodson called the meeting to order at 7:02 p.m.

**ROLLCALL:** Councilor Padden present; Councilor Maldonado absent; Council President Hensley present; Mayor Hodson present; Councilor Davis absent; Councilor Stearns present; and Councilor Waterman present.

**STAFF INTRODUCTION:** Patrick Mahone, Wastewater Treatment Supervisor, introduced Michael Nichols, new Wastewater Operator.

**CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS:** David Tate, Canby resident and Budget Committee Member, discussed his concerns about grant funding from I.C.E. to local law enforcement agencies. He did not think this should be a solution to Canby's budget concerns and requested the Council pass a resolution stating they would not apply for any grant funding from I.C.E.

Mayor Hodson responded the grant was not available since Oregon was a Sanctuary State.

**PROCLAMATIONS/SPECIAL PRESENTATIONS:** Historic Preservation Month – Mayor Hodson read the proclamation declaring May 2026 as Historic Preservation Month.

Mayor Hodson, along with Carol Palmer, Heritage and Landmarks Commission Chair, presented Oregon Heritage Excellence Awards to Ron LeBlanc, Judi Aus, and Peggy Sigler for restoration of the Mark Prairie Schoolhouse.

Mental Health Awareness Month – Mayor Hodson read the proclamation declaring May 2026 as Mental Health Awareness Month.

Scott Taylor, Canby Suicide Prevention Chair, spoke about the organization and encouraged people to call 988, a suicide and crisis lifeline. They were also providing training on May 19.

**CONSENT AGENDA:** Rick Winterhalter, Clackamas County Solid Waste, said they had an agreement with the City since 2008 for the recycling program. All the cities in the county had a similar agreement.

**\*\*Council President Hensley moved to approve the Consent Agenda including approval of the April 1, 2026, City Council Regular Meeting Minutes and authorizing the Interim City Administrator to enter into an Intergovernmental Agreement (IGA) with Clackamas County relating to Recycling, Plastic Pollution & Recycling Modernization. Motion was seconded by Councilor Waterman and passed 4-0.**

**APPOINTMENTS: \*\*Council President Hensley moved to approve the appointment of Patrick Bailey to the Parks and Recreation Advisory Board with a term ending June 30, 2028, and the appointment of Blaine Oswald to the Parks and Recreation Advisory Board with a term ending June 30, 2027. Motion was seconded by Councilor Waterman and passed 4-0.**

**PUBLIC HEARING: Adoption of Transportation System Plan** – Mayor Hodson opened the public hearing and read the hearing statement.

Don Hardy, Planning Director, and Kevin Chewuk, DKS Associates, presented the staff report. Mr. Hardy explained the approval criteria and findings. Mr. Chewuk discussed the key updates to the TSP since the last time they met, key development stages of the TSP, and draft TSP overview. The TSP was in two volumes and Chapter 1 was the context for the plan, Chapter 2 was Canby's transportation system today and tomorrow, Chapter 3 was facility and performance standards, Chapter 4 was projects and priorities, and Chapter 5 was implementation and ongoing strategies. From the 2010 TSP, 40% of the projects had been completed. Of the ones not completed, 80% were included in the 2026 TSP as 20% were no longer applicable or needed. He gave examples of what projects could be done for Canby and how the TSP could be monitored to track progress. The next step would be the state acknowledgement process.

There was discussion regarding SDC funding for projects, allocating funds to projects on 99E which they did not have control over and they would have to partner with the state, reasons for the classification of arterial and collector streets, and how SE 13<sup>th</sup> Avenue was not a truck route any longer.

There was no public testimony.

Mayor Hodson closed the public hearing.

**\*\*Councilor Waterman moved to approve Ordinance 1672, AN ORDINANCE ADOPTING THE CITY OF CANBY TRANSPORTATION SYSTEM PLAN to come up for second reading on May 20, 2026. Motion was seconded by Councilor Stearns and passed 4-0 on first reading.**

#### **ORDINANCES & RESOLUTIONS:**

Mayor Hodson announced Ordinance 1670 would be removed from the agenda and brought back on May 20, 2026, for a first reading.

Ordinance 1669 - **\*\*Council President Hensley moved to adopt Ordinance 1669, AN ORDINANCE AUTHORIZING THE PURCHASE OF SERVER AND STORAGE EQUIPMENT THROUGH POLAR SYSTEMS IN AN AMOUNT NOT TO EXCEED \$100,000 AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Waterman and passed 4-0 by roll call vote.**

Ordinance 1671 – Randy Ealy, Interim City Administrator, said in response to the past ice storm, the Council had asked for a fuel station project for future emergencies. There would be three 12,000 gallon tanks, two unleaded and one diesel. This was a request to purchase the bulk fuel for the tanks. The emergency declaration was due to high fuel prices.

There was discussion regarding other agencies that might want to use the fuel, how often they would need to cycle through the fuel, what they would charge other agencies, and charging the gas tax on the fuel.

Todd Wood, Fleet/IT/Transit/Interim Public Works Director, said they would need to cycle through the fuel within 90 days. He did not think it would be a problem. They would charge other agencies the cost plus a little more.

Emily Guimont, City Attorney, said the code stated selling fuel to other agencies would make the City become a dealer subject to the gas tax. If the Council wanted to change that, it would need to be done by ordinance.

**\*\*Council President Hensley moved to approve Ordinance 1671, AN ORDINANCE AUTHORIZING THE PURCHASE OF BULK FUEL FROM CECO, INC., UNDER STATE OF OREGON PRICE AGREEMENT 0498, IN AN AMOUNT NOT TO EXCEED \$200,000; AND DECLARING AN EMERGENCY to come up for second reading on May 20, 2026. Motion was seconded by Councilor Stearns and passed 4-0 on first reading.**

**CITY ADMINISTRATOR'S BUSINESS & STAFF REPORT:** Mr. Ealy gave general updates including Police Chief recruitment, Walnut Street Groundbreaking on May 30, scheduling a Charter Review Subcommittee meeting, and survey of Swim Center users.

There was discussion regarding the Swim Center levy and banking funds towards a new Swim Center.

a. Illegal Firework Discussion

Mr. Ealy said staff had been talking about a proactive educational campaign about illegal fireworks. He showed the Council a flyer that would be distributed.

There was discussion regarding how it was currently a complaint driven issue and possibly putting together a local citation ordinance.

b. E-Bike Safety Discussion

Mr. Ealy said he was working with the City Attorney and other cities to put together a local ordinance for E-bikes and also educational opportunities for parents.

There was discussion regarding getting bikes off sidewalks and possibly developing an ordinance with Happy Valley regarding E-bikes.

c. FY27 City of Canby Budget Discussion

Mr. Ealy reviewed the budget that would be discussed at the upcoming Budget Committee meetings and shared key themes for this year. The proposed General Fund was \$20 million, 77% of the budget was personnel, and the reserves were at 30%. He then discussed the General Fund ending fund balance and reserve proposal, forecasting known expenses, total PERS expense to the City, liability insurance rates, annual healthcare cost per employee, ten-year trend of FTEs by year, LGIP interest rates, peer review, housekeeping items, and implementing City plans.

**\*\*Council President Hensley moved to continue the meeting to 9:15 p.m. Motion was seconded by Councilor Waterman and passed 4-0.**

d. Parks Maintenance Fee Discussion

Mr. Ealy met with the Parks and Recreation Advisory Board about getting the 2017 General Fund contribution back.

**MAYOR’S BUSINESS:** Mayor Hodson said this was Municipal Clerk Week and he thanked Maya Benham, Administrative Director/City Recorder, and Teresa Ridgley, Deputy City Recorder, for their work. He discussed the need for affordable housing in the City. The Region 1 Area Commission on Transportation met to discuss ODOT projects. He encouraged everyone to vote on May 19.

**COUNCILOR COMMENTS & LIAISON REPORTS:**

Councilor Waterman stated there was an article on the Library’s Career Center and they were looking at grants for accessibility. They were also switching over to a new meeting room system and were recruiting for a summer teen intern.

Councilor Stearns thought they needed to realize how adding to the costs of development also raised housing prices.

Council President Hensley attended the Chamber luncheon where the Fire Chief gave a presentation. She pointed out the Fire District’s website listed the dangers in the community. There had been an increase in graffiti and when she had let Code Enforcement know, it was quickly taken care of.

**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Adopted Ordinance 1669.
3. Approved Ordinances 1671 and 1672 to second readings on May 20, 2026.

Mayor Hodson adjourned the meeting at 9:14 p.m.

Maya Benham, CMC  
City Recorder

Brian Hodson  
Mayor

Assisted with Preparation of Minutes – Susan Wood

**CANBY CITY COUNCIL  
MEETING MINUTES  
MAY 20, 2026**

**PRESIDING:** Traci Hensley

**STAFF PRESENT:** Randy Ealy, Interim City Administrator; Teresa Ridgley, Deputy City Recorder; Don Hardy, Planning Director; Spencer Polack, Public Works Supervisor; Jamie Stickel, Economic Development Director/Communications Specialist; Denise LaRue, Finance Director; and Todd Wood Fleet/IT/Transit Director.

**CALL TO ORDER:** Council President Hensley called the meeting to order at 7:01 p.m.

**ROLL CALL:** Councilor Padden present (attended virtually); Councilor Maldonado absent; Council President Hensley present; Mayor Hodson present (attended virtually); Councilor Davis present; Councilor Stearns absent; and Councilor Waterman present.

**CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS:** Kristi Smith, Canby Pride, spoke about the upcoming events for Pride Month in Canby.

**CONSENT AGENDA:** **\*\*Councilor Davis moved to approve the consent agenda including the April 8, 2026, Special Called City Council & Canby Utility Board Joint Meeting Minutes and Limited On-Premises, Commercial, OLCC Liquor License for The Spud Shop at 23300 S Highway 99E. Motion was seconded by Councilor Waterman and passed 4-0.**

**ORDINANCES & RESOLUTIONS:**

Ordinance 1671 and 1672 - **\*\*Councilor Padden moved to adopt Ordinance 1671, AN ORDINANCE AUTHORIZING THE PURCHASE OF BULK FUEL FROM CECO, INC., UNDER STATE OF OREGON PRICE AGREEMENT 0498, IN AN AMOUNT NOT TO EXCEED \$200,000; AND DECLARING AN EMERGENCY and Ordinance 1672, AN ORDINANCE ADOPTING THE CITY OF CANBY TRANSPORTATION SYSTEM PLAN. Motion was seconded by Councilor Waterman and passed 4-0 by roll call vote.**

Ordinance 1673 – Spencer Polack, Public Works Supervisor, said this year Roy Houck was the successful bidder for the pavement project. He described the streets that would be paved.

There was discussion regarding the smaller number of projects and amount being spent than previous years, and that some of the funds were going towards the Walnut Street Project, crosswalks, and ADA compliance.

**\*\*Councilor Waterman moved to approve Ordinance 1673, AN ORDINANCE AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH ROY HOUCK CONSTRUCTION, LLC. IN THE AMOUNT OF \$713,812.50 FOR THE 2026 STREET MAINTENANCE PROJECT to come up for second reading on June 3, 2026. Motion was seconded by Councilor Padden and passed 4-0 on first reading.**

Resolution 1455 – Jamie Stickel, Economic Development Director, said the Council had recently discussed the Sister City MOU to establish a Sister City relationship with Bac Ninh, Vietnam. A delegation would be coming to Canby to tour Dragonberry Produce and meet with the Council to establish a trade and commerce MOU. She explained what the MOU would provide.

**\*\*Councilor Davis moved to adopt Resolution 1455, A RESOLUTION AUTHORIZING MAYOR HODSON TO SIGN THE MEMORANDUM OF UNDERSTANDING WITH THE DEPARTMENT OF INDUSTRY AND TRADE OF BAC NINH PROVINCE. Motion was seconded by Councilor Waterman and passed 4-0.**

Resolution 1456 – Mr. Polack said it had taken many years for the transfer of ownership of S Ivy Street to the City. The final project had been completed, and this was the formal request to the County for jurisdiction of the road.

There was discussion regarding the left turn lane and speed reduction on the street, additional police patrol when the speed limit was changed, the area that they would be taking ownership of, and property for the future roundabout.

**\*\*Councilor Waterman moved to adopt Resolution 1456, A RESOLUTION AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH CLACKAMAS COUNTY RELATED TO THE TRANSFER OF JURISDICTION OVER A PORTION OF S. IVY STREET. Motion was seconded by Councilor Davis and passed 4-0.**

**PUBLIC HEARING: Comprehensive Plan Adoption** – Council President Hensley opened the public hearing and read the hearing statement.

Don Hardy, Planning Director, presented the staff report. He said in April the Council approved the first reading of the Comprehensive Plan update with a note that the City Attorney would review the document and provide recommendations for edits. Of the 55 comments received from the City Attorney, staff agreed with 30. He noted some suggested changes were not appropriate because they would either fundamentally change the intended meaning of the policy/strategy or they would conflict with the original source document. The accepted edits would be incorporated into the Comprehensive Plan and staff would bring the ordinance back on June 3 for the second reading. There were also 28 minor edits that were not included in the presentation. He then highlighted the edits that were proposed to be made.

There was discussion regarding the wording and keeping things as flexible as possible for the future, changing the word “ensure” to “endeavor,” removing the word “industrial” for battery energy storage systems so commercial and residential could also have the option in the future, changing the policy that if someone came into the City, they should connect to City services and not have a septic tank anymore, creating an incentive for the islands of county in the City by waiving or giving a discount on sewer system hook ups, identifying sites in the City or Urban Growth Boundary that had Native American cultural significance so the resources were not damaged, and how there was already a requirement for an archeological study of properties to be developed.

Ethan Manual, Canby resident, was in support of the Comprehensive Plan updates. This set a good foundation for the upcoming work to expand the Urban Growth Boundary and he asked for approval.

Council President Hensley closed the public hearing.

**\*\*Councilor Waterman moved to direct staff to revise the draft Canby Comprehensive Plan based on the changes presented by staff and bring Ordinance 1670 for a second reading on June 3, 2026. Motion was seconded by Councilor Davis and passed 4-0.**

**OTHER BUSINESS:** Council President Hensley announced the filing period for the November election for Mayor and three City Council positions would open on June 3.

**MAYOR'S BUSINESS:** Mayor Hodson said the Canby Center had changed its name to Together Canby and had done a grand opening for their new building. Progress continued to be made on the Walnut Street project. The UGB Expansion Technical Advisory Committee held its first meeting last week. The second Budget Committee meeting was scheduled for tomorrow night and the third meeting would be on May 28. He discussed increased river usage during the summer, and he asked about providing life jackets at Community Park.

Councilor Davis said life jackets had been donated and there were some at the park.

Mayor Hodson said there would be a Memorial Day Ceremony at Zion Memorial Park Cemetery on May 25. He thanked staff for the Ivy Street jurisdiction transfer and thanked Council for approving the signing of the Sister City MOU. The delegation would be in town on May 26.

#### **COUNCILOR COMMENTS & LIAISON REPORTS:**

Council President Hensley also attended the Together Canby ribbon cutting. She and City Administrator Ealy toured the new Adult Center facility. There was an opening on the Traffic Safety Commission. The Commission was discussing U-turns on Redwood and 99E and speeding at the Fairgrounds. Canby School District's levy was not looking like it would pass. The High School Choir were state champions again this year. She met with the Fire Board Chair and discussed hiring more Fire Fighters and buying apparatus with funds that would be returned when the Urban Renewal District closed. The American Legion would have a chicken dinner on Memorial Day after the ceremony.

Councilor Davis reported on the Parks and Recreation Advisory Board meeting where they discussed Arneson Park clean up and sign installation, naming of a new park, and Maple Street Park parking and bathrooms. He discussed the Adult Center preconstruction findings and how they hoped to start groundbreaking on June 15. DirectLink gave \$25,000 of in kind support for their work at the new Adult Center. The Adult Center held an Open House fundraiser and would have a Father's Day Lunch on June 18 and Golden Anniversary event on June 24. They were also hiring new staff.

Councilor Waterman said there was an open position on the Bike and Ped Committee. The Library Board discussed increased use of the library but reduced budget that made it difficult to purchase more items.

Councilor Padden said he would attend the Pride at the Park event on June 14. The church the Adult Center would be moving into would have its last service on Sunday and everything would be moved out by the end of June.

**CITY ADMINISTRATOR’S BUSINESS & STAFF REPORT:** Randy Ealy, Interim City Administrator, announced the Walnut Street Groundbreaking Event on May 30. The public forum to meet with the Police Chief finalists would be on May 27. He discussed the information from Happy Valley about their E-bike regulations. The issue would come back to Council in June. He then reviewed the topics for the Budget Committee meeting tomorrow including the bubble list, reserve amounts, and Swim Center remodel. He discussed the feedback from Canby Utility regarding Chapter 10 of the City’s Charter that would go to the Charter Review subcommittee on June 18. The Council Policies subcommittee would meet on May 27. He was still working on scheduling a joint meeting with the School District.

- a. Summer Paving Schedule Update
- b. Bi-Monthly Reports

**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Approved Consent Agenda.
2. Adopted Ordinances 1671 and 1672.
3. Approved Ordinances 1670 and 1673 to second readings on June 3, 2026.
4. Adopted Resolutions 1455 and 1456.

Council President Hensley adjourned the meeting at 9:02 p.m.

Maya Benham, CMC  
City Recorder

Brian Hodson  
Mayor

Assisted with Preparation of Minutes – Susan Wood



## CITY COUNCIL Staff Report

Meeting Date: 6/17/2026

To: The Honorable Mayor Hodson & City Council  
Thru: Randy Ealy, Interim City Administrator  
From: Denise LaRue, Finance Director  
Agenda Item: Consider **Resolution No. 1457**: A Resolution Certifying and Declaring the City's Eligibility and Election to Receive State Revenue for Fiscal Year 2027.

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### Summary

The attached resolution is required to be adopted before the new fiscal year begins on July 1, 2026.

### Background

This resolution indicates the City's desire to elect to receive revenue from the state.

### Discussion

State Revenue Sharing Law, ORS 221.770, requires cities to annually pass an ordinance or resolution requesting state revenue sharing money. The law mandates public hearings be held by the city, both before the budget committee to discuss possible uses of the funds and before the city council on the proposed uses of the funds in relation to the entire budget. Certification of these hearings are required. This has to be done and filed with the Oregon Department of Administrative Services prior to July 31<sup>st</sup>.

### Attachments

Resolution No. 1457

### Fiscal Impact

The estimated amount of state revenue sharing funds the City anticipates receiving is \$215,000.

### Options

1. Approve this resolution as part of the overall budget adoption process.
2. Do not approve this resolution.

### Proposed Motion

"I move to adopt **Resolution No. 1457**, A Resolution Certifying and Declaring the City's Eligibility and Election to Receive State Revenue for Fiscal Year 2027."

**RESOLUTION NO. 1457**

**A RESOLUTION CERTIFYING AND DECLARING THE CITY'S ELIGIBILITY AND ELECTION TO RECEIVE STATE REVENUE FOR FISCAL YEAR 2027.**

**WHEREAS**, public hearings, giving citizens an opportunity to comment on the use of state revenue sharing funds were held before the Budget Committee on May 14, 2026, May 21, 2026, and again on May 28, 2026, and before City Council on June 17, 2026;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Canby as follows:

Section 1: Pursuant to ORS 221.770, the City of Canby hereby elects to receive state revenues for fiscal year 2027.

This Resolution No. 1457 shall be effective on June 17, 2026.

**ADOPTED** this 17th day of June, 2026, by the Canby City Council.

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Brian Hodson  
Mayor

ATTEST:

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Maya Benham, CMC  
City Recorder



## CITY COUNCIL Staff Report

Meeting Date: 6/17/2026

To: The Honorable Mayor Hodson & City Council  
Thru: Randy Ealy, Interim City Administrator  
From: Denise LaRue, Finance Director  
Agenda: Consider **Resolution No. 1458**: A Resolution Adopting the Budget, Making Appropriations, and Imposing and Categorizing Taxes for the 2027 Fiscal Year.

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### Summary

The attached resolution is required to be adopted before the new fiscal year begins on July 1, 2026.

### Background

This resolution indicates the City's desire to adopt the FY 2026-2027 Budget.

### Discussion

Oregon Budget Law requires adoption of an annual budget by June 30 of each year. ORS 294.453 requires the city to hold a public hearing, and ORS 294.458 requires the City to submit tax certification documents to the County Assessor by July 15<sup>th</sup>.

The City passed a local option levy of \$0.49 per \$1,000 of assessed property value on November 8, 2016, to fund Swim Center operations. The City levies the taxes provided for in the adopted budget at the permanent rate of 3.4886 per \$1,000 of assessed property value. The allocation and categorization are subject to the limits of section 11b, Article X1 of the Oregon Constitution.

On May 14, 21 and 28, 2026, the City of Canby Budget Committee met to deliberate over the FY26-27 Proposed Budget. Staff reviewed the proposed budget with the Committee and allowed for public comment. The FY26-27 Proposed Budget was approved unanimously by the Committee.

### Attachments

Resolution No. 1458

### Fiscal Impact

By adopting the FY26-27 Annual Budget, this allows the City of Canby to continue operating from July 1, 2026 through June 30, 2027.

### Options

1. Approve this resolution as part of the overall budget adoption process.
2. Do not approve this resolution.

**Proposed Motion**

“I move to adopt **Resolution No. 1458**, A Resolution Adopting the Budget, Making Appropriations, and Imposing and Categorizing Taxes for The 2027 Fiscal Year.”

**RESOLUTION NO. 1458**

**A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND IMPOSING AND CATEGORIZING TAXES FOR THE 2027 FISCAL YEAR**

**WHEREAS**, a public hearing for the 2027 City Budget as approved by the Budget Committee was duly and regularly advertised and held on June 17, 2026;

**WHEREAS**, the City Council of Canby proposes to levy the taxes provided for in the adopted budget at the permanent rate of 3.4886 per \$1,000 and a local option levy of 0.49 per \$1,000 of assessed property value and that these taxes be levied upon all taxable property within the district as of July 1, 2026; and

**WHEREAS**, the following allocation and categorization subject to the limits of section.11b, Article XI of the Oregon Constitution make up the above aggregate levy; now therefore:

**RESOLUTION IMPOSING AND CATEGORIZING THE TAX**

**BE IT RESOLVED** that the following ad valorem property taxes are hereby imposed and categorized for the tax year 2026-2027 upon the assessed value of all taxable property within the district:

**General Government Limitation**

- (1) At the rate of \$3.4886 per \$1,000 of assessed value for permanent rate tax;
- (2) At the rate of \$0.4900 per \$1,000 of assessed value for local option tax; and
- (3)

**Excluded from Limitation**

- (4) In the amount of \$0 for debt service for general obligation bonds;
- (5)

**RESOLUTION ADOPTING THE BUDGET**

**BE IT RESOLVED** that the City Council of the City of Canby hereby adopts the budget for Fiscal Year 2027 in the total of \$90,380,408. This budget is now on file at City Hall, 222 NE 2nd Ave., Canby, Oregon.

**RESOLUTION MAKING APPROPRIATIONS**

**BE IT RESOLVED** that the amounts for the fiscal year beginning July 1, 2026, and for the purposes shown below are hereby appropriated:

Total <b>APPROPRIATIONS</b> , All funds	<b>\$ 52,862,796</b>
Unappropriated and Reserve Amounts, All Funds	<u>\$ 37,517,612</u>
<b>TOTAL ADOPTED BUDGET</b>	<b><u>\$ 90,380,408</u></b>

<b>General Fund</b>	
Administration	\$ 1,145,481
HR/Risk Mgmt	1,158,572
Court	668,891
Finance	948,598
Planning	939,100
Building	158,061
Police	9,880,017
Parks	1,204,449
Cemetery	268,427
Economic Dev.	235,757
Not Allocated	
Personnel Services	-
Materials & Services	111,573
Special Payments	5,000
Transfers Out	375,000
Contingency	130,000
<b>TOTAL</b>	<b>\$ 17,228,926</b>

<b>Library Fund</b>	
Library	\$ 1,609,036
Debt Service	\$ -
Special Payments	\$ 10,000
Transfers Out	\$ 716,851
Contingency	\$ -
<b>TOTAL</b>	<b>\$ 2,335,887</b>

<b>Transit Fund</b>	
Transit	\$ 3,049,240
Transfers Out	\$ 180,631
Contingency	\$ 150,922
<b>TOTAL</b>	<b>\$ 3,380,793</b>

<b>Swim Levy Fund</b>	
Swim	\$ 1,740,083
Transfers Out	\$ 174,748
Contingency	\$ -
<b>TOTAL</b>	<b>\$ 1,914,831</b>

<b>Transient Room Tax Fund</b>	
Tourism Promotion	\$ 12,500
Tourism Enhancement	13,728
<b>TOTAL</b>	<b>\$ 26,228</b>

<b>Streets Fund</b>	
Streets	\$ 9,891,818
Transfers Out	\$ 678,790
Contingency	\$ 90,242
<b>TOTAL</b>	<b>\$ 10,660,850</b>

<b>SDC Fund</b>	
Transfers Out	\$ 4,884,369

<b>Cemetery Perpetual Care Fund</b>	
Transfers Out	\$ 500,000

<b>Forfeiture Fund</b>	
Forfeiture	\$ 12,000

<b>Facilities Fund</b>	
Facilities	\$ 670,913
Contingency	32,671
<b>TOTAL</b>	<b>\$ 703,584</b>

<b>Fleet Fund</b>	
Fleet	\$ 950,831
Contingency	\$ 47,542
<b>TOTAL</b>	<b>\$ 998,373</b>

<b>Tech Services Fund</b>	
Tech Services	\$ 811,727
Contingency	\$ 35,563
<b>TOTAL</b>	<b>\$ 847,290</b>

<b>Sewer Fund</b>	
WWTP	\$ 4,137,610
Collections	1,854,789
Stormwater	1,917,932
Not Allocated	
Personnel Services	28,122
Materials & Services	465,000
Transfers Out	766,212
Contingency	200,000
<b>TOTAL</b>	<b>\$ 9,369,665</b>

The above resolution statements were approved and declared adopted on this 17th day of June 2026.

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Brian Hodson  
Mayor

ATTEST:

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Maya Benham, CMC  
City Recorder



## CITY COUNCIL Staff Report

Meeting Date: 6/17/2026

To: The Honorable Mayor Hodson & City Council  
Thru: Randy Ealy, Interim City Administrator  
From: Denise LaRue, Finance Director  
Agenda Item: Consider **Resolution No. 1459**: A Resolution of the City Council of the City of Canby, Oregon, Setting Fees for Services; and Repealing Resolution 1450.  
Goal: Promote Financial Stability

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### Summary

Adoption of Resolution No. 1459 Setting Fees for Services for Fiscal Year 2027.

### Background

The annual review of the Master Fee Schedule has been completed by each City department. Staff is proposing the following changes effective July 1, 2026. Attached is "Exhibit A" summarizing the proposed fee changes, and "Exhibit B" showing the comparison of current fees versus proposed fees.

### Discussion

- Cemetery: Cemetery fees are seeing a 30% increase to account for inflation. Most of the Cemetery fees have not seen increases since 2019.
- Utility: The annual Park Maintenance Fee increase is seeing a small increase of 2.67% based on the CPI-U.
- Utility: The Sewer fee is seeing a 5% increase to account for inflation.
- Public Works: Vehicle costs have increased slightly as well as the Street Tree fee. Some services that are no longer being offered have been removed (Railroad Parking Lot Event Fee & Banner Installation).
- Police: Report fees have increased slightly to account for the actual material and labor.
- SDCs: The annual increase of SDC's is on hold pending Council adopting the new SDC Methodology. If Council adopts the new SDC Methodology in July, we will bring forward a Resolution to incorporate the new Fees in the Master Fee Schedule.

### Attachments

- Resolution No. 1459
- Exhibit A
- Exhibit B

### Fiscal Impact

Please see change summary "Exhibit A" and "Exhibit B" for list of fees that have been increased, added or removed.

**Options**

1. Approve the Resolution and set the Fees for Services as of July 1, 2026.
2. Do not approve the Resolution and maintain the current fees set January 7, 2026.

**Recommendation**

Staff recommends that the Council adopt Resolution No. 1459.

**Proposed Motion**

"I move to adopt **Resolution No. 1459**, a Resolution of the City Council of the City of Canby, Oregon, Setting Fees for Services; and Repealing Resolution 1450.

**RESOLUTION NO. 1459**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANBY, OREGON,  
SETTING FEES FOR SERVICES; AND REPEALING RESOLUTION NO. 1450**

**WHEREAS**, City staff has reviewed the City of Canby’s master fee schedule and recommends changes in certain fees to be charged for various services provided by City staff;

**WHEREAS**, the proposed fee schedule changes are meant to cover the costs of providing services to the public for which fees are charged and are not meant to generate excess income for the City above the cost of providing the requested service;

**WHEREAS**, the Canby City Council held a public hearing on June 17, 2026, to receive public testimony regarding the proposed fee increases;

**WHEREAS**, the Canby City Council determined that the proposed changes in certain fees to be charged are reasonable and based upon labor costs and industry standards; and

**WHEREAS**, any changes to fees approved in this Resolution override any original resolutions that imposed the fee only as they pertain to the specific fee or fees being amended.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Canby City Council as follows:

Section 1: City of Canby fees and charges are revised as shown in “Exhibit A” summarizing the proposed fee changes, “Exhibit B” showing a comparison of current fees versus proposed fees.

Section 2: The fees imposed by this resolution are not taxes subject to the property limitation of Article XI, Section 11(b) of the Oregon Constitution.

Section 3: All fees and charges not revised as shown in Exhibit “A” shall remain at their present amounts.

This resolution shall take effect on July 1, 2026.

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**ADOPTED** this 17<sup>th</sup> day of June 2026, by the Canby City Council.

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Brian Hodson  
Mayor

ATTEST:

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Maya Benham, CMC  
City Recorder

FY2027 Master Fee Schedule Exhibit A

Department	Fee Description	Current (FY26)	Current (FY26)	Proposed (FY27)	Proposed (FY27)	Proposed Change
Police	Alarm Permit Registration and Annual Renewal	\$25 annually		\$50 annually		New Amount
Police	Fingerprinting	\$25 plus \$10 each add'l card		\$30 plus \$10 each add'l card		New Amount
Police	Name Check Response Letter	\$10 for a no record form letter or a list of reports		\$20		New Amount
Police	Photos/Videos	\$25		\$50 first 15 Minutes, \$50 each Additional Hour		New Amount
Police	Police Report - Copy	\$10 DMV accident Report \$15 Police Reports (plus 25¢ per pg. after 10 pages)		DMV - \$15 Police Reports - \$20		New Amount
Police	Public Records - Admin Research	Staff rate + materials cost		Staff rate plus materials costs (first 30 minutes no charge)		Verbiage update
Police	Radar Certification	\$10		\$20		New Amount
Court	Failure to Appear at Trial Fee	\$100		\$150		New Amount
Court	Guilty by Default Letter Fee	\$50		\$100		New Amount
Court	Late Payment Letter Fee	\$25		\$50		New Amount
Court	Public Records Request Fee	\$5 plus .25 each additional page + postage		Staff rate plus materials costs (first 30 minutes no charge)		Aligning with City Public Record Fee
Court	Warrant Issued Fee	\$50		\$100		Fee Increase
Court	Failure to appear - Interpreter fee			Actual Cost of Interpreter		New Fee
Library	Missing book jacket	\$3		REMOVE		REMOVE
Library	Disc	\$7.95 per disc		REMOVE		REMOVE
Library	CD case	\$3		REMOVE		REMOVE
Library	DVD case	\$3		REMOVE		REMOVE

FY2027 Master Fee Schedule Exhibit A

Department	Fee Description	Current (FY26)	Current (FY26)	Proposed (FY27)	Proposed (FY27)	Proposed Change
Library	Case	\$2		REMOVE		REMOVE
Library	Children's Kits	Cost of each component as listed in the item record		REMOVE		REMOVE
Library	Stingray Label	\$1		REMOVE		REMOVE
Library	Missing Barcodes	\$1		REMOVE		REMOVE
Library	Headphones	Replacement cost of the item		REMOVE		REMOVE
Library	USB Hub	Replacement cost of the item		REMOVE		REMOVE
Library	Mouse	Replacement cost of the item		REMOVE		REMOVE
Canby Area Transit	Dial-A-Ride Service	\$1.00 per boarding		Verbiage update		Verbiage update
Canby Area Transit	Complimentary Paratransit Dial-A-Ride	\$1.00 per boarding		REMOVE		REMOVE
Canby Area Transit	Oregon City Dial-A-Ride	\$1.00 per boarding		REMOVE		REMOVE
Canby Area Transit	Shopping Shuttle Services	no charge		REMOVE		REMOVE
Parks	<b>Rentals</b>	In City	Out of City	In City	Out of City	
Parks	Rental of Gazebo in Wait Park (waived for non-profits)	\$132	\$264	\$136	\$271	CPI-U Increase
Parks	Rental of Wait Park (waived for non-profits)	\$450	\$900	\$462	\$924	CPI-U Increase
Parks	Wait Park Banner Installation & Removal (waived for non-profits)	\$176	\$176	\$181	\$181	CPI-U Increase
Public Works	Vactor Truck	\$85/hr		\$110/hr 3hr minimum		New Amount
Public Works	Street Sweeper	\$80/hr		\$110/hr 3hr minimum		New Amount
Public Works	TV Van	\$75/hr		\$90/hr		New Amount
Public Works	High Ranger	\$40/hr		\$50/hr		New Amount
Public Works	Dump Truck	\$65/hr		\$75/hr		New Amount
Public Works	Backhoe	\$35/hr		\$45/hr		New Amount
Public Works	Pickup Truck	\$15/hr		\$25/hr		New Amount

FY2027 Master Fee Schedule Exhibit A

Department	Fee Description	Current (FY26)	Current (FY26)	Proposed (FY27)	Proposed (FY27)	Proposed Change
Public Works	Sewer Tap Fee (on-site connection inspection)	\$100		\$200		Fee Increase
Public Works	Railroad Parking Lot Event Fee	\$50 (waived for non-profits)		REMOVE		Service no longer offered
Public Works	Map Copying and Research on Easements	Staff rate + printing charge		REMOVE		REMOVE
Public Works	Banner Installation	\$100		REMOVE		Service no longer offered
Public Works	Inspections for Construction Projects (Development/Capital)	2.5% of final construction estimate or \$560, whichever is greater		REMOVE		REMOVE
Public Works	Work-in-Right of Way Permit/Street Excavation (Construction) Permit Fee	\$125		\$225 per cut		Fee Increase
Public Works	Work in Right-Of-Way Permit Fee (without street excavation)	\$75		\$170		Fee Increase
Public Works	Driveway Return, Street Curb or Public Sidewalk Construction Inspection Fee	\$100		\$220		Fee Increase
Public Works	Driveway Return, Street Curb or Public Sidewalk Construction Re-Inspection Fee	\$75		\$100		Fee Increase
Public Works	Street Tree Fees for New Development	\$250 per tree, incl. planting & 1-year maintenance		\$1,000 per tree Includes Planting & 1 year maintenance		Increase in tree & labor

FY2027 Master Fee Schedule Exhibit A

Department	Fee Description	Current (FY26)	Current (FY26)	Proposed (FY27)	Proposed (FY27)	Proposed Change
Public Works	Encroachment Application Permit Fee	\$50		\$100		Fee Increase
Public Works	Building Number Installation Charge	\$50		Remove		Service no longer offered
Public Works	Advance Finance Public Improvement Application Fee	\$150		\$250		Fee Increase
Public Works	Sewer Tap Fee (on-site connection inspection)	\$100		\$200		Fee Increase
Public Works	House Move Permit	\$50		\$100		New Amount
Public Works	<b>Erosion Control</b>	<b>Base Rate, to 4 inspections</b>				
Public Works	Single Family	\$240		\$246.50		Fee Increase
Public Works	Duplex	\$300		\$308		Fee Increase
Public Works	Triplex	\$360		\$370		Fee Increase
Public Works	Single Family Additions (disturbing less than 500 sq. ft.)	\$240		\$246.50		Fee Increase
Public Works	<b>Erosion Control</b>	<b>Base Rate, to 8 inspections</b>				
Public Works	All Other Lots (Up to 1 Acre)	\$500		\$513.50		Fee Increase
Public Works	Each Additional Acre	\$85		\$87.30		Fee Increase
Public Works	Each Additional Inspection	\$60		\$61.60		Fee Increase
Utility Fees	<b>Sewer/Stormwater</b>					
Utility Fees	<b>Combined Sewer/Stormwater Rates (monthly):</b>					
Utility Fees	Residential Single Family	\$46.20		\$48.50		5% Increase
Utility Fees	Residential , apartment, per unit	\$46.20		\$48.50		5% Increase
Utility Fees	Mobile home	\$46.20		\$48.50		5% Increase
Utility Fees	Reduced Sewer Rate	\$32.92		\$34.55		5% Increase
Utility Fees	Elementary school, per student	\$1.82		\$1.90		5% Increase
Utility Fees	Middle & High school, per student	\$2.41		\$2.55		5% Increase

FY2027 Master Fee Schedule Exhibit A

Department	Fee Description	Current (FY26)	Current (FY26)	Proposed (FY27)	Proposed (FY27)	Proposed Change
Utility Fees	Transient housing (1st unit)	\$46.20		\$48.50		5% Increase
Utility Fees	Each additional bed	\$24.26		\$25.45		5% Increase
Utility Fees	Nursing home (1st two beds)	\$46.20		\$48.50		5% Increase
Utility Fees	Each additional bed	\$24.26		\$25.45		5% Increase
Utility Fees	Commercial retail, minimum	\$46.20		\$48.50		5% Increase
Utility Fees	per 100 cf of water use Nov-Mar	\$5.78		\$6.05		5% Increase
Utility Fees	Commercial government, minimum	\$46.20		\$48.50		5% Increase
Utility Fees	per 100 cf of water use Dec & Jan	\$5.78		\$6.05		5% Increase
Utility Fees	Industrial, minimum	\$46.20		\$48.50		5% Increase
Utility Fees	per 100 cf of water use	\$5.78		\$6.05		5% Increase
Utility Fees	Annual Pretreatment/BMP Program Inspection & Monitoring Fee	\$1,687.50		Verbiage Change		Verbiage Change - BMP added
Utility Fees	Failure to Maintain Grease Control Equipment Fee	Economic Benefit x 2		Economic Impact x 2		Verbiage Change - Impact added
Utility Fees	<b>Park Maintenance Fee, Monthly Updated annually using the Consumer Price Index for All Urban Consumers (CPI-U) Area: West</b>					
Utility Fees	Residential and Multi-family	\$6.49 per dwelling unit per month		\$6.65 per dwelling unit per month		CPI-U Annual increase
Utility Fees	Reduced rate	\$3.25 per dwelling unit per month		\$3.35 per dwelling unit per month		CPI-U Annual increase

FY2027 Master Fee Schedule Exhibit A

Department	Fee Description	Current (FY26)	Current (FY26)	Proposed (FY27)	Proposed (FY27)	Proposed Change
Utility Fees	Commercial and Industrial	\$6.49 per dwelling unit per month		\$6.65 per utility account per month		CPI-U Annual increase
Planning	Addressing Fees (new or change of)	\$125 Base Fee Plus \$10 per lot or parcel above 1		\$128 Base Fee Plus \$10 per lot or parcel above 1		CPI-U Annual increase
Planning	Addressing (Prior to Recorded Plat)	\$250 Base Fee Plus \$10 per lot or parcel above 1		\$257 Base Fee Plus \$10 per lot or parcel above 1		CPI-U Annual increase
Planning	<b>Annexations without a Development Concept Plan (DCP):</b>					
Planning	Annexation – Less than 1 acre	\$4,400 (base fee)		\$4,519 (base fee)		CPI-U Annual increase
Planning	Annexation – 1 – 10 Acres	Plus \$175 per acre or fraction thereof		Plus \$180 per acre or fraction thereof		CPI-U Annual increase
Planning	Annexation – 10.1 + Acres	Plus \$150 per acre or fraction thereof		Plus \$154 per acre or fraction thereof		CPI-U Annual increase
Planning	<b>Annexations with a Development Concept Plan (DCP):</b>					CPI-U Annual increase
Planning	Annexation – Less than 1 acre	\$7,300 (base fee)		\$7,497 (base fee)		CPI-U Annual increase
Planning	Annexation – 1 – 10 Acres	Plus \$175 per acre or a fraction thereof		Plus \$180 per acre or a fraction thereof		CPI-U Annual increase
Planning	Annexation – 10.1 + Acres	Plus \$150 per acre or a fraction thereof		Plus \$154 per acre or a fraction thereof		CPI-U Annual increase
Planning	<b>Appeals:</b>					
Planning	Type I & Type II Land Use Decision (refunded if appellant prevails at hearing)	\$500		\$514		CPI-U Annual increase

FY2027 Master Fee Schedule Exhibit A

Department	Fee Description	Current (FY26)	Current (FY26)	Proposed (FY27)	Proposed (FY27)	Proposed Change
Planning	Type III Land Use Decision	\$2,000		\$2,054		CPI-U Annual increase
Planning	<b>Building Permit Site Plan Review</b>					CPI-U Annual increase
Planning	Single Family House	\$275 per application		\$282 per application		CPI-U Annual increase
Planning	Duplex (including conversions of single family to duplex)	\$275 per application		\$282 per application		CPI-U Annual increase
Planning	Non-Living Space addition (garage, carport, porch, etc)	\$175 per application		\$180 per application		CPI-U Annual increase
Planning	Living Space Expansion/Addition	\$200		\$205		CPI-U Annual increase
Planning	Accessory Dwelling Unit (ADU) \$200 Plus SDC,s if applicable	\$225		\$231		CPI-U Annual increase
Planning	Multifamily	\$300 base fee plus \$60 per unit over 4		\$308 base fee plus \$62 per unit over 4		CPI-U Annual increase
Planning	Demolitions (Residential)	\$175		\$180		CPI-U Annual increase
Planning	Demolitions (Commercial or Industrial)	\$350		\$359		CPI-U Annual increase
Planning	Residential or commercial tenant improvements and remodels not involving additional square footage or exterior alterations of the structure	\$125		\$128		CPI-U Annual increase
Planning	Signs	\$200 (\$50 for each additional sign)		\$205 (\$51 for each additional sign)		CPI-U Annual increase
Planning	Existing Wireless Telecommunications System Facility/Modification	\$500		\$514		CPI-U Annual increase

FY2027 Master Fee Schedule Exhibit A

Department	Fee Description	Current (FY26)	Current (FY26)	Proposed (FY27)	Proposed (FY27)	Proposed Change
Planning	Small Cell Wireless Deployment in the Right-of-Way	\$200 per location + 2 hours charged at engineering review rate		\$205 per location + 2 hours charged at engineering review rate		CPI-U Annual increase
Planning	<b>All other commercial and industrial site plan review:</b>					
Planning	0 to 2,000 square feet	\$700		\$719		CPI-U Annual increase
Planning	2,001 to 5,000 square feet	\$900		\$924		CPI-U Annual increase
Planning	5,001 to 10,000 square feet	\$1,100		\$1,130		CPI-U Annual increase
Planning	10,001 to 50,000 square feet	\$1,400		\$1,438		CPI-U Annual increase
Planning	50,001 to 100,000 square feet	\$1,800		\$1,849		CPI-U Annual increase
Planning	100,001 square feet and up	\$2,000		\$2,054		CPI-U Annual increase
Planning	Legislative Text	\$7,500		\$7,703		CPI-U Annual increase
Planning	Legislative Map or Quasi-Judicial Map	\$6,500		\$6,676		CPI-U Annual increase
Planning	Conditional Use Permit	\$3,800		\$3,903		CPI-U Annual increase
Planning	<b>Final Plat Review:</b>					
Planning	Property Line Adjustment/Lot Consolidation	\$500		\$514		CPI-U Annual increase
Planning	Partition - Up to 3 lots	\$775		\$796		CPI-U Annual increase
Planning	Subdivision - 4 or more lots	\$1,500		\$1,541		CPI-U Annual increase
Planning	Food Cart Pods	\$2,000		\$2,054		CPI-U Annual increase
Planning	Food Cart Pod Modification	\$1,000		\$1,027		CPI-U Annual increase

FY2027 Master Fee Schedule Exhibit A

Department	Fee Description	Current (FY26)	Current (FY26)	Proposed (FY27)	Proposed (FY27)	Proposed Change
Planning	Hardship	\$125		\$128		CPI-U Annual increase
Planning	House Move	\$150 per hour of staff time		\$154 per hour of staff time		CPI-U Annual increase
Planning	Interpretation of Development Code by Planning Director	\$1,500		\$1,541		CPI-U Annual increase
Planning	Appeal of Written Director's Interpretation to the Planning Commission	\$2,500		\$2,568		CPI-U Annual increase
Planning	Mandatory Adjustment (SB 1537)	\$750 per type of adjustment		\$770 per type of adjustment		CPI-U Annual increase
Planning	Measure 56 Notice	\$750 for up to 250 notices, \$3 per notice above 250		\$770 for up to 250 notices, \$3 per notice above 250		CPI-U Annual increase
Planning	Mobile Food Vendor	\$175		\$180		CPI-U Annual increase
Planning	Mobile Food Vendor - Renewal in same location	\$100		\$103		CPI-U Annual increase
Planning	<b>Modifications to approved applications:</b>					
Planning	Minor	\$600		\$616		CPI-U Annual increase
Planning	Intermediate	\$2,500		\$2,568		CPI-U Annual increase
Planning	Major	\$3,100 + staff time over 20 hours		\$3,184 + staff time over 20 hours		CPI-U Annual increase
Planning	Modification to a Development Concept Plan	\$5,000		\$5,135		CPI-U Annual increase
Planning	<b>Non-conforming Uses:</b>					
Planning	Verification of use	\$775		\$796		CPI-U Annual increase
Planning	Alteration or expansion of use	\$1,500		\$1,541		CPI-U Annual increase
Planning	Property Line Adjustment	\$850		\$873		CPI-U Annual increase

FY2027 Master Fee Schedule Exhibit A

Department	Fee Description	Current (FY26)	Current (FY26)	Proposed (FY27)	Proposed (FY27)	Proposed Change
Planning	Parking Lot/Paving Projects	\$310		\$318		CPI-U Annual increase
Planning	Partition	\$2,500		\$2,568		CPI-U Annual increase
Planning	Planned Unit Development (PUD)	\$3,500		\$3,595		CPI-U Annual increase
Planning	<b>Pre-Application Conference:</b>					
Planning	Type II	\$800		\$822		CPI-U Annual increase
Planning	Types III or IV	\$1,500		\$1,541		CPI-U Annual increase
Planning	Written meeting minutes	\$300		\$308		CPI-U Annual increase
Planning	<b>Pre-Construction Conference:</b>	\$1,500		\$1,541		CPI-U Annual increase
Planning	Written meeting minutes	\$300		\$308		CPI-U Annual increase
Planning	<b>Public Improvement Engineering Plan Review Fee</b>					
Planning	Public Improvement Estimated Cost					
Planning	\$50,000 or less	\$2,000		\$2,054		CPI-U Annual increase
Planning	\$50,001 to \$150,000	\$2,000 for the first \$50,000, plus .04 x the amount over \$50,000		\$2,054 for the first \$50,000, plus .04 x the amount over \$50,000		CPI-U Annual increase
Planning	\$150,001 to \$500,000	\$6,000 for the first \$150,000, plus .03 x the amount over \$150,000		\$6,162 for the first \$150,000, plus .03 x the amount over \$150,000		CPI-U Annual increase

FY2027 Master Fee Schedule Exhibit A

Department	Fee Description	Current (FY26)	Current (FY26)	Proposed (FY27)	Proposed (FY27)	Proposed Change
Planning	\$500,001 to \$1,000,000	\$16,500 for the first \$500,000, plus .02 x the amount over \$500,000		\$16,946 for the first \$500,000, plus .02 x the amount over \$500,000		CPI-U Annual increase
Planning	\$1,000,001 and up	\$26,500 for the first \$1,000,000, plus .01 x the amount over \$1,000,000 to a maximum of \$30,000		\$27,216 for the first \$1,000,000, plus .01 x the amount over \$1,000,000 to a maximum of \$30,810		CPI-U Annual increase
Planning	Right of Way Vacation Fee	\$2,500		\$2,568		CPI-U Annual increase
Planning	Sidewalk Café Annual Permit**	\$50		\$51		CPI-U Annual increase
Planning	Site and Design Review (Type II)	\$2,400 plus 0.02% of project cost, max \$20,000		\$2,465 plus 0.02% of project cost, max \$20,540		CPI-U Annual increase
Planning	Site and Design Review (Type III)	\$4,600 plus 0.02% pf project, max \$25,000		\$4,724 plus 0.02% pf project, max \$25,689		CPI-U Annual increase
Planning	<b>Site Plan Development Engineering Plan Review Fee: ***</b>					
Planning	Up to 0.25 acres	\$1,000		\$1,027		CPI-U Annual increase
Planning	Over 0.25 up to 2 acres	\$1,250		\$1,284		CPI-U Annual increase
Planning	Over 2 acres up to 5.0 acres	\$1,750		\$1,797		CPI-U Annual increase
Planning	Over 5.0 acres up to 8 acres	\$2,250		\$2,311		CPI-U Annual increase
Planning	Over 8 acres	\$2,750		\$2,946		CPI-U Annual increase

FY2027 Master Fee Schedule Exhibit A

Department	Fee Description	Current (FY26)	Current (FY26)	Proposed (FY27)	Proposed (FY27)	Proposed Change
Planning	<b>Hourly rates for research or review not covered by other listed fees:</b>					
Planning	Planning Staff	\$150 per hour		\$154 per hour		CPI-U Annual increase
Planning	Consulting Engineer	\$200 per hour		\$205 per hour		CPI-U Annual increase
Planning	Subdivision – 4 or more lots	\$4,500 plus \$150 per lot		\$4622 plus \$154 per lot		CPI-U Annual increase
Planning	Temporary Vendor Permit	\$200 (\$100 for nonprofit)		\$205 (\$103 for nonprofit)		CPI-U Annual increase
Planning	Temporary Vendor Permit Renewal	\$100 (\$50 for nonprofit)		\$103 (\$51 for nonprofit)		CPI-U Annual increase
Planning	<b>Transportation Review:</b>					
Planning	Traffic Engineering Scope	\$1,000 deposit		\$1,027 deposit		CPI-U Annual increase
Planning	Exception Application for Access Management Plan (16.46.070.B)	\$750		\$770		CPI-U Annual increase
Planning	<b>Variance:</b>					
Planning	Major	\$5,700		\$5,854		CPI-U Annual increase
Planning	Minor Setback	\$2,000		\$2,054		CPI-U Annual increase
Planning	Minor Sign	\$600		\$616		CPI-U Annual increase
Planning	<b>Withdrawal of Territory:</b>					
Planning	< 1 acre	\$3,100		\$3,184		CPI-U Annual increase
Planning	1-10 acres	\$80		\$82		CPI-U Annual increase
Planning	11-50 acres	\$50		\$51		CPI-U Annual increase

FY2027 Master Fee Schedule Exhibit A

Department	Fee Description	Current (FY26)	Current (FY26)	Proposed (FY27)	Proposed (FY27)	Proposed Change
<b>Planning</b>	<b>Zoning Letter:</b>					
<b>Planning</b>	Basic, includes LUCs and DMV Location Review (zone and use verification)	\$220		\$226		CPI-U Annual increase
<b>Planning</b>	Expansive (conformance research)	\$1,000		\$1,027		CPI-U Annual increase
<b>Planning</b>	Zoning Map Amendment	\$4,000		\$4,108		CPI-U Annual increase
<b>Planning</b>	Zoning Text Amendment	\$5,500		\$5,649		CPI-U Annual increase
<b>Cemetery</b>	<b>Grave Lots</b>	<b>Property</b>	<b>Perpetual Care Fee</b>	<b>Property</b>	<b>Perpetual Care Fee</b>	
<b>Cemetery</b>	Standard Grave Lot	\$600	\$900	\$780	\$1,170	Increase of 30% to account for inflation
<b>Cemetery</b>	Child Grave Lot (1/2 sp)	\$240	\$360	\$312	\$468	Increase of 30% to account for inflation
<b>Cemetery</b>	Baby Grave Lot (1/4 sp)	\$200	\$300	\$260	\$390	Increase of 30% to account for inflation
<b>Cemetery</b>	Cremains Lot	\$200	\$300	\$260	\$390	Increase of 30% to account for inflation
<b>Cemetery</b>	Grave Marking & Recording Fee	\$100		\$130		Increase of 30% to account for inflation
<b>Cemetery</b>	Cremains Opening & Closing (includes marking and recording)	\$300		\$390		Increase of 30% to account for inflation
<b>Cemetery</b>	Headstone Marking Fee	\$50		\$65		Increase of 30% to account for inflation
<b>Cemetery</b>	Set up and take down of tent and chairs	\$150		\$195		Increase of 30% to account for inflation
<b>Cemetery</b>	<b>Mausoleum Phase I</b>	<b>Property</b>	<b>Perpetual Care Fee</b>	<b>Property</b>	<b>Perpetual Care Fee</b>	
<b>Cemetery</b>	Single Crypts (1 space)	\$2,375	\$125	\$3,088	\$163	Increase of 30% to account for inflation
<b>Cemetery</b>	Tandem Crypts (2 spaces)	\$6,650	\$350	\$8,645	\$455	Increase of 30% to account for inflation
<b>Cemetery</b>	Side by Side Crypts (4 space)	\$7,600	\$400	\$9,880	\$520	Increase of 30% to account for inflation

FY2027 Master Fee Schedule Exhibit A

Department	Fee Description	Current (FY26)	Current (FY26)	Proposed (FY27)	Proposed (FY27)	Proposed Change
Cemetery	Niche Spaces	\$630	\$70	\$819	\$91	Increase of 30% to account for inflation
Cemetery	<b>Mausoleum Phase II</b>					
Cemetery	<b>Single Crypts (1 space)</b>					
Cemetery	Sixth Level F	\$2,375	\$125	\$3,088	\$163	Increase of 30% to account for inflation
Cemetery	Fifth Level E	\$2,850	\$150	\$3,705	\$195	Increase of 30% to account for inflation
Cemetery	Fourth Level D	\$3,420	\$180	\$4,446	\$234	Increase of 30% to account for inflation
Cemetery	Third Level C	\$4,085	\$215	\$5,311	\$280	Increase of 30% to account for inflation
Cemetery	Second Level B	\$4,085	\$215	\$5,311	\$280	Increase of 30% to account for inflation
Cemetery	First and Westminster Level A (2 spaces)	\$5,700	\$300	\$7,410	\$390	Increase of 30% to account for inflation
Cemetery	<b>Tandem Crypts (2 spaces)</b>					
Cemetery	Sixth Level F	\$3,800	\$200	\$4,940	\$260	Increase of 30% to account for inflation
Cemetery	Fifth Level E	\$4,560	\$240	\$5,928	\$312	Increase of 30% to account for inflation
Cemetery	Fourth Level D	\$5,415	\$285	\$7,040	\$371	Increase of 30% to account for inflation
Cemetery	Third Level C	\$6,460	\$340	\$8,398	\$442	Increase of 30% to account for inflation
Cemetery	Second Level B	\$6,460	\$340	\$8,398	\$442	Increase of 30% to account for inflation
Cemetery	First and Westminster Level A (4 spaces)	\$7,695	\$405	\$10,004	\$527	Increase of 30% to account for inflation
Cemetery	<b>Side by Side Crypts (2 Sp)</b>					
Cemetery	Sixth Level F	\$3,895	\$205	\$5,064	\$267	Increase of 30% to account for inflation
Cemetery	Fifth Level E	\$4,655	\$245	\$6,052	\$319	Increase of 30% to account for inflation
Cemetery	Fourth Level D	\$5,605	\$295	\$7,287	\$384	Increase of 30% to account for inflation

FY2027 Master Fee Schedule Exhibit A

Department	Fee Description	Current (FY26)	Current (FY26)	Proposed (FY27)	Proposed (FY27)	Proposed Change
Cemetery	Third Level C	\$6,650	\$350	\$8,645	\$455	Increase of 30% to account for inflation
Cemetery	Second Level B	\$6,650	\$350	\$8,645	\$455	Increase of 30% to account for inflation
Cemetery	First and Westminster Level A (4 spaces)	\$7,980	\$420	\$10,374	\$546	Increase of 30% to account for inflation
Cemetery	<b>Opening &amp; Closing for Crypts</b>					
Cemetery	Single Entombment	\$600		\$780		Increase of 30% to account for inflation
Cemetery	Tandem or Side by Side Entombment	\$650		\$845		Increase of 30% to account for inflation
Cemetery	Westminster Single Entombment	\$750		\$975		Increase of 30% to account for inflation
Cemetery	Westminster Tandem or Side by Side Entombment	\$800		\$1,040		Increase of 30% to account for inflation
Cemetery	Disentombment	\$1,000		\$1,300		Increase of 30% to account for inflation
Cemetery	Opening & Closing for Niches	\$350		\$455		Increase of 30% to account for inflation
Cemetery	Crypt Name Bar Installation	\$500		\$650		Increase of 30% to account for inflation
Cemetery	Niche Name Bar Installation	\$400		\$520		Increase of 30% to account for inflation
Cemetery	Emblems (Elks, Rotary, Cross, etc)	\$100		\$130		Increase of 30% to account for inflation
Cemetery	Extra Plastic Vase & Holder	\$90		\$117		Increase of 30% to account for inflation
Cemetery	Replace Plastic Vase	\$45		\$59		Increase of 30% to account for inflation
Cemetery	Weekend or Holiday Service, or Emergency Call Out for Funeral Services (additional fee)	\$300		\$390		Increase of 30% to account for inflation
Cemetery	Cemetery Title Transfer	\$100		\$130		Increase of 30% to account for inflation

FY2027 MASTER FEE SCHEDULE EXHIBIT B

Department	Fee Description	Current Amount FY2026 (A)	Current Amount FY2026 (B)	Proposed Amount FY2027 (A)	Proposed Amount FY2027 (B)	Authority	Effective Date	Last date change	Proposed change
General	Staff Rate for all Departments	Twice the hourly rate for Step 1 of the position/per hour				Res 1459	7/1/2026	7/1/2018	no change
General	Photocopies or Printouts-Black and White, sizes to 8 1/2 x 14, single or double-sided	25¢ per sheet				Res 1459	7/1/2026	6/1/2010	no change
General	Photocopies or Printouts-Color, sizes to 8 1/2 x 14, single or double-sided	75¢ per sheet				Res 1459	7/1/2026	6/1/2010	no change
General	Photocopies or Printouts-Black and White, size 11x17, single sided only	\$1.00 per sheet				Res 1459	7/1/2026	6/1/2010	no change
General	Photocopies or Printouts-Color, size 11x17, single sided only	\$1.25 per sheet				Res 1459	7/1/2026	6/1/2010	no change
General	Records on CD/DVD/USB	\$10 plus staff time costs				Res 1459	7/1/2026	6/1/2010	no change
General	Public Records	Staff rate plus materials costs (first 30 minutes no charge)				Res 1459	7/1/2026	7/1/2018	no change
General	Public Records-Faxing	50¢ per page sent				Res 1459	7/1/2026	6/1/2010	no change
General	Public Records-Mailing costs	Postage + \$1.00 handling fee				Res 1459	7/1/2026	6/1/2010	no change
General	Returned check fee	\$25				Res 1459	7/1/2026	6/1/2010	no change
General	Returned electronic payment fee	\$15				Res 1459	7/1/2026	7/1/2021	no change
General	Electronic Lien Search fee	\$35				Res 1459	7/1/2026	7/1/2025	no change
General	License/Permit/Certificate replacement fee	\$10				Res 1459	7/1/2026	7/1/2012	no change
Administration	Business License-In Canby Annual	\$100				Res 1459	7/1/2026	7/1/2025	no change
Administration	Business License-Past Due Fee	\$10/mo up to \$50				Res 1459	7/1/2026	9/1/1991	no change
Administration	Business License-Transfer or Assign	\$50				Res 1459	7/1/2026	6/1/2010	no change
Administration	Business closure without notifying City	\$20				Res 1459	7/1/2026	7/1/2025	no change
Administration	Operating a Business without a License Penalty	\$100				Res 1459	7/1/2026	7/1/2014	no change
Administration	Liquor License Application New	\$100				Res 1459	7/1/2026	2/2/1994	fee limited by OLCC
Administration	Liquor License Change of Ownership, Location, or Privilege	\$75				Res 1459	7/1/2026	2/2/1994	fee limited by OLCC
Administration	Small Animal Permit	\$10				Res 1459	7/1/2026	6/1/2010	no change
Administration	Noise Variance fee	\$75				Res 1459	7/1/2026	7/1/2013	no change
Administration	Franchise Application and Review Fee-Telecommunications	Actual expenses (requires \$2000 deposit)				Res 1459	7/1/2026	7/1/2013	no change
Administration	Registration Application Fee-Telecommunications Providers	\$100				Res 1459	7/1/2026	11/20/2013	no change
Administration	Annual Registration Fee-Telecommunications Providers	4% of gross revenues				Res 1459	7/1/2026	11/20/2013	no change
Administration	Right-of-Way Use Fee-Telecommunications Providers	\$2 per linear foot occupied (if no revenues earned in City)				Res 1459	7/1/2026	11/20/2013	no change
Administration	Franchise Fees-Telecommunications	7% gross revenue				Res 1459	7/1/2026	7/1/2021	no change
Administration	Franchise Fees-Cable	5% gross revenue				Res 1459	7/1/2026	2/2/2005	no change
Administration	Franchise Fees-Natural Gas	5% gross revenue				Res 1459	7/1/2026	6/7/2006	no change
Administration	Franchise Fees-Telephone	7% gross revenue				Res 1459	7/1/2026	6/7/2000	no change
Administration	Franchise Fees-Solid Waste	5% gross revenue				Res 1459	7/1/2026	7/1/2011	no change
Administration	In-lieu of Franchise Fees-Water/ Electric	5% of commodity sales				Res 1459	7/1/2026	1973	no change
Administration	In-lieu of Franchise Fees-Wastewater/ Stormwater	7% of service charge collected				Res 1459	7/1/2026	7/1/2014	no change
Administration	Transient Room Tax	6%				Res 1459	7/1/2026	7/1/2018	no change
Main Street	<b>Canby Independence Day Celebration Vendor Fees</b>								
Main Street	<b>Food Vendor Application:</b>								
Main Street	Early Bird (Before April 10)	\$150				Res 1459	7/1/2026	1/7/2026	no change
Main Street	Regular Rate (April 11 - May 15)	\$200				Res 1459	7/1/2026	1/7/2026	no change
Main Street	Advanced Rate (May 16 - June 12)	\$250				Res 1459	7/1/2026	1/20/2016	no change
Main Street	Final Rate (After June 13th)	\$400				Res 1459	7/1/2026	1/7/2026	no change
Main Street	<b>Outside City Limits Food Vendor Application:</b>								
Main Street	Early Bird (Before April 10)	\$200				Res 1459	7/1/2026	1/7/2026	no change

FY2027 MASTER FEE SCHEDULE EXHIBIT B

Department	Fee Description	Current Amount FY2026 (A)	Current Amount FY2026 (B)	Proposed Amount FY2027 (A)	Proposed Amount FY2027 (B)	Authority	Effective Date	Last date change	Proposed change
Main Street	Regular Rate (April 11 - May 15)	\$250				Res 1459	7/1/2026	1/7/2026	no change
Main Street	Advanced Rate (May 16 - June 12)	\$300				Res 1459	7/1/2026	1/7/2026	no change
Main Street	Final Rate (After June 13th)	\$500				Res 1459	7/1/2026	1/7/2026	no change
Main Street	Specific Location	\$50 (extra)				Res 1459	7/1/2026	1/20/2016	no change
Main Street	Electricity	\$50 (per outlet)				Res 1459	7/1/2026	1/7/2026	no change
Main Street	<b>Beer/Wine Garden Vendor Application</b>	\$250 or 15% of total sales (whichever is greater)				Res 1459	7/1/2026	1/7/2026	no change
Main Street	<b>Local Arts/Crafts Vendor Application:</b>								
Main Street	Early Rate (Until April 10)	\$50				Res 1459	7/1/2026	1/7/2026	no change
Main Street	Regular Rate (After April 11)	\$75				Res 1459	7/1/2026	1/7/2026	no change
Main Street	Specific Location	\$50 (extra)				Res 1459	7/1/2026	1/20/2016	no change
Main Street	<b>Outside City Limits Arts/Crafts:</b>								
Main Street	Early Rate (Until April 10)	\$75				Res 1459	7/1/2026	1/7/2026	no change
Main Street	Regular Rate (After April 11)	\$100				Res 1459	7/1/2026	1/7/2026	no change
Main Street	Specific Location	\$50 (extra)				Res 1459	7/1/2026	1/20/2016	no change
Main Street	<b>Commercial Vendor:</b>								
Main Street	Early Rate (Until April 10)	\$100				Res 1459	7/1/2026	1/7/2026	no change
Main Street	Regular Rate (After April 11)	\$125				Res 1459	7/1/2026	1/7/2026	no change
Main Street	Late Rate (After May 29)	\$150				Res 1459	7/1/2026	1/7/2026	no change
Main Street	Parade Fee (Campaigns/Businesses)	\$50				Res 1459	7/1/2026	1/7/2026	no change
Main Street	Tie-dyed Shirts	\$5				Res 1459	7/1/2026	1/20/2016	no change
Main Street	Car Show	\$20				Res 1459	7/1/2026	7/1/2024	no change
Main Street	<b>Canby's Big Weekend Street Dance Vendor Fees:</b>								
Main Street	Food Vendor Application	\$50				Res 1459	7/1/2026	1/20/2016	no change
Main Street	Beer/Wine Garden Vendor Application	\$250 or 15% of total sales (whichever is greater)				Res 1459	7/1/2026	1/20/2016	no change
Main Street	<b>First Thursday Night Market Vendor Fees</b>								
Main Street	Commercial Vendor Single Event Fee	\$25				Res 1459	7/1/2026	1/7/2026	no change
Main Street	Commercial Vendor Year Event Fee	\$200				Res 1459	7/1/2026	1/7/2026	no change
Main Street	Transient Room Tax	6%				Res 1459	7/1/2026	7/1/2018	no change
Police	Alarm User Fees:								
Police	Alarm Permit Registration and Annual Renewal	\$25 annually		\$50 annually		Res 1459	7/1/2026	7/1/2018	Fee Increase
Police	Registration & Renewal - Senior 65+ and governmental entities	\$10 annually				Res 1459	7/1/2026	7/1/2018	no change
Police	Appeal Fee	\$25 per request				Res 1459	7/1/2026	7/1/2018	no change
Police	Late Payment Fee	\$25				Res 1459	7/1/2026	7/1/2018	no change
Police	Reinstatement Fee for a suspended alarm	\$25				Res 1459	7/1/2026	7/1/2018	no change
Police	False Alarm:								
Police	First False Alarm	Alarm School or \$50				Res 1459	7/1/2026	7/1/2018	no change
Police	Second False Alarm	\$75				Res 1459	7/1/2026	7/1/2018	no change
Police	Third False Alarm	\$100				Res 1459	7/1/2026	7/1/2018	no change
Police	Fourth or more False Alarms	\$150 each				Res 1459	7/1/2026	7/1/2018	no change
Police	Operating an alarm system that is suspended:								
Police	First time	\$200				Res 1459	7/1/2026	7/1/2018	no change
Police	Second and Subsequent Times	\$300				Res 1459	7/1/2026	7/1/2018	no change
Police	Alarm Company Fees:								
Police	Failure to report new install	\$50				Res 1459	7/1/2026	7/1/2018	no change
Police	False Alarm caused by Alarm Company	\$100				Res 1459	7/1/2026	7/1/2018	no change
Police	Calling on Suspended Alarm Site:								
Police	First time	\$100				Res 1459	7/1/2026	7/1/2018	no change
Police	Second and Subsequent Times	\$200				Res 1459	7/1/2026	7/1/2018	no change
Police	Failure to use Enhanced Call Confirmation Procedures	\$100				Res 1459	7/1/2026	7/1/2018	no change
Police	All late charges	\$25				Res 1459	7/1/2026	7/1/2018	no change
Police	Suspension Reinstatement Fee and Mailing Costs	\$200 + \$10 per customer if contacted				Res 1459	7/1/2026	7/1/2018	no change
Police	Appeal fee per request	\$25 per request				Res 1459	7/1/2026	7/1/2018	no change
Police	Citation - Copy	\$10				Res 1459	7/1/2026	7/1/2021	no change

FY2027 MASTER FEE SCHEDULE EXHIBIT B

Department	Fee Description	Current Amount FY2026 (A)	Current Amount FY2026 (B)	Proposed Amount FY2027 (A)	Proposed Amount FY2027 (B)	Authority	Effective Date	Last date change	Proposed change
Police	Fingerprinting	\$25 plus \$10 each add'l card		\$30 plus \$10 each add'l card		Res 1459	7/1/2026	7/1/2024	Fee Increase
Police	Name Check Response Letter	\$10 for a no record form letter or a list of reports		\$20 for a no record form letter or a list of reports		Res 1459	7/1/2026	7/1/2021	Fee Increase
Police	Photos/Videos	\$25		\$50 first 15 Minutes, \$50 each Additional Hour		Res 1459	7/1/2026	7/1/2021	Fee Increase
Police	Police Report - Copy	\$10 DMV accident Report \$15 Police Reports (plus 25¢ per pg. after 10 pages)		DMV - \$15 Police Reports - \$20		Res 1459	7/1/2026	7/1/2015	Fee Increase
Police	Public Records - Admin Research	Staff rate + materials cost		Staff rate plus materials costs (first 30 minutes no charge)		Res 1459	7/1/2026	7/1/2018	Aligning with City Public Record Fee
Police	Radar Certification	\$10		\$20		Res 1459	7/1/2026	7/1/2021	Fee Increase
Police	Secondhand Dealer Application Fee	\$50				Res 1459	7/1/2026	11/6/2013	no change
Police	Secondhand Dealer Annual Permit Fee	\$100				Res 1459	7/1/2026	11/6/2013	no change
Police	Special Event Security	Staff rate				Res 1459	7/1/2026	7/1/2018	no change
Police	Temporary/Special Event Liquor License	\$35				Res 1459	7/1/2026	7/1/2013	fee limited by OLCC
Police	Vehicle Release	\$150				Res 1459	7/1/2026	7/1/2021	no change
Police	Impounded Animal Redemption Fee	\$50 plus cost of boarding				Res 1459	7/1/2026	7/1/2019	no change
Court	Notice of Appeal Fee	\$35				Res 1459	7/1/2026	7/1/2024	no change
Court	Civil Compromise Fee					Res 1459	7/1/2026	3/29/2012	no change
Court	Court Appointed Attorney Fee	\$150 \$250 per appointment for new cases & \$150 per appointment on PV cases				Res 1459	7/1/2026	7/1/2024	no change
Court	Collections Referral Fee	25% of outstanding				Res 1459	7/1/2026	3/29/2012	no change
Court	Discovery Request Fee	\$15 (reports,				Res 1459	7/1/2026	7/1/2021	no change
Court	DUII Diversion Filing Fee	\$200				Res 1459	7/1/2026	4/1/2017	no change
Court	Failure to Appear at Trial Fee	\$100		\$150		Res 1459	7/1/2026	4/1/2017	Fee Increase
Court	Failure to Appear Suspension Fee	\$50				Res 1459	7/1/2026	7/1/2024	no change
Court	Fix It Dismissal Fee	\$50				Res 1459	7/1/2026	7/1/2018	no change
Court	Guilty by Default Letter Fee	\$50		\$100		Res 1459	7/1/2026	7/1/2018	Fee Increase
Court	Juvenile Good Driver Deferred Sentence Fee	\$264, \$159, \$99, \$69 based on offense class				Res 1459	7/1/2026	7/1/2024	no change
Court	Late Payment Letter Fee	\$25		\$50		Res 1459	7/1/2026	7/1/2018	Fee Increase
Court	Minor in Possession Deferred Sentence Fee	\$150				Res 1459	7/1/2026	3/29/2012	no change
Court	Misdemeanor Deferred Sentence Fee	\$300				Res 1459	7/1/2026	7/1/2021	no change
Court	Motion to Reopen Case Fee	\$35				Res 1459	7/1/2026	7/1/2018	no change
Court	Parking Ticket	Fine Ranges \$15-\$25				Res 1459	7/1/2026	7/2/2018	no change
Court	Parking Ticket Late Fee	City fine doubles after 14 days				Res 1459	7/1/2026	4/1/2017	no change
Court	Payment Plan Fee	\$25, new or refinanced plan				Res 1459	7/1/2026	7/1/2014	no change
Court	Public Records Request Fee	\$5 plus .25 each additional page + postage		Staff rate plus materials costs (first 30 minutes no charge)		Res 1459	7/1/2026	7/1/2021	Aligning with City Public Record Fee
Court	Returned Check Fee	\$50 (includes demand letter certified)				Res 1459	7/1/2026	7/1/2018	no change

FY2027 MASTER FEE SCHEDULE EXHIBIT B

Department	Fee Description	Current Amount FY2026 (A)	Current Amount FY2026 (B)	Proposed Amount FY2027 (A)	Proposed Amount FY2027 (B)	Authority	Effective Date	Last date change	Proposed change
Court	Show Cause/Order to Appear Fee	\$50				Res 1459	7/1/2026	7/1/2018	no change
Court	Warrant Issued Fee	\$50		\$100		Res 1459	7/1/2026	7/1/2018	Fee Increase
Court	Failure to appear - Interpreter fee			Actual Cost					NEW Fee
Library	Library Cards								no change
Library	Clackamas County residents	Free				Res 1459	7/1/2026	3/1/2016	no change
Library	Out-of-County Fee*	\$95				Res 1459	7/1/2026	3/1/2016	no change
Library	*Residents who live in Oregon in Multnomah County, Washington County, Hood River County or those who reside in the Fort Vancouver Regional Library District or the City of Camas Washington, may obtain a LINCC library card without paying a non-resident								
Library	Overdue Items								
Library	Print & Non-Print items	(\$1.00 maximum per item for all materials, except Library of				Res 1459	7/1/2026	7/1/2024	no change
Library	Laptops and accessories	\$5 per hour up to replacement cost				Res 1459	7/1/2026	7/1/2019	no change
Library	Library of Things Items	\$1 per day up to replacement cost				Res 1459	7/1/2026	7/1/2025	no change
Library	Overdue Fee "Food for Fines" Exchange rate is \$1 waived per food item donated. Only overdue fines are eligible to be waived.	\$1 per food item donated				Res 1459	7/1/2026	7/1/2024	no change
Library	Overdue Fee "Half Off Fines" Patron pays their fine(s) and we waive a matching amount. Only overdue fines are eligible to be waived.	Half Off Fines				Res 1459	7/1/2026	7/1/2024	no change
Library	Lost Items or Damaged Items	Cost of material as indicated in the library's database				Res 1459	7/1/2026	3/1/2016	no change
Library	<b>Books</b>								
Library	Missing book jacket	\$3		REMOVE		Res 1459	7/1/2026	3/1/2016	REMOVE
Library	<b>CD Audiobooks</b>								
Library	Disc	\$7.95 per disc		REMOVE		Res 1459	7/1/2026	7/1/2025	REMOVE
Library	CD case	\$3		REMOVE		Res 1459	7/1/2026	7/1/2025	REMOVE
Library	<b>DVDs</b>								
Library	DVD case	\$3		REMOVE		Res 1459	7/1/2026	3/1/2016	REMOVE
Library	<b>Music CDs</b>								
Library	Case	\$2		REMOVE		Res 1459	7/1/2026	7/1/2025	REMOVE
Library	Children's Kits	Cost of each component as listed in the item record		REMOVE		Res 1459	7/1/2026	3/1/2016	REMOVE
Library	RFID Labels								
Library	Stingray Label	\$1		REMOVE		Res 1459	7/1/2026	7/1/2017	REMOVE
Library	Missing Barcodes	\$1		REMOVE		Res 1459	7/1/2026	3/1/2016	REMOVE
Library	Laptops	Replacement cost of the item				Res 1459	7/1/2026	7/1/2025	no change
Library	Headphones	Replacement cost of the item		REMOVE		Res 1459	7/1/2026	7/1/2025	REMOVE
Library	USB Hub	Replacement cost of the item		REMOVE		Res 1459	7/1/2026	7/1/2025	REMOVE
Library	Mouse	Replacement cost of the item		REMOVE		Res 1459	7/1/2026	7/1/2025	REMOVE
Library	Library of Things items	Replacement cost of the item				Res 1459	7/1/2026	7/1/2025	no change
Library	Copying and Printing								
Library	Black and White (Self Serve)	15¢/page				Res 1459	7/1/2026	3/1/2016	no change
Library	Color (Self Serve)	50¢/page				Res 1459	7/1/2026	3/1/2016	no change
Canby Area Transit	General Public Dial-A-Ride - Dial-A-Ride Service	\$1.00 per boarding		Vebiage Update		Res 1459	7/1/2026	1/2/2012	Vebiage Update
Canby Area Transit	Complimentary Paratransit Dial-A-Ride	\$1.00 per boarding		REMOVE		Res 1459	7/1/2026	1/2/2012	REMOVE
Canby Area Transit	Oregon City Dial-A-Ride	\$1.00 per boarding		REMOVE		Res 1459	7/1/2026	1/2/2012	REMOVE
Canby Area Transit	Shopping Shuttle Services	no charge		REMOVE		Res 1459	7/1/2026	1/2/2012	REMOVE

FY2027 MASTER FEE SCHEDULE EXHIBIT B

Department	Fee Description	Current Amount FY2026 (A)	Current Amount FY2026 (B)	Proposed Amount FY2027 (A)	Proposed Amount FY2027 (B)	Authority	Effective Date	Last date change	Proposed change
Canby Area Transit	Commuter and Fixed-Route Bus Service	\$1.00 per boarding				Res 1459	7/1/2026	1/2/2012	no change
Canby Area Transit	Monthly Pass	\$20/calendar month				Res 1459	7/1/2026	4/1/2014	no change
Canby Area Transit	Punch Pass (24 rides)	\$20 (no expiration)				Res 1459	7/1/2026	7/1/2013	no change
Canby Area Transit	Payroll and self-employment tax	0.6%				Res 1459	7/1/2026	1/1/2002	no change
Canby Area Transit	Missing Transit Tax Form	10% of total tax due				Res 1459	7/1/2026	7/1/2024	no change
<b>Parks</b>	<b>Rentals</b>	In City	Out of City	In City	Out of City				
<b>Parks</b>	Rental of Gazebo in Wait Park (waived for non-profits)	\$132	\$264	\$136	\$271	Res 1459	7/1/2026	7/1/2019	CPI-U Increase
<b>Parks</b>	Rental of Wait Park (waived for non-profits)	\$450	\$900	\$462	\$924	Res 1459	7/1/2026	7/1/2019	CPI-U Increase
<b>Parks</b>	Wait Park Banner Installation & Removal (waived for non-profits)	\$176	\$176	\$181	\$181	Res 1459	7/1/2026	7/1/2024	CPI-U Increase
<b>Public Works</b>	Public Works Labor Rate	Staff Rate				Res 1459	7/1/2026	7/1/2018	no change
<b>Public Works</b>	Fleet Services Labor Rate	Staff Rate				Res 1459	7/1/2026	7/1/2021	no change
<b>Public Works</b>	<b>Equipment Rates (Does not include operator, see staff rate)</b>								
<b>Public Works</b>	Vactor Truck	\$85/hr		\$110/hr 3hr minimum		Res 1459	7/1/2026	7/1/2019	Fee Increase
<b>Public Works</b>	Street Sweeper	\$80/hr		\$110/hr 3hr minimum		Res 1459	7/1/2026	7/1/2019	Fee Increase
<b>Public Works</b>	TV Van	\$75/hr		\$90/hr		Res 1459	7/1/2026	7/1/2019	Fee Increase
<b>Public Works</b>	High Ranger	\$40/hr		\$50/hr		Res 1459	7/1/2026	7/1/2019	Fee Increase
<b>Public Works</b>	Dump Truck	\$65/hr		\$75/hr		Res 1459	7/1/2026	7/1/2019	Fee Increase
<b>Public Works</b>	Backhoe	\$35/hr		\$45/hr		Res 1459	7/1/2026	7/1/2019	Fee Increase
<b>Public Works</b>	Pickup truck	\$15/hr		\$25/hr		Res 1459	7/1/2026	7/1/2019	Fee Increase
<b>Public Works</b>	Street Closure Request	\$100 (waived for non-profits)				Res 1459	7/1/2026	7/1/2024	no change
<b>Public Works</b>	Railroad Parking Lot Event Fee	\$50 (waived for non-profits)		REMOVE		Res 1459	7/1/2026	7/1/2011	Service No Longer Offered
<b>Public Works</b>	Metal Street Barricade Delivery Fee	\$400 (waived for non-profits)				Res 1459	7/1/2026	7/1/2024	no change
<b>Public Works</b>	Map Copying and Research on Easements	Staff rate + printing charge		REMOVE		Res 1459	7/1/2026	7/1/2018	REMOVE
<b>Public Works</b>	Banner Installation	\$100		REMOVE		Res 1459	7/1/2026	7/1/2024	Service No Longer Offered
<b>Public Works</b>	Grant Street Arch Banner Installation & Removal	\$220				Res 1459	7/1/2026	7/1/2024	no change
<b>Public Works</b>	Inspections for Construction Projects (Development/Capital)	2.5% of final construction estimate or \$560, whichever is greater		REMOVE		Res 1459	7/1/2026	7/1/2018	REMOVE
<b>Public Works</b>	Work-in-Right of Way Permit/Street Excavation (Construction) Permit Fee	\$125		\$225 per cut		Res 1459	7/1/2026	7/1/2018	Increase Fee
<b>Public Works</b>	Work in Right-of-Way Permit Fee (without street excavation)	75		\$170		Res 1459	7/1/2026	7/1/2018	Increase Fee
<b>Public Works</b>	Driveway Return, Street Curb or Public Sidewalk Construction Inspection Fee	100		\$220		Res 1459	7/1/2026	7/1/2015	Increase Fee
<b>Public Works</b>	Driveway Return, Street Curb or Public Sidewalk Re-Inspection Fee	75		\$100		Res 1459	7/1/2026	7/1/2018	Increase Fee
<b>Public Works</b>	Street Tree Fees for New Development	\$250 per tree, incl. planting & 1-year maintenance		\$1000 per tree, includes planting & 1 year maintenance		Res 1459	7/1/2026	10/17/2018	Increase in tree and labor cost
<b>Public Works</b>	Street Signs: New and Replacements	Charge shall be determined based on state contract for similar commodity, quoted at time of request				Res 1459	7/1/2026	7/1/2015	no change
<b>Public Works</b>	Design Exception	\$100				Res 1459	7/1/2026	7/1/2019	no change
<b>Public Works</b>	Encroachment Application Permit Fee	\$50		\$100		Res 1459	7/1/2026	9/6/2000	Increase Fee
<b>Public Works</b>	Building Number Installation Charge	\$50		REMOVE		Res 1459	7/1/2026	6/1/2010	Service No Longer Offered
<b>Public Works</b>	Advance Finance Public Improvement Application Fee	\$150		\$250		Res 1459	7/1/2026	6/1/2010	Increase Fee
<b>Public Works</b>	Street Tree Removal Permit	\$25				Res 1459	7/1/2026	6/1/2010	no change
<b>Public Works</b>	Sewer Tap Fee (on-site connection inspection)	\$100		\$200		Res 1459	7/1/2026	6/1/2010	Increase Fee
<b>Public Works</b>	House Move Permit	\$50		\$100		Res 1459	7/1/2026	6/1/2010	Increase Fee
<b>Public Works</b>	Erosion Control	Base Rate, to 4 inspections				Res 1459	7/1/2026	6/2/2010	
<b>Public Works</b>	Single Family	\$240		\$246.50		Res 1459	7/1/2026	7/1/2018	CPI-U Increase
<b>Public Works</b>	Duplex	\$300		\$308.00		Res 1459	7/1/2026	7/1/2018	CPI-U Increase
<b>Public Works</b>	Triplex	\$360		\$370.00		Res 1459	7/1/2026	7/1/2018	CPI-U Increase
<b>Public Works</b>	Single Family Additions (disturbing less than 500 sq. ft.)	\$240		\$246.50		Res 1459	7/1/2026	7/1/2018	CPI-U Increase

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Department	Fee Description	Current Amount FY2026 (A)	Current Amount FY2026 (B)	Proposed Amount FY2027 (A)	Proposed Amount FY2027 (B)	Authority	Effective Date	Last date change	Proposed change
Public Works	Erosion Control	Base Rate, to 8 inspections				Res 1459	7/1/2026	7/2/2018	
Public Works	All Other Lots (Up to 1 acre)	\$500		\$513.50		Res 1459	7/1/2026	7/1/2018	CPI-U Increase
Public Works	Each additional acre	\$85		\$87.30		Res 1459	7/1/2026	7/1/2018	CPI-U Increase
Public Works	Each additional inspection	\$60		\$61.60		Res 1459	7/1/2026	7/1/2018	CPI-U Increase
Public Works	Violations	\$1,000 per occurrence and \$250 per day if not corrected				Res 1459	7/1/2026	7/1/2018	no change
Utility Fees	Sewer/Stormwater								
Utility Fees	Combined Sewer/Stormwater Rates (monthly):								
Utility Fees	Residential Single Family	\$46.20		\$48.50		Res 1459	7/1/2026	7/1/2015	5% increase
Utility Fees	Residential , apartment, per unit	\$46.20		\$48.50		Res 1459	7/1/2026	7/1/2015	5% increase
Utility Fees	Mobile home	\$46.20		\$48.50		Res 1459	7/1/2026	7/1/2015	5% increase
Utility Fees	Reduced Sewer Rate	\$32.92		\$34.55		Res 1459	7/1/2026	7/1/2015	5% increase
Utility Fees	Elementary school, per student	\$1.82		\$1.90		Res 1459	7/1/2026	7/1/2015	5% increase
Utility Fees	Middle & High school, per student	\$2.41		\$2.55		Res 1459	7/1/2026	7/1/2015	5% increase
Utility Fees	Transient housing (1st unit)	\$46.20		\$48.50		Res 1459	7/1/2026	7/1/2015	5% increase
Utility Fees	Each additional bed	\$24.26		\$25.45		Res 1459	7/1/2026	7/1/2015	5% increase
Utility Fees	Nursing home (1st two beds)	\$46.20		\$48.50		Res 1459	7/1/2026	7/1/2015	5% increase
Utility Fees	Each additional bed	\$24.26		\$25.45		Res 1459	7/1/2026	7/1/2015	5% increase
Utility Fees	Commercial retail, minimum	\$46.20		\$48.50		Res 1459	7/1/2026	7/1/2015	5% increase
Utility Fees	per 100 cf of water use Nov-Mar	\$5.78		\$6.05		Res 1459	7/1/2026	7/1/2015	5% increase
Utility Fees	Commercial government, minimum	\$46.20		\$48.50		Res 1459	7/1/2026	7/1/2015	5% increase
Utility Fees	per 100 cf of water use Dec & Jan	\$5.78		\$6.05		Res 1459	7/1/2026	7/1/2015	5% increase
Utility Fees	Industrial, minimum	\$46.20		\$48.50		Res 1459	7/1/2026	7/1/2015	5% increase
Utility Fees	per 100 cf of water use	\$5.78		\$6.05		Res 1459	7/1/2026	7/1/2015	5% increase
Utility Fees	Late fee	\$10 per month after 45 days delinquent				Res 1459	7/1/2026	7/1/2014	no change
Utility Fees	Delinquent Account Certification Fee	\$50				Res 1459	7/1/2026	7/1/2014	no change
Utility Fees	Landlord Tenant Agreement Setup Fee	\$25				Res 1459	7/1/2026	7/1/2021	no change
Utility Fees	<b>Sanitary Sewer Extra Strength Charges</b>								
Utility Fees	<b>BOD: Biochemical Oxygen Demand</b>								
Utility Fees	Concentration 0 to 300 mg/L	Included in Base				Res 1459	7/1/2026	7/1/2015	no change
Utility Fees	Concentration 301 to 600 mg/L	\$2.12				Res 1459	7/1/2026	7/1/2025	no change
Utility Fees	Concentration 601 to 1200 mg/L	\$4.24				Res 1459	7/1/2026	7/1/2025	no change
Utility Fees	Concentration greater than 1200 mg/L	\$4.24 +				Res 1459	7/1/2026	7/1/2025	no change
Utility Fees	<b>TSS: Total Suspended Solids</b>								
Utility Fees	Concentration 0 to 300 mg/L	Included in Base				Res 1459	7/1/2026	7/1/2015	no change
Utility Fees	Concentration 301 to 600 mg/L	\$2.22				Res 1459	7/1/2026	7/1/2025	no change
Utility Fees	Concentration 601 to 1200 mg/L	\$4.44				Res 1459	7/1/2026	7/1/2025	no change
Utility Fees	Concentration greater than 1200 mg/L	\$4.44 +				Res 1459	7/1/2026	7/1/2025	no change
Utility Fees	<b>Industrial Pretreatment Program Fees</b>								
Utility Fees	Industrial Wastewater Discharge Permit	\$5,000				Res 1459	7/1/2026	4/17/2013	no change
Utility Fees	Industrial Wastewater Discharge Permit Renewal Fee	\$2,500				Res 1459	7/1/2026	7/1/2025	no change
Utility Fees	Industrial Wastewater Discharge Permit application review fee	\$75/hour				Res 1459	7/1/2026	7/1/2025	no change
Utility Fees	Industrial Wastewater Discharge Permit Modification Fee	\$75/hour				Res 1459	7/1/2026	7/1/2025	no change
Utility Fees	Annual Pretreatment/BMP Program Inspection & Monitoring Fee	\$1,687.50		Verbiage		Res 1459	7/1/2026	7/1/2025	Verbiage
Utility Fees	Annual F.O.G. (Fats Oils & Grease) Program Fee	\$337.50				Res 1459	7/1/2026	7/1/2025	no change
Utility Fees	Failure to Maintain Grease Control Equipment Fee	Economic Benefit x 2		Economic Impact x 2		Res 1459	7/1/2026	7/1/2025	Verbiage
Utility Fees	Sampling and analysis fee - As Compliance Sampling and Analysis occurs. These fees are equal to Laboratory costs.	Actual Cost				Res 1459	7/1/2026	7/1/2025	no change
Utility Fees	<b>Street Maintenance Fee, Monthly</b>						7/1/2026		
Utility Fees	Residential Single Family	\$5 per month				Res 1459	7/1/2026	7/1/2008	no change
Department	Fee Description	Current Amount FY2026 (A)	Current Amount FY2026 (B)	Proposed Amount FY2027 (A)	Proposed Amount FY2027 (B)	Authority	Effective Date	Last date change	Proposed change

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Utility Fees	Multi-Family Residences	\$3.34/unit per month				Res 1459	7/1/2026	7/1/2008	no change
Utility Fees	Detached Senior Housing and Mobile Home Parks	\$2.09/unit per month				Res 1459	7/1/2026	7/1/2008	no change
Utility Fees	Attached Senior Housing and Congregate Care Facilities	\$1.04/unit per month				Res 1459	7/1/2026	7/1/2008	no change
Utility Fees	Non-residential	Varies: \$0.522 x trip				Res 1459	7/1/2026	7/1/2008	no change
Utility Fees	<b>Park Maintenance Fee, Monthly *Updated annually using the Consumer Price</b>								
Utility Fees	Residential and Multi-family	\$6.49 per dwelling		\$6.65 per dwelling unit per		Res 1459	7/1/2026	7/1/2025	CPI-U increase
Utility Fees	Reduced rate	\$3.25 per dwelling		\$3.35 per dwelling unit per		Res 1459	7/1/2026	7/1/2025	CPI-U increase
Utility Fees	Commercial and Industrial	\$6.49 per dwelling unit per month		\$6.65 per utility account per month		Res 1459	7/1/2026	7/1/2025	CPI-U increase
SDC's	<b>*Increases based on Canby Finance Manual (2020) guidance, using the ENR Construction Cost Index 20-City Average.</b>	<b>SDC Annual Increase is on hold pending City Council adoption of new SDC Methodology in July 2026.</b>							
SDC's	Sanitary Sewer								
SDC's	Single-Family Residential SDC Per Dwelling Unit	\$3,816				Res 1459	7/1/2026	7/1/2025	no change
SDC's	Multi-Family Residential SDC Per Dwelling Unit	\$3,051				Res 1459	7/1/2026	7/1/2025	no change
SDC's	Commercial/Industrial SDC Based on Wastewater Flow (Formula = Average Daily Volume of Wastewater Discharge / 155 Gallons Per Day x SDC Amount)	\$3,816				Res 1459	7/1/2026	7/1/2025	no change
SDC's	Stormwater SDC based on Cost Per Trip times the Number of Trips estimated by the ITE Trip Generation Manual and the linked trip factor (ELNDT) adopted by the City in the most recent Transportation SDC update. The SDC varies by average weekday Equivalent Length New Daily Trips (ELNDT) as published by ITE Trip Manual for most land use categories.								
SDC's	Stormwater								
SDC's	RESIDENTIAL	Amount	Per	Amount	Per				
SDC's	210 Single Family Dwelling / ELNDT 9.52	\$332	Dwelling unit		Dwelling unit	Res 1459	7/1/2026	7/1/2025	no change
SDC's	220 Multifamily / ELNDT 6.7	\$235	Dwelling unit		Dwelling unit	Res 1459	7/1/2026	7/1/2025	no change
SDC's	230 Condo/Townhouse / ELNDT 4.93	\$172	Dwelling unit		Dwelling unit	Res 1459	7/1/2026	7/1/2025	no change
SDC's	240 Mobile Home Park / ELNDT 3.54	\$124	Dwelling unit		Dwelling unit	Res 1459	7/1/2026	7/1/2025	no change
SDC's	254 Assisted Living / ELNDT 3.87	\$93	Dwelling unit		Dwelling unit	Res 1459	7/1/2026	7/1/2025	no change
SDC's	SELECTED LAND USES	Amount	Per*	Amount	Per*				
SDC's	110 General Light Industrial / ELNDT 7.0	\$244	TSGFA		TSGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	120 General Heavy Industrial / ELNDT 1.5	\$52	TSGFA		TSGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	130 Industrial Park / ELNDT 6.83	\$238	TSGFA		TSGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	140 Manufacturing / ELNDT 3.82	\$134	TSGFA		TSGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	150 Warehouse / ELNDT 5.0	\$175	TSGFA		TSGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	151 Mini-Warehouse / ELNDT 2.5	\$88	TSGFA		TSGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	160 Data Center / ELNDT .99	\$36	TSGFA		TSGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	310 Hotel / ELNDT 7.67	\$268	Room		Room	Res 1459	7/1/2026	7/1/2025	no change
SDC's	320 Motel / ELNDT 7.83	\$274	Room		Room	Res 1459	7/1/2026	7/1/2025	no change
SDC's	430 Golf Course / ELNDT 4.58	\$166	Acre		Acre	Res 1459	7/1/2026	7/1/2025	no change
SDC's	444 Movie Theater w/ Matinee / ELNDT 16.37	\$571	Screen		Screen	Res 1459	7/1/2026	7/1/2025	no change
SDC's	492 Health/Fitness Club / ELNDT 2.85	\$100	TSGFA		TSGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	520 Elementary School (Public) / ELNDT 0.5	\$17	Student		Student	Res 1459	7/1/2026	7/1/2025	no change
SDC's	522 Middle/Jr High School / ELNDT 8.68	\$303	Student		Student	Res 1459	7/1/2026	7/1/2025	no change
SDC's	530 High School / ELNDT 8.12	\$283	Student		Student	Res 1459	7/1/2026	7/1/2025	no change
SDC's	560 Church / ELNDT 6.8	\$236	TSGFA		TSGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	565 Day Care Center/Preschool / ELNDT 1.8	\$63	Student		Student	Res 1459	7/1/2026	7/1/2025	no change
SDC's	620 Nursing Home / ELNDT 3.87	\$136	Bed		Bed	Res 1459	7/1/2026	7/1/2025	no change
SDC's	630 Clinic / ELNDT 33.4	\$1,165	TSGFA		TSGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	710 General Office Building / ELNDT 11.0	\$383	TSGFA		TSGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	720 Medical-Dental Office Building / ELNDT 36.1	\$1,259	TSGFA		TSGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	750 Office Park / ELNDT 9.70	\$338	TSGFA		TSGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	770 Business Park / ELNDT 10.57	\$369	TSGFA		TSGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	812 Building Materials/Lumber Store / ELNDT 32.17	\$1,121	TSGFA		TSGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	814 Specialty Retail Center / ELNDT 16.4	\$572	TSFGLA		TSFGLA	Res 1459	7/1/2026	7/1/2025	no change
Department	Fee Description	Current Amount FY2026 (A)	Current Amount FY2026 (B)	Proposed Amount FY2027 (A)	Proposed Amount FY2027 (B)	Authority	Effective Date	Last date change	Proposed change
SDC's	815 Free Standing Discount Store / ELNDT 17.10	\$596	TSFGLA		TSFGLA	Res 1459	7/1/2026	7/1/2025	no change

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SDC's	820 Shopping Center / ELNDT 15.9	\$554	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	841 Auto Sales / ELNDT 35.75	\$1,246	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	848 Tire Store / ELNDT 10.74	\$375	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	850 Supermarket / ELNDT 54.9	\$1,914	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	853 Convenience Market / ELNDT 120.9	\$4,215	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	862 Home Improvement Super Store / ELNDT 7.51	\$262	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	880 Pharmacy/Drugstore / ELNDT 38.6	\$1,344	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	881 Pharm/Drug w/ Drive Through / ELNDT 17.29	\$602	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	890 Furniture Store / ELNDT 2.40	\$83	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	911 Bank/Savings: Walk-in / ELNDT 69.7	\$2,430	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	912 Drive in Bank / ELNDT 31.40	\$1,096	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	925 Drinking Place / ELNDT 4.42	\$153	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	931 Quality Restaurant / ELNDT 25.7	\$896	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	932 High Turnover Sit Down Restaurant / ELNDT 36.23	\$1,263	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	934 Fast Food Restaurant / ELNDT 106.7	\$3,720	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	938 Coffee/Donut Drive Through / ELNDT 243.0	\$8,471	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	942 Automobile Care Center / ELNDT 14.8	\$516	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	943 Auto Parts (i.e. Autozone) / ELNDT 1.52	\$54	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	944 Gasoline/Service Station / ELNDT 30.4	\$991	VFP		VFP	Res 1459	7/1/2026	7/1/2025	no change
SDC's	945 Gas/Service Station w/ Market / ELNDT 17.9	\$624	VFP		VFP	Res 1459	7/1/2026	7/1/2025	no change
SDC's	946 Gas/Service Station w/ Car Wash / ELNDT 17.9	\$613	VFP		VFP	Res 1459	7/1/2026	7/1/2025	no change
SDC's	Abbreviations								
SDC's	Transportation								
SDC's	RESIDENTIAL	Amount	Per	Amount	Per				
SDC's	Single-Family per unit	\$4,612	Dwelling unit		Dwelling unit	Res 1459	7/1/2026	7/1/2025	no change
SDC's	Multi-Family per unit	\$3,229	Dwelling unit		Dwelling unit	Res 1459	7/1/2026	7/1/2025	no change
SDC's	230 Condo/Townhouse	\$2,539	Dwelling unit		Dwelling unit	Res 1459	7/1/2026	7/1/2025	no change
SDC's	240 Mobile Home Park	\$2,436	Dwelling unit		Dwelling unit	Res 1459	7/1/2026	7/1/2025	no change
SDC's	254 Assisted Living	\$1,278	Dwelling unit		Dwelling unit	Res 1459	7/1/2026	7/1/2025	no change
SDC's	SELECTED LAND USES	Amount	Per*	Amount	Per*				
SDC's	110 General Light Industrial	\$3,364	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	120 General Heavy Industrial	\$723	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	130 Industrial Park	\$2,673	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	140 Manufacturing	\$1,512	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	150 Warehouse	\$2,396	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	151 Mini-Warehouse	\$1,205	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	160 Data Center	\$504	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	310 Hotel	\$3,921	Room		Room	Res 1459	7/1/2026	7/1/2025	no change
SDC's	320 Motel	\$2,822	Room		Room	Res 1459	7/1/2026	7/1/2025	no change
SDC's	430 Golf Course	\$4,075	Acre		Acre	Res 1459	7/1/2026	7/1/2025	no change
SDC's	444 Movie Theater w/ Matinee	\$111,992	Screen		Screen	Res 1459	7/1/2026	7/1/2025	no change
SDC's	492 Health/Fitness Clum	\$11,196	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	520 Elementary School (Public)	\$249	Student		Student	Res 1459	7/1/2026	7/1/2025	no change
SDC's	522 Middle/Jr High School	\$748	Student		Student	Res 1459	7/1/2026	7/1/2025	no change
SDC's	530 High School	\$701	Student		Student	Res 1459	7/1/2026	7/1/2025	no change
SDC's	560 Church	\$3,294	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	565 Day Care Center/Preschool	\$864	Student		Student	Res 1459	7/1/2026	7/1/2025	no change
SDC's	620 Nursing Home	\$2,515	Bed		Bed	Res 1459	7/1/2026	7/1/2025	no change
SDC's	630 Clinic	\$16,066	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	710 General Office Building	\$5,307	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	720 Medical-Dental Office Building	\$17,412	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	750 Office Park	\$4,247	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	770 Business Park	\$4,721	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	812 Building Materials/Lumber Store	\$16,150	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	814 Specialty Retail Center	\$7,894	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	815 Free Standing Discount Store	\$3,560	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	820 Shopping Center	\$7,648	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
Department	Fee Description	Current Amount FY2026 (A)	Current Amount FY2026 (B)	Proposed Amount FY2027 (A)	Proposed Amount FY2027 (B)	Authority	Effective Date	Last date change	Proposed change
SDC's	841 Auto Sales	\$16,803	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	848 Tire Store	\$4,681	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change

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SDC's	850 Supermarket	\$26,489	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	853 Convenience Market	\$58,254	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	862 Home Improvement Super Store	\$3,094	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	880 Pharmacy/Drugstore	\$18,594	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	881 Pharm/Drug w/ Drive Through	\$5,862	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	890 Furniture Store	\$256	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	911 Bank/Savings: Walk-in	\$33,573	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	912 Drive in Bank	\$2,515	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	925 Drinking Place	\$51,771	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	931 Quality Restaurant	\$12,354	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	932 High Turnover Sit Down Restaurant	\$5,212	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	934 Fast Food Restaurant	\$51,405	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	938 Coffee/Donut Drive Through	\$13,755	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	942 Automobile Care Center	\$6,896	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	943 Auto Parts (ie. Autozone)	\$5,339	TSFGFA		TSFGFA	Res 1459	7/1/2026	7/1/2025	no change
SDC's	944 Gasoline/Service Station	\$14,999	VFP		VFP	Res 1459	7/1/2026	7/1/2025	no change
SDC's	945 Gas/Service Station w/ Market	\$615	VFP		VFP	Res 1459	7/1/2026	7/1/2025	no change
SDC's	946 Gas/Service Station w/Car Wash	\$1,744	VFP		VFP	Res 1459	7/1/2026	7/1/2025	no change
SDC's	Abbreviations: 1 T.S.F.G.F.A. = Thousand Square Feet Gross Floor Area 2 T.S.F.G.L.A. = Thousand Square Fee Gross Leasable Area 3 V.F.P. = Vehicle Fueling Position								
SDC's	<b>Parks</b>								
SDC's	<b>Residential - per dwelling unit</b>								
SDC's	Single Family	\$7,784			per dwelling unit	Res 1459	7/1/2026	7/1/2025	no change
SDC's	Multi-Family	\$8,068			per dwelling unit	Res 1459	7/1/2026	7/1/2025	no change
SDC's	Manufactured Housing	\$6,645			per dwelling unit	Res 1459	7/1/2026	7/1/2025	no change
SDC's	Non-Residential	\$628	per employee		per employee	Res 1459	7/1/2026	7/1/2025	no change
SDC's	Note: If the total number of employees cannot be ascertained the following calculation can be used instead. Divide the total sq. ft. of building space by the number of sq. ft. per employee from below, then multiply by the current Parks SDC fee of \$628 (Example:25,000 SF/700 (Manufacturing-General) = 35.7 x \$628 = \$22,428.57 SDC)				These #s are fixed employees per SF count. They do not change with inflation.				
SDC's		employee		Square feet per employee					
SDC's	Manufacturing								
SDC's	General (700)	\$700				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Food Related (775)	\$775				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Textile, Apparel (575)	\$575				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Lumber, Wood Products (560)	\$560				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Paper & Related (1,400)	\$1,400				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Printing & Publishing (600)	\$600				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Chemicals, Petrol, Rubber, Plastics (850)	\$850				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Cement, Stone, Clay, Glass (800)	\$800				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Furniture & Furnishings (600)	\$600				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Primary Metals (1,000)	\$1,000				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Secondary Metals (800)	\$800				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Non-Electrical Machinery (600)	\$600				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Electrical Machinery (375)	\$375				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Electrical Design (325)	\$325				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Transportation Equipment (500)	\$500				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Other (400)	\$400				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Wholesale Trade								
SDC's	Durable Goods (1,000)	\$1,000				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Non-Durable Goods (1,100)	\$1,150				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Warehousing								
SDC's	Storage (20,000)	\$20,000				Res 1459	7/1/2026	7/1/2016	no change
<b>Department</b>	<b>Fee Description</b>	<b>Current Amount FY2026 (A)</b>	<b>Current Amount FY2026 (B)</b>	<b>Proposed Amount FY2027 (A)</b>	<b>Proposed Amount FY2027 (B)</b>	<b>Authority</b>	<b>Effective Date</b>	<b>Last date change</b>	<b>Proposed change</b>
SDC's	Distribution (2,500)	\$2,500				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Trucking (1,500)	\$1,500				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Communications (250)	\$250				Res 1459	7/1/2026	7/1/2016	no change

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SDC's	Utilities (225)	\$225				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Retail								
SDC's	General (700)	\$700				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Hardware (1,000)	\$1,000				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Food Stores (675)	\$675				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Restaurant/Bar (225)	\$225				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Appliance/Furniture (1,000)	\$1,000				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Auto Dealership (650)	\$650				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Gas/Station - Gas Only (300)	\$300				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Gas/Station - Gas & Service (400)	\$400				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Regional Shopping Center (600)	\$600				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Services								
SDC's	Hotel/Motel (1,500)	\$1,500				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Health Services - Hospital (500)	\$500				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Health Services - Clinic (350)	\$350				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Educational (1,300)	\$1,300				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Cinema (1,100)	\$1,100				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Personal Services - Office (600)	\$600				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Finance, Insurance, Real Estate, Business Services- Office (350)	\$350				Res 1459	7/1/2026	7/1/2016	no change
SDC's	Government Administration (300)	\$300				Res 1459	7/1/2026	7/1/2016	no change
Planning	Staff Rate for Projects, Research and Miscellaneous Work not Captured by Normal Fees	\$125 per hour				Res 1459	7/1/2026		no change
Planning	<b>Addressing:</b>								
Planning	Addressing Fees (new or change of)	\$125 Base Fee Plus \$10 per lot or parcel above 1		\$128 Base Fee Plus \$10 per lot or parcel above 1		Res 1459	7/1/2026	7/1/2021	CPI-U Annual increase
Planning	Addressing (Prior to Recorded Plat)	\$250 Base Fee Plus \$10 per lot or parcel above 1		\$257 Base Fee Plus \$10 per lot or parcel above 1		Res 1459	7/1/2026		CPI-U Annual increase
Planning	<b>Annexations without a Development Concept Plan (DCP):</b>								
Planning	Annexation – Less than 1 acre	\$4,400 (base fee)		\$4,519 (base fee)		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Annexation – 1 – 10 Acres	Plus \$175 per acre or fraction thereof		Plus \$180 per acre or fraction thereof		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Annexation – 10.1 + Acres	Plus \$150 per acre of fraction thereof		Plus \$154 per acre of fraction thereof		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	<b>Annexations with a Development Concept Plan (DCP):</b>								
Planning	Annexation – Less than 1 acre	\$7,300 (base fee)		\$7,497 (base fee)		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Annexation – 1 – 10 Acres	Plus \$175 per acre or a fraction thereof		Plus \$180 per acre or a fraction thereof		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Annexation – 10.1 + Acres	Plus \$150 per acre or a fraction thereof		Plus \$154 per acre or a fraction thereof		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	<b>Appeals:</b>								
Planning	Type I & Type II Land Use Decision (refunded if appellant prevails at hearing)	\$500		\$514		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Type III Land Use Decision	\$2,000		\$2,054		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Building Permit Site Plan Review								
Planning	Single Family House	\$275 per application		\$282 per application		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Duplex (including conversions of single family to duplex)	\$275 per application		\$282 per application		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Non-Living Space addition (garage, carport, porch, etc)	\$175 per application		\$180 per application		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Living Space Expansion/Addition	\$200		\$205		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Accessory Dwelling Unit (ADU) \$200 Plus SDC,s if applicable	\$225		\$231		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Multifamily	\$300 base fee plus \$60 per unit over 4		\$308 base fee plus \$62 per unit over 4		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Demolitions (Residential)	\$175		\$180		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Demolitions (Commercial or Industrial)	\$350		\$359		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Residential or commercial tenant improvements and remodels not involving additional square footage or exterior alterations of the structure	\$125		\$128		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Signs	\$200 (\$50 for each additional sign)		\$205 (\$51 for each additional sign)		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Existing Wireless Telecommunications System Facility/Modification	\$500		\$514		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
<b>Department</b>	<b>Fee Description</b>	<b>Current Amount FY2026 (A)</b>	<b>Current Amount FY2026 (B)</b>	<b>Proposed Amount FY2027 (A)</b>	<b>Proposed Amount FY2027 (B)</b>	<b>Authority</b>	<b>Effective Date</b>	<b>Last date change</b>	<b>Proposed change</b>

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Planning	Small Cell Wireless Deployment in the Right-of-Way	\$200 per location + 2 hours charged at engineering review rate		\$205 per location + 2 hours charged at engineering review rate		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	<b>All other commercial and industrial site plan review:</b>								
Planning	0 to 2,000 square feet	\$700		\$719		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	2,001 to 5,000 square feet	\$900		\$924		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	5,001 to 10,000 square feet	\$1,100		\$1,130		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	10,001 to 50,000 square feet	\$1,400		\$1,438		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	50,001 to 100,000 square feet	\$1,800		\$1,849		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	100,001 square feet and up	\$2,000		\$2,054		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Legislative Text	\$7,500		\$7,703		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Legislative Map or Quasi-Judicial Map	\$6,500		\$6,676		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Conditional Use Permit	\$3,800		\$3,903		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Construction Excise Tax (not subject to annual CPI-U increase)								
Planning	Residential, per dwelling unit	\$1.00/sq ft				Res 1459	7/1/2026	7/1/2019	CPI-U Annual increase
Planning	<b>Final Plat Review:</b>								
Planning	Property Line Adjustment/Lot Consolidation	\$500		\$514		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Partition - Up to 3 lots	\$775		\$796		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Subdivision - 4 or more lots	\$1,500		\$1,541		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Food Cart Pods	\$2,000		\$2,054		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Food Cart Pod Modification	\$1,000		\$1,027		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Hardship	\$125		\$128		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	House Move	\$150 per hour of staff time		\$154 per hour of staff time		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Interpretation of Development Code by Planning Director	\$1,500		\$1,541		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Appeal of Written Director's Interpretation to the Planning Commission	\$2,500		\$2,568		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Mandatory Adjustment (SB 1537)	\$750 per type of adjustment		\$770 per type of adjustment		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Measure 56 Notice	\$750 for up to 250 notices, \$3 per notice above 250		\$770 for up to 250 notices, \$3 per notice above 250		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Mobile Food Vendor	\$175		\$180		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Mobile Food Vendor - Renewal in same location	\$100		\$103		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	<b>Modifications to approved applications:</b>					Res 1459		7/1/2019	
Planning	Minor	\$600		\$616		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Intermediate	\$2,500		\$2,568		Res 1459	7/1/2026	7/1/2024	CPI-U Annual increase
Planning	Major	\$3,100 + staff time over 20 hours		\$3,184 + staff time over 20 hours		Res 1459	7/1/2026	7/1/2024	CPI-U Annual increase
Planning	Modification to a Development Concept Plan	\$5,000		\$5,135		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	<b>Non-conforming Uses:</b>								
Planning	Verification of use	\$775		\$796		Res 1459	7/1/2026	7/1/2024	CPI-U Annual increase
Planning	Alteration or expansion of use	\$1,500		\$1,541		Res 1459	7/1/2026	7/1/2024	CPI-U Annual increase
Planning	Property Line Adjustment	\$850		\$873		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Parking Lot/Paving Projects	\$310		\$318		Res 1459	7/1/2026	7/1/2017	CPI-U Annual increase
Planning	Partition	\$2,500		\$2,568		Res 1459	7/1/2026	7/1/2021	CPI-U Annual increase
Planning	Planned Unit Development (PUD)	\$3,500		\$3,595		Res 1459	7/1/2026	7/1/2021	CPI-U Annual increase
Planning	Pre-Application Conference:								
Planning	Type II	\$800		\$822		Res 1459	7/1/2026	7/1/2023	CPI-U Annual increase
Planning	Types III or IV	\$1,500		\$1,541		Res 1459	7/1/2026	7/1/2017	CPI-U Annual increase
Planning	Link to video recording of the pre-application conference (available upon request)	No Charge				Res 1459	7/1/2026	7/1/2025	no change
Planning	Written meeting minutes	\$300		\$308		Res 1459	7/1/2026	7/1/2023	CPI-U Annual increase
Planning	<b>Pre-Construction Conference:</b>	\$1,500		\$1,541		Res 1459	7/1/2026	7/1/2021	CPI-U Annual increase
Planning	Link to video recording of the pre-construction conference (available upon request)	No Charge				Res 1459	7/1/2026	7/1/2025	no change
Planning	Written meeting minutes	\$300		\$308		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	<b>Public Improvement Engineering Plan Review Fee</b>								
Planning	Public Improvement Estimated Cost								
<b>Department</b>	<b>Fee Description</b>	<b>Current Amount FY2026 (A)</b>	<b>Current Amount FY2026 (B)</b>	<b>Proposed Amount FY2027 (A)</b>	<b>Proposed Amount FY2027 (B)</b>	<b>Authority</b>	<b>Effective Date</b>	<b>Last date change</b>	<b>Proposed change</b>
Planning	\$50,000 or less	\$2,000		\$2,054		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase

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Planning	\$50,001 to \$150,000	\$2,000 for the first \$50,000, plus .04 x the amount over \$50,000		\$2,054 for the first \$50,000, plus .04 x the amount over \$50,000		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	\$150,001 to \$500,000	\$6,000 for the first \$150,000, plus .03 x the amount over \$150,000		\$6,162 for the first \$150,000, plus .03 x the amount over \$150,000		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	\$500,001 to \$1,000,000	\$16,500 for the first \$500,000, plus .02 x the amount over \$500,000		\$16,946 for the first \$500,000, plus .02 x the amount over \$500,000		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	\$1,000,001 and up	\$26,500 for the first \$1,000,000, plus .01 x the amount over \$1,000,000 to a maximum of \$30,000		\$27,216 for the first \$1,000,000, plus .01 x the amount over \$1,000,000 to a maximum of \$30,810		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Right of Way Vacation Fee	\$2,500		\$2,568		Res 1459	7/1/2026	7/1/2021	CPI-U Annual increase
Planning	Sidewalk Café Annual Permit**	\$50		\$51		Res 1459	7/1/2026	7/1/2019	CPI-U Annual increase
Planning	Sidewalk Café Annual Right of Way Rental**	\$2				Res 1459	7/1/2026	7/1/2019	no change
Planning	Site and Design Review (Type II)	\$2,400 plus 0.02% of project cost, max \$20,000		\$2,465 plus 0.02% of project cost, max \$20,540		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Site and Design Review (Type III)	\$4,600 plus 0.02% pf project, max \$25,000		\$4,724 plus 0.02% pf project, max \$25,689		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Site Plan Development Engineering Plan Review Fee: ***								
Planning	Up to 0.25 acres	\$1,000		\$1,027		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Over 0.25 up to 2 acres	\$1,250		\$1,284		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Over 2 acres up to 5.0 acres	\$1,750		\$1,797		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Over 5.0 acres up to 8 acres	\$2,250		\$2,311		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Over 8 acres	\$2,750		\$2,946		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Hourly rates for research or review not covered by other listed fees:								
Planning	Planning Staff	\$150 per hour		\$154 per hour		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Consulting Engineer	\$200 per hour		\$205 per hour		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Consulting Attorney	Applicant pays actual cost (Estimate provided upon request)				Res 1459	7/1/2026	7/1/2025	no change
Planning	Subdivision – 4 or more lots	\$4,500 plus \$150 per lot		\$4,622 plus \$154 per lot		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Temporary Vendor Permit	\$200 (\$100 for nonprofit)		\$205 (\$103 for nonprofit)		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Temporary Vendor Permit Renewal	\$100 (\$50 for nonprofit)		\$103 (\$51 for nonprofit)		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Transportation Review:								
Planning	Traffic Engineering Scope	\$1,000 deposit		\$1,027 deposit		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Exception Application for Access Management Plan (16.46.070.B)	\$750		\$770		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Traffic Analysis Letter	Applicant pays actual cost				Res 1459	7/1/2026	7/1/2011	no change
Planning	Transportation Impact Statement	Applicant pays actual cost				Res 1459	7/1/2026	6/1/2010	no change
Planning	Variance:								
Planning	Major	\$5,700		\$5,854		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Minor Setback	\$2,000		\$2,054		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Minor Sign	\$600		\$616		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Withdrawal of Territory:								
Planning	< 1 acre	\$3,100		\$3,184		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	1-10 acres	\$80		\$82		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	11-50 acres	\$50		\$51		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
<b>Department</b>	<b>Fee Description</b>	<b>Current Amount FY2026 (A)</b>	<b>Current Amount FY2026 (B)</b>	<b>Proposed Amount FY2027 (A)</b>	<b>Proposed Amount FY2027 (B)</b>	<b>Authority</b>	<b>Effective Date</b>	<b>Last date change</b>	<b>Proposed change</b>
Planning	51+ acres	\$10				Res 1459	7/1/2026	7/1/2025	no change

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Planning	Zoning Letter:								
Planning	Basic, includes LUCs and DMV Location Review (zone and use verification)	\$220		\$226		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	Expansive (conformance research)	\$1,000		\$1,027		Res 1459	7/1/2026	7/1/2021	CPI-U Annual increase
Planning	Zoning Map Amendment	\$4,000		\$4,108		Res 1459	7/1/2026	7/1/2021	CPI-U Annual increase
Planning	Zoning Text Amendment	\$5,500		\$5,649		Res 1459	7/1/2026	7/1/2025	CPI-U Annual increase
Planning	NOTES:								
Planning	All SDCs are calculated and charged separately								
Planning	Planning Fees are subject to annual increases based on the CPI-U.								
Planning	*Fee collected with Pre-Construction submittal. Includes the following Right of Way infrastructure: Street pavement, curbs, driveway returns, sewer, storm drainage, sidewalks and street trees.								
Planning	**Program is run and regulated by Canby Economic Development Department								
Planning	***Fee collected with initial land use application								
Building	Building Application:								
Building	\$0 to \$3,000 valuation	\$80				Res 1459	7/1/2026	11/1/2008	no change
Building	\$3,001 to \$25,000 valuation	\$80 for the first \$3,000 and \$12 for each additional \$1,000 or fraction thereof				Res 1459	7/1/2026	11/1/2008	no change
Building	\$25,001 to \$50,000 valuation	\$344 for the first \$25,000 and \$9 for each additional \$1,000 or fraction thereof				Res 1459	7/1/2026	11/1/2008	no change
Building	\$50,001 to \$100,000 valuation	\$569 for the first \$50,000 and \$6 for each additional \$1,000 or fraction thereof				Res 1459	7/1/2026	11/1/2008	no change
Building	\$100,001 and up	\$869 for the first \$100,000 and \$5 for each additional \$1,000 or fraction thereof				Res 1459	7/1/2026	11/1/2008	no change
Building	Plan Review Fee	100% of Building Permit fee				Res 1459	7/1/2026	11/1/2008	no change
Building	Temporary Certificate of Occupancy	\$250				Res 1459	7/1/2026	11/1/2008	no change
Building	Final Certificate of Occupancy	\$125				Res 1459	7/1/2026		no change
Building	Deferred submittal processing and reviewing fee	Equal to the building				Res 1459	7/1/2026	11/1/2008	no change
Building	Phased or Partial Building Permit plan review fee	\$300 plus 10% of the total project building permit fee not to exceed \$2,000 for each phase in addition to above fees				Res 1459	7/1/2026	11/1/2008	no change
Building	Inspections outside of normal business hours	\$160/hr (minimum charge – two hours)				Res 1459	7/1/2026	11/1/2008	no change
Building	Re-inspection Fees	\$80				Res 1459	7/1/2026	11/1/2008	no change
Building	Inspections for which no fee is specifically indicated	\$160/hr (minimum charge – 1/2 hour)				Res 1459	7/1/2026	11/1/2008	no change
Building	Additional plan review required by changes, additions or revisions to proposed or approved plans	\$160/hr (minimum charge – 1/2 hour)				Res 1459	7/1/2026	11/1/2008	no change
Building	Demolition (residential)	\$80				Res 1459	7/1/2026	7/1/2025	no change
Building	Demolition (commercial and industrial)	\$160				Res 1459	7/1/2026	7/1/2025	no change
Building	Manufactured Dwelling Installation								
Building	Installation and set up	\$350				Res 1459	7/1/2026	11/1/2008	no change
Department	Fee Description	Current Amount FY2026 (A)	Current Amount FY2026 (B)	Proposed Amount FY2027 (A)	Proposed Amount FY2027 (B)	Authority	Effective Date	Last date change	Proposed change
Building	Earthquake bracing when not part of original installation	\$280				Res 1459	7/1/2026	11/1/2008	no change
Building	Prescriptive Flat Fee Solar Installation	\$240				Res 1459	7/1/2026	7/1/2011	no change

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<b>Building</b>	Residential Fire Suppression Systems Combines Plan Permit and Plan Check Fees								
<b>Building</b>	0 sq. ft to 2,000 sq. ft	\$160				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	2001 sq. ft. to 3600 sq. ft.	\$210				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	3601 sq. ft. to 7200 sq. ft.	\$269				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	7201 sq. ft. and greater	\$377				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Mechanical Fee Schedule for New, Additions to, or Alterations to One and Two Family								
<b>Building</b>	Install/Replace Furnace: Up to 100,000btu	\$24.75 per appliance				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Install/Replace Furnace: Over 100,000btu	\$31.50 per appliance				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Install/Replace/Relocate Heaters: Suspended, Wall or Floor Mounted.	\$24.75 per appliance				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Appliance Vent	\$12.50 per appliance				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Hood	\$18.75 per appliance				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Exhaust Fan Connected To A Single Duct	\$12.50 per appliance				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Gas Piping: 1 To 4 Outlets	\$8				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Gas Piping: Each Additional Outlet	\$2.25 per outlet				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Fireplace	\$18.75 per appliance				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Wood Stove	\$18.75 per appliance				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Other	\$18.75 per appliance				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Minimum Permit Fee	\$80				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Plan Review Fee (Mechanical)	100% of Mechanical Permit fee				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Alteration Of Existing HVAC System	24.75				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Air Handling Units	\$18.75 per appliance				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Air Conditioning under 100,000btu	\$24.75 per appliance				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Air Conditioning over 100,000btu	\$46.50 per appliance				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Dryer Exhaust	\$18.75 per appliance				Res 1459	7/1/2026	11/1/2008	no change
<b>Building</b>	Mechanical Fee Schedule for New, Additions to or Alterations to Commercial, Multi-Family and Industrial Projects								
<b>Building</b>	\$0 to \$5,000 valuation	\$80				Res 1459	7/1/2026	11/1/2008	no change
<b>Department</b>	<b>Fee Description</b>	<b>Current Amount FY2026 (A)</b>	<b>Current Amount FY2026 (B)</b>	<b>Proposed Amount FY2027 (A)</b>	<b>Proposed Amount FY2027 (B)</b>	<b>Authority</b>	<b>Effective Date</b>	<b>Last date change</b>	<b>Proposed change</b>

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Building	\$5,001 to \$10,000 valuation	\$80 for the first \$5000 and \$3 for each additional \$100 or fraction thereof				Res 1459	7/1/2026	11/1/2008	no change
Building	\$10,001 to \$100,000 valuation	\$230.00 for the first \$10,000.00 and \$12.00 for each additional \$1,000.00 or fraction thereof				Res 1459	7/1/2026	11/1/2008	no change
Building	\$100,001 and up	\$1,310 for the first \$100,000 and \$10 for each additional \$1,000 or fraction				Res 1459	7/1/2026	11/1/2008	no change
Building	Plan Review Fee (Mechanical)	37% of Mechanical Permit fee				Res 1459	7/1/2026	11/1/2008	no change
Building	Grading Permit Fee Schedule								
Building	50 cubic yards or less	\$80				Res 1459	7/1/2026	11/1/2008	no change
Building	51 to 100 cubic yards	\$117				Res 1459	7/1/2026	11/1/2008	no change
Building	101 to 1,000 cubic yards	\$117 for the first 100 cubic yards, plus \$55 for each additional 100 cubic yards or fraction thereof				Res 1459	7/1/2026	11/1/2008	no change
Building	1,001 to 10,000 cubic yards	\$612 for the first 1,000 cubic yards, plus \$46 for each additional 1,000 cubic yards or fraction thereof				Res 1459	7/1/2026	11/1/2008	no change
Building	10,001 to 100,000 cubic yards	\$1,026 for the first 10,000 cubic yards, plus \$210 for each additional 10,000 cubic yards or fraction thereof				Res 1459	7/1/2026	11/1/2008	no change
Building	100,001 cubic yards and up	\$2,916 for the first 100,000 cubic yards, plus \$115 for each additional 10,000 cubic yards or fraction thereof				Res 1459	7/1/2026	11/1/2008	no change
Building	Plan Review Fee (Grading)	65% of Grading Permit fee				Res 1459	7/1/2026	11/1/2008	no change
Swim Center		In City	Out of City	In City	Out of City				
Swim Center	Daily Admission - Youth	\$3	\$4			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Daily Admission - Senior	\$3	\$4			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Daily Admission - Adult	\$3	\$5			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Daily Admission - Family	\$8	\$12			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Tickets - 10 Swims Youth/Senior	\$25	\$38			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Tickets - 10 Swims Adult	\$33	\$45			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Pass 3 month - Youth	\$50	\$75			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Pass 3 month - Senior	\$50	\$75			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Pass 3 month - Adult	\$65	\$90			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Pass 3 month - 1 + 1	\$98	\$135			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Pass 3 month - Family	\$130	\$180			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Pass 12 month - Youth	\$138	\$206			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Pass 12 month - Senior	\$138	\$206			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Pass 12 month - Adult	\$179	\$248			Res 1459	7/1/2026	6/1/2010	no change
Department	Fee Description	Current Amount FY2026 (A)	Current Amount FY2026 (B)	Proposed Amount FY2027 (A)	Proposed Amount FY2027 (B)	Authority	Effective Date	Last date change	Proposed change
Swim Center	Pass 12 month - 1 + 1	\$268	\$371			Res 1459	7/1/2026	6/1/2010	no change

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Swim Center	Pass 12 month - Family	\$358	\$495			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Water Exercise - Youth	\$3	\$4			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Water Exercise - Senior	\$3	\$4			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Water Exercise - Adult	\$3	\$5			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Lessons - Public Lessons	\$4	\$6			Res 1459	7/1/2026	7/1/2017	no change
Swim Center	Lessons - Spring Penguin	\$50	\$70			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Lessons - Summer Penguin	\$80	\$100			Res 1459	7/1/2026	6/1/2010	no change
Swim Center	Lessons - School Programs	by contract	\$100/hr			Res 1459	7/1/2026	7/1/2017	no change
Swim Center	Rentals - Public - 2 hours, up to 30 persons	\$55.00 per hr	\$75.00 per hr			Res 1459	7/1/2026	7/1/2019	no change
Swim Center	Rentals - Public - additional charge for 31-60 persons, then additional \$50 per each additional group of 30.	\$50	\$50			Res 1459	7/1/2026	7/1/2019	no change
Swim Center	Rentals - Canby Gators	by contract	by contract			Res 1459	7/1/2026	6/1/2010	no change
Cemetery	<b>Grave Lots</b>	<b>Property</b>	<b>Perpetual Care Fee</b>	<b>Property</b>	<b>Perpetual Care Fee</b>				Cemetery - Using CPI-U Western states for annual increase
Cemetery	Standard Grave Lot	\$600	\$900	\$780	\$1,170	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Child Grave Lot (1/2 sp)	\$240	\$360	\$312	\$468	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Baby Grave Lot (1/4 sp)	\$200	\$300	\$260	\$390	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Cremaains Lot	\$200	\$300	\$260	\$390	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Grave Marking & Recording Fee	\$100		\$130		Res 1459	7/1/2026	7/1/2018	Increase of 30% to account for inflation
Cemetery	Cremaains Opening & Closing (includes marking and recording)	\$300		\$390		Res 1459	7/1/2026	6/1/2010	Increase of 30% to account for inflation
Cemetery	Headstone Marking Fee	\$50		\$65		Res 1459	7/1/2026	7/1/2018	Increase of 30% to account for inflation
Cemetery	Set up and take down of tent and chairs	\$150		\$195		Res 1459	7/1/2026	7/1/2018	Increase of 30% to account for inflation
Cemetery	<b>Mausoleum Phase I</b>	<b>Property</b>	<b>Perpetual Care Fee</b>	<b>Property</b>	<b>Perpetual Care Fee</b>				
Cemetery	Single Crypts (1 space)	\$2,375	\$125	\$3,088	\$163	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Tandem Crypts (2 spaces)	\$6,650	\$350	\$8,645	\$455	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Side by Side Crypts (4 space)	\$7,600	\$400	\$9,880	\$520	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Niche Spaces	\$630	\$70	\$819	\$91	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	<b>Mausoleum Phase II</b>								
Cemetery	<b>Single Crypts (1 space)</b>								
Cemetery	Sixth Level F	\$2,375	\$125	\$3,088	\$163	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Fifth Level E	\$2,850	\$150	\$3,705	\$195	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Fourth Level D	\$3,420	\$180	\$4,446	\$234	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Third Level C	\$4,085	\$215	\$5,311	\$280	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Second Level B	\$4,085	\$215	\$5,311	\$280	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	First and Westminster Level A (2 spaces)	\$5,700	\$300	\$7,410	\$390	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	<b>Tandem Crypts (2 spaces)</b>								
Cemetery	Sixth Level F	\$3,800	\$200	\$4,940	\$260	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Fifth Level E	\$4,560	\$240	\$5,928	\$312	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Fourth Level D	\$5,415	\$285	\$7,040	\$371	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Third Level C	\$6,460	\$340	\$8,398	\$442	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Second Level B	\$6,460	\$340	\$8,398	\$442	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	First and Westminster Level A (4 spaces)	\$7,695	\$405	\$10,004	\$527	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	<b>Side by Side Crypts (2 Sp)</b>								
Cemetery	Sixth Level F	\$3,895	\$205	\$5,064	\$267	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Fifth Level E	\$4,655	\$245	\$6,052	\$319	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Fourth Level D	\$5,605	\$295	\$7,287	\$384	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Third Level C	\$6,650	\$350	\$8,645	\$455	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	Second Level B	\$6,650	\$350	\$8,645	\$455	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	First and Westminster Level A (4 spaces)	\$7,980	\$420	\$10,374	\$546	Res 1459	7/1/2026	7/1/2019	Increase of 30% to account for inflation
Cemetery	<b>Opening &amp; Closing for Crypts</b>								
Cemetery	Single Entombment	\$600		\$780		Res 1459	7/1/2026	7/1/2018	Increase of 30% to account for inflation
Cemetery	Tandem or Side by Side Entombment	\$650		\$845		Res 1459	7/1/2026	7/1/2018	Increase of 30% to account for inflation
<b>Department</b>	<b>Fee Description</b>	<b>Current Amount FY2026 (A)</b>	<b>Current Amount FY2026 (B)</b>	<b>Proposed Amount FY2027 (A)</b>	<b>Proposed Amount FY2027 (B)</b>	<b>Authority</b>	<b>Effective Date</b>	<b>Last date change</b>	<b>Proposed change</b>
Cemetery	Westminster Single Entombment	\$750		\$975		Res 1459	7/1/2026	7/1/2018	Increase of 30% to account for inflation
Cemetery	Westminster Tandem or Side by Side Entombment	\$800		\$1,040		Res 1459	7/1/2026	7/1/2018	Increase of 30% to account for inflation
Cemetery	Disentombment	\$1,000		\$1,300		Res 1459	7/1/2026	7/1/2018	Increase of 30% to account for inflation

FY2027 MASTER FEE SCHEDULE EXHIBIT B

<b>Cemetery</b>	Opening & Closing for Niches	\$350		\$455		Res 1459	7/1/2026	7/1/2018	Increase of 30% to account for inflation
<b>Cemetery</b>	Crypt Name Bar Installation	\$500		\$650		Res 1459	7/1/2026	7/1/2018	Increase of 30% to account for inflation
<b>Cemetery</b>	Niche Name Bar Installation	\$400		\$520		Res 1459	7/1/2026	7/1/2018	Increase of 30% to account for inflation
<b>Cemetery</b>	Emblems (Elks, Rotary, Cross, etc)	\$100		\$130		Res 1459	7/1/2026	7/1/2018	Increase of 30% to account for inflation
<b>Cemetery</b>	Extra Plastic Vase & Holder	\$90		\$117		Res 1459	7/1/2026	9/1/2005	Increase of 30% to account for inflation
<b>Cemetery</b>	Replace Plastic Vase	\$45		\$59		Res 1459	7/1/2026	9/1/2005	Increase of 30% to account for inflation
<b>Cemetery</b>	Weekend or Holiday Service, or Emergency Call Out for Funeral Services (additional fee)	\$300		\$390		Res 1459	7/1/2026	9/1/2005	Increase of 30% to account for inflation
<b>Cemetery</b>	Cemetery Title Transfer	\$100		\$130		Res 1459	7/1/2026	7/1/2018	Increase of 30% to account for inflation



## CITY COUNCIL Staff Report

Meeting Date: 6/17/2026

To: The Honorable Mayor Hodson & City Council

From: Randy Ealy, Interim City Administrator

Agenda Item: Consider **Ordinance No. 1676**: An Ordinance Authorizing the Interim City Administrator to execute the first amendment to personal service agreement with Heard Farms for wastewater sludge hauling services; and Declaring an Emergency. (*Second Reading*)

Goal: N/A

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### Summary

Staff is requesting consideration of Ordinance No. 1676 to authorize the interim City Administrator to execute the first amendment to a five-year personal service agreement with Heard Farms, Inc., for the sludge hauling, treatment, and land application of biosolids produced from the City's wastewater treatment plant. The initial term will expire on July 5, 2026, and the current agreement with Heard Farms, Inc, allows for four (4) additional one (1) year term renewals. This would begin the second-year term for service. The agreement's service terms remain unchanged, however, it does include a price increase of \$15,000, for total contract value of \$240,000; previously \$225,000.

### Background

For the past 14 years, the City of Canby has partnered with Heard Farms, for the hauling further treatment, and Class B land application of biosolids generated at the City's wastewater treatment plant. This long-standing partnership has provided a reliable, cost-effective, and environmentally responsible alternative to landfill disposal. Heard Farms transports partially treated solids to its facility in Roseburg, where they are processed and beneficially reused as a soil amendment in accordance with all applicable regulations. Given the lack of other qualified providers in the region and Heard Farms' familiarity with the City's operations and regulatory requirements, staff recommend continuing this successful partnership through our multi-year contract structure with annual budget approval by the City Council.

The City of Canby, acted through its City Council as the Local Contract Review Board, exercised its authority under Oregon law (ORS 279B.085) and its own local contracting rules to exempt certain contracts from competitive procurement requirements under Ordinance 1647. The City determined that the direct award of the sludge hauling contract to Heard Farms, Inc. would provide substantial cost savings, other benefits, and would not encourage favoritism, by conducting a public hearing and adopting findings supporting the exemption and direct contract award.

### **Discussion**

City staff, through research and historical records, have provided evidence that Heard Farms is unique in that it provides a service for which there are extremely limited alternatives. Specifically, Heard Farms is the only private, regulated facility in the State of Oregon that accepts municipal sludge and processes it into a Class B biosolid. The only other available disposal option is to haul the sludge to a landfill, which is significantly more expensive and operationally inefficient.

### **Attachments**

Ordinance No. 1676

Exhibit A - First Amendment to the Personal Services Agreement for Sludge Hauling Services

### **Fiscal Impact**

Each year, the contract amount will be established during the City's budget process and approved by Council as part of the annual operating budget. Based on past trends, Heard Farms biosolids management services are expected to remain more affordable than landfill disposal, with savings anticipated in both hauling and long-term service stability, while maintaining flexibility through annual pricing updates. The cost increase is due to rising expenses for fuel, driver wages, benefits, and maintenance; proposed rate increase of five (5) dollars per ton.

### **Options**

Approve Ordinance No. 1676 & Amendment to Contract

Deny Ordinance No. 1676 & Amendment to Contract

### **Recommendation**

Staff recommends the Council authorize the Interim City Administrator to execute a first amendment to the personal service agreement with Heard Farms, Inc. for a second renewal term to provide continued hauling, treatment, and land application of biosolids for the City of Canby Wastewater Treatment Plant.

### **Proposed Motion**

"I move to adopt **Ordinance No. 1676**: An Ordinance Authorizing the Interim City Administrator to execute the first amendment to the personal service agreement with Heard Farms for wastewater sludge hauling services; and Declaring an Emergency."

**ORDINANCE NO. 1676**

**AN ORDINANCE AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO EXECUTE THE FIRST AMENDMENT TO THE PERSONAL SERVICE AGREEMENT WITH HEARD FARMS FOR WASTEWATER SLUDGE HAULING SERVICES; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City of Canby and Heard Farms, Inc., entered into a personal services agreement (“Agreement”) on July 6, 2025, for wastewater sludge removal with an initial term of twelve months; and

**WHEREAS**, the City and Heard Farms, Inc., wish to amend the terms of the Agreement so that the Agreement renews on July 1, 2026, for an additional twelve-month term with a not-to-exceed amount of \$240,000 for this additional twelve-month term.

**NOW, THEREFORE, THE CITY OF CANBY, OREGON, ORDAINS AS FOLLOWS:**

**Section 1.** The Interim City Administrator is hereby authorized on behalf of the City to execute the First Amendment to the Personal Services Agreement with Heard Farms to haul sewage sludge for the City in substantially the same form as Exhibit A to this Ordinance.

**Section 2.** The Interim City Administrator is further authorized to take all actions necessary to correct any typographical errors, scrivener’s errors, or formatting errors in Exhibit A.

**Section 3.** The City Council finds that it is in the best interest of public health and safety to ensure that wastewater sludge removal services continue uninterrupted. Therefore, the City Council declares an emergency and this Ordinance shall be effective immediately upon its enactment.

**SUBMITTED** to the Canby City Council and read the first time at a regular meeting therefore on Wednesday, June 3, 2026, ordered posted as required by the Canby City Charter; and scheduled for second reading on Wednesday, June 17, 2026, commencing at the hour of 7:00 PM in the Council Chambers located at 222 NE 2nd Avenue, 1st Floor Canby, Oregon.

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Maya Benham, CMC  
City Recorder

**PASSED** on second and final reading by the Canby City Council at a regular meeting thereof on the 17<sup>th</sup> day of June 2026, by the following vote:

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_

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Brian Hodson  
Mayor

ATTEST:

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Maya Benham, CMC  
City Recorder

FIRST AMENDMENT  
to  
PERSONAL SERVICES AGREEMENT FOR SLUDGE HAULING SERVICES

This First Amendment to Personal Services Agreement for Sludge Hauling Services (“Amendment”) is entered into between the City of Canby, (“City”) and Heard Farms, Inc., a corporation of the state of Oregon (“Consultant”).

RECITALS

The parties entered into a Personal Services Agreement for Sludge Hauling Services (“Agreement”) whereby Consultant agreed to provide the City with certain services as set forth in the Agreement. Pursuant to Section 4 of the Agreement, the parties shall execute an amendment to the Agreement to memorialize the maximum compensation for the upcoming fiscal year (July 1, 2026 through June 30, 2027). The parties now desire to so amend the Agreement.

TERMS

1. The Parties agree that this Amendment shall go into effect July 1, 2026 and shall continue for the twelve-month term in accordance with the terms herein and within the Agreement.
2. The Parties agree that the maximum compensation payable to Consultant for the performance of the Services during this twelve-month term shall not exceed \$240,000.
3. Interpretation; Remaining Terms. From and after the Effective Date, “Agreement” means the original Agreement as amended. Except as expressly modified by the terms and conditions of this Amendment, the parties ratify and confirm each of the terms and conditions of the Agreement which, the parties acknowledge and agree, remains in full force and effect. In case of conflict between the terms of the Agreement and this Amendment, the terms of this Amendment shall apply.

**EXHIBIT A to Ordinance No. 1676**

IN WITNESS WHEREOF, the Parties have executed this Amendment intending it to be effective as of the date last set forth below (the “Effective Date”).

CITY OF CANBY, OREGON

CONSULTANT

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## CITY COUNCIL Staff Report

Meeting Date: 6/17/2026

To: The Honorable Mayor Hodson & City Council  
Thru: Randy Ealy, Interim City Administrator  
From: Denise LaRue, Finance Director  
Agenda Item: Consider **Resolution No. 1460**: A Resolution Authorizing an Interfund Loan from the Cemetery Perpetual Care Fund to the Library Fund in the Amount of \$500,000 and Authorizing Repayment of the Interfund Loan in FY26-27.

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### Summary

The attached resolution is required to be adopted before the new fiscal year begins on July 1, 2026.

### Background

This resolution indicates the City's desire to authorize the interfund loan between the Cemetery Perpetual Care Fund and the Library Fund.

### Discussion

ORS 294.460 provides that one fund may loan funds to another fund for operational purposes, provided that the loan is approved by resolution of the governing body and that such loan is scheduled to be repaid no later than the subsequent fiscal year. The Library Fund has used the majority of their reserve balances and will not receive the bulk of their annual revenue until January 2027. Oregon Budget Law does not allow a Fund to run a deficit balance, therefore an interfund loan is needed to cover the operations costs until property tax revenue is received from Clackamas County in January 2027. This interfund loan will be repaid in FY26-27.

### Attachments

Resolution No. 1460

### Fiscal Impact

The Library will be able to maintain operations until they receive the tax revenue from the Clackamas County Library District and the Cemetery Perpetual Care Fund will be paid back for the loan as soon as the Library receives funding. All of this is provided for with the adoption of the FY26-27 Budget.

### Options

1. Approve this resolution as part of the overall budget adoption process.
2. Do not approve this resolution.

### Proposed Motions

"I move to adopt **Resolution No. 1460**, A Resolution Authorizing an Interfund Loan from the Cemetery Perpetual Care Fund to the Library Fund in the Amount of \$500,000 and Authorizing Repayment of the Interfund Loan in FY26-27."

**RESOLUTION NO. 1460**

**A RESOLUTION AUTHORIZING AN INTERFUND LOAN FROM THE CEMETERY PERPETUAL CARE FUND TO THE LIBRARY FUND IN THE AMOUNT OF \$500,000 AND AUTHORIZING REPAYMENT OF THE INTERFUND LOAN IN FY26-27.**

**WHEREAS**, the City of Canby adopted a budget and appropriated funds for Fiscal Year 2027 by Resolution No. 1461, which provided for an interfund loan from the Cemetery Perpetual Care Fund to the Library Fund, and provided for repayment of the interfund loan;

**WHEREAS**, ORS 294.460 provides that one fund may loan funds to another fund for operational purposes, provided that the loan is approved by resolution of the governing body and that such loan is scheduled to be repaid no later than the subsequent fiscal year;

**WHEREAS**, The Library Fund does not have sufficient reserves to cover the anticipated operating costs prior to the receipt of property tax revenue from Clackamas County in January 2027; and

**WHEREAS**, it is the intent of the City to loan these funds during the period these funds are outstanding.

**NOW, THEREFORE, BE IT RESOLVED BY** the Canby City Council as follows:

1. The Cemetery Perpetual Care Fund is authorized to loan to the Library Fund an amount up to \$500,000 in FY26-27.
2. The loan shall be repaid in FY26-27.
3. The Library Fund is authorized to repay to the Cemetery Perpetual Care Fund the principal amount borrowed in FY26-27.

This Resolution shall take effect on July 1, 2026.

**ADOPTED** this 17<sup>th</sup> day of June, 2026, by the Canby City Council.

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Brian Hodson  
Mayor

ATTEST:

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Maya Benham, CMC  
City Recorder



## CITY COUNCIL Staff Report

Meeting Date: 6/17/2026

To: The Honorable Mayor Hodson & City Council

Thru: Randy Ealy, Interim City Administrator

From: Pete Wood, HR Director

Agenda Item: Consider **Resolution No. 1461**: A Resolution Extending Workers Compensation Coverage to Volunteers of the City of Canby and repealing Resolution 1439.

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### Summary

The City of Canby provides workers compensation coverage to volunteers, elected City officials and City boards and commissions. Coverage is provided through a resolution, which is reviewed annually to capture any changes from current or prior year(s) or as a result of new legislation or mandated changes. The City's insurance provider, SAIF, requires the City to have a current volunteer resolution on file. The volunteer resolution specifically lists which types of non-public safety volunteers will be covered. By insuring our volunteers, the City limits its liabilities and protects its financial standing.

### Recommendation

Staff recommends the Council approve Resolution No. 1461.

### Proposed Motion

"I move to adopt **Resolution No. 1461**, A Resolution Extending Workers Compensation Coverage to Volunteers of the City of Canby and Repealing Resolution 1439."

**RESOLUTION NO. 1461**

**A RESOLUTION EXTENDING WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF CANBY AND REPEALING RESOLUTION NO. 1439.**

**WHEREAS**, the Canby City Council elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteer workers listed on the Volunteer Election Form, noted on SAIF payroll schedule, and verified at audit.

**1. Public Safety Volunteers.**  **Applicable**  **Non-applicable**

An assumed monthly wage of \$800 per volunteer will be used for public safety volunteers in the following volunteer positions:

- Police reserve
- Public Safety Interns

**2. Volunteer boards, commissions, and councils for the performance of administrative duties.**  **Applicable**  **Non-applicable**

An aggregate assumed annual wage of \$2,500 will be used per each volunteer board, commission, or council for the performance of administrative duties. The covered bodies are (list each body):

- a. Bike and Pedestrian Committee
- b. City Council & Mayor
- c. Library Board
- d. Parks and Recreation Advisory Board
- e. Planning Commission
- f. Public Transit Advisory Committee
- g. Traffic Safety Commission

**3. Non-public safety volunteers.**  **Applicable**  **Non-applicable**

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. SAIF will assign the appropriate classification code according to the type of volunteer work being performed.

- General administrative/clerical
- Library
- Parks / Public Works

**4. Public Events**

**Applicable**

**Non-applicable**

City volunteers at the following public events will be covered under workers' compensation coverage using verified hourly Oregon minimum wage as basis for premium and/or benefit calculation:

- a. Canby Independence Day Celebration
- b. Canby Street Dance
- c. Tree Lighting Event

**5. Community Service Volunteers/Inmates**

**Applicable**

**Non-applicable**

Pursuant to ORS 656.041, workers' compensation coverage will be provided to community service volunteers commuting their sentences by performing work authorized by the City of Canby Municipal Court. Oregon minimum wage tracked hourly will be used for both premium and benefit calculations, verifiable by providing a copy of the roster and/or sentencing agreement from the court.

**6. Other Volunteers**

Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided, that the City of Canby:

- a. Provides at least two weeks' advance written notice to SAIF underwriting requesting the coverage
- b. SAIF approves the coverage and date of coverage
- c. SAIF provides written confirmation of coverage

**City of Canby agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service, and hours of service and make them available at the time of a claim or audit to verify coverage.**

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Canby to provide for workers' compensation insurance coverage as indicated above. This resolution will be reviewed annually.

This resolution shall take effect July 1, 2026.

**ADOPTED** this 17<sup>th</sup> day of June, 2026, by the Canby City Council.

\_\_\_\_\_  
Brian Hodson  
Mayor

ATTEST:

\_\_\_\_\_  
Maya Benham, CMC  
City Recorder



## CITY COUNCIL Staff Report

Meeting Date: 6/17/2026

To: The Honorable Mayor Hodson & City Council  
 Thru: Randy Ealy, Interim City Administrator  
 From: Denise LaRue, Finance Director  
 Agenda Item: Consider **Resolution No. 1462**: A Resolution Approving Amended Appropriations for the 2025-2026 Fiscal Year

### Summary

Approve Amended Appropriations for the 2025-2026 Fiscal Year.

### Background

To maintain compliance with local budget law, an appropriation transfer resolution must be approved to allow for the increase and decrease in expenditure appropriations between departments. This action falls under the exceptions to Local Budget Law in ORS 294.338(2).

### Discussion

A resolution is required when unanticipated revenues are received, and the City wants to be able to spend or transfer them in the current fiscal year.

In July of 2025, the City of Canby Finance Department was notified that the City would be a Pass-Thru Entity between Clackamas County & The Canby Center per an IGA for the City Led Homelessness Initiatives Grant. This activity was not included in the budget. In order to properly record this pass-thru activity, we need to create a Resource GL Account in the General Fund under Unallocated, and then a Requirement GL Account in the General Fund under Unallocated. The FY25 Pass-Thru amount of \$109,000 as well as the FY26 Pass-Thru amount of \$109,000 will need to be added to the budget for a grand total of \$218,000.

<b>SUMMARY OF PROPOSED BUDGET CHANGES</b>			
AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED			
<b>Fund: General Fund - Unallocated</b>			
	<b>Resource</b>	<b>Amount</b>	<b>Requirement</b>
	Pass Thru Grant for The Canby Center	218,000	Pass Thru Grant for The Canby Center
	<b>Revised total fund resources</b>	<b>10,216,640</b>	<b>Revised total fund requirements &amp; Transfers Out</b>
			<b>845,573</b>

### Attachments

Resolution No. 1462

**Fiscal Impact**

None.

**Options**

1. Approve Resolution No. 1462 to approve the amended appropriation transfer for the 2025-2026 Fiscal Year.
2. Do not approve Resolution No. 1462 to allow the amended appropriation transfer for the 2025-2026 Fiscal Year.

**Recommendation**

Staff recommends the City Council approve Resolution No. 1462.

**Proposed Motion**

"I move to adopt **Resolution No. 1462**, a resolution allowing the amended appropriation transfer for the 2025-2026 Fiscal Year."

**RESOLUTION NO. 1462**

**A RESOLUTION APPROVING AN APPROPRIATIONS AMENDMENT FOR THE 2025-2026 FISCAL YEAR.**

**WHEREAS**, the City of Canby adopted a budget and appropriated funds for fiscal year 2025-26 on June 18, 2025, by Resolution No. 1436;

**WHEREAS**, the City of Canby of Canby needs to appropriate funds for a pass-through grant received from Clackamas County to pass through to The Canby Adult Center.

**NOW THEREFORE, BE IT RESOLVED** by the City of Canby Council as follows:

Appropriations for the 25-26 budget year are transferred by the following amounts:

<b>SUMMARY OF PROPOSED BUDGET APPROPRIATION CHANGES</b>			
AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED			
<b>Fund: General Fund - Unallocated</b>			
<b>Resource</b>	<b>Amount</b>	<b>Requirement</b>	<b>Amount</b>
Pass Thru Grant for The Canby Center	\$ 218,000	Pass Thru Grant for The Canby Center	\$ 218,000
<b>Revised total fund resources</b>	<b>\$ 10,216,640</b>	<b>Revised total fund requirements &amp; Transfers Out</b>	<b>\$ 845,573</b>

ADOPTED this 17<sup>th</sup> day of June, 2026 by the City Council of the City of Canby.

\_\_\_\_\_  
Brian Hodson  
Mayor

ATTEST:

\_\_\_\_\_  
Maya Benham, CMC  
City Recorder