

**CANBY CITY COUNCIL
MEETING MINUTES
March 18, 2026**

PRESIDING: Traci Hensley

STAFF PRESENT: Randy Ealy, Interim City Administrator; Emily Guimont, City Attorney; Teresa Ridgley, Deputy City Recorder; Peter Wood, Human Resources Director; Todd Wood, Transit/IT/Fleet/Public Works Director; Don Hardy, Planning Director; Spencer Polack, Public Works Supervisor; Jamie Stickel, Economic Development Director/Communications Specialist; and Denise LaRue, Finance Director.

CALL TO ORDER: Council President Hensley called the meeting to order at 7:06 p.m.

ROLL CALL: Councilor Jason Padden present; Councilor Herman Maldonado present (virtually); Council President Traci Hensley present; Mayor Brian Hodson absent; Councilor James Davis present; Councilor Daniel Stearns present; and Councilor Paul Waterman present.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS: Kristi Smith, Canby resident, and Celesta Graves, Canby resident, spoke about the contributions of transgender people in rural communities and the importance of recognizing them. They desired a proclamation for Transgender Day of Visibility on March 31.

PROCLAMATIONS/SPECIAL PRESENTATIONS: National Vietnam War Veterans Remembrance Day – Council President Hensley read the proclamation declaring March 29, 2026, as National Vietnam War Veterans Remembrance Day.

Irene Breshears and John Alfrey, Canby VFW, thanked the City for the proclamation and maintenance of the memorial. There would be a ceremony on March 29 at 1 p.m. and lunch at Burgerville afterward.

Larry Forman, Auxiliary President, handed out an invitation to the Council.

Vietnamese American Remembrance Day – Council President Hensley read the proclamation declaring April 30, 2026, as Vietnamese American Remembrance Day.

Thao Duc Tu, President of Vietnamese Community of Oregon, thanked the City for the proclamation. There would be a ceremony on April 26. He presented a certificate to the City.

Since Mayor Hodson was absent, the proclamations would be signed and mailed to the representatives.

CONSENT AGENDA: **Councilor Davis moved to approve the Consent Agenda including approval of the February 11, 2026, City Council Work Session and Special-Called Meeting Minutes and the February 18, 2026, City Council Regular Meeting Minutes. Motion was seconded by Councilor Waterman and passed 6-0.

APPOINTMENTS: **Councilor Padden moved to approve the appointment of Dusty Guild-Hanson to the Heritage and Landmarks Commission with a term ending June 30, 2026. Motion was seconded by Council Waterman and passed 6-0.

ORDINANCES & RESOLUTIONS:

Ordinance 1665 – Spencer Polack, Public Works Supervisor, said this was a request was to purchase a crack sealing trailer to be able to do the work in-house instead of renting the machine.

There was discussion regarding the cost to rent the machine, how owning the machine would give them more availability to do the work more often, other cities who owned crack sealers, and renting the machine to nearby cities.

****Councilor Padden moved to adopt Ordinance 1665, AN ORDINANCE AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO ENTER INTO A PURCHASE AGREEMENT WITH SEALMASTER TO PURCHASE A NEW ASPHALT CRACK SEALER EQUIPMENT TO COME UP FOR SECOND READING ON APRIL 1, 2026. Motion was seconded by Councilor Davis and passed 6-0 on first reading.**

Resolution 1453 – Chris Wright, District Manager of Canby Disposal, and Jonathan Dewey, Controller, presented the request for their annual rate adjustment, which was a 1.62% to 1.63% increase.

The Council appreciated their partnership with Canby Disposal and how this was less than a dollar increase.

****Councilor Davis moved to adopt Resolution 1453, A RESOLUTION AUTHORIZING A RATE INCREASE AND ESTABLISHING A NEW RATE SCHEDULE FOR GARBAGE COLLECTION BY CANBY DISPOSAL WITHIN THE CITY OF CANBY. Motion was seconded by Councilor Padden and passed 6-0.**

OTHER BUSINESS: City Administrator Recruitment Update – Councilor Davis acknowledged Mr. Ealy’s work as Interim City Administrator. There were many director positions open and numerous projects, and he thought they should postpone filling the City Administrator’s position. He suggested extending the current contract to the end of the year.

There was discussion regarding keeping the continuity of the projects in motion, terms of the contract, appreciation of Mr. Ealy’s work, more certainty for the recruitment date, and developing a City Administrator evaluation.

****Councilor Davis moved to authorize Councilor Davis and Council President Hensley to work with the Interim City Administrator and staff, as needed, to bring an ordinance extending the Interim City Administrator’s contract to December 31, 2026, in substantially the same term as the current Interim City Administrator contract. Motion was seconded by Councilor Maldonado and passed 6-0.**

MAYOR’S BUSINESS: None

COUNCILOR COMMENTS & LIAISON REPORTS:

Councilor Padden reported on the Planning Commission meeting where they discussed the Comprehensive Plan update.

Councilor Davis thanked Canby Rotary for the Father/Daughter Dance. He reported on the Parks and Recreation Board meeting where they discussed Park SDC projects, Arneson Park wind damage cleanup, Auburn Farms construction which had been extended to June, and recommending names for Auburn Farms. He attended the Canby Adult Center meeting where there was a retirement in April. They planned to be in their new building by April of next year. They had received their annual investment report and they were doing well.

Councilor Stearns said the parking lot next to the Graham building needed some handicap spaces near the elevator. He asked about the City Attorney evaluation being done in Executive Session.

Councilor Padden said because the firm was not an employee but under contract, the performance evaluation needed to be done at an open meeting.

Councilor Stearns thought it would be difficult to have the conversation in open session, and it would be irresponsible not to have the conversation.

Emily Guimont, City Attorney, suggested the City Administrator or HR Director collect individual evaluations from the Council and consolidate them into one evaluation to send to the City Attorney's office.

Councilor Stearns thought the goal was to give and receive feedback. Councilor Padden said they could have the conversation, just not in executive session.

Council President Hensley thought it could be a Work Session discussion.

Councilor Waterman reported on the Bike and Pedestrian Committee where they discussed E-bikes and Transportation System Plan update. He also reported on the Library Board meeting where priorities, donation process, and hiring a bilingual librarian were discussed.

Council President Hensley reported on the Traffic Safety Commission meeting where speed reduction on South End Road and no u-turns on Highway 99E and Redwood were discussed. The Canby Prevention Coalition held a community leadership lunch and learn. There would be a parents night event on April 9 on vaping and online safety. The Suicide Prevention Task Force was working on another QPR training.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORT: Randy Ealy, Interim City Administrator, discussed the bi-monthly reports and retirement of Police Chief Tro.

Don Hardy, Planning Director, spoke about the DLCD Housing Planning Assistance Grant which the City had received.

Mr. Ealy announced upcoming events/meetings and gave an update on City projects.

Councilor Padden discussed the subcommittee that was working on the City Administrator review process. They had sent information to Mr. Ealy to discuss. The Council had received an

update on the budget with a 20% contingency and he wanted to get Council approval on the contingency. There had also been discussion about the library not paying the interest on the loan they took out every year from the cemetery fund.

There was consensus for staff to move forward with the 20% contingency.

Councilor Maldonado discussed vehicles that were going around the barricades at South End and 99E instead of using the turning lane.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Approved the Appointments.
3. Approved Ordinance 1665 to come up for second reading on April 1, 2026.
4. Approved Resolution 1453.
5. Bringing back an ordinance to extend Mr. Ealy's contract to December 31, 2026.

Council President Hensley adjourned the meeting at 8:37 p.m.



Maya Benham, CMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes – Susan Wood