

**CANBY CITY COUNCIL
COUNCIL MEETING MINUTES
January 7, 2026**

PRESIDING: Brian Hodson

COUNCIL PRESENT: Traci Hensley, Paul Waterman, Daniel Stearns, Jason Padden (attended virtually), James Davis, and Herman Maldonado (arrived at 7:06 p.m.).

STAFF PRESENT: Randy Ealy, Interim City Administrator; Emily Guimont, City Attorney; Maya Benham, Administrative Director/ City Recorder; Jorge Tro, Police Chief; Peter Wood, Human Resources Director; Tyler Nizer, Economic Development and Tourism Coordinator; Denise LaRue, Finance Director; and Nathan Templeman, Aquatic Program Manager.

CALL TO ORDER: Mayor Hodson called the meeting to order at 7:04 p.m.

ROLL CALL: Councilor Waterman present; Councilor Stearns present; Councilor Davis present; Mayor Hodson present; Council President Hensley present; Councilor Maldonado not present at the time of roll call, and Councilor Padden present virtually.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS: None.

NEW STAFF INTRODUCTIONS: Nathan Templeman, Aquatics Program Manager, was recently promoted to this position. Denise LaRue, Finance Director, started her position on December 22, 2025.

CONSENT AGENDA: ** Council President Hensley moved to approve the Consent Agenda including approval of the November 19, 2025, City Council Work Session Minutes, December 3, 2025, City Council Regular Meeting Minutes, and the December 10, 2025, City Council Work Session Minutes. Motion was seconded by Councilor Davis and passed 6-0.

PUBLIC HEARING: Resolution 1450 regarding Setting Fees for Services and Repealing Resolution 1437 (Master Fee Schedule) –

Mayor Hodson opened the public hearing and read the hearing statement.

Tyler Nizer, Economic Development & Tourism Coordinator, presented the staff report. This was an update to the Master Fee Schedule specifically for City-sponsored events. The Budget Committee had expressed a desire to update the event fees and staff had done that analysis. He summarized the proposed changes including nominal fee increases, a new category for food vendors located outside of the City limits, adding a vendor fee for the wine and beer garden, and adding a commercial vendor category. Staff recommended waiving fees for local arts and crafts vendors at the First Thursday market.

There was no public testimony.

Mayor Hodson closed the hearing at 7:18 p.m.

There was discussion regarding setting up a reservation system for other parks besides Wait Park.

****Council President Hensley moved to adopt Resolution 1450, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANBY, OREGON, SETTING FEES FOR SERVICES; AND REPEALING RESOLUTION 1437. Motion was seconded by Councilor Maldonado and passed 6-0.**

ORDINANCES & RESOLUTIONS:

Ordinance 1660 – Mr. Templeman discussed the need for this staffing contract. Pete Wood, Human Resources Director, said they would continue to offer job opportunities to high school students, and this contract would alleviate staff time used for onboarding and offboarding employees.

****Councilor Waterman moved to adopt ORDINANCE 1660, AN ORDINANCE AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH SUMMIT STAFFING IN THE AMOUNT OF \$250,000 AND DECLARING AN EMERGENCY. Motion was seconded by Councilor Maldonado and passed 6-0 by roll call vote.**

OTHER BUSINESS:

Committee Liaison Assignments – The Council confirmed their liaison assignments. Councilor Waterman would remain the liaison for the Bike and Pedestrian Committee and the Library Advisory Board. Councilor Stearns would remain the liaison for Canby Utility Board, Transit Advisory Committee, and Bridging Cultures and Council. Councilor Padden would remain the liaison for Heritage and Landmarks Commission, the Planning Commission, and Willamette Falls & Landings Heritage Area Coalition. Councilor Davis would remain the liaison for the Parks and Recreation Advisory Board and Canby Adult Center. Council President Hensley would remain the liaison for the Traffic Safety Commission, French Prairie Forum, Positive Aurora Airport Management, Aurora Airport Masterplan PAC, Canby School District, and the alternate to the Clackamas County Coordinating Committee as well becoming the new liaison for the Canby Fire District. Mayor Hodson would remain the liaison for Clackamas County Coordinating Committee, Clackamas County Coordinating Housing/Homeless Subcommittee, and Metro Mayors Consortium/Executive Board.

MAYOR’S BUSINESS: Council Goals – Mayor Hodson asked the Council if they wanted to hold a Work Session to go over the Council Goals with a facilitator or if they wanted more of a reevaluation and update.

There was consensus that it wasn’t necessary to hire a facilitator this year. It would be beneficial to facilitate a Council Goal session in 2027 after the next election but facilitated by the City Administrator instead of hiring someone. An update of the current goals would be done in March.

The Mayor also covered ICE activity in Canby since there were emails and online statements circulating around the subject. He reiterated the inability of the Canby Police Department to

assist per direction from the Governor. He asked the community to allow ICE to do their job and allow the police and first responders to do their job.

COUNCILOR COMMENTS & LIAISON REPORTS:

Councilor Padden suggested putting the Police Chief's statement about ICE on the City's website.

Councilor Waterman agreed with Councilor Padden.

Councilor Stearns said Canby Utility Board would be discussing the rate increase at their next meeting.

Councilor Davis said he, the City Administrator, and softball and baseball associations met to discuss the use of Maple Street Park fields.

Council President Hensley noted where the Police Chief's statement could go on the City's website.

Councilor Maldonado said wrestling season had started at the high school. He agreed about the statement.

CITY ADMINISTRATOR'S BUSINESS: Emily Guimont, City Attorney, asked for more clarification on how the Council wanted to educate the public on the ICE situation.

The Council thought there should be clear understanding about what Canby's Police Department's role was in regard to ICE enforcement actions and that calling 911 would not prompt an immigration referral. There should also be an understanding of what resources were available to people in the situation where they were without a breadwinner in their family and that an FAQ document should be created.

Randy Ealy, Interim City Administrator, said the new Finance Director had extended the City's audit. He was working with HR to fill the vacant Public Works Director position. The Citizens Academy would start tomorrow. He received a call from Senator Drazan's office regarding a Vietnamese Sister City relationship through Dragonberry Produce. He had a meeting with Bonneville Power and Canby Utility to go over projects and plans for growth. He was working on scheduling tours of the YMCA, pedal park in Sandy, and ballfields in Clackamas. They would also be discussing the Park Maintenance Fee allocation at a future meeting. He gave an update on the Street Maintenance Fee work and ribbon cutting for the Logging Road project.

There was discussion regarding verifying the noise variance was being followed for the construction site on Sequoia and if there had been any complaints from the neighborhood. There was a contract with the previous Finance Director to work on the audit. There was further discussion regarding staffing and advertising for open positions, especially with the two Economic Development positions coming over to the General Fund when the Urban Renewal District closed. A deeper dive needed to be done on how their time was allocated and use of the Transient Lodging Tax for part of the salaries. It was noted that the Public Works Director was an important role that needed to be filled and not left vacant for too long.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS: None.

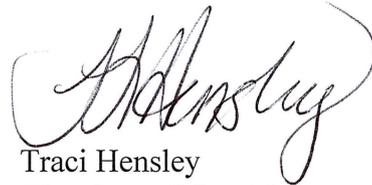
ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Ordinance 1660.
3. Approved Resolution 1450.
4. Selected Committee Liaison assignments.

Mayor Hodson adjourned the meeting at 8:28 p.m.



Maya Benham, CMC
City Recorder



Traci Hensley
City Council President

Assisted with Preparation of Minutes – Susan Wood