



## **CITY COUNCIL & URBAN RENEWAL AGENCY Agenda**

222 NE 2<sup>nd</sup> Avenue, Canby, OR, 97013 | Ph: (503) 266-4021 | [www.canbyoregon.gov](http://www.canbyoregon.gov)

**MARCH 11, 2026**

The City Council meeting may be attended in person in the Council Chambers at  
222 NE 2<sup>nd</sup> Avenue, Canby, OR 97013

The meetings can be viewed on YouTube at:

<https://www.youtube.com/channel/UCn8dRr3QzZYXoPUEF40TP-A>

For questions regarding programming, please contact: Willamette Falls Studio (503)  
650-0275; [media@wfmstudios.org](mailto:media@wfmstudios.org)

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### **SPECIAL CALLED MEETING – 5:00 PM**

- 1. CALL TO ORDER**
- 2. RECESS FOR DINNER**
- 3. DISCUSSION REGARDING CITY COUNCIL & URBAN RENEWAL AGENCY (URA) GOALS AND PRIORITIES Pg. 1**
- 4. ADJOURN**

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\*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Teresa Ridgley at 503-266-0720. A copy of this Agenda can be found on the City's web page at [www.canbyoregon.gov](http://www.canbyoregon.gov).

## FY 25-27 Canby City Council Goals and Objectives

GOALS	#	OBJECTIVES	DEPT	YEAR	Council Priority 2026	Notes - Status Report
<b>1. PROMOTE FINANCIAL STABILITY</b>	1.1	Consider Updates to the City Charter	Administration			STATUS: Scheduled a subcommittee meeting on March 19 including Canby Utility (Kari Duncan & Barb Benson); Followup with Council and CUB on April 8.
	1.2	Finalize the Transition of the Current Urban Renewal District Expenses	Economic Development			STATUS: Sent letter to Clackamas County terminating collection of tax increment; Meeting on March 18 to consider \$25,000 facade improvement grant; \$1.8M Fir Street project is being engineered for construction.
	1.3	Address Declining Revenues for Current Transit Operations; Create Sustainable Budget	Transit			Current revenues are stable this biennium. ODOT says there is some concern about rising costs without rising revenues. Transit staff continues to monitor. Next Biennium will see a lowering of grants. Canby is expected to see a reducing of more than \$150k in grant revenue for operations based on current federal projections. Payroll projections are growing at around 3% for Canby Currently.
	1.4	Determine the Future of the Former Canby Adult Center Building	Adult Center/Swim Center			STATUS: Invested in minor renovations under contract with SEA; ongoing discussions with Canby School District on future of Adult Center and Swim Center properties.

GOALS	#	OBJECTIVES	DEPT	YEAR	Council Priority 2026	Notes - Status Report
<b>1. PROMOTE FINANCIAL STABILITY</b>	1.5	Develop a Plan to Fund Current and Expanded Library Services	Library			<p>Library Director presented on "Library Funding Issues" to City Council on April 16, 2025.</p> <p>Library Director served on the Library District Task Force from June to October 2025 to discuss Library District funding inequities, but according to the City Managers, there is no appetite to move forward with changing the distribution formula or going out for a vote for additional funding.</p> <p>Library Director and LAB reviewed "Oregon Library Association Public Library Standards" and found that the Library is meeting 87.5% of the essential/threshold standards, but we need to figure out how to get to 100%.</p>
	1.6	Adjust System Development Charges (SDCs)	Planning			SDC methodology being completed and anticipated in early April. SDC adoption hearing anticipated July 1, 2026. Storm/Sewer/Parks/Transportation.

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<b>2. ALIGN RESOURCES TO ADDRESS FUTURE COMMUNITY GROWTH</b>	2.1	Complete the Housing Production Strategy	Planning			Housing production strategy was conditionally approved by DLCD on February 4, 2026. Conditions requiring additional strategies addressing possible displacement of existing affordable housing may need to be review by city council. If city council approval is required this would occur in April 2026.
	2.2	Evaluate Options for Recruiting a Hotel Developer	Economic Development			Based on City Council discussion in March 2025 on potential hotel incentives, two projects are underway to aid in the recruitment of a hotel developer. Hotel "Room Night Generator" Study (Johnson Economics) should be finished by late March 2026. Hotel Design Concept Planning work began at the end of February '26 with Scott Edwards Architecture.
	2.3	Complete Comprehensive Plan Update	Planning			City Council Comprehensive plan adoption is anticipated on April 15, 2026.
	2.4	Discuss Future Urban Renewal District Options to Support New Economic Development and Parks Opportunities in Conjunction with UGB Expansion	Economic Development/ Public Works			UGB concept planning began in February 2026 and will continue over the next year and a half. As the process continues, options and opportunities for future urban renewal districts will be considered.
	2.5	Develop an Economic Development Strategy in Conjunction with UGB Expansion	Economic Development/ Planning			The UGB expansion initiation process is in process and adoption is anticipated by Fall 2026. Work on the UGB Concept Planning also started in February 2026 and will continue over the next year and a half. The Economic Development Strategy will be developed as UGB Concept Planning continues.
	2.6	Complete UGB Expansion Process	Planning			The UGB expansion initiation process is in process and adoption is anticipated by Fall 2026. Work on the UGB Concept Planning also started in February 2026 and will continue over the next year and a half.

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2. ALIGN RESOURCES TO ADDRESS FUTURE COMMUNITY GROWTH	2.7	Complete Development Code UPdate	Planning			A DLCD grant award was just received in February 2026 for part of the Code Audit which will be complemented by city funds. City council ordinance review is anticipated in April or May to start the work.

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<b>3. PLAN A TRANSPORTATION SYSTEM THAT EASES THE IMPACTS OF GROWTH</b>	3.1	Receive Recommendation from Street Maintenance Task Force and Updates Fees	Economic Development/ Public Works/ Planning	FY23-24/24-25	1	Work with Kittelson & Associates to be completed by July 2026. Kittelson has received data from staff to include all property and business owners in Canby. Kittelson will evaluate Canby's street maintenance fee to bring it up to the current 12th edition of the Institute of Transportation Engineer's Trip Generation Manual - which will ensure fair and consistent use.
	3.2	Establish a task force to determine the level of service for streets and set street maintenance fees accordingly	Public Works	FY23-24/24-25	2	STATUS: A review of how fees were imposed since 2021 will be completed by late summer. Meanwhile the Council is asked to give direction on a Business License fee increase and adding a CPI adjustment tot the existing fee structure. There is also a desire to revisit the exemption list. Work will continue into FY 25-26.
	3.3	Complete S Ivy Street and N Pine Street Integration Projects to Bring County Roads into Local Transportation System	Public Works			STATUS: N Pine st was transferred form the county to the city 1/26. The City is currently working on publishing an RFP for design engineering. S Ivy improvment porject construction is compleat. currently working with Clackamas County to finish executing road transfer IGA.
	3.4	Update Downtown Parking District Master Plan	Economic Development/ Planning			Downtown Parking Strategy & Implementation Guide was adopted in July 2026. Staff to include requests in 2026-27 budget for parking management technology.
	3.5	Identify Option for Location and Funding of the Transit Operations Center	Transit			Earmark put in for funding up to 3.6M. Transit is looking at potential additional property. We are awaiting NEPA changes that may allow the development of the current property.

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3. PLAN A TRANSPORTATION SYSTEM THAT EASES THE IMPACTS OF GROWTH	3.6	Finalize Design and Complete Walnut Street Extension Project	Public Works			STATUS: This project has been broken in too three phases. Phase 1 is currently under construction with a estimatied compleation spring of 26. Phase 2 is currently working on obtaining construction permit, with a compleation by end of 26. Phase 3 is going through plan review with ODOT, once approved estimated time to compleation is six months after approval.
	3.7	Evaluate Next Phase of Transit Services with Cost Estimate and Explore Funding Options	Transit			Transit has evaulated the next phases these include a reverse loop, and service to Wilsonville. Funding costs and options are yet TBD. Federal Funding will be decreasing in the next biennium. State funding is dependent upon the economic conditions in the Portland Metro area. Transit is looking into other potential funding scenarios.
	3.9	Identify County Roads in Future Urban Growth Boundary and Determine Cost Impact of Integration into the Local Transportation System	Public Works			Status: Uban growth boundary concept plan is in process. Once the boundary is identified a cost analysis will be completed

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<b>4. DEVELOP A MORE ROBUST PARKS &amp; RECREATION PROGRAM ALIGNED WITH THE PARKS MASTER PLAN</b>	4.1	Evaluate and Determine Funding Options for Parks and Recreation Project	Public Works/ Finance			Staff is monitoring Council discussions regarding Parks priority projects to determine funding needs.
	4.2	Evaluate and Determine a Future Parks and Recreation Sustainable Management Structure	Public Works			<b>STATUS: TBD</b>
	4.3	Evaluate and Determine the Parks Master Plan Structure	City Administrator/ Public Works			<b>STATUS: TBD</b>

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5. ENHANCE ENGAGEMENT AND COMMUNICATIONS THAT REPRESENTS BROAD PERSPECTIVES	5.1	Update Council policies and guidelines	City Administrator/ Communications/ HR			STATUS: Complete. Another update may be needed.
	5.2	Adopt and Implement Communications Plan	Economic Development			Communications Plan adopted in April 2025, shared City-wide with all staff members.
	5.3	Increase Opportunities for City Council to Engage with the Community	Administration			STATUS: Consider Budget Stipend for City Council to attend local, regional, & state functions.
	5.4	Implement the Emergency Management Operations Plan	Police/HR			STATUS: EOP Completed. Two emergency tabletop exercises utilizing new plan have been completed. Ongoing: Yearly emergency management exercises.
	5.5	Identify Community Partners to Develop a City-Wide Community Calendar	Communications			Economic Development staff worked with local Active Media "Canby Magazine" on development of calendar; local tourism partners and businesses will submit events for the calendar which will also be used on website & social (roll out Spring 2026).
	5.6	Update Policies and Guidelines for Boards and Commissions	Administration			STATUS: TBD
	5.7	Create and Recruit Youth Positions for All Boards and Commissions	Administration			STATUS: TBD

**2024 Retreat Parking Lot**

Develop short-term (can we purchase the prop) and long-term strategy (if can't purchase, then buy other land) of the Aquatic and Adult center.  
Pedestrian/ADA access to community parks (not in MP, but in CIP and will be prioritized as part of budget process)  
What to do with Traverso property (not in MP, not in city limits)