

**CANBY CITY COUNCIL
MEETING MINUTES
MAY 6, 2026**

PRESIDING: Brian Hodson

STAFF PRESENT: Randy Ealy, Interim City Administrator; Maya Benham, Administrative Director/ City Recorder; Peter Wood, Human Resources Director; Don Hardy, Planning Director; Spencer Polack, Public Works Supervisor; Patrick Mahoney, Wastewater Treatment Plant Supervisor, and Michael Nichols, Wastewater Operator I.

CALL TO ORDER: Mayor Hodson called the meeting to order at 7:02 p.m.

ROLLCALL: Councilor Padden present; Councilor Maldonado absent; Council President Hensley present; Mayor Hodson present; Councilor Davis absent; Councilor Stearns present; and Councilor Waterman present.

STAFF INTRODUCTION: Patrick Mahone, Wastewater Treatment Supervisor, introduced Michael Nichols, new Wastewater Operator.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS: David Tate, Canby resident and Budget Committee Member, discussed his concerns about grant funding from I.C.E. to local law enforcement agencies. He did not think this should be a solution to Canby's budget concerns and requested the Council pass a resolution stating they would not apply for any grant funding from I.C.E.

Mayor Hodson responded the grant was not available since Oregon was a Sanctuary State.

PROCLAMATIONS/SPECIAL PRESENTATIONS: Historic Preservation Month – Mayor Hodson read the proclamation declaring May 2026 as Historic Preservation Month.

Mayor Hodson, along with Carol Palmer, Heritage and Landmarks Commission Chair, presented Oregon Heritage Excellence Awards to Ron LeBlanc, Judi Aus, and Peggy Sigler for restoration of the Mark Prairie Schoolhouse.

Mental Health Awareness Month – Mayor Hodson read the proclamation declaring May 2026 as Mental Health Awareness Month.

Scott Taylor, Canby Suicide Prevention Chair, spoke about the organization and encouraged people to call 988, a suicide and crisis lifeline. They were also providing training on May 19.

CONSENT AGENDA: Rick Winterhalter, Clackamas County Solid Waste, said they had an agreement with the City since 2008 for the recycling program. All the cities in the county had a similar agreement.

****Council President Hensley moved to approve the Consent Agenda including approval of the April 1, 2026, City Council Regular Meeting Minutes and authorizing the Interim City Administrator to enter into an Intergovernmental Agreement (IGA) with Clackamas County relating to Recycling, Plastic Pollution & Recycling Modernization. Motion was seconded by Councilor Waterman and passed 4-0.**

APPOINTMENTS: **Council President Hensley moved to approve the appointment of Patrick Bailey to the Parks and Recreation Advisory Board with a term ending June 30, 2028, and the appointment of Blaine Oswald to the Parks and Recreation Advisory Board with a term ending June 30, 2027. Motion was seconded by Councilor Waterman and passed 4-0.

PUBLIC HEARING: Adoption of Transportation System Plan – Mayor Hodson opened the public hearing and read the hearing statement.

Don Hardy, Planning Director, and Kevin Chewuk, DKS Associates, presented the staff report. Mr. Hardy explained the approval criteria and findings. Mr. Chewuk discussed the key updates to the TSP since the last time they met, key development stages of the TSP, and draft TSP overview. The TSP was in two volumes and Chapter 1 was the context for the plan, Chapter 2 was Canby's transportation system today and tomorrow, Chapter 3 was facility and performance standards, Chapter 4 was projects and priorities, and Chapter 5 was implementation and ongoing strategies. From the 2010 TSP, 40% of the projects had been completed. Of the ones not completed, 80% were included in the 2026 TSP as 20% were no longer applicable or needed. He gave examples of what projects could be done for Canby and how the TSP could be monitored to track progress. The next step would be the state acknowledgement process.

There was discussion regarding SDC funding for projects, allocating funds to projects on 99E which they did not have control over and they would have to partner with the state, reasons for the classification of arterial and collector streets, and how SE 13th Avenue was not a truck route any longer.

There was no public testimony.

Mayor Hodson closed the public hearing.

****Councilor Waterman moved to approve Ordinance 1672, AN ORDINANCE ADOPTING THE CITY OF CANBY TRANSPORTATION SYSTEM PLAN to come up for second reading on May 20, 2026. Motion was seconded by Councilor Stearns and passed 4-0 on first reading.**

ORDINANCES & RESOLUTIONS:

Mayor Hodson announced Ordinance 1670 would be removed from the agenda and brought back on May 20, 2026, for a first reading.

Ordinance 1669 - ****Council President Hensley moved to adopt Ordinance 1669, AN ORDINANCE AUTHORIZING THE PURCHASE OF SERVER AND STORAGE EQUIPMENT THROUGH POLAR SYSTEMS IN AN AMOUNT NOT TO EXCEED \$100,000 AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Waterman and passed 4-0 by roll call vote.**

Ordinance 1671 – Randy Ealy, Interim City Administrator, said in response to the past ice storm, the Council had asked for a fuel station project for future emergencies. There would be three 12,000 gallon tanks, two unleaded and one diesel. This was a request to purchase the bulk fuel for the tanks. The emergency declaration was due to high fuel prices.

There was discussion regarding other agencies that might want to use the fuel, how often they would need to cycle through the fuel, what they would charge other agencies, and charging the gas tax on the fuel.

Todd Wood, Fleet/IT/Transit/Interim Public Works Director, said they would need to cycle through the fuel within 90 days. He did not think it would be a problem. They would charge other agencies the cost plus a little more.

Emily Guimont, City Attorney, said the code stated selling fuel to other agencies would make the City become a dealer subject to the gas tax. If the Council wanted to change that, it would need to be done by ordinance.

****Council President Hensley moved to approve Ordinance 1671, AN ORDINANCE AUTHORIZING THE PURCHASE OF BULK FUEL FROM CECO, INC., UNDER STATE OF OREGON PRICE AGREEMENT 0498, IN AN AMOUNT NOT TO EXCEED \$200,000; AND DECLARING AN EMERGENCY to come up for second reading on May 20, 2026. Motion was seconded by Councilor Stearns and passed 4-0 on first reading.**

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORT: Mr. Ealy gave general updates including Police Chief recruitment, Walnut Street Groundbreaking on May 30, scheduling a Charter Review Subcommittee meeting, and survey of Swim Center users.

There was discussion regarding the Swim Center levy and banking funds towards a new Swim Center.

a. Illegal Firework Discussion

Mr. Ealy said staff had been talking about a proactive educational campaign about illegal fireworks. He showed the Council a flyer that would be distributed.

There was discussion regarding how it was currently a complaint driven issue and possibly putting together a local citation ordinance.

b. E-Bike Safety Discussion

Mr. Ealy said he was working with the City Attorney and other cities to put together a local ordinance for E-bikes and also educational opportunities for parents.

There was discussion regarding getting bikes off sidewalks and possibly developing an ordinance with Happy Valley regarding E-bikes.

c. FY27 City of Canby Budget Discussion

Mr. Ealy reviewed the budget that would be discussed at the upcoming Budget Committee meetings and shared key themes for this year. The proposed General Fund was \$20 million, 77% of the budget was personnel, and the reserves were at 30%. He then discussed the General Fund ending fund balance and reserve proposal, forecasting known expenses, total PERS expense to the City, liability insurance rates, annual healthcare cost per employee, ten-year trend of FTEs by year, LGIP interest rates, peer review, housekeeping items, and implementing City plans.

****Council President Hensley moved to continue the meeting to 9:15 p.m. Motion was seconded by Councilor Waterman and passed 4-0.**

d. Parks Maintenance Fee Discussion

Mr. Ealy met with the Parks and Recreation Advisory Board about getting the 2017 General Fund contribution back.

MAYOR'S BUSINESS: Mayor Hodson said this was Municipal Clerk Week and he thanked Maya Benham, Administrative Director/City Recorder, and Teresa Ridgley, Deputy City Recorder, for their work. He discussed the need for affordable housing in the City. The Region 1 Area Commission on Transportation met to discuss ODOT projects. He encouraged everyone to vote on May 19.

COUNCILOR COMMENTS & LIAISON REPORTS:

Councilor Waterman stated there was an article on the Library's Career Center and they were looking at grants for accessibility. They were also switching over to a new meeting room system and were recruiting for a summer teen intern.

Councilor Stearns thought they needed to realize how adding to the costs of development also raised housing prices.

Council President Hensley attended the Chamber luncheon where the Fire Chief gave a presentation. She pointed out the Fire District's website listed the dangers in the community. There had been an increase in graffiti and when she had let Code Enforcement know, it was quickly taken care of.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Ordinance 1669.
3. Approved Ordinances 1671 and 1672 to second readings on May 20, 2026.

Mayor Hodson adjourned the meeting at 9:14 p.m.



Maya Benham, CMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes – Susan Wood