

CITY COUNCIL Agenda

222 NE 2nd Avenue, Canby, OR, 97013 | Ph: (503) 266-4021 | www.canbyoregon.gov

FEBRUARY 7, 2024

The City Council meeting may be attended in person in the Council Chambers at
222 NE 2nd Avenue, Canby, OR 97013

The meetings can be viewed on YouTube at:

<https://www.youtube.com/channel/UCn8dRr3QzZYXoPUEF4OTP-A>

The public can register to attend the meeting virtually by contacting the City Recorder;
benhamm@canbyoregon.gov or call 503-266-0720.

For questions regarding programming, please contact: Willamette Falls Studio (503) 650-0275;
media@wfmstudios.org

WORK SESSION – 6:00 PM

1. CALL TO ORDER

2. MID-YEAR BUDGET REVIEW

- a. FY 22-23 Audit Presentation
- b. FY 23-24 Mid-Year Budget Review
- c. Long-Range Financial Forecast Update

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3. ADJOURN

REGULAR MEETING – 7:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance

2. IWO JIMA REMEMBRANCE DAY PROCLAMATION

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3. CANBY HISTORICAL SOCIETY UPDATE & ANNOUNCEMENT

- #### 4. CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:
- This is an opportunity for audience members to address the City Council on items not on the agenda. If you are attending in person, please complete a

testimony/comment card prior to speaking and hand it to the City Recorder. If you would like to speak virtually, please email or call the City Recorder by 4:30 pm on February 7, 2024 with your name, the topic you'd like to speak on and contact information: benhamm@canbyoregon.gov or call 503-266-0720.

5. CONSENT AGENDA

- a. Approval of January 10, 2024 City Council Regular Meeting Minutes. Pg. 3
- b. Approval of January 18, 2024 City Council Regular Meeting Minutes. Pg. 12

6. ORDINANCES & RESOLUTIONS

- a. Consider **Ordinance No. 1616**: An Ordinance Authorizing the City Administrator to Execute a Contract with AngelTrax, LLC, of Dothan, AL, in the Amount of \$86,263.28 to Provide Camera Systems for Canby Area Transit Vehicles. *(Second Reading)* Pg. 18
- b. Consider **Ordinance No. 1617**: An Ordinance Authorizing the City Administrator to Execute a Contract with Harper Houf Peterson Righellis for the Design and Construction Phase Engineering Services for the Canby Auburn Farms Park Development. *(First Reading)* Pg. 39

7. OLD BUSINESS

- a. City Attorney Recruitment

8. MAYOR'S BUSINESS

9. COUNCILOR COMMENTS & LIAISON REPORTS

10. CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS

11. CITIZEN INPUT

12. ACTION REVIEW

13. ADJOURN

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Maya Benham at 503-266-0720. A copy of this Agenda can be found on the City's web page at www.canbyoregon.gov.



CITY COUNCIL WORK SESSION STAFF REPORT

Meeting Date: 2/7/2024

To: The Honorable Mayor Hodson & City Council
Thru: Eileen Stein, City Administrator
From: Eric Kytola, Finance Director
Agenda Item: Mid-Year Budget Review
Goal: Promote Financial Stability
Objective: Increase engagement with the City's Budget Committee

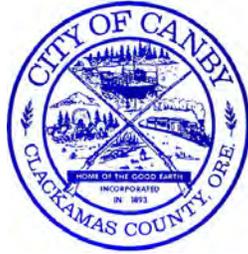
Summary

The Finance Department has completed the FY22-23 audit and accumulated financial data through the end of December, the halfway point for the FY2024 fiscal year. We will present the results to the City Council and citizen members of the Budget Committee.

- FY 22-23 Audit
 - Present final audit report and highlight audit opinion.
 - Discuss any findings/violations.
 - Review Governance letter.

- FY 23-24 Budget – Mid Year
 - Review the overall status of all departments.
 - Review revenue received and compared to what is expected.
 - Review expenditures in whole and by category.
 - Recommend areas of the FY2024 budget that should be monitored.
 - Recommend areas of the FY2025 budget that should be a focus for more accuracy.

- FY 23-28 Long Range Forecast
 - Finance presented a long-range projection presentation in October 2023.
 - The data from the draft FY2023 audit was used to update the beginning fund balances for FY2024 in the long-range forecast.
 - Finance has also revised the projection based on the passing of Resolution 1395 (the ARPA allocations).
 - Review the effects that the revised fund balances and Resolution 1395 might have on the long-range forecast.
 - Discuss revenue generation ideas that the council may have come up with since the last meeting.



PROCLAMATION

Iwo Jima Remembrance Day

WHEREAS, on February 23, 1945, this country's Armed Forces were engaged in one of the most strategic and bloodiest battles of World War II – the battle for Iwo Jima; and

WHEREAS, the Canby–Aurora Veterans of Foreign Wars Post and Auxiliary 6057 of the United States have deemed it fitting to erect a flagpole at the Canby Adult Center in remembrance of those who took part in this great battle; and

WHEREAS, each year the members of the Canby–Aurora Veterans of Foreign Wars Post 6057, their Auxiliary, and their fellow veterans organizations and service organizations i.e. Lewis & Clark Young Marines, Civil Air Patrol, Boy Scouts, JROTC etc. have conducted a ceremony to rededicate this memorial and replace the flags on the flagpole; and

WHEREAS, the flagpole located at the Canby Adult Center is the only memorial in the City of Canby dedicated to our veterans who made such significant personal sacrifices during World War II in defense of this great nation.

NOW, THEREFORE, I, Brian Hodson, by virtue of the authority vested in me as the Mayor of the City of Canby, do hereby proclaim February 17, 2024 as

Iwo Jima Remembrance Day

I further call upon all members of this community to join in commemorating this great event and celebrate the 76th anniversary of the end of World War II.

Given unto my hand this 7th day of February, 2024 in the City of Canby, Oregon.

Brian Hodson
Mayor

**CANBY CITY COUNCIL
WORK SESSION MINUTES
January 10, 2024**

PRESIDING: Brian Hodson

COUNCIL PRESENT: Traci Hensley, James Davis, Jason Padden, Herman Maldonado, and Daniel Stearns.

STAFF PRESENT: Eileen Stein, City Administrator, and Maya Benham, Administrative Director/ City Recorder.

CALL TO ORDER: Mayor Hodson called the Work Session to order at 6:04 p.m.

INTERVIEWS FOR CITY COUNCILOR VACANCY:

David Tate was the first to interview.

1. Please tell us a little bit about yourself and what appeals to you about serving as a City Councilor.

Mr. Tate said being a husband was the most important thing about him. He was also recently retired from an executive director position with a non-profit organization and was on the National Advisory Board of the Osteopathic Health Policy Fellowship. He was a lifelong learner, with a variety of experiences throughout his life. A position on the City Council appealed to him as an opportunity to learn what was unique and special about Canby. His father was a member of the City Council, and he saw this as an opportunity to follow in his dad's footsteps.

2. What do you think are the most pressing concerns in the City of Canby today? What do you think may be some ways to address these concerns?

Mr. Tate mentioned budgeting as an ongoing concern. The costs of providing services, and any new services that would be offered in the future, were only going to go up. He wanted to make sure that budgeting was always at the forefront of the Council's attention. He was concerned with the upcoming tolling on I-5 and how that would affect traffic through Canby on 99E. A way to address the concern was through the groups working on the Transportation System Plan and the Traffic Safety Commission and giving them support and encouragement to be as creative as possible in problem-solving.

Mayor Hodson asked what he thought were the necessary services the City should provide.

Mr. Tate replied that addressing infrastructure, such as water, roads, parks and the library were important. The City currently did a good job providing the basics. The Council should make sure City staff addressed budget items line by line to ensure consistency with what they were trying to accomplish.

3. Do you have some specific goal or improvement you would like to make in Canby as a result of serving as a City Councilor?

Mr. Tate did not have any big concerns with the City currently, but he would like to address completing and implementing the “Cultivating Canby” plan associated with the Urban Growth Boundary expansion. The City would need to hold itself accountable to implement the plan. He saw a potential challenge in the turnover of city council membership and stressed the importance of future city councils maintaining the process that prior councils had started.

Councilor Padden asked what he knew about some of the projects the City was currently working on including the Comprehensive Plan update and Urban Growth Boundary expansion.

Mr. Tate said when he was living in California, he was appointed by county supervisors to be on a Community Update Plan for unincorporated Los Alamos. Because of his experience, he signed up for the “Cultivating Canby” meetings. He had spoken with staff and the consultants as well as citizens regarding the retention of farmland.

Council President Hensley asked what his knowledge and understanding was of Urban Renewal. Did he support the closure of Canby's Urban Renewal District (URD)?

Mr. Tate had a working knowledge of Urban Renewal and what it was trying to accomplish. He did not have a strong opinion on the closure of the URD, but he thought it would have been useful to have a separate Urban Renewal committee instead of it being composed of the Council to get more public input.

Councilor Padden said there had been an advisory committee when the URD was first created. Eventually, most of the plan was enacted and it was disbanded.

Councilor Davis asked about the top three projects on which the City was currently working, and how his background would help move the projects forward.

Mr. Tate replied the Legacy Park update was an important one, but he did not know of two other big projects the City was working on.

Councilor Maldonado asked what he thought the City was currently lacking?

Mr. Tate would really like the City to have a business hub, where those that needed office space or conference rooms for meetings would be able to rent it temporarily. It was an advantage for those that usually worked remotely or traveled for business but needed to have in-person meetings or presentations.

Councilor Padden asked if he envisioned that facility being owned by the City or private industry. Mr. Tate said that it would be provided by private industry, but with City facilitation and support to make it happen.

Councilor Stearns asked how he would make City government more accessible to people.

Candidate Tate spoke about being on the Los Alamos Community Service District Board, dealing with water, sewer, and parks. He wouldn't have done it except for being encouraged by a friend to get involved. He thought Councilor Stearns' idea about a "Local Government 101" class was a great idea with great benefits for not only making local government more accessible to the public, but also in offering a "proving ground" of sorts for finding more community volunteers for boards and committees.

Eric Van Zandt was the next to interview.

1. Please tell us a little bit about yourself and what appeals to you about serving as a City Councilor

Mr. Van Zandt was a long-time resident of Canby, since 1976. He was a reserve deputy with Clackamas County and a volunteer firefighter and EMT, and spent 18 years with AMR. He had always wanted to run for City Council. He volunteered for search and rescue and was studying for his emergency management degree. He was also a current member of the Traffic Safety Commission.

2. What do you think are the most pressing concerns in the City of Canby today? What do you think may be some ways to address these concerns?

Mr. Van Zandt had two concerns, transportation and infrastructure, especially regarding the I-205 tolling issue and the City streets as a result of the increased traffic. He wanted to plan for the future to allow for all types of transportation to move safely in town and have an education program for people to slow down for safety. The best way to address the issues was to invest in public education and speak directly with the community.

3. Do you have some specific goal or improvement you would like to make in Canby as a result of serving as a City Councilor?

Mr. Van Zandt would like to get to know the citizens more to gauge their interest in what projects were important to them. He suggested having an open house on Tuesdays and being available to listen to the public's concerns, which would show the City was invested in improving relationships. He would also like to work on the future plans for transportation infrastructure and traffic safety.

Councilor Padden asked what he knew about some of the projects the City was currently working on including the Comprehensive Plan update and Urban Growth Boundary expansion.

Mr. Van Zandt was aware that there had been meetings, and that planning was underway. He had not yet participated in any of the meetings but wanted to attend the next one at Baker Prairie. He had not done enough research to give a complete answer, but there were a lot of moving pieces that had not yet been finalized. It would impact the City in terms of fees, budgeting, and transportation.

Council President Hensley asked about his knowledge and understanding of Urban Renewal and if he supported the closure of Canby's Urban Renewal District.

Mr. Van Zandt hadn't done a lot of research on the subject and would rely on current City Council members to fill him in.

Council President Hensley asked if he was aware of any projects in town that he could identify as an urban renewal project.

Mr. Van Zandt heard about the Urban Renewal Agency and some projects, but what he mainly remembered was that it was emotionally charged. He had not heard much recently and his opinion was that things had calmed down.

Councilor Davis asked if he was familiar with the City Council goals. Mr. Van Zandt knew about some of them. He had purposefully not done much homework prior to the interview.

Councilor Davis asked what his top three projects or goals were for the City.

Mr. Van Zandt wanted to make sure that the budget was balanced with a reserve, the funds were being spent properly, and being accountable for the actions they took.

Councilor Maldonado asked what he thought the City was currently lacking.

Mr. Van Zandt said growth was coming to Canby, and he wanted to make sure Canby kept its small-town feel. He believed balance was key. Traffic on the streets remained a concern.

Councilor Stearns asked how he would make City government more accessible to people who were not on the Council and help them understand how it worked.

Mr. Van Zandt said he wanted to make face-to-face contact with people and talk about whatever was on their mind. He would approach them with honesty.

Jason Andersen was the next to interview.

1. Please tell us a little bit about yourself and what appeals to you about serving as a City Councilor.

Mr. Andersen moved to Canby in 2003 and observed a lot of change over that time. He was the supervisor of Portland Fire's Arson Investigation Unit, and a K-9 handler. He had been a law enforcement officer and EMT and paramedic as well. He had volunteered throughout his life, including with the Hubbard Fire District. He looked for ways to serve that used his existing talents and experience. He believed having a moral code and living with integrity was essential. He wanted to be a City Councilor to lead by example. He had been curious about the way things had been handled in the past and he didn't want to sit on the outside and criticize. He wanted to be leading and helping the City.

Mayor Hodson asked what he had been curious about. Mr. Andersen talked about the growth of the City and what they were doing about it as a community, especially since one of Council's goals was maintaining a small-town feel while encouraging growth. Traffic and four-way stops

were also hot-button topics. He was always asking why and wanted to know the reasons behind the decisions.

2. What do you think are the most pressing concerns in the City of Canby today? What do you think may be some ways to address these concerns?

Mr. Andersen reviewed the Comprehensive Plan and how the City was looking at developing a lot of industrial land. It was important to balance the growth that Canby was expecting with a long-term outlook, especially with the increased traffic and speeding already in the city. It was important to remain flexible to address concerns, and not lose sight of the goal of maintaining Canby's small-town feel. Government had to have fiscal responsibility as well, and he wanted to secure creative revenue streams for the future. Building trust in the City and maintaining accountability was essential. Past Councils had controversies and there were some negative perceptions online about the Council in particular. Recently things had improved, and he wanted to be a part of that change.

3. Do you have some specific goal or improvement you would like to make in Canby as a result of serving as a City Councilor?

Mr. Andersen said that because of the short timeline before elections, it was not the best course of action for any candidate to have an agenda or specific projects to try to initiate. His job would be to learn, and if he was re-elected, he would have a better idea of what Canby needed. He would be open-minded and try to learn from everyone's experience and listen to the others in the community. He also would welcome challenges in differences of opinion.

Councilor Padden asked what he knew about some of the projects the City was currently working on including the Comprehensive Plan update and Urban Growth Boundary expansion.

Mr. Andersen watched the Council meetings over the last six months and had read the Comprehensive Plan. He had not participated in any community meetings yet. They were being limited in a lot of ways by the state in how they grew and he did not see in the plan what they would do if things did not go according to the plan. He was concerned with traffic, maintaining infrastructure, parks and recreation, and soliciting public input.

Council President Hensley asked what his knowledge and understanding of Urban Renewal was and did he support the closure of Canby's Urban Renewal District.

Mr. Andersen did not have any knowledge of the Urban Renewal District.

Council President Hensley asked if he knew of any projects around town that could be classified as Urban Renewal.

Mr. Andersen said refacing the buildings on 1st was a project he believed would fall under the Urban Renewal District. Anything that would improve the attractiveness of the City would be a part of that.

Councilor Davis asked if he was familiar with the City Council goals. Mr. Andersen had seen the

goals from 2022.

Councilor Davis asked what his top three goals to address would be.

Mr. Andersen said emergency management for the town and economic development. He did not have any specific hopes or wishes but had an expectation that he would be assigned certain things and would learn as he went. He spoke about his experience getting a K-9 dog assigned to him, and how he liked a challenge. He would approach the City Council the same way, trusting others who had more experience and knowledge to assign him tasks that would fit.

Councilor Maldonado asked what he thought the City was currently lacking.

Mr. Andersen would like to see more accountability when things go wrong. He didn't believe in beating around the bush and was a direct person. Canby had its struggles and the community deserved to know that their leaders were held accountable.

Councilor Stearns asked how he would make City government more accessible to people who were not on Council and help them understand how it worked.

Mr. Andersen said to understand, you had to participate. It was important to try to get people motivated to find things out on their own before they faced a crisis and became frustrated because they did not understand the process. Social media or an app could be a way to get out information and track concerns. It was important to reach the younger generation at their level and find ways to help them engage with their community.

Scott Sasse was the next to interview.

1. Please tell us a little bit about yourself and what appeals to you about serving as a City Councilor.

Mr. Sasse had been in Canby since 1982 and had a landscaping business in Canby. He started attending City Council meetings over 10 years ago to find out what was happening in town. He served on the Parks and Recreation Advisory Board, Transit Advisory Committee, and Chair of the Budget Committee. He wanted to "step up to the adult table" and serve on the Council.

2. What do you think are the most pressing concerns in the City of Canby today? What do you think may be some ways to address these concerns?

Mr. Sasse said budget shortfalls and the need to secure revenue streams were the most important. He felt there was waste in the budget that could be addressed. The roads were also a concern, and possibly increasing street maintenance fees could help. Remote work was an issue. The codes needed to be updated, particularly on landscaping.

Councilor Stearns asked where Mr. Sasse saw waste in the budget that could be cut.

Mr. Sasse said the City hired too many people in recent years. He did not see a reason to have more people in the Finance Department than in Streets.

3. Do you have some specific goal or improvement you would like to make in Canby as a result of serving as a City Councilor?

Mr. Sasse would like the event center complex and proposed sports complex both come to fruition to boost revenues and tourism. He would also like to see a hotel in town, the Adult Center and Swim Center funded better, the street maintenance fee increased, and parks projects implemented. He would also like to see harmony on the Council itself.

Councilor Padden asked what he knew about some of the projects the City was currently working on including the Comprehensive Plan update and Urban Growth Boundary expansion.

Mr. Sasse attended the first Community Summit meeting and planned to attend the next one. He had not read the Comprehensive Plan but kept up with Council meetings and listened to the Planning Director present on several occasions.

Council President Hensley asked what his knowledge and understanding of Urban Renewal was and did he support the closure of Canby's Urban Renewal District.

Mr. Sasse said the Urban Renewal District was set up to address projects and blight in town, such as on 1st Avenue. The primary purpose was supposed to bring tax dollars back into Canby, but a lot of the projects did not. It was time to sunset the program to provide money for the General Fund and other taxing districts.

Councilor Davis asked if he was familiar with the City Council goals, and if so, what were his top three goals to address.

Mr. Sasse said the sports complex was a priority if it was able to be maintained. He would like to include a swim center and teen recreation center in the complex. He would like to increase the street fee, update the code, and look at getting a hotel in Canby. Wait Park needed to be redone, as it was 75 years old and had drainage issues.

Councilor Padden asked what he thought the appetite of the citizens was to pay for the services he mentioned.

Mr. Sasse thought people would be okay with paying for what they got. It was like going to a restaurant and if the food was the best you ever had, you were okay with paying more money for it. He would like to explore spending less and looking for more revenue.

Councilor Maldonado asked what he thought the City was currently lacking.

Mr. Sasse said information technology services and not being able to view Council meetings at home. Overburdening staff was another issue.

Councilor Stearns asked how he would make City government more accessible to people who were not on the Council and help them understand how it worked.

Mr. Sasse said communication was key. There used to be a page in the *Canby Herald* that listed

the Council meeting times and information about who to contact about issues. People had to take some responsibility for themselves as well and attend meetings. He would like to streamline the application process for boards and committees to get more people involved.

Mayor Hodson asked if he had any questions for the Council.

Mr. Sasse asked if serving on the Council was a political thing, or a good steward volunteer position.

Mayor Hodson said being on the City Council was being a servant to the community, and that all the current members wanted to see a better Canby. It should be a goal of the Council to be amiable with each other and focus on getting things done for the betterment of the City as a whole.

Mr. Sasse did not want to see division on the Council. He would be happy to discuss anything with anyone, even if he disagreed with their positions. He encouraged the public to serve on a board or committee.

Mayor Hodson discussed the time and effort needed to serve on Council. There were options to serve at the County or State level as well, if they did not want to serve the City. He encouraged everyone to get involved with the Comprehensive Plan update and take part in where the City was headed.

Mayor Hodson adjourned the Work Session at 8:20 p.m.

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
January 10, 2024**

PRESIDING: Brian Hodson

COUNCIL PRESENT: James Davis, Jason Padden, Traci Hensley, Herman Maldonado, and Daniel Stearns.

COUNCIL ABSENT: None.

STAFF PRESENT: Eileen Stein, City Administrator, and Maya Benham, Administrative Director/ City Recorder.

CALL TO ORDER: Mayor Hodson called the meeting to order at 8:30 p.m.

Mayor Hodson thanked all the candidates for their time and interest in serving on the City Council. He reviewed the process for selection of a candidate. He would be moderating only.

Council President Hensley said all four candidates had good points and good answers, but her number one choice was Scott Sasse, followed by Jason Andersen.

Councilor Maldonado thanked the candidates, and agreed with Council President Hensley that Scott Sasse was his number one choice and Jason Andersen was his second.

Councilor Padden said it was key for candidates to do their research ahead of time, especially with the Comprehensive Plan coming up. He liked Mr. Tate's experience in serving other municipalities and on boards. He liked Mr. Van Zandt's willingness to serve in the face of adversity. He appreciated Mr. Andersen's methodical way of doing things and his honesty. He liked Mr. Sasse's depth and breadth of knowledge through his service on various boards and committees. His number one choice was a tie between David Tate and Scott Sasse, with Jason Andersen being his second choice. He encouraged the candidates who were not chosen to serve on a board or committee and get involved with the Comprehensive Plan.

Councilor Davis thanked all the candidates. They all brought different things to the table and were open and honest and had good answers to tough questions. He also encouraged the candidates who were not chosen to consider serving on a board or committee. His first choice was Scott Sasse and his second choice was Jason Andersen. He appreciated Mr. Sasse's experience in listening to those in the community, and in serving on committees. He liked Jason Andersen's approach of listening for the first six months to really learn.

Councilor Stearns said it was a difficult choice because everyone did well in their interviews. He liked Mr. Tate's Eagle Scout involvement and his math degree and his work with non-profits. He liked Mr. Andersen's practicality and experience as a police officer. He liked Mr. Sasse's community involvement and his grasp of issues facing the community. He liked Mr. Van Zandt's history of volunteerism. He encouraged them to participate in committees. His first choice was Scott Sasse and his second choice was a tie between David Tate and Jason Anderson.

****Council President Hensley moved to appoint Scott Sasse to fill the City Council vacancy left by Councilor Christopher Bangs for a term ending December 31, 2024. Motion seconded by Councilor Padden and passed 5-0.**

The meeting was adjourned at 8:42 p.m.

Maya Benham
City Recorder

Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
January 18, 2024**

PRESIDING: Brian Hodson.

COUNCIL PRESENT: James Davis, Jason Padden (remote), Traci Hensley, Scott Sasse, and Daniel Stearns.

COUNCIL ABSENT: Herman Maldonado.

STAFF PRESENT: Eileen Stein, City Administrator; Maya Benham, Administrative Director/ City Recorder; CJ Lason, Deputy City Recorder; Todd Wood, Transit & Fleet Director; Heidi Muller, Transit Coordinator; and Jerry Nelzen, Public Works Director.

CALL TO ORDER: Mayor Hodson called the meeting to order at 7:14 p.m.

SWEAR-IN OF NEW CITY COUNCILOR:

Eileen Stein, City Administrator, administered the Oath of Office to new City Councilor Scott Sasse, who then took his seat upon the dais.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS:

Greg Perez, Canby resident, spoke about the parking downtown near the Dhalia building. There were parking spaces occupied by resident vehicles all day, which were meant for customers to the businesses, and had signs posted for a 2-hour maximum. He would like Code Enforcement staff to enforce the parking rules.

Mayor Hodson said they had recently hired a full-time Code Enforcement Officer and complaints were logged and sent to them. The Council was aware of the situation, and they would address it during their upcoming goal-setting session.

Tim Samuels, Oak Grove resident, said his family owned a portion of the Oregon Pacific Railroad from Canby to Molalla. He spoke about train safety, and how there were people walking on the tracks, kids playing, vandalism, and general trespassing. A lot of people crossed the tracks near Fred Meyer because there were no barriers. He was applying for a federal grant to build a fence between the Logging Road and tracks, from the overpass at Highway 99E to the Sequioa Parkway overpass. He had to come up with 20% of the overall grant amount, which was \$200,000. He asked the City to split that amount with him, and provide \$100,000 towards the fencing if the grant was approved.

Mayor Hodson asked about the timeline. Mr. Samuels explained the grant application process. It would be next year before the funds would be needed from the City. Mayor Hodson said that it would be good to address this in their annual goal setting meeting.

Ms. Stein said Mr. Samuels needed some indication of the City's interest in supporting the grant. They could consider the request in their upcoming goal-setting session. She suggested that a ramp from the overpass down to the street level would be a good addition to improve overall safety.

Mayor Hodson said this was also the type of project that might fit the criteria for County or State level funding. Mr. Samuels thought a fence should have been put in place with the development of the area. He thought the City should bear some responsibility.

Mayor Hodson said they would address it in their goal-setting session, and possibly a work session in the future.

CONSENT AGENDA:

Mayor Hodson said Item 4b was pulled from the consent agenda.

****Council President Hensley moved to approve the minutes of the January 3, 2024, City Council Regular Meeting. Motion was seconded by Councilor Davis and passed 5-0.**

****Council President Hensley moved to approve the Commercial Limited On-Premises OLCC Application for Cosa Bella Foods located at 135 N. Elm St. Motion was seconded by Councilor Davis.**

Councilor Stearns was uncertain as to what the City could do in regards to liquor licensing. He did not think that the location was a good place for alcoholic beverages to be served, as there was no stop sign there, and from his limited time as a firefighter he saw a lot of issues related to alcohol consumption. He did not want this to be a "rubber stamp" approval. He did not see a need for more alcohol to be sold in the downtown area.

Council President Hensley said the Police Chief had to sign off on it first before it went to the Council for approval. The food cart in question would not be open late, and it was not really set up to be a place where people would congregate and stay. She did not see a problem arising from this request.

Mayor Hodson asked Ms. Stein for information about the process. Ms. Stein said there was a memo sent by Police Chief Tro in the packet. It stated the business owner in question was in the process of going through permitting and the OLCC education classes. If there were concerns about the applicant, those could be attached to the application when sent to the State for approval. The actual approval was done at the state level, not the local level.

Councilor Stearns asked if a no vote would actually stop the process. Ms. Stein said it would be taken under advisement by the State, but ultimately it was the State's decision to approve or deny liquor license applications, not the City's.

David Doughman, City Attorney, said liquor licensing was the purview of the state. In his experience, the state typically did not deny applications, even when serious concerns about the applicant existed.

Councilor Stearns said his main concern was potential pedestrian and vehicle interactions in the intersection where there was no crosswalk or stop sign.

Ms. Stein said the State does want to hear concerns from local governments, but the authority whether to approve or deny rested with the State.

Councilor Padden asked if this might open other food carts to offer alcoholic beverages, and being mobile businesses, could they set up shop anywhere in town and sell them, even if it happened to be close to neighborhoods and schools.

Mayor Hodson said this would be a vote of conscience, and Councilors should vote however they saw fit. There were former Councilors who voted no on these types of applications in the past, in accordance with their own beliefs. Councilor Padden's question was a good one but opened up another topic in terms of zoning for food carts in general, not just related to alcoholic beverages.

Motion passed 3-2-1 with Council President Hensley, Councilor Sasse, and Mayor Hodson voting in favor, Councilors Stearns and Davis opposed, and Councilor Padden abstaining.

ORDINANCES:

Ordinance 1615 – Todd Wood, Transit & Fleet Director, and Heidi Muller, Transit Coordinator, reviewed the lease situation for the CAT offices. They were not able to find out whether or not the City would have to pay any back taxes, but it was not a large amount. The landlord owed the taxes but could pass them on to the tenants.

****Council President Hensley moved to adopt Ordinance 1615, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO MAKE, EXECUTE, AND DECLARE IN THE NAME OF THE CITY OF CANBY AND ON ITS BEHALF, AN APPROPRIATE LEASE AGREEMENT WITH ZIMMER VENTURES LLC, OF CANBY, OR TO PROVIDE LEASED OFFICE SPACE FOR CANBY AREA TRANSIT LOCATED AT 195 S HAZEL DELL WAY THROUGH DECEMBER 2025. Motion was seconded by Councilor Davis.**

Councilor Davis asked how much the taxes would be if the City was asked to pay them. Mr. Wood said it would be about \$5,000. There was enough surplus funding to handle that amount.

Motion passed 5-0 by roll call vote.

Ordinance 1616 – Ms. Muller said Canby Area Transit had aging cameras and equipment on their vehicles and this would update their systems and equipment. The cameras were used for accident investigation, surveillance for training, complaint investigation, and police requests. Two bids were received, and the current vendor came in with a lower bid.

****Councilor Davis moved to approve Ordinance 1616, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH ANGELTRAX, LLC, OF DOTHAN, AL, IN THE AMOUNT OF \$86,263.28 TO PROVIDE CAMERA**

SYSTEMS FOR CANBY AREA TRANSIT VEHICLES to come up for second reading on February 7, 2024. Motion seconded by Councilor Stearns and passed 5-0 on first reading.

OLD BUSINESS: City Attorney Recruitment – No update.

MAYOR’S BUSINESS: Mayor Hodson thanked Public Works for their work during the recent ice storm. He said Councilor Maldonado asked for his Bike and Pedestrian Liaison appointment to be given to another Councilor. Councilor Stearns volunteered. Councilor Sasse was appointed as liaison to the Library Board and the Heritage and Landmark Commission.

COUNCILOR COMMENTS & LIAISON REPORTS:

Councilor Padden attended the Planning Commission meeting where Chair Matt Ellison and Vice Chair Dan Ewert were re-elected. The new Clackamas County Event Center was approved. He attended the Canby Utility Board meeting where a financial update was given and they were in good shape. They had a few outages during the recent ice storm but they were minor. The Willamette Falls & Landings Heritage Area Coalition was holding an event at the old West Linn City Hall on Sunday, January 21. He also wanted to know how liquor licenses for food carts tied into the ordinance the Council passed for food carts.

Ms. Stein would follow up with the Planning Department about the question. If there were changes that needed to be made to the Code, the Planning Commission would review it first.

Council President Hensley also thanked the Public Works department for their work. She attended the Canby School Board meeting where Turning Point USA students presented on adding an item to the Student Bill of Rights. They wanted to have a trusted person/adult to represent them when they were called into Administration. It would be brought up in the next policy review in April. She also attended the Traffic Safety Commission meeting where they discussed an ordinance for lowering the speed limits in local neighborhoods. They were going to work out what criteria were necessary to be able to take advantage of the reduction. She also gave some posthumous appreciation to former Councilor Rider, who passed away recently.

Councilor Davis said the recent Parks and Recreation meeting was postponed due to the weather. He thanked the City employees for their response during the weather issues. He suggested the Code Enforcement Officer talk to the building manager of the Dhalia building and encourage people to park where they were supposed to. The Fire Department had been busy with additional firefighters on 24-hour shifts to respond to medical emergencies since urgent care was closed and hospitals were difficult to reach during the weather. He encouraged everyone to prepare for the next storm in terms of survival kits, generators, and frozen pipes.

Mayor Hodson asked Jerry Nelzen, Public Works Director, to speak on how many generators were available to the City in case of emergencies.

Councilor Davis noted the Rotary Club had generators and chain saws, and three were handed out during the recent ice storm. They also had trailers for people to charge cell phones and have internet access.

Mr. Nelzen said the City had 24 generators available in case of emergency and they were stored under cover at Public Works. He also thanked Kahut Waste Services for their efforts. There had been no injuries or damage to equipment.

Councilor Padden asked if it was the homeowner's responsibility to keep their own sidewalks clear. Mr. Nelzen said that was correct.

Councilor Stearns asked why there was no de-icing done in town. He thought the cost of not de-icing would surpass the cost of de-icing in terms of school and business closures.

Mr. Nelzen said the City was set up for de-icing, and the chemicals were provided by ODOT. In a typical situation, the City would use approximately 14 gallons of de-icing chemicals. Due to the amount of ice, it would have taken more than 100 gallons to de-ice the surface streets. He was researching salting the streets and other methods to make it safer.

Councilor Stearns said salt should work. The City needed to be set up to handle this better. He also wanted to address what Mr. Perez spoke about in terms of the downtown parking. The City was not currently enforcing parking rules, and if they were going to start enforcing them, they needed to communicate that and give appropriate notice to business owners.

Councilor Sasse thanked everyone for coming. He also agreed that they should address the parking issues downtown.

Mayor Hodson reminded the community that the City was in the process of updating the Comprehensive Plan. He encouraged citizens to attend the next Community Summit on Wednesday, January 24, from 6–8 p.m. at Baker Prairie Middle School.

CITY ADMINSTRATOR'S BUSINESS: Ms. Stein thanked staff and the community for their response during the storm. She asked if the Council had any questions about the bi-monthly reports. She reminded the Council about the upcoming goal-setting session and there was a Core Strength Assessment and interview to complete prior to the session.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS:

Greg Perez, Canby resident, asked for an update about the Beer Library.

Mayor Hodson said it was still progressing and the plan was to try to have it open by summer.

Ms. Stein would have the Economic Development Director reach out to Mr. Perez and give him an update.

Councilor Padden said there was information in the *Canby Herald* about the progress as well.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Ordinance 1615.

3. Approved Ordinance 1616 to a second reading on February 7, 2024.

****Council President Hensley moved to go into Executive Session pursuant to ORS 192.660(2)(i) Performance Evaluation. Motion was seconded by Councilor Davis and passed 5-0.**

Mayor Hodson read the Executive Session statement and recessed the Regular Meeting at 8:30 p.m.

Mayor Hodson reconvened the Regular Meeting at 9:40 p.m. and immediately adjourned.

Maya Benham
City Recorder

Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood

DRAFT



CITY COUNCIL Staff Report

Meeting Date: 2/7/2024

To: The Honorable Mayor Hodson & City Council
Thru: Eileen Stein, City Administrator
From: Todd Wood, Transit & Fleet Services Director
Agenda Item: Consider Ordinance 1616: An Ordinance Authorizing the City Administrator to Execute a Contract with AngelTrax, LLC, of Dothan, AL, in the Amount of \$86,263.28 to Provide Camera Systems for Canby Area Transit Vehicles.

Summary

This Ordinance will authorize the purchasing of camera system upgrades and equipment for Canby Area Transit (CAT) vehicles.

Background

Video cameras on public transportation are used to enhance passenger safety, reduce crime, and monitor operations. In 2016, CAT received a grant and Special Transportation Funds (STF) to install cameras on transit vehicles. Many of the cameras are out of date and unsupported.

Discussion

Many CAT vehicles have the original and older camera systems with software that is limited in function and no longer supported. In some cases, equipment no longer functions. Newer cameras will cover more areas of the bus with a clearer high-definition resolution. Updated systems will provide better video retention and options for assisting with accident or incident investigations. Canby Area Transit staff requested quotes from three (3) companies for the project and received responsive quotes from two (2). A third company was contacted via online form on website and by phone and did not respond.

- Gridless Power/Verkada submitted a quote for \$315,331.05. This includes removal of all equipment and systems and installation of the Verkada Camera system. There will be interior and exterior camera views.
- AngelTrax submitted a quote for \$86,263.28. This includes removal of the older systems and equipment, and installation of a Vulcan Camera System. There will be interior and exterior camera views.

The AngelTrax bid is substantially lower due to its compatibility with the existing CAT bus infrastructure. The Gridless Power/Verkada bid is higher because it requires complete replacement of bus infrastructure to accommodate their system.

Attachments

Ordinance 1616

Angel Trax Quote

Gridless Power/Verkada Quote

Fiscal Impact

CAT budgeted \$130,000 in FY 2023-24 for updating camera systems.

Recommendation

Staff recommends the City Council authorize the City Administrator to sign the contract with AngelTrax to purchase and install the Vulcan camera systems for 15 CAT vehicles, as provided in the attached quote.

Proposed Motion

“I move to adopt **Ordinance No. 1616**: An Ordinance Authorizing the City Administrator to Execute a Contract with AngelTrax, LLC, of Dothan, AL, in the Amount of \$86,263.28 to Provide Camera Systems for Canby Area Transit Vehicles.”

ORDINANCE NO. 1616

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH ANGELTRAX, LLC, OF DOTHAN, AL, IN THE AMOUNT OF \$86,263.28 TO PROVIDE CAMERA SYSTEMS FOR CANBY AREA TRANSIT VEHICLES.

WHEREAS, the City of Canby on behalf of Canby Area Transit (CAT) purchased the original camera system back in 2016;

WHEREAS, the current camera system is out of date no longer supported;

WHEREAS, Canby Area Transit requested quotes from three suppliers;

WHEREAS, Canby Area Transit received two quotes; and

WHEREAS, the quote from AngelTrax LLC, Dothan, AL was the lowest.

NOW, THEREFORE, THE CITY OF CANBY ORDAINS AS FOLLOWS:

The City Administrator is hereby authorized and directed to make, execute, and declare in the name of the City of Canby and on its behalf, an appropriate contract agreement with AngelTrax LLC in Dothan, Alabama to purchase and install camera systems for Canby Area Transit in the amount of \$86,263.28.

SUBMITTED to the Canby City Council and read for the first time at a regular meeting thereof on Wednesday, January 18th, 2024, and ordered posted in three (3) public and conspicuous places in the City of Canby as specified in the Canby City Charter, and to come before the City Council for final reading and action at a regular meeting thereof at 7:00pm on Wednesday, February 7th, 2024.

Maya Benham, CMC
City Recorder

PASSED on second and final reading by the Canby City Council at a regular meeting thereof on the 7th of February 2024 by the following vote:

YEAS _____

NAYS _____

Brian Hodson
Mayor

ATTEST:

Maya Benham, CMC
City Recorder



Friday, January 5, 2024

Heidi Muller

City of Canby
195 Hazel Dell Way
Suite C
Canby , OR 97013

Dear Heidi Muller:

Thank you for allowing AngelTrax to customize a proposal to suit your mobile surveillance needs. We pride ourselves on our workmanship and the expertise put forth into our research, development and manufacturing process. At AngelTrax, we believe that surveillance, service and reliability matter.

Please see a summary of proposed AngelTrax equipment attached. Contact me at my cellular number or email below for answers to any questions you may have, or if you need immediate assistance and I am not available, please contact our AngelTrax corporate office at 1.800.673.1788.

Our business depends solely upon our loyal partners. Through you and companies like yours, we earn the satisfaction of producing and supporting some of the finest mobile surveillance equipment on the market today. AngelTrax is committed to ensuring that your experience with our products and our people exceeds your expectations. Once again, thank you for your consideration.

Best Regards,

Angela Morgan
Northwestern Sales Executive

angela.morgan@angeltrax.com
334.791.4376
334.692.4606 (F)



Search "AngelTrax" on www.gsaadvantage.gov
to see our products available for
direct purchase, without the bidding process.



ISSUE DATE.: 01/05/2024
 EXPIRY DATE.: 04/04/2024

PREPARED FOR:

PREPARED BY:
Angela Morgan



Northwestern Sales Executive
 119 South Woodburn Drive
 Dothan, AL 36305
 Cell: 334.791.4376
 Corporate Office: 1.800.673.1788
 angela.morgan@angeltrax.com

Angela Morgan

BILLING DETAILS	SHIPPING DETAILS
City of Canby Heidi Muller 195 Hazel Dell Way Suite C Canby, OR 97013 USA 503-266-0717 mullerh@canbyoregon.gov	City of Canby Heidi Muller 195 Hazel Dell Way Suite C Canby, OR 97013 USA 503-266-0717 mullerh@canbyoregon.gov

QUOTED PRODUCTS			
MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
CHEVY ARBOC BUSES #31, 36, & 37 (23 ft)	3	\$4,410.56	\$13,231.68
AngelTrax VULCANV1202HC Mobile Network Video Recorder System (System Contents and Product Descriptions Listed Below)  <p>V1202HC Vulcan Series 14-Channel HD/IP Mobile Network Video Recorder</p> <ul style="list-style-type: none"> • 14 Channels with 12 Channels IP 720P, 1080P or up to 4MP + 2 Channels D1, WD1, 720P, or up to 1080P • Patented Hybrid Component Modular Design • 3.5-Inch Platter Hard Drive • 64GB SD Card for Redundant Recording • Built-in Wi-Fi Module • Built-in G-Force Sensor • Vandal-Resistant Locking Hard Drive • Panic Button • H.264/H.265 Compression <p>HDD4TB35 4TB 3.5-Inch Platter Hard Drive REQUIRES PURCHASE OF HARD DRIVE TRAY</p> <p>We recommend the use of storage media provided only by AngelTrax for our recording devices. AngelTrax hard drives and SD cards are optimized for around-the-clock video surveillance and are designed to withstand extreme temperatures. Standard hard drives and SD cards purchased through consumer resellers are not made for surveillance devices and have been known to stop functioning at any time without warning, causing a loss of video.</p>	1		
	1		

QUOTED PRODUCTS

MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
 <p>MSD64GB 64GB microSD Solid-State Memory Card</p> <p>We recommend the use of storage media provided only by AngelTrax for our recording devices. AngelTrax hard drives, and SD cards are optimized for around-the-clock video surveillance and are designed to withstand extreme temperatures. Standard hard drives and SD cards purchased through consumer resellers are not made for surveillance devices and have been known to stop functioning at any time without warning, causing a loss of video.</p>	1		
 <p>VULPBH Vulcan Series Panic Button Housing PC color</p>	1		
 <p>IPI26V2 Vulcan Series Low Profile 2.6mm 4MP Interior IP Camera: Windshield w/ Bracket</p> <ul style="list-style-type: none"> • 2.6mm Lens with Fully Articulated Lens Casing • Interior Camera • 4 Megapixels • Noise-Gated Microphone • Anti-Vibration, Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared 	1		
 <p>IPX26V2 (2) Vulcan Series Low Profile 2.6mm 4MP Exterior IP Camera: customer to provide view details</p> <ul style="list-style-type: none"> • 2.6mm Lens • Adjustable Lens Housing for Mounting on Either Side of Vehicle • IP67 Rated Waterproof Exterior Camera • 4 Megapixels • Anti-Vibration, Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Super Infrared 	2		
 <p>IPSMB2800 Vulcan HC Series 2800 IP Backing Camera</p> <ul style="list-style-type: none"> • 2.8mm Lens • IP67 Rated Waterproof Exterior Camera • 1920 x 1080 Resolution • 2 Megapixels • Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared 	1		
 <p>PARLX4K (3) Vulcan HC Series Parallax 4K IP Camera: Mounted Center of vehicle starting at Front and Cross Staggered to view passengers</p> <ul style="list-style-type: none"> • 2.8mm, 4MP Lens • 210-Degree Horizontal Field of View • Parallax View (Horizontal Resolution Exceeds Cinema 4K) • Interior Camera • Rated IP65 and IK08 • Noise-Gated Microphone • Anti-Vibration, Vandal-Resistant, Steel Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared 	3		
<p>CAT812CBL CAT8 Shielded Camera Cable, 12 ft</p> <ul style="list-style-type: none"> • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs 	1		

QUOTED PRODUCTS			
MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
<p>CAT825CBL (3) CAT8 Shielded Camera Cable, 25 ft • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs</p>	3		
<p>CAT835CBL (2) CAT8 Shielded Camera Cable, 35 ft • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs</p>	2		
<p>CAT850CBL CAT8 Shielded Camera Cable, 50 ft • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs</p>	1		
 <p>VULBR100 Windshield Mounting Bracket for Vulcan Series HD-V Cameras</p>	1		
 <p>WC4G Vulcan Series Wi-Fi Cellular GPS Tri-Mode Antenna • Wi-Fi, Cellular and Passive GPS Antenna • Interior-mounted</p>	1		
<p>Chevy E4500 #18</p>			
<p>AngelTrax VULCANV1202HC Mobile Network Video Recorder System (System Contents and Product Descriptions Listed Below)</p>	1	\$4,410.56	\$4,410.56
 <p>V1202HC Vulcan Series 14-Channel HD/IP Mobile Network Video Recorder • 14 Channels with 12 Channels IP 720P, 1080P or up to 4MP + 2 Channels D1, WD1, 720P, or up to 1080P • Patented Hybrid Component Modular Design • 3.5-Inch Platter Hard Drive • 64GB SD Card for Redundant Recording • Built-in Wi-Fi Module • Built-in G-Force Sensor • Vandal-Resistant Locking Hard Drive • Panic Button • H.264/H.265 Compression</p>	1		

QUOTED PRODUCTS

MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
<p>HDD4TB35 4TB 3.5-Inch Platter Hard Drive REQUIRES PURCHASE OF HARD DRIVE TRAY</p> <p>We recommend the use of storage media provided only by AngelTrax for our recording devices. AngelTrax hard drives and SD cards are optimized for around-the-clock video surveillance and are designed to withstand extreme temperatures. Standard hard drives and SD cards purchased through consumer resellers are not made for surveillance devices and have been known to stop functioning at any time without warning, causing a loss of video.</p>	1		
 <p>MSD64GB 64GB microSD Solid-State Memory Card</p> <p>We recommend the use of storage media provided only by AngelTrax for our recording devices. AngelTrax hard drives, and SD cards are optimized for around-the-clock video surveillance and are designed to withstand extreme temperatures. Standard hard drives and SD cards purchased through consumer resellers are not made for surveillance devices and have been known to stop functioning at any time without warning, causing a loss of video.</p>	1		
 <p>VULPBH Vulcan Series Panic Button Housing PC color</p>	1		
 <p>IPI26V2 Vulcan Series Low Profile 2.6mm 4MP Interior IP Camera: Windshield w/ Bracket</p> <ul style="list-style-type: none"> • 2.6mm Lens with Fully Articulated Lens Casing • Interior Camera • 4 Megapixels • Noise-Gated Microphone • Anti-Vibration, Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared 	1		
 <p>IPX26V2 (2) Vulcan Series Low Profile 2.6mm 4MP Exterior IP Camera: customer to provide view details</p> <ul style="list-style-type: none"> • 2.6mm Lens • Adjustable Lens Housing for Mounting on Either Side of Vehicle • IP67 Rated Waterproof Exterior Camera • 4 Megapixels • Anti-Vibration, Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Super Infrared 	2		
 <p>IPSMB2800 Vulcan HC Series 2800 IP Backing Camera</p> <ul style="list-style-type: none"> • 2.8mm Lens • IP67 Rated Waterproof Exterior Camera • 1920 x 1080 Resolution • 2 Megapixels • Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared 	1		
 <p>PARLX4K (3) Vulcan HC Series Parallax 4K IP Camera: Mounted Center of vehicle starting at Front and Cross Staggered to view passengers</p> <ul style="list-style-type: none"> • 2.8mm, 4MP Lens • 210-Degree Horizontal Field of View • Parallax View (Horizontal Resolution Exceeds Cinema 4K) • Interior Camera • Rated IP65 and IK08 • Noise-Gated Microphone • Anti-Vibration, Vandal-Resistant, Steel Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared 	3		

QUOTED PRODUCTS			
MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
CAT812CBL CAT8 Shielded Camera Cable, 12 ft • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs	1		
CAT825CBL (3) CAT8 Shielded Camera Cable, 25 ft • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs	3		
CAT835CBL (2) CAT8 Shielded Camera Cable, 35 ft • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs	2		
CAT850CBL CAT8 Shielded Camera Cable, 50 ft • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs	1		
 VULBR100 Windshield Mounting Bracket for Vulcan Series HD-V Cameras	1		
 WC4G Vulcan Series Wi-Fi Cellular GPS Tri-Mode Antenna • Wi-Fi, Cellular and Passive GPS Antenna • Interior-mounted	1		
GILLIG BUSES #28, 29, & 42 (35 ft)			
AngelTrax VULCANV1202HC Mobile Network Video Recorder System (System Contents and Product Descriptions Listed Below)	3	\$4,410.56	\$13,231.68

QUOTED PRODUCTS

MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
 <p>V1202HC Vulcan Series 14-Channel HD/IP Mobile Network Video Recorder • 14 Channels with 12 Channels IP 720P, 1080P or up to 4MP + 2 Channels D1, WD1, 720P, or up to 1080P • Patented Hybrid Component Modular Design • 3.5-Inch Platter Hard Drive • 64GB SD Card for Redundant Recording • Built-in Wi-Fi Module • Built-in G-Force Sensor • Vandal-Resistant Locking Hard Drive • Panic Button • H.264/H.265 Compression</p>	1		
<p>HDD4TB35 4TB 3.5-Inch Platter Hard Drive REQUIRES PURCHASE OF HARD DRIVE TRAY</p> <p>We recommend the use of storage media provided only by AngelTrax for our recording devices. AngelTrax hard drives and SD cards are optimized for around-the-clock video surveillance and are designed to withstand extreme temperatures. Standard hard drives and SD cards purchased through consumer resellers are not made for surveillance devices and have been known to stop functioning at any time without warning, causing a loss of video.</p>	1		
 <p>MSD64GB 64GB microSD Solid-State Memory Card</p> <p>We recommend the use of storage media provided only by AngelTrax for our recording devices. AngelTrax hard drives, and SD cards are optimized for around-the-clock video surveillance and are designed to withstand extreme temperatures. Standard hard drives and SD cards purchased through consumer resellers are not made for surveillance devices and have been known to stop functioning at any time without warning, causing a loss of video.</p>	1		
 <p>VULPBH Vulcan Series Panic Button Housing PC color</p>	1		
 <p>IPI26V2 Vulcan Series Low Profile 2.6mm 4MP Interior IP Camera: Windshield w/ Bracket • 2.6mm Lens with Fully Articulated Lens Casing • Interior Camera • 4 Megapixels • Noise-Gated Microphone • Anti-Vibration, Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared</p>	1		
 <p>IPX26V2 (2) Vulcan Series Low Profile 2.6mm 4MP Exterior IP Camera: customer to provide view details • 2.6mm Lens • Adjustable Lens Housing for Mounting on Either Side of Vehicle • IP67 Rated Waterproof Exterior Camera • 4 Megapixels • Anti-Vibration, Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Super Infrared</p>	2		
 <p>IPSMB2800 Vulcan HC Series 2800 IP Backing Camera • 2.8mm Lens • IP67 Rated Waterproof Exterior Camera • 1920 x 1080 Resolution • 2 Megapixels • Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared</p>	1		

QUOTED PRODUCTS

MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
 <p>PARLX4K (3) Vulcan HC Series Parallax 4K IP Camera: Mounted Center of vehicle starting at Front and Cross Staggered to view passengers • 2.8mm, 4MP Lens • 210-Degree Horizontal Field of View • Parallax View (Horizontal Resolution Exceeds Cinema 4K) • Interior Camera • Rated IP65 and IK08 • Noise-Gated Microphone • Anti-Vibration, Vandal-Resistant, Steel Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared</p>	3		
<p>CAT812CBL CAT8 Shielded Camera Cable, 12 ft • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs</p>	1		
<p>CAT825CBL (3) CAT8 Shielded Camera Cable, 25 ft • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs</p>	3		
<p>CAT835CBL (2) CAT8 Shielded Camera Cable, 35 ft • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs</p>	2		
<p>CAT850CBL CAT8 Shielded Camera Cable, 50 ft • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs</p>	1		
 <p>VULBR100 Windshield Mounting Bracket for Vulcan Series HD-V Cameras</p>	1		
 <p>WC4G Vulcan Series Wi-Fi Cellular GPS Tri-Mode Antenna • Wi-Fi, Cellular and Passive GPS Antenna • Interior-mounted</p>	1		
<p>CHEVY ARBOC BUSES #32 & 33 (26 ft)</p>			

QUOTED PRODUCTS			
MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
<p>AngelTrax VULCANV1202HC Mobile Network Video Recorder System (System Contents and Product Descriptions Listed Below)</p>	2	\$4,410.56	\$8,821.12
 <p>V1202HC Vulcan Series 14-Channel HD/IP Mobile Network Video Recorder • 14 Channels with 12 Channels IP 720P, 1080P or up to 4MP + 2 Channels D1, WD1, 720P, or up to 1080P • Patented Hybrid Component Modular Design • 3.5-Inch Platter Hard Drive • 64GB SD Card for Redundant Recording • Built-in Wi-Fi Module • Built-in G-Force Sensor • Vandal-Resistant Locking Hard Drive • Panic Button • H.264/H.265 Compression</p>	1		
<p>HDD4TB35 4TB 3.5-Inch Platter Hard Drive REQUIRES PURCHASE OF HARD DRIVE TRAY</p> <p>We recommend the use of storage media provided only by AngelTrax for our recording devices. AngelTrax hard drives and SD cards are optimized for around-the-clock video surveillance and are designed to withstand extreme temperatures. Standard hard drives and SD cards purchased through consumer resellers are not made for surveillance devices and have been known to stop functioning at any time without warning, causing a loss of video.</p>	1		
 <p>MSD64GB 64GB microSD Solid-State Memory Card</p> <p>We recommend the use of storage media provided only by AngelTrax for our recording devices. AngelTrax hard drives, and SD cards are optimized for around-the-clock video surveillance and are designed to withstand extreme temperatures. Standard hard drives and SD cards purchased through consumer resellers are not made for surveillance devices and have been known to stop functioning at any time without warning, causing a loss of video.</p>	1		
 <p>VULPBH Vulcan Series Panic Button Housing PC color</p>	1		
 <p>IPI26V2 Vulcan Series Low Profile 2.6mm 4MP Interior IP Camera: Windshield w/ Bracket • 2.6mm Lens with Fully Articulated Lens Casing • Interior Camera • 4 Megapixels • Noise-Gated Microphone • Anti-Vibration, Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared</p>	1		
 <p>IPX26V2 (2) Vulcan Series Low Profile 2.6mm 4MP Exterior IP Camera: customer to provide view details • 2.6mm Lens • Adjustable Lens Housing for Mounting on Either Side of Vehicle • IP67 Rated Waterproof Exterior Camera • 4 Megapixels • Anti-Vibration, Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Super Infrared</p>	2		

QUOTED PRODUCTS			
MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
 <p>IPSMB2800 Vulcan HC Series 2800 IP Backing Camera</p> <ul style="list-style-type: none"> • 2.8mm Lens • IP67 Rated Waterproof Exterior Camera • 1920 x 1080 Resolution • 2 Megapixels • Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared 	1		
 <p>PARLX4K (3) Vulcan HC Series Parallax 4K IP Camera: Mounted Center of vehicle starting at Front and Cross Staggered to view passengers</p> <ul style="list-style-type: none"> • 2.8mm, 4MP Lens • 210-Degree Horizontal Field of View • Parallax View (Horizontal Resolution Exceeds Cinema 4K) • Interior Camera • Rated IP65 and IK08 • Noise-Gated Microphone • Anti-Vibration, Vandal-Resistant, Steel Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared 	3		
<p>CAT812CBL CAT8 Shielded Camera Cable, 12 ft</p> <ul style="list-style-type: none"> • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs 	1		
<p>CAT825CBL (3) CAT8 Shielded Camera Cable, 25 ft</p> <ul style="list-style-type: none"> • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs 	3		
<p>CAT835CBL (2) CAT8 Shielded Camera Cable, 35 ft</p> <ul style="list-style-type: none"> • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs 	2		
<p>CAT850CBL CAT8 Shielded Camera Cable, 50 ft</p> <ul style="list-style-type: none"> • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs 	1		
 <p>VULBR100 Windshield Mounting Bracket for Vulcan Series HD-V Cameras</p>	1		
 <p>WC4G Vulcan Series Wi-Fi Cellular GPS Tri-Mode Antenna</p> <ul style="list-style-type: none"> • Wi-Fi, Cellular and Passive GPS Antenna • Interior-mounted 	1		

QUOTED PRODUCTS

MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
<p>CHEVY ARBOC BUS #35 (28 ft)</p>			
<p>AngelTrax VULCANV1202HC Mobile Network Video Recorder System (System Contents and Product Descriptions Listed Below)</p>	1	\$4,410.56	\$4,410.56
 <p>V1202HC Vulcan Series 14-Channel HD/IP Mobile Network Video Recorder</p> <ul style="list-style-type: none"> • 14 Channels with 12 Channels IP 720P, 1080P or up to 4MP + 2 Channels D1, WD1, 720P, or up to 1080P • Patented Hybrid Component Modular Design • 3.5-Inch Platter Hard Drive • 64GB SD Card for Redundant Recording • Built-in Wi-Fi Module • Built-in G-Force Sensor • Vandal-Resistant Locking Hard Drive • Panic Button • H.264/H.265 Compression 	1		
<p>HDD4TB35 4TB 3.5-Inch Platter Hard Drive REQUIRES PURCHASE OF HARD DRIVE TRAY</p>	1		
<p>We recommend the use of storage media provided only by AngelTrax for our recording devices. AngelTrax hard drives and SD cards are optimized for around-the-clock video surveillance and are designed to withstand extreme temperatures. Standard hard drives and SD cards purchased through consumer resellers are not made for surveillance devices and have been known to stop functioning at any time without warning, causing a loss of video.</p>			
 <p>MSD64GB 64GB microSD Solid-State Memory Card</p> <p>We recommend the use of storage media provided only by AngelTrax for our recording devices. AngelTrax hard drives, and SD cards are optimized for around-the-clock video surveillance and are designed to withstand extreme temperatures. Standard hard drives and SD cards purchased through consumer resellers are not made for surveillance devices and have been known to stop functioning at any time without warning, causing a loss of video.</p>	1		
 <p>VULPBH Vulcan Series Panic Button Housing PC color</p>	1		
 <p>IPI26V2 Vulcan Series Low Profile 2.6mm 4MP Interior IP Camera: Windshield w/ Bracket</p> <ul style="list-style-type: none"> • 2.6mm Lens with Fully Articulated Lens Casing • Interior Camera • 4 Megapixels • Noise-Gated Microphone • Anti-Vibration, Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared 	1		

QUOTED PRODUCTS			
MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
 <p>IPX26V2 (2) Vulcan Series Low Profile 2.6mm 4MP Exterior IP Camera: customer to provide view details • 2.6mm Lens • Adjustable Lens Housing for Mounting on Either Side of Vehicle • IP67 Rated Waterproof Exterior Camera • 4 Megapixels • Anti-Vibration, Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Super Infrared</p>	2		
 <p>IPSMB2800 Vulcan HC Series 2800 IP Backing Camera • 2.8mm Lens • IP67 Rated Waterproof Exterior Camera • 1920 x 1080 Resolution • 2 Megapixels • Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared</p>	1		
 <p>PARLX4K (3) Vulcan HC Series Parallax 4K IP Camera: Mounted Center of vehicle starting at Front and Cross Staggered to view passengers • 2.8mm, 4MP Lens • 210-Degree Horizontal Field of View • Parallax View (Horizontal Resolution Exceeds Cinema 4K) • Interior Camera • Rated IP65 and IK08 • Noise-Gated Microphone • Anti-Vibration, Vandal-Resistant, Steel Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared</p>	3		
<p>CAT812CBL CAT8 Shielded Camera Cable, 12 ft • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs</p>	1		
<p>CAT825CBL (3) CAT8 Shielded Camera Cable, 25 ft • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs</p>	3		
<p>CAT835CBL (2) CAT8 Shielded Camera Cable, 35 ft • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs</p>	2		
<p>CAT850CBL CAT8 Shielded Camera Cable, 50 ft • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs</p>	1		

QUOTED PRODUCTS

MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
 <p>VULBR100 Windshield Mounting Bracket for Vulcan Series HD-V Cameras</p>	1		
 <p>WC4G Vulcan Series Wi-Fi Cellular GPS Tri-Mode Antenna • Wi-Fi, Cellular and Passive GPS Antenna • Interior-mounted</p>	1		
<p>CANBY BUSES #38, 39, 40, & 41 (28 ft)</p>			
<p>AngelTrax VULCANV1202HC Mobile Network Video Recorder System (System Contents and Product Descriptions Listed Below)</p>	4	\$3,799.68	\$15,198.72
 <p>V1202HC Vulcan Series 14-Channel HD/IP Mobile Network Video Recorder • 14 Channels with 12 Channels IP 720P, 1080P or up to 4MP + 2 Channels D1, WD1, 720P, or up to 1080P • Patented Hybrid Component Modular Design • 3.5-Inch Platter Hard Drive • 64GB SD Card for Redundant Recording • Built-in Wi-Fi Module • Built-in G-Force Sensor • Vandal-Resistant Locking Hard Drive • Panic Button • H.264/H.265 Compression</p>	1		
<p>HDD4TB35 4TB 3.5-Inch Platter Hard Drive REQUIRES PURCHASE OF HARD DRIVE TRAY</p> <p>We recommend the use of storage media provided only by AngelTrax for our recording devices. AngelTrax hard drives and SD cards are optimized for around-the-clock video surveillance and are designed to withstand extreme temperatures. Standard hard drives and SD cards purchased through consumer resellers are not made for surveillance devices and have been known to stop functioning at any time without warning, causing a loss of video.</p>	1		
 <p>MSD64GB 64GB microSD Solid-State Memory Card</p> <p>We recommend the use of storage media provided only by AngelTrax for our recording devices. AngelTrax hard drives, and SD cards are optimized for around-the-clock video surveillance and are designed to withstand extreme temperatures. Standard hard drives and SD cards purchased through consumer resellers are not made for surveillance devices and have been known to stop functioning at any time without warning, causing a loss of video.</p>	1		
 <p>VULPBH Vulcan Series Panic Button Housing PC color</p>	1		

QUOTED PRODUCTS

MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
	IPI26V2	1	
<p>Vulcan Series Low Profile 2.6mm 4MP Interior IP Camera: Windshield w/ Bracket</p> <ul style="list-style-type: none"> • 2.6mm Lens with Fully Articulated Lens Casing • Interior Camera • 4 Megapixels • Noise-Gated Microphone • Anti-Vibration, Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared 			
	IPSMB2800	1	
<p>Vulcan HC Series 2800 IP Backing Camera</p> <ul style="list-style-type: none"> • 2.8mm Lens • IP67 Rated Waterproof Exterior Camera • 1920 x 1080 Resolution • 2 Megapixels • Vandal-Resistant Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared 			
	PARLX4K	3	
<p>(3) Vulcan HC Series Parallax 4K IP Camera: Mounted Center of vehicle starting at Front and Cross Staggered to view passengers</p> <ul style="list-style-type: none"> • 2.8mm, 4MP Lens • 210-Degree Horizontal Field of View • Parallax View (Horizontal Resolution Exceeds Cinema 4K) • Interior Camera • Rated IP65 and IK08 • Noise-Gated Microphone • Anti-Vibration, Vandal-Resistant, Steel Casing • Scratch-Resistant, Anti-Glare Glass Lens Cover • Infrared 			
	CAT812CBL	1	
<p>CAT8 Shielded Camera Cable, 12 ft</p> <ul style="list-style-type: none"> • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs 			
	CAT825CBL	3	
<p>(3) CAT8 Shielded Camera Cable, 25 ft</p> <ul style="list-style-type: none"> • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs 			
	CAT850CBL	1	
<p>CAT8 Shielded Camera Cable, 50 ft</p> <ul style="list-style-type: none"> • RJ45 Connection • Compatible with most Vulcan Series MDVRs and MNVRs 			
	VULBR100	1	
<p>Windshield Mounting Bracket for Vulcan Series HD-V Cameras</p>			
	WC4G	1	
<p>Vulcan Series Wi-Fi Cellular GPS Tri-Mode Antenna</p> <ul style="list-style-type: none"> • Wi-Fi, Cellular and Passive GPS Antenna • Interior-mounted 			

QUOTED PRODUCTS

MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
<p>CP4 MONITORS WITH MOUNTING PARTS FOR BUSES 18/28/29/31/32/33/42/43</p>	8	\$263.89	\$2,111.12
 <p>CP4 Vulcan Series Touchscreen Backing & Firmware Control Monitor with Bracket *Required for programming and diagnostics of Vulcan systems</p>	1		
 <p>RAMDIAMT RAM Diamond Mount</p>	1		
 <p>RAMMDARM RAM Medium Arm</p>	1		
 <p>RAMSHSD RAM Short Stud 1/4-20</p>	1		
 <p>VULPWRCBL Security Key Power Cable Adapter Hard Drive Version for Vulcan Series MNVRs and MDVRs</p>	1	\$23.92	\$23.92
 <p>VULPWRKEY Security Key USB 3.0 for Hard Drive Version Vulcan Series MNVRs, MDVRs • Includes DC Power Supply for Reader</p>	1	\$63.92	\$63.92
<p>CONTLABOR-UNINSTALL CUT AND TUCK Uninstallation of AngelTrax Camera System(s) with Cut and Tuck Method • Existing cables will remain in the vehicle(s). • Uninstallation price is based upon the total quantity of existing systems to be removed in the same trip at the same location.</p>	14	\$100.00	\$1,400.00

QUOTED PRODUCTS			
MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
CONTLABOR Installation of AngelTrax 07 Camera System, per system. This quote does not include the upcharge for removal of any existing Camera Systems or equipment. *If quote is for multiple cameras/systems, installation price is based upon the installation of the total quantity quoted at the same time and location.	14	\$1,600.00	\$22,400.00
SHIPPING/HANDLING Shipping and Handling Charges - 14 Bx + 2 Bulk Bx * Optional items are not included in the calculation.*	1	\$960.00	\$960.00
TOTAL			\$86,263.28

QUOTED PRODUCTS - OPTIONAL ITEMS		NOTE: OPTIONAL ITEMS BELOW ARE NOT INCLUDED IN TOTAL PRICING ABOVE.	
MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE

Signed and endorsed by: _____

Printed Name _____

CORPORATE & FREIGHT POLICIES

The information in this document is to be held confidential by the receiving party. Disclosure of this information is permitted only to persons with the need to know the information for the intended purpose of this document, for the sole and exclusive benefit of the disclosing party. Specifications and prices are subject to change without notice. Please allow three to four weeks for delivery on special order items. Net 30 days from date of invoice to approved accounts. A handling fee is charged for customers who request third party billing freight. Items will be shipped UPS or FedEx, ground delivery, unless otherwise requested. No returns will be accepted after 30 days from invoice date. A 15% restocking fee will be added to all returned items. All items returned will be subject to inspection by IVS, Inc. Items deemed used or "B" goods will be returned to customer freight collect.

This price quote is good for 90 days or for the agreed upon contract date; after which, products and pricing are subject to change.

The customer will be responsible for all applicable taxes.

Warranty Notice: Technical support, warranty parts and services are contingent on your account being current and up to date.

License Notice: All AngelTrax and VizuCop software is used by license agreement only and is not for sale.

TITLE & OWNERSHIP POLICY

"Title/Ownership" of any item described in the quote or invoice does not pass to purchaser until such time as the invoice is paid in full. Seller has no duty to provide back office software support, warranty support or any monitoring for any item described in the unpaid invoice. Seller has the right to immediate possession of all items not paid for. Purchaser agrees to deliver to seller each item described in the invoice upon demand of seller at purchaser's expense. Delivery of the product described in the invoice shall not in any way terminate purchaser's obligation to pay for products ordered by purchaser and delivered to purchaser by seller. By accepting the product described on the invoice, buyer agrees that, should civil litigation arise due to non-payment, buyer expressly consents to jurisdiction in the State of Alabama and venue in Houston County, Alabama.

BID TERMS & CONDITIONS

If this quote is for a bid, the terms and conditions of the bid shall take the place of any applicable terms, conditions and disclaimers included in this quote.

CAUTION: IF INSTALLATION IS DELAYED DUE TO VEHICLES NOT AVAILABLE ACCORDING TO INSTALLATION DEPLOYMENT PROFILE, THE CUSTOMER WILL BE CHARGED FOR AN ADDITIONAL SITE VISIT TO INSTALL REMAINING EQUIPMENT.



7905 Browning Road, Suite 104
Pennsauken, NJ 08109

Price Quotation

Quote Number 2023-11-17-CAN1

Date Created 12/1/2023

Bill To: VERKADA
405 E 4th Ave. San Mateo, CA 94401

Ship To: 405 E 4th Ave. San Mateo, CA 94401

Gridless Contact: Cati Kilpatrick
kilpatrick@gridless.com
(916) 247-5806

Customer Contact: Account Executive
accountname@verkada.com
1 (650) 514-2500

Product	Description	List Price	Discount	Ext. Price	Qty	Total Price
CM41-30E-HW	Outdoor Mini Dome Camera, 5MP, Fixed Lens, 128GB of Storage, Maximum 30 Days of Retention	\$999.00	28%	\$719.28	102	\$73,366.56
LIC-5Y	5 Year Camera License	\$899.00	28%	\$647.28	102	\$66,022.56
GSB-5GP-7	Sentry Bus kit with upgraded 5G LTE modem, antenna, wiring, and PoE switch. Ties into vehicle electrical system for power. Includes timer/protector for bus shutdown to protect electronics and provide a timer to allow short term operation when the bus is shut off. Includes add on for bus WiFi	\$4,999.00	30%	\$3,499.30	14	\$48,990.19
GSB-900-4	Vehicle integrated Sentry-0 kit, including high bandwidth LTE modem, antenna, wiring, and PoE switch. Ties in to vehicle electrical system to power cameras. Includes Battery protector with Timer to allow cameras to operate after vehicle is turned off.	\$4,199.00	30%	\$2,939.30	1	\$2,939.30
INST-0239- - Canby, OR -	Install per bus for (15) buses - Install (1) Sentry units - Install (1) auto timer disconnect - Install (7) cameras per bus - except Ford Transit van (4) cameras - Install (1) exterior antenna - Configure cameras to customer's specifications	\$119,852.44		\$119,852.44	1	\$119,852.44

Terms and conditions to follow

Notes:	Subtotal	\$311,171.05
	Shipping	\$4,160.00
	Total	\$315,331.05



CITY COUNCIL Staff Report

Meeting Date: 2/7/2024

To: The Honorable Mayor Hodson & City Council
Thru: Eileen Stein, City Administrator
From: Jerry Nelzen, Public Works Director
Agenda Item: Consider Ordinance 1617: An Ordinance Authorizing the City Administrator to Execute a Contract with Harper Houf Peterson Righellis Inc, in the amount of \$148,500.

Summary

Consider Ordinance No. 1617: An Ordinance Authorizing the City Administrator to execute a contract with Harper Houf Peterson Righellis Inc. (HHPR) for \$148,500.

Background

The new Auburn Farms Park will provide additional recreational and outdoor opportunities for the existing and new neighborhoods in that area. During the City's recent comprehensive update to its Parks and Recreation Master Plan (adopted in 2022), both the residents and members of the Parks and Recreation Advisory Board advocated for the building of the new park.

Discussion

The proposed project for the construction of a 2.73 acre City park located at 2041 North Locust Street in Canby and would create walking paths, playground equipment, benches, picnic area, tennis/pickleball court, basketball court, splash pad, and restrooms per the Park Master Plan.

Attachments

Ordinance 1617
Harper Houf Peterson Righellis Inc. Contract

Fiscal Impact

The Canby Auburn Farms Park development went through the budget process and was approved by the City Council.

Recommendation

It is recommended that City Council approve the contract with Harper Houf Peterson Righellis Inc.

Proposed Motion

"I move to approve **Ordinance 1617**: An Ordinance Authorizing the City Administrator to Execute a Contract with Harper Houf Peterson Righellis Inc, in the amount of \$148,500 for Construction Phase Engineering Services for the Canby Auburn Farms Park Development to a second reading on February 21, 2024."

ORDINANCE NO. 1617

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH HARPER HOUF PETERSON RIGHELLIS FOR THE DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES FOR THE CANBY AUBURN FARMS PARK DEVELOPMENT.

WHEREAS, the City of Canby requested three formal bids for professional services to complete engineering services for this project;

WHEREAS, Harper Houf Peterson Righellis Inc., was selected in the aforementioned process as a qualifying engineering firm;

WHEREAS, the City of Canby has approved funds for the Design and Construction Phase Engineering Services for the Canby Auburn Farms Park Development; and

WHEREAS, the City of Canby has budgeted expenditures for this work in FY 2023-2024.

THEREFORE, THE CITY OF CANBY, OREGON, ORDAINS AS FOLLOWS:

Section 1. The City Administrator is hereby authorized on behalf of the City to enter into an agreement with Harper Houf Peterson Righellis Inc. for the amount of \$148,500.

SUBMITTED to the Canby City Council and read the first time at a regular meeting therefore on Wednesday, February 7, 2024, ordered posted as required by the Canby City Charter; and scheduled for second reading on Wednesday, February 21, 2024, commencing at the hour of 7:00 PM in the Council Chambers located at 222 NE 2nd Avenue, 1st Floor Canby, Oregon.

Maya Benham, CMC
City Recorder

PASSED on second and final reading by the Canby City Council at a regular meeting thereof on the 21st day of February 2024, by the following vote:

YEAS _____

NAYS _____

Brian Hodson
Mayor

ATTEST:

Maya Benham, CMC
City Recorder

January 3, 2024

City of Canby Public Works

Attn: Jerry Nelzen
1470 NE Territorial Road
Canby, OR 97013

**RE: Auburn Farms Park – Canby, Oregon
Professional Services Proposal**

PROJECT UNDERSTANDING

Proposal to provide Professional Services for the construction of a 2.73 acre City park located at 2041 North Locust Street in Canby, Oregon. Anticipated professional services include project management, civil engineering, landscape architecture, survey, planning and structural engineering. Per the Park Master Plan, prepared by HHPR, park amenities are anticipated to be street frontage improvements, stormwater management, parking, prefabricated restrooms, playground equipment, benches, trash receptacles, landscaping, irrigation, walking paths, tennis court, basketball court and splash pad.

SCOPE OF SERVICES

HHPR will provide professional services as outlined in the following tasks:

Task 1: Topographic and Boundary Survey

Survey Tasks to include:

1. Complete survey and deed research for subject property.
2. Locate property boundary based upon available survey monuments, survey research, and deeds.
3. Locate easements based upon provided title report.
4. Prepare and submit One Call utility locate request to identify any existing subsurface utilities. One Call response time may be as much as 10 business days as allowed by law.
5. All field work to complete a topographic survey of the area shown on the Limits of Topographic Design Survey.
6. Survey information to include utilities disclosed by a standard public utility locate request and all existing visible above ground improvements and grades as needed to prepare a 1-foot contour interval base map.
7. Locate trees that are 6 inches and greater in DBH. Trees to be identified as coniferous or deciduous.
8. Prepare electronic topographic survey base map to include property boundary and easements.
9. Deliverables to include: AutoCAD 2024 C3D electronic drawing.

Survey Task Assumptions:

1. The site is accessible.
2. Client to provide current title report for the subject property. If unavailable, HHPR will obtain at cost plus 5%.
3. Horizontal datum will be local datum plane ground coordinates based on the Oregon Coordinate Reference System (OCRS) – Portland Zone, Reference Frame: NAD 83 (2011)(Epoch:2010.0000), International Feet.

4. Vertical datum will be NAVD 88 per static GPS OPUS solution.
5. Requests for additional information will be agreed upon prior to completion and will be considered additional services.
6. Estimated schedule is 7 to 10 weeks to provide final deliverables after notice to proceed. HHPR will notify the client if this schedule will exceed the above estimate.

Task 2: Land Use Planning

Land Use Planning Tasks to include:

1. Pre-application Conference - An HHPR land use planner will prepare a packet along with a comprehensive set of questions for submittal to the City of Canby for a pre-application conference.
2. Pre-application Conference Attendance – An HHPR land use planner and project engineer will attend the pre-application conference with the client to take notes and ask strategic questions regarding the proposed park project.
3. Review and Follow-up – Once the meeting has occurred, HHPR review the notes with the client and discuss a strategy for obtaining entitlements necessary to construct the park based on the site related information that was collected during the meeting.

Land Use Planning Task Assumptions:

1. Client to pay application fees. The current fee is \$720
2. Submittal to be based on existing site plan that has already been prepared

Task 3: Schematic Design SD (30%)

1. Prepare schematic design level (30%) plans that include the following:
 1. Existing Conditions Plan
 2. Site Demolition Plan
 3. Civil Site Plan
 4. Preliminary Site Grading Plan
 5. Preliminary Utility Plan
 6. Preliminary Planting Plan
 7. Preliminary Playground Plan
 8. Playground Equipment Cut Sheets
 9. Site Furnishing Cut Sheets
 10. Restroom Cut Sheet
 11. Splash Pad Cut Sheet
 12. Specifications List
 13. Preliminary Construction Cost Estimate
 14. Coordination Meeting (1 hour) – 2 people

Task 4: Design Development DD (60%)

HHPR will prepare design development level plans that include revisions to the schematic design plans, plus the following:

1. Curb Plan and Profile
2. Site Dimensioning Plan
3. Storm Sewer Plan
4. Sanitary Sewer Plan

5. Water Plan
6. Civil General Notes
7. Detailed Grading Plans including ramps and driveways
8. Signing and Striping Plan
9. Standard Details
10. Irrigation Plan
11. Planting Details
12. Irrigation Details
13. Playground Footing Plans and Details
14. Site Furnishing Plans and Details
15. Restroom Plans and Details
16. Splash Pad Plans and Details
17. Preliminary Specifications
18. Preliminary Stormwater Management Report
19. Updated Construction Cost Estimate
20. Coordination Meeting (1 hour) – 2 people

Task 5: Permitting (90%)

HHPR will prepare permit level plans that include revisions to the design development plans, plus the following:

1. HHPR will manage the submittal for Development Review
2. HHPR will manage and obtain a City of Canby Public Works Permit as required
3. HHPR will submit and obtain the DEQ 1200C permit as required
4. Review jurisdiction review comments and provide revisions and comment responses as required
5. Updated Specifications
6. Updated Stormwater Management Report
7. Updated Construction Cost Estimate
8. Coordination Meeting (1 hour) – 2 people

Task 6: Construction Documents CD (100%)

1. Stamped Construction Drawings
2. Stamped Final Specifications
3. Stamped Final Stormwater Management Report
4. Coordination Meeting (1 hour) – 2 people

Task 7: Construction Administration

1. Review contractor submittals
2. Review and answer contractor RFI's
3. Review contractor change order requests
4. Prepare punch list items
5. Prepare as-built drawings
6. Site visits and inspection reports (5)

DESIGN ASSUMPTIONS AND EXCLUSIONS

1. The following items are excluded from this scope and fee proposal, but can be provided as additional services, upon request:
 - a. Electrical engineering, plumbing engineering, mechanical engineering, architectural and arborist services



- b. Downstream storm sewer, water or sanitary sewer analysis
 - c. Offsite plant mitigation
 - d. Lighting design
 - e. Geotechnical engineering
 - f. Traffic engineering
 - g. Environmental engineering
 - h. Cultural resources – Archeological and Historical
 - i. Hazardous materials
2. The City will be responsible for paying for all permits and agency reviews.
 3. Any additional required permits or plan set checks outside of what is listed above in the “Scope of Services” will be considered additional services.
 4. The fee assumes that agency review can be completed within three reviews (1 initial review and 2 resubmittals).
 5. Miscellaneous utilities (gas, electrical, phone, fiber and cable) to be designed by others. HHPR will show on plans for coordination.
 6. Major changes to the site plan that affect grading or utilities are not anticipated, but will be considered additional services if design changes are required.
 7. Signing and striping plans can be completed with standard construction notes and details. The fee does not include traffic engineering.
 8. Mileage and printing are included in the fee.
 9. Fire hydrant testing fee shall be reimbursed as an expense.
 10. As installed documentation and warranty materials to be provided by contractor.
 11. It is assumed design for site buildings (restrooms, storage sheds, arbors, gazebos, ect), including associated foundations, will be vendor provided.
 12. It is assumed the design for the splash pad will be vendor provided.
 13. Stormwater management can be accomplished onsite and can be accomplished using NRCS soils data (groundwater depth and soil infiltration rates will be assumed).
 14. Fee does not include full time construction inspection. This proposal includes 5 site visits during construction for general observation. Full time inspection can provided as an additional service upon request.
 15. As-built drawings will be prepared based on redline mark ups provided by the construction contractor.
 16. Structural engineering is limited to review of deferred submittals for foundations and footings.
 17. Assumed Public Works improvements are limited to curb, sidewalk, street trees and driveways.
 18. Specifications will be in CSI format.

FEE

Based upon the Project Understanding, Scope of Services, Assumptions and the attached Exhibit A Standard Terms and Conditions, Harper Houf Peterson Righellis Inc. proposes to be compensated on a time and material basis with a not to exceed amount of **\$148,500.**

Task 1: Topographic and Boundary Survey	\$ 9,000
Task 2: Land Use Planning	\$ 2,000
Task 3: Schematic Design SD (30%)	\$ 22,500
Task 4: Design Development DD (60%)	\$ 42,500



Task 5: Permitting (90%)	\$ 33,500
Task 6: Construction Documents CD (100%)	\$ 18,000
Task 7: Construction Administration	\$ 21,000

Total: \$ 148,500

AGREEMENT

If we have in any way misinterpreted the scope of work, we ask to have the opportunity to amend this proposal accordingly.

Changes to the assumptions or project description that result in significant revisions to our work will be considered additional services. Harper Houf Peterson Righellis Inc. will bill monthly for the work completed in accordance with the attached 2023 Standard Billing Rates. Client and HHPR agree to be bound to the standard terms and conditions observable in "Exhibit A".

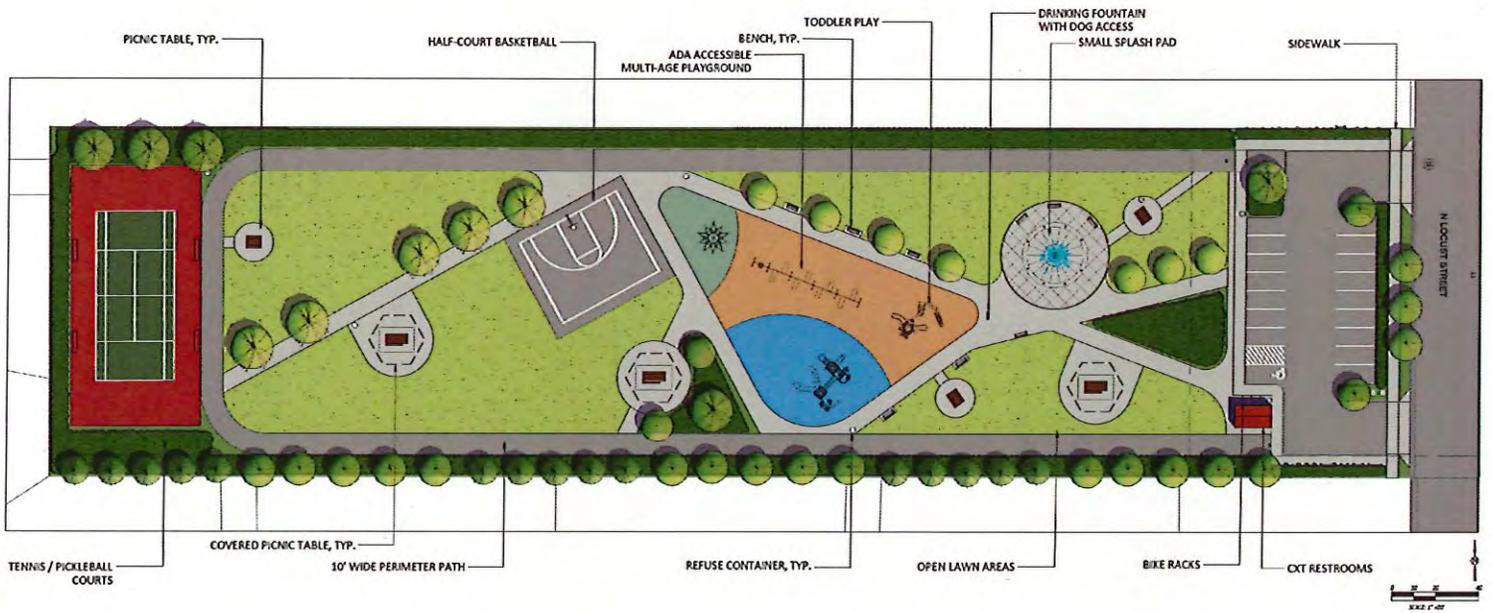
If this proposal meets with your approval, please sign in the space provided and return a signed copy.
ACCEPTANCE AND AUTHORIZATION

BY: _____

TITLE: _____

DATE: _____





Harper Houf Peterson Righellis Inc.
 LANDSCAPE ARCHITECTS
 207 W. Walnut Street, Suite 201, Portland, OR 97202
 phone: 503.228.1411 www.hrp.com fax: 503.228.1475



SEPTEMBER 2023