



Register here to attend the meetings virtually or you may attend in person.

https://us06web.zoom.us/webinar/register/WN_jVCX-SdgT6S0CihGurmBPw

Mayor Brian Hodson

Councilor Christopher Bangs

Councilor David Bajorin

Council President Traci Hensley

Councilor Sarah Spoon

Councilor Greg Parker

Councilor Shawn Varwig

City Council Special Called Meeting Agenda

March 9, 2022

6 PM – 9 PM

City Council Chambers

222 NE 2nd Avenue

Canby, Oregon

- 1. CALL TO ORDER.**
- 2. FOLLOW UP DISCUSSION REGARDING CITY COUNCIL GOALS AND PRIORITIES.**
- 3. POTENTIAL ADOPTION OF GOALS AND PRIORITIES.**
- 4. ADJOURN.**

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Maya Benham at 503-266-0720. A copy of this Agenda can be found on the City's web page at www.canbyoregon.gov.



SSW CONSULTING

CITY OF CANBY GOAL SETTING WORKSHOP #2

DATE: March 9, 2022

TIME: 6:00 PM to 9:00 PM

LOCATION: Canby City Hall, 222 NE 2nd Ave.

WORKSHOP OUTCOMES

- Develop a clear understanding of Council roles and responsibilities
- Identify shared goals and priorities to guide the team and direct the work of the organization
- Identify clear short-term and long-term goals and an implementation plan that keeps the team accountable and focused

AGENDA

6:00 PM

Welcome + Agenda Overview

- Call to Order and Welcome, Mayor Brian Hodson
- Agenda Overview
- Workshop #1 Recap

6:15 PM Goal Refinement

- Review Draft Goals and Actions
- Discuss Refinement Proposals
- Council Discussion + Agreement on Goals to Move Forward
- Finalize Goals and Prioritize Actions

7:45 PM BREAK

7:55 PM Goal Implementation + Progress Reporting

8:15 PM Wrap-up + Next Steps

- Team Agreement
- Next Steps

9:00 PM Adjourn

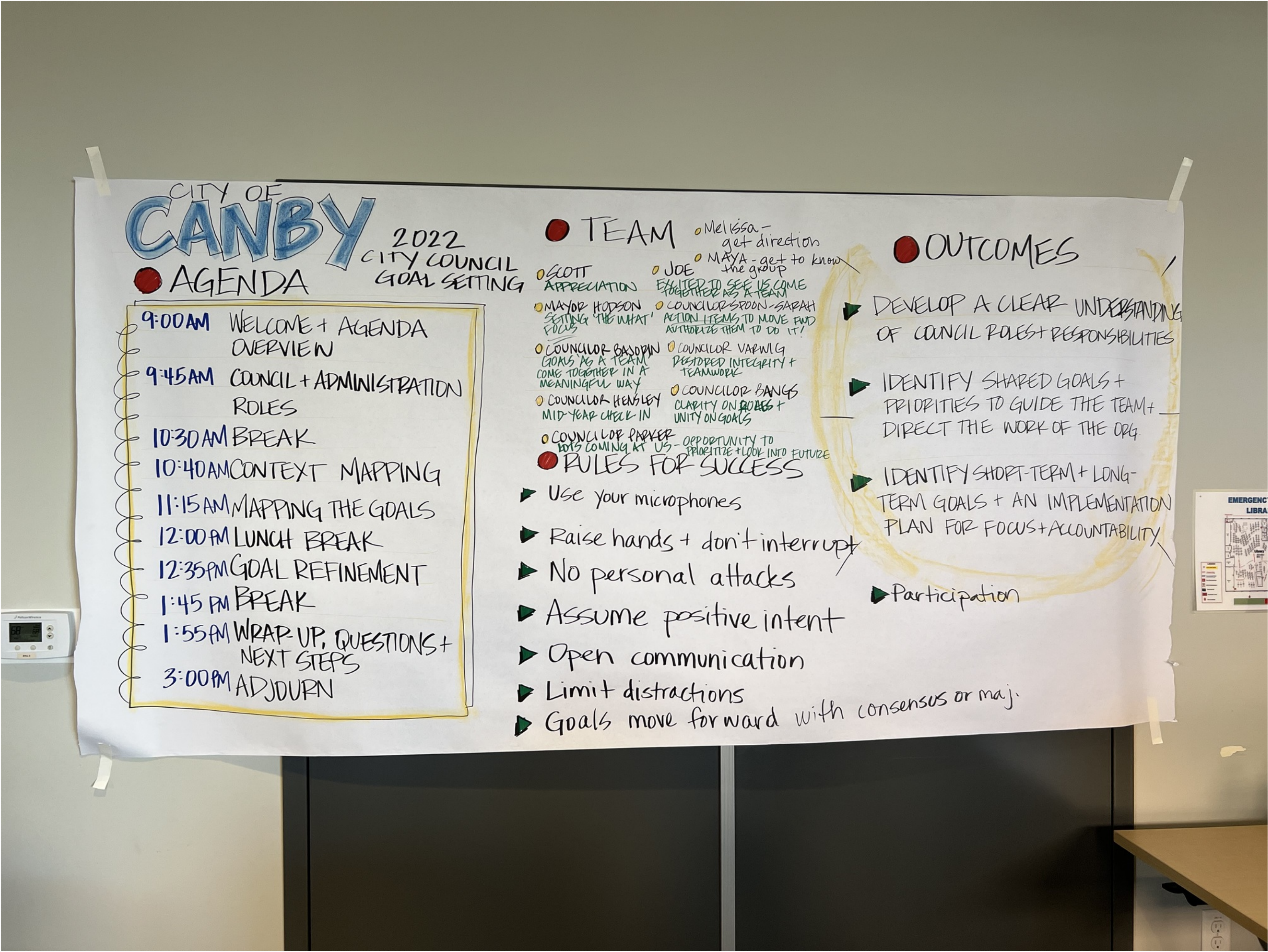
City of Canby 2022 Council Goal Setting Workshop

Goal Areas	Potential Actions	Notes
Align resources to address future community growth	Economic needs analysis	underway
	Housing needs analysis	underway
	Update the City's Comprehensive Plan	emphasize zoning changes to support future UGB expansion
	Update the City's development code	Use consultant resources
	Urban growth boundary expansion	
	Area J "Walnut" master planning	
	Expand downtown housing opportunities	
	Expand the Canby Area Transit circulator routes	
Plan a transportation system that eases the impacts of community growth	Canby ferry future	
	Update the transportation system plan	
	Build relationships with ODOT and Clackamas County to plan and fund transportation improvements	this will include a sidewalk gap analysis, bike lanes, and pedestrian paths
	Conduct advocacy for Berg Parkway	
	Review Park Master Plan priorities and align projects with funding that addresses development and maintenance	
Develop a more robust parks and recreation program aligned with the needs identified in the Parks Master Plan	Explore partnership options with the School District for property sale, exchange, or long-term lease	
	Pursue the legal determination on Wayside use	
	Evaluate sustainability	
	Develop a communication and engagement plan	This needs additional discussion
Enhance engagement and communications that represents broad perspectives	Develop a legislative program and advocacy strategy	
	Evaluate the implementation of a Youth Advisory Council	Explore lobbyist for Federal advocacy, resources for Council to lobby at the State
	Determine the future of the Urban Renewal Agency	
Promote financial sustainability	Assess the City's reserve levels and balance savings and investments with spending to meet community needs	close and return money or spend money then close it
	Use ARPA funds to recover loss and build for the future	
	Evaluate the City's fee structure	develop clear guidelines
	Increase engagement with the budget committee	street maintenance fee adjustment

Remaining issues to discuss:

- Reach out to a consultant for emergency management structure and plan
- Mayoral powers vs. council powers
- Discussion of committee liaison roles and appointment process

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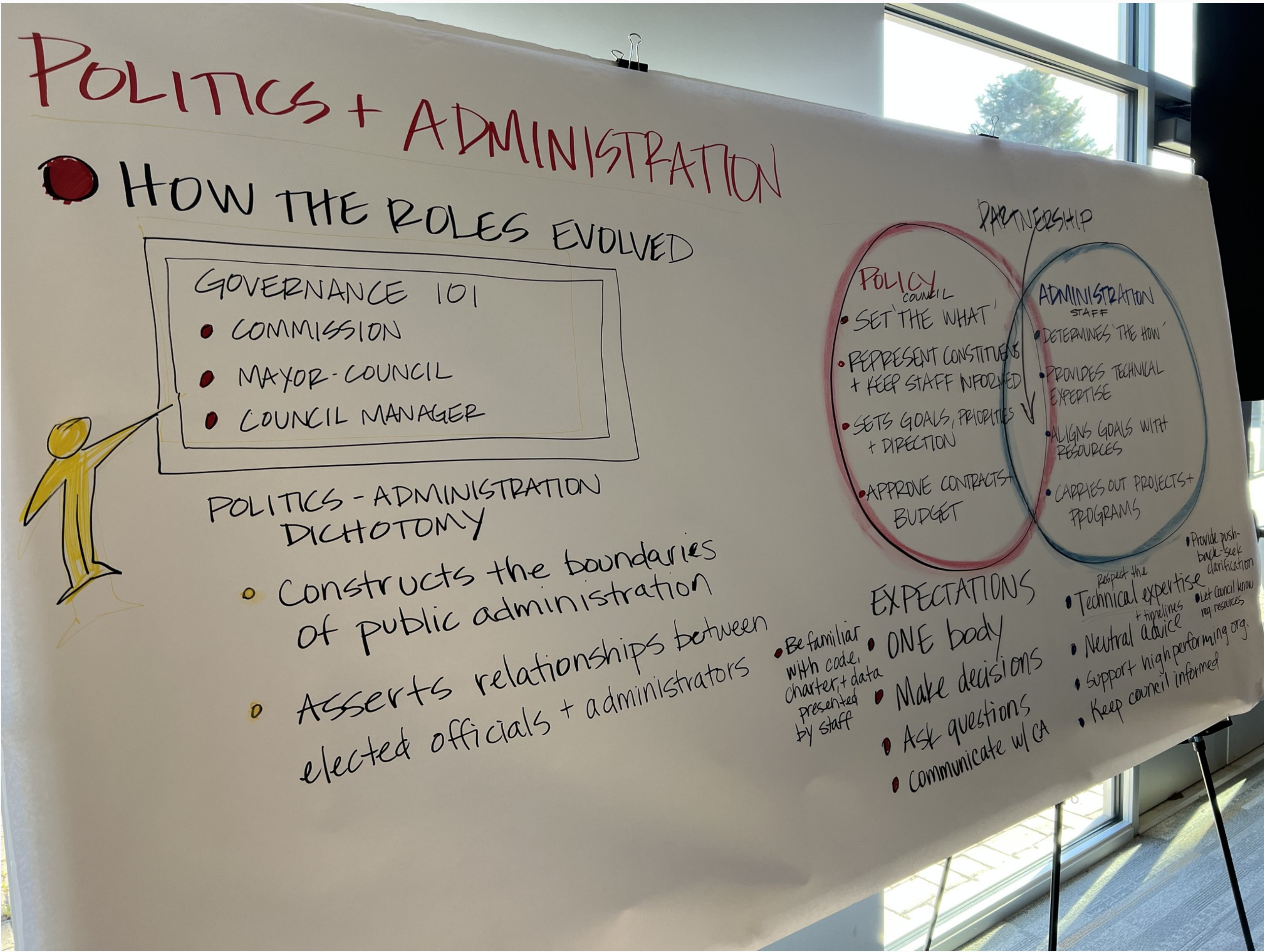


Participants + Intentions + Rating for the day:

Mayor Bryan Hodson	Councilor Sarah Spoon	Councilor Bojorin	Councilor Varwig	Councilor Hensley	Councilor Bangs	Councilor Greg Parker	City Administrator Scott Archer	City Attorney Joe	HR Director/ City Recorder Melissa	Maya
Setting the policy	shared action items to get momentum to see results; staff feels comfortable moving forward and quickly	Come together in meaningful way to accomplish goals	Restored integrity and teamwork	We do a good job setting goals, we need mid-year check in	Clarity on roles and unity on goals	Assemble and prioritize our goals; future planning	Been at City 14 months, thank you for being here	Fun to watch group work together toward goals; get to see individuals shine as they work together	Direction from Council	Getting to know everyone better, capture what happens today
7 (getting to next conversation to action items)	6-7 (hesitation because she wants action plan)	8	(had to leave early)	8.25	7 (feels like we could have used more time for ideation)	8.25				



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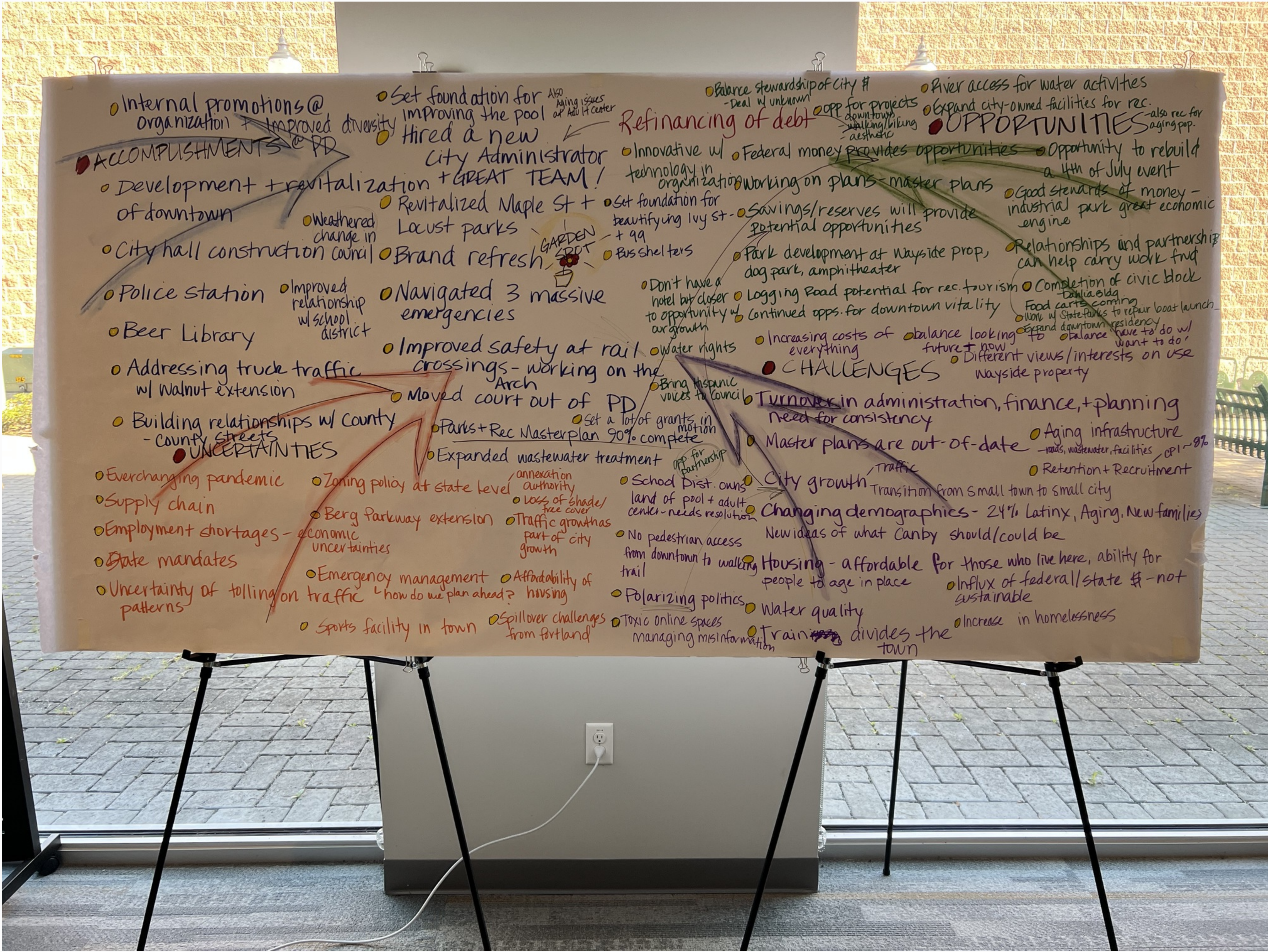


Roles and Responsibilities

Policy Council	Partnership	Administration Staff
<ul style="list-style-type: none">• ONE body• Make decisions• Ask questions• Communicate with City Administrator		<ul style="list-style-type: none">• Technical expertise• Neutral advice• Support high-performing organization• Keep Council informed
<ul style="list-style-type: none">• Don't mind push-back from staff; they have liberty to seek clarification and explain facts as they understand it• Respect the technical expertise• Be familiar with City Code, Charter, data presented by staff		<ul style="list-style-type: none">• Let Council know more resources are needed so Council can authorize



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Challenges

Opportunities

Accomplishments

Uncertainties

Admin changes (Planning, CA, Finance Director)	Master plans out of date	City growth: from small town to small city	Changing demographics and how do we reach	Missing middle housing	Lacking housing options for residents to age in place	Polarizing politics	Aging infrastructure (WWTP, roads, facilities - pool, adult center)	City staff retention and recruitment	Short-term Federal/State financial assistance	Balance future/ current needs, priorities	
Water quality (taste)	Train divides town (PD, Fire)	Traffic	Differing views on how to use the Wayside property	School District owns land where adult community center and pool are situated	Lack pedestrian access from downtown to walking trails	Managing information in online spaces	700+ new jobs coming to Amazon	Increase in homelessness (relatively new to Canby)	Increased costs + Inflation + Supply chain	Staff salary + CPI at 8% (inflation)	
Federal Funding	New planning documents	Land acquisition	Park development (Wayside)	Dog park, Ampitheater	Opportunity for hotel/ tourism with local events	Completion of Civic Block (Dahlia Building)	Enhance recreational opportunities (youth, aging population)	Expand city-owned facilities for recreation	Work with State parks to fix boat launch	Food carts coming (not officially approved yet)	Long-term planning + financial stewardship to maximize funding
Logging road trial development and tourism	Downtown vitality/ becoming a destination	Rebuild July 4th event	Industrial Park	Relationships with community partners	Financing of URA debt to focus on downtown mobility + beautification	Partnership with School District	River access for water activities, potential commerce	Water access rights	Expand downtown residency	20% population is Spanishspeaking, hear from these voices	Innovation with technology within City staff
Hired New CA and new employee	Beer Library	Navigated natural disasters- fire, ice, pandemic	Improved safety at railroad crossing	In-house promotion of staff	Refinancing of debt	WWTP expansion new clarifier	Housing Need Assessment	Set foundation for Ivy Street + 99 + Bus Shelters Beautification with collaboration	Name sewer robot		
Moved court out of PD	Increased diversity of police force	Set foundation for improving pool	Improved relationship with School District	Weathered changes in council, appointments, dynamics	P&R Master Plan 90% done						
Pandemic and ever-changing policies	Supply chain and employment shortages	Economic uncertainty	State mandates	Impact of State tolling on local traffic patterns	Zoning at State-level and impact on growth	Future of Berg Parkway	Emergency Management				
Annexation authority removal	City growth impact on traffic	Housing affordability	Spillover issues from Portland (gun violence, etc.)	Development of sports facility is unresolved	Loss of shade (loss of large trees)						

