

**CANBY CITY COUNCIL
MEETING MINUTES
MAY 20, 2026**

PRESIDING: Traci Hensley

STAFF PRESENT: Randy Ealy, Interim City Administrator; Teresa Ridgley, Deputy City Recorder; Don Hardy, Planning Director; Spencer Polack, Public Works Supervisor; Jamie Stickel, Economic Development Director/Communications Specialist; Denise LaRue, Finance Director; and Todd Wood Fleet/IT/Transit Director.

CALL TO ORDER: Council President Hensley called the meeting to order at 7:01 p.m.

ROLL CALL: Councilor Padden present (attended virtually); Councilor Maldonado absent; Council President Hensley present; Mayor Hodson present (attended virtually); Councilor Davis present; Councilor Stearns absent; and Councilor Waterman present.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS: Kristi Smith, Canby Pride, spoke about the upcoming events for Pride Month in Canby.

CONSENT AGENDA: ****Councilor Davis moved to approve the consent agenda including the April 8, 2026, Special Called City Council & Canby Utility Board Joint Meeting Minutes and Limited On-Premises, Commercial, OLCC Liquor License for The Spud Shop at 23300 S Highway 99E. Motion was seconded by Councilor Waterman and passed 4-0.**

ORDINANCES & RESOLUTIONS:

Ordinance 1671 and 1672 - ****Councilor Padden moved to adopt Ordinance 1671, AN ORDINANCE AUTHORIZING THE PURCHASE OF BULK FUEL FROM CECO, INC., UNDER STATE OF OREGON PRICE AGREEMENT 0498, IN AN AMOUNT NOT TO EXCEED \$200,000; AND DECLARING AN EMERGENCY and Ordinance 1672, AN ORDINANCE ADOPTING THE CITY OF CANBY TRANSPORTATION SYSTEM PLAN. Motion was seconded by Councilor Waterman and passed 4-0 by roll call vote.**

Ordinance 1673 – Spencer Polack, Public Works Supervisor, said this year Roy Houck was the successful bidder for the pavement project. He described the streets that would be paved.

There was discussion regarding the smaller number of projects and amount being spent than previous years, and that some of the funds were going towards the Walnut Street Project, crosswalks, and ADA compliance.

****Councilor Waterman moved to approve Ordinance 1673, AN ORDINANCE AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH ROY HOUCK CONSTRUCTION, LLC. IN THE AMOUNT OF \$713,812.50 FOR THE 2026 STREET MAINTENANCE PROJECT to come up for second reading on June 3, 2026. Motion was seconded by Councilor Padden and passed 4-0 on first reading.**

Resolution 1455 – Jamie Stickel, Economic Development Director, said the Council had recently discussed the Sister City MOU to establish a Sister City relationship with Bac Ninh, Vietnam. A delegation would be coming to Canby to tour Dragonberry Produce and meet with the Council to establish a trade and commerce MOU. She explained what the MOU would provide.

****Councilor Davis moved to adopt Resolution 1455, A RESOLUTION AUTHORIZING MAYOR HODSON TO SIGN THE MEMORANDUM OF UNDERSTANDING WITH THE DEPARTMENT OF INDUSTRY AND TRADE OF BAC NINH PROVINCE. Motion was seconded by Councilor Waterman and passed 4-0.**

Resolution 1456 – Mr. Polack said it had taken many years for the transfer of ownership of S Ivy Street to the City. The final project had been completed, and this was the formal request to the County for jurisdiction of the road.

There was discussion regarding the left turn lane and speed reduction on the street, additional police patrol when the speed limit was changed, the area that they would be taking ownership of, and property for the future roundabout.

****Councilor Waterman moved to adopt Resolution 1456, A RESOLUTION AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH CLACKAMAS COUNTY RELATED TO THE TRANSFER OF JURISDICTION OVER A PORTION OF S. IVY STREET. Motion was seconded by Councilor Davis and passed 4-0.**

PUBLIC HEARING: Comprehensive Plan Adoption – Council President Hensley opened the public hearing and read the hearing statement.

Don Hardy, Planning Director, presented the staff report. He said in April the Council approved the first reading of the Comprehensive Plan update with a note that the City Attorney would review the document and provide recommendations for edits. Of the 55 comments received from the City Attorney, staff agreed with 30. He noted some suggested changes were not appropriate because they would either fundamentally change the intended meaning of the policy/strategy or they would conflict with the original source document. The accepted edits would be incorporated into the Comprehensive Plan and staff would bring the ordinance back on June 3 for the second reading. There were also 28 minor edits that were not included in the presentation. He then highlighted the edits that were proposed to be made.

There was discussion regarding the wording and keeping things as flexible as possible for the future, changing the word “ensure” to “endeavor,” removing the word “industrial” for battery energy storage systems so commercial and residential could also have the option in the future, changing the policy that if someone came into the City, they should connect to City services and not have a septic tank anymore, creating an incentive for the islands of county in the City by waiving or giving a discount on sewer system hook ups, identifying sites in the City or Urban Growth Boundary that had Native American cultural significance so the resources were not damaged, and how there was already a requirement for an archeological study of properties to be developed.

Ethan Manual, Canby resident, was in support of the Comprehensive Plan updates. This set a good foundation for the upcoming work to expand the Urban Growth Boundary and he asked for approval.

Council President Hensley closed the public hearing.

****Councilor Waterman moved to direct staff to revise the draft Canby Comprehensive Plan based on the changes presented by staff and bring Ordinance 1670 for a second reading on June 3, 2026. Motion was seconded by Councilor Davis and passed 4-0.**

OTHER BUSINESS: Council President Hensley announced the filing period for the November election for Mayor and three City Council positions would open on June 3.

MAYOR'S BUSINESS: Mayor Hodson said the Canby Center had changed its name to Together Canby and had done a grand opening for their new building. Progress continued to be made on the Walnut Street project. The UGB Expansion Technical Advisory Committee held its first meeting last week. The second Budget Committee meeting was scheduled for tomorrow night and the third meeting would be on May 28. He discussed increased river usage during the summer, and he asked about providing life jackets at Community Park.

Councilor Davis said life jackets had been donated and there were some at the park.

Mayor Hodson said there would be a Memorial Day Ceremony at Zion Memorial Park Cemetery on May 25. He thanked staff for the Ivy Street jurisdiction transfer and thanked Council for approving the signing of the Sister City MOU. The delegation would be in town on May 26.

COUNCILOR COMMENTS & LIAISON REPORTS:

Council President Hensley also attended the Together Canby ribbon cutting. She and City Administrator Ealy toured the new Adult Center facility. There was an opening on the Traffic Safety Commission. The Commission was discussing U-turns on Redwood and 99E and speeding at the Fairgrounds. Canby School District's levy was not looking like it would pass. The High School Choir were state champions again this year. She met with the Fire Board Chair and discussed hiring more Fire Fighters and buying apparatus with funds that would be returned when the Urban Renewal District closed. The American Legion would have a chicken dinner on Memorial Day after the ceremony.

Councilor Davis reported on the Parks and Recreation Advisory Board meeting where they discussed Arneson Park clean up and sign installation, naming of a new park, and Maple Street Park parking and bathrooms. He discussed the Adult Center preconstruction findings and how they hoped to start groundbreaking on June 15. DirectLink gave \$25,000 of in kind support for their work at the new Adult Center. The Adult Center held an Open House fundraiser and would have a Father's Day Lunch on June 18 and Golden Anniversary event on June 24. They were also hiring new staff.

Councilor Waterman said there was an open position on the Bike and Ped Committee. The Library Board discussed increased use of the library but reduced budget that made it difficult to purchase more items.

Councilor Padden said he would attend the Pride at the Park event on June 14. The church the Adult Center would be moving into would have its last service on Sunday and everything would be moved out by the end of June.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORT: Randy Ealy, Interim City Administrator, announced the Walnut Street Groundbreaking Event on May 30. The public forum to meet with the Police Chief finalists would be on May 27. He discussed the information from Happy Valley about their E-bike regulations. The issue would come back to Council in June. He then reviewed the topics for the Budget Committee meeting tomorrow including the bubble list, reserve amounts, and Swim Center remodel. He discussed the feedback from Canby Utility regarding Chapter 10 of the City's Charter that would go to the Charter Review subcommittee on June 18. The Council Policies subcommittee would meet on May 27. He was still working on scheduling a joint meeting with the School District.

- a. Summer Paving Schedule Update
- b. Bi-Monthly Reports

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved Consent Agenda.
2. Adopted Ordinances 1671 and 1672.
3. Approved Ordinances 1670 and 1673 to second readings on June 3, 2026.
4. Adopted Resolutions 1455 and 1456.

Council President Hensley adjourned the meeting at 9:02 p.m.



Maya Benham, CMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes – Susan Wood