



AGENDA

CANBY CITY COUNCIL SPECIAL MEETING

January 7, 2015

8:00 PM (Immediately After Regular Meeting)

Council Chambers

155 NW 2nd Avenue

Mayor Brian Hodson

Council President Tim Dale

Councilor Tracie Heidt

Councilor Traci Hensley

Councilor Greg Parker

Councilor Ken Rider

Councilor Todd Rocha

CITY COUNCIL MEETING

1. CALL TO ORDER

2. CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

(This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Each citizen will be given 3 minutes to give testimony. Citizens are first required to fill out a testimony/comment card prior to speaking and hand it to the City Recorder. These forms are available by the sign-in podium. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter.)

3. CONSENT AGENDA

(This section allows the City Council to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may be discussed if it is pulled from the consent agenda to New Business.)

A. Reappointments to the Municipal Audit & Financial Oversight Committee Pg. 1

4. NEW BUSINESS

A. Discussion and Selection of Council President and Committee Liaison Assignments

Pg. 3

5. ACTION REVIEW

6. ADJOURN

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Kim Scheafer at 503.266.0733. A copy of this Agenda can be found on the City's web page at www.ci.canby.or.us. City Council and Planning Commission Meetings are broadcast live and can be viewed on CTV Channel 5. For a schedule of the playback times, please call 503.263.6287.

A reception will be held after the Special City Council Meeting in the Council Chambers for the outgoing City Councilor and incoming Mayor and City Councilors.

**CITY OF CANBY
APPLICATION
BOARD/COMMITTEES/COMMISSIONS/COUNCIL**

Date: 10/2/2014

Name: Matt English Occupation: Firefighter /
Paramedic

Home Address:

97013

Employer: Canby Fire District Position: FF / Paramedic

Daytime Phone:

Evening Phone:

E-Mail Address:

For which position are you applying? Municipal Audit and Financial Oversight Committee

What are your community interests (committees, organizations, special activities)?

PTA, HOA,

Art Literacy in the schools

Experience and educational background: Associates in Fire Science, UA Journeyman Fitter,

Reason for your interest in this position: Ensure financial stability for the future of our community.

List any other City or County positions on which you serve or have served:

Information on any special membership requirements:

RECEIVED

OCT - 3 2014

CITY OF CANBY

**CITY OF CANBY
APPLICATION
BOARD/COMMITTEES/COMMISSIONS/COUNCIL**

Date: 10.13.14

Name: Gwendolyn C. Polgar

Occupation: Commercial Real Estate Lending

Home Address

Employer: HomeStreet Bank

Position: Underwriting Analyst

Daytime Phone:

Evening Phone:

E-Mail Address: om

For which position are you applying? Municipal Audit and Financial Oversight Committee

What are your community interests (committees, organizations, special activities)? I have been involved with the City of Canby's budget committee as a volunteer for approximately three years. I enjoy working with community volunteers, city personnel and the City Council. I want to assist in promoting Canby as a great place to live, shop, work and play for the benefit of its great citizens. I want to work in a committee that is open to new ideas, potential changes and streamlining for the greater good, even if the group has to make difficult decisions .

Experience and educational background: I have worked in Commercial Real Estate lending for the past 18+ years. I actively work with portfolio, Fannie Mae and construction loans. I have managed budgets, funded, balanced, adjusted, restructured construction loan funds from small to multi-million dollar projects. I have prepared, analyzed and verified borrower financial information, liquidity requirements, property operations (income & expenses) and hired independent consultants to inspect and recommended property compliance within city ordinances, building longevity and life safety concerns. I have completed classes and certifications needed for this position through the OMLA (Oregon Mortgage Lenders Association) and the MBA (Mortgage Bankers Association) some of those classes have been in Corporation Financial Analysis and Certifications to complete property inspections for Fannie Mae and Portfolio loans. I also assist in setting policies and procedures for the underwriting analyst functions as well as guide consultants on lending program structures and negotiate costs associated with the lending structures.

Reason for your interest in this position: I have been on the Budget committee going on my third year. I have almost completed the first year on the Municipal Audit and Financial Oversight Committee. I would like to continue to work with this group as they have put together solid policy's and goals to support the City its Council Member and its future success.

List any other City or County positions on which you serve or have served: I have served/volunteered on the Canby City Budget Committee since 2011. I am also involved in the Canby Leadership Training Program through the Ford Foundation since 2011, I was involved in the Canby Bike Rack gift to the City in 2012.

Information on any special membership requirements: None at this time

Referred by (if applicable): None at this time

Feel free to attach a copy of your resume and use additional sheets if necessary

THANK YOU FOR YOUR WILLINGNESS TO SERVE CANBY

Please return to:

City of Canby

Attn: City Recorder

182 N Holly Street

PO Box 930

Canby, OR 97013

Phone: 503.266.0733 Fax: 503.266.7961 Email: Scheaferk@ci.canby.or.us

RECEIVED

OCT 13 2014

Note: Please be advised that this information may be made available to anyone upon a public records request and may be viewable on the City's web site.

1-4-13

CITY OF CANBY COMMITTEE LIAISONS

BIKE AND PEDESTRIAN COMMITTEE

Meets last Tuesday of each month at 6:00 PM in the Development Services Conference Room. 5 members, 3 year terms.

Committee Chair: Liz Belz-Templeman

Staff Liaison: Matilda Deas

Council Liaison: Greg Parker

BUDGET COMMITTEE

Meets as needed. City Council plus 6 members at large, 3 year terms.

Staff Liaison: Haley Fish

Committee Chair: Tim Dale

CANBY PUBLIC LIBRARY BOARD

Meets 2nd Tuesday of each month at 6:15 PM in the City Hall Conference Room.
5 members, 4 year terms.

Committee Chair: Roger Reif

Staff Liaison: Melissa Kelly

Council Liaison:

CANBY UTILITY BOARD

Meets 2nd & 4th Tuesday of each month at 7:00 PM in the CUB Board Room.
5 members, 3 year terms.

Committee Chair: Bob Cornelius

Council Liaison: Tim Dale

HISTORICAL REVIEW BOARD

Meets 2-4 Times Per Year

3-5 members, 3 years terms. Majority must live or work within UGB.

Staff liaison: Jamie Stickel

Council Liaison: Greg Parker

MUNICIPAL AUDIT AND FINANCIAL OVERSIGHT COMMITTEE

Meets quarterly

Up to 3 citizen members, Mayor, and up to 2 councilors, 2 years terms. Must be same number of citizens as Mayor and Councilors.

Staff liaison: Haley Fish

Council Liaison: Brian Hodson

Councilors: Dale &

CITY OF CANBY COMMITTEE LIAISONS

PARKS AND RECREATION ADVISORY BOARD

Meets 3rd Tuesday of each month at 7:00 PM in the City Hall Conference Room.
7 members, 3 year terms.

Committee Chair: Ryan Oliver
Staff Liaison: Matilda Deas
Council Liaison: Todd Rocha

PLANNING COMMISSION

Meets 2nd and 4th Monday of each month at 7:00 PM in the Council Chambers.
7 members, 3 year terms.

Committee Chair: Tyler Smith
Staff Liaison: Bryan Brown
Council Liaison: Ken Rider

TRAFFIC SAFETY COMMISSION

Meets 1st Friday of each month at 8:30 AM in the PW Conference Room.
7 members, 3 year terms.

Committee Chair: Jack Pendleton
Staff Liaison: Jerry Nelzen
Council Liaison:

TRANSIT ADVISORY COMMITTEE

Meets 3rd Thursday of each month at 5:30 PM in the City Hall Conference Room.
7 members, 3 year terms.

Committee Chair: Donald Smeback
Staff Liaison: Julie Wehling
Council Liaison: Ken Rider

OTHER LIAISONS:

Canby Adult Center
Canby School District
Main Street Program
CTV5
Riverside Neighborhood Association
NE Canby Neighborhood Association
SE Canby Neighborhood Association
SW Canby Neighborhood Association
Clack Co. Coordinating Committee

Canby Fire District

Councilor Todd Rocha
Councilor Traci Hensley
Councilor Greg Parker
Councilor Greg Parker
Councilor Traci Hensley
Councilor
Councilor Tim Dale
Councilor Ken Rider
Mayor Hodson with Councilor Traci
Hensley as alternate
Todd Rocha