

**CANBY CITY COUNCIL  
MEETING MINUTES  
JULY 15, 2026**

**PRESIDING:** Brian Hodson

**STAFF PRESENT:** Jamie Stickel, Acting Interim City Administrator; Emily Guimont, City Attorney; Teresa Ridgley, Deputy City Recorder; Maya Benham, Administrative Director/City Recorder; Peter Wood, Human Resources Director; Denise LaRue, Finance Director; Spencer Polack, Interim Public Works Director; Patrick Mahoney, Wastewater Treatment Plant Supervisor; Jessica Roberts, Court Supervisor; Jose Gonzalez, Interim Police Chief; James Murphy, Police Captain; and Lucy Heil, City Prosecutor.

**CALL TO ORDER:** Mayor Hodson called the meeting to order at 7:00 p.m.

**ROLL CALL:** Councilor Padden virtual; Councilor Maldonado present; Council President Hensley present; Mayor Hodson present; Councilor Davis absent; Councilor Stearns present; and Councilor Waterman present.

**STAFF INTRODUCTIONS:** Mayor Hodson acknowledged Jamie Stickel, Acting City Administrator, and Jose Gonzalez, Interim Police Chief.

**PROCLAMATIONS/SPECIAL PRESENTATIONS:** Zoar Lutheran Church & Canby Kiwanis Community Proclamation – Mayor Hodson read the proclamation declaring the City's appreciation to the volunteers and donors of food and companionship for the past 15 years. He presented it to Zoar Lutheran Church and Canby Kiwanis.

There was discussion regarding the church's free meal program on Tuesday nights.

**CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS:** None.

**ITEMS REMOVED FROM THE CONSENT AGENDA:** None.

**CONSENT AGENDA:** \*\*Council President Hensley moved to approve the Consent Agenda including approval of the June 17, 2026, City Council meeting minutes. Motion was seconded by Councilor Maldonado and passed 5-0.

**APPOINTMENTS:** None.

**PUBLIC HEARING:** None.

**ORDINANCES & RESOLUTIONS:**

Ordinance 1674 – Maya Benham, Administrative Director/City Recorder, and Jessica Roberts, Court Supervisor, proposed to extend the contract with Lucy Heil, City Prosecutor, for three years to 2029 with the option to renew to 2032, which included a cost-of-living increase not to exceed 5%. They appreciated Ms. Heil's work and looked forward to continuing the contract.

There was discussion regarding increased workload and if the service level needed to be expanded, the scope of services would be amended. This could be a conversation at the three-year renewal.

Lucy Heil, City Prosecutor, said if the work demand increased, she would do the work regardless of how much time it took. In the next three years she would not be asking for additional compensation based on an increase in workload.

**\*\*Council President Hensley moved to approve Ordinance 1674, AN ORDINANCE AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO ENTER AN AGREEMENT EFFECTIVE UNTIL JUNE 30, 2029, WITH A NOT-TO-EXCEED AMOUNT OF \$437,192.95 BETWEEN CITY OF CANBY AND LUCY HEIL, CITY PROSECUTOR to come up for second reading on August 5, 2026. Motion was seconded by Councilor Waterman and passed 5-0 on first reading.**

Ordinance 1675 – Jose Gonzalez, Interim Police Chief, and James Murphy, Police Captain, discussed the purpose of the ordinance, to regulate electric assisted bicycles, motorized scooters, electric scooters, electric personal assisted mobility devices, and vehicles not authorized for use on roadways. There was a drastic increase in accidents, injuries, and violations due to the rapid influx of this new technology with no regulation. They gave statistics on the number of injuries and deaths related to e-scooter and e-bike use. This was a national issue. The ordinance would address the behavior of these devices, and it would give the Police Department the opportunity to educate and then give citations to parents or older children.

There was discussion regarding how the citations to children would work, definition of these vehicles, classifications of bicycles, how it was primarily geared to youth but adults would have the same rules of responsibility, helmets would be required for up to 18 years of age, how often citations were being given out, how it would apply to the Logging Road Trail, plans for education, temporary signage, how the goal was safety, and emergency clause due to the need to implement these regulations as soon as possible.

Emily Guimont, City Attorney, explained the ordinance had been amended from the copy in the packet, and the differences were to better align with the vehicle code. The Council should approve the hard copy they received tonight.

Councilor Stearns was concerned about enforcing vague laws and suggested clarifications. He thought they should specify what was allowed on the Logging Road Trail and update the definitions and what was allowed in Section 12 of the City Code; including regular bicycles to be prohibited on sidewalks.

It was noted there was already signage at the Logging Road Trail that motorized vehicles were not allowed.

There was further discussion regarding differences between motorized and pedal assist. If the vehicle didn't have pedals, it did not belong on the Logging Road Trail. This should be the same for any multi-use trail that included bicycles.

Interim Chief Gonzalez said they wanted to target the reckless behavior more than the usage.

Ms. Guimont suggested for designated city parks, it might be possible to operate electric assisted bicycles subject to the rules and those rules could be adopted administratively by staff.

There was consensus for staff to bring back that language to the second reading.

**\*\*Council President Hensley moved to approve Ordinance 1675, AN ORDINANCE OF THE CITY OF CANBY, OREGON, AMENDING TITLE 10 OF THE CANBY MUNICIPAL CODE TO ADD CHAPTER 10.13 REGULATING THE OPERATION OF ELECTRIC ASSISTED BICYCLES, MOTOR ASSISTED SCOOTERS OR E-SCOOTERS, ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICES, AND VEHICLES MANUFACTURED FOR OFF-ROAD USE; DECLARING AN EMERGENCY to come up for second reading on August 5, 2026. Motion was seconded by Councilor Maldonado and passed 5-0 on first reading.**

Resolution 1465 – Ms. Guimont said this was the official ballot measure language for the proposed Charter revision to waive or modify the residency requirement for the City Administrator subject to rules. She summarized the draft policy for the waiver.

There was discussion regarding how legally binding the policy was. It was noted the policy could be changed by resolution.

The Council would discuss the policy at a later time.

**\*\*Councilor Waterman moved to adopt Resolution 1465, A RESOLUTION REFERRING A MEASURE PROPOSING AN AMENDMENT TO WAIVE OR MODIFY CITY ADMINISTRATOR RESIDENCY REQUIREMENT TO THE CITY CHARTER TO THE VOTERS FOR THE NOVEMBER 3, 2026, ELECTION. Motion was seconded by Councilor Maldonado and passed 5-0.**

Resolution 1466 – Ms. Guimont said this would send revisions to Chapter 10 of the Charter, which established the Canby Utility Board, to the voters. She highlighted the changes that had been made and the reasons. It would merge the electric and water departments into a single department and give Canby Utility exclusive control over that department. It would help Canby Utility get funding for the new water treatment facility. It would also amend Chapter 10 to modernize language and grammar and increase board members' maximum number of successive terms from two terms to three terms. Language was also clarified for the General Manager's role.

Councilor Padden noted these were things Canby Utility wanted fixed so they were not hamstrung by the Charter in their operations.

**\*\*Councilor Waterman moved to adopt Resolution 1466, A RESOLUTION REFERRING A MEASURE PROPOSING AN AMENDMENT TO CHAPTER X OF THE CITY CHARTER TO THE VOTERS FOR THE NOVEMBER 3, 2026, ELECTION. Motion was seconded by Council President Hensley and passed 5-0.**

Resolution 1467 – Ms. Guimont said this was a proposed renewal of the existing swim center levy which would expire at the end of the current fiscal year. The voters would be asked to renew the levy for another five years at the same tax rate.

Nathan Templeman, Aquatics Manager, said they had been operating off a levy for 25 years and, they would not be able to continue to operate without it as it provided 85% of the budget.

**\*\*Council President Hensley moved to adopt Resolution 1467, A RESOLUTION REFERRING TO THE ELECTORS A MEASURE PROPOSING THE RENEWAL OF THE FIVE-YEAR, LOCAL OPTION LEVY FOR CANBY SWIM CENTER OPERATIONS AND MAINTENANCE AT THE RATE OF \$0.49 PER \$1000 ASSESSED VALUE BEGINNING IN FISCAL YEAR 2027-2028. Motion was seconded by Councilor Maldonado and passed 5-0.**

#### **OTHER BUSINESS:**

UV Project Update – Patrick Mahoney, Wastewater Treatment Supervisor, presented information regarding UV equipment updates. He thought there could be a possible change in the design of the system due to last winter's flows that they had not previously seen before. The current UV channels were designed for 4.5 million gallons per day, and the new system would be 4.8 gallons. However, they saw 5.6 in the winter, and they might be required to add a third channel. He showed pictures of the current system, which was now outdated, and discussed the initial proposal, costs, and how much adding a third channel would be.

There was discussion regarding weather trends, increasing capacity, putting in the third channel now, the pros and cons of waiting, phasing it in, inline system vs. channel system, problems with the lamps on the current system, and agreement with the vendor that had expired.

There was consensus for staff to bring back a proposal for a third channel.

**\*\*Councilor Maldonado moved to continue the meeting, but end after the hotel rendering update. Motion was seconded by Council President Hensley and passed 5-0.**

Hotel Rendering Update – Jamie Stickel, Economic Development Director, presented Canby Hotel renderings for two vacant parcels along Highway 99E. The concepts included aspects true to Canby, such as agricultural roots and river/natural elements. They aim was to create a roadside attraction. She discussed the two sites, one near the Wild Hare and one in Area J, design concepts, layouts, site plans and renderings, and webpage for the Canby hotel development.

There was discussion regarding the renderings, what was taken into consideration when looking at these spaces, and not continuing to spend funds on renderings if nothing came of it.

Mayor Hodson adjourned the meeting at 9:22 p.m.



Maya Benham, CMC  
City Recorder



Brian Hodson  
Mayor

Assisted with Preparation of Minutes – Susan Wood