

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
December 3, 2025**

**PRESIDING:** Brian Hodson

**STAFF PRESENT:** Randy Ealy, Interim City Administrator; Emily Guimont, City Attorney; Teresa Ridgley, Deputy City Recorder; Jorge Tro, Police Chief; and Peter Wood, Human Resources Director.

**CALL TO ORDER:** Mayor Hodson called the meeting to order at 7:00 p.m.

**ROLL CALL:** Jason Paddon, present virtually; Herman Maldonado, absent (excused); Traci Hensley, present; Brian Hodson, present; James Davis, present; Daniel Stearns, present; and Paul Waterman, present.

**CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS:** None

**KIWANIS CANBY COMMUNITY FOOD & TOY DRIVE PROCLAMATION:** Mayor Hodson read the proclamation declaring December 8-12, 2025, as Kiwanis Canby Community Food and Toy Drive Week.

Luana Hill, Vicki Adamson, Karen Hill, and Sharon Schneider from Kiwanis received the proclamation. They spoke about the number of families they served and thanked the community for their support.

**CONSENT AGENDA:** **\*\*Council President Hensley moved to approve the Consent Agenda that included approval of the November 5, 2025, City Council Regular Meeting Minutes. Motion was seconded by Councilor Davis and passed 5-0.**

**ORDINANCES AND RESOLUTIONS:** Ordinance 1659 – **\*\*Council President Hensley moved to adopt Ordinance 1659, AN ORDINANCE AMENDING CHAPTER 2.04 OF THE CANBY MUNICIPAL CODE. Motion was seconded by Councilor Waterman and passed 5-0 by roll call vote.**

Resolutions No. 1450A, 1450B, and 1450C – Emily Guimont, City Attorney, explained the reason for three resolutions was to cover each Council position to avoid conflict of interest. These resolutions applied the Ethics Commission's food and beverage policy for the Council and Mayor. However, with Councilor Maldonado absent, they did not meet the quorum requirements.

There was discussion regarding how the vote would run with the Council position, not the individual, so it would apply to future Councils.

Ms. Guimont asked for a short break to draft five separate resolutions that could be passed with a quorum.

**OTHER BUSINESS:** Online Reporting/Criminal and Code – Jorge Tro, Police Chief, introduced a new module on the City's website for online reporting of non-emergency crimes and code enforcement complaints to the Police Department. He gave examples of how it worked.

There was discussion regarding how the reports were checked, follow up response to citizens, expanded to traffic condition complaints, permanent QR code, and adding the statistics to the monthly reports.

Resolution 1450A, 1450B, and 1450C – Ms. Guimont said the Council would make motions to adopt the policy instead of approving resolutions.

**\*\*Council President Hensley moved to adopt the policy attached as Exhibit A to Resolution 1450A to apply to Council positions currently held by Councilor Maldonado, Councilor Padden, and Mayor Hodson. Motion was seconded by Councilor Davis.**

Councilor Padden declared a conflict of interest with the motion because it would apply the elected and appointed official food and beverage policy to him, therefore, he was not participating in any discussion or debate on this motion and was abstaining from voting or making a recommendation on this motion.

Mayor Hodson declared a conflict of interest with the motion because it would apply the elected and appointed official food and beverage policy to him, therefore, he was not participating in any discussion or debate on this motion and was abstaining from voting or making a recommendation on this motion.

**The motion passed 4-0-2 with Councilor Padden and Mayor Hodson abstaining.**

**\*\*Councilor Davis moved to adopt the policy attached as Exhibit A to Resolution 1450A to apply to the Council position currently held by Council President Hensley. Motion was seconded by Councilor Stearns.**

Council President Hensley declared a conflict of interest with the motion because it would apply the elected and appointed official food and beverage policy to her, therefore, she was not participating in any discussion or debate on this motion and was abstaining from voting or making a recommendation on this motion.

**The motion passed 4-0-1 with Council President Hensley abstaining.**

**\*\*Councilor Stearns moved to adopt the policy attached as Exhibit A to Resolution 1450A to apply to the Council position currently held by Councilor Davis. Motion was seconded by Council President Hensley.**

Councilor Davis declared a conflict of interest with the motion because it would apply the elected and appointed official food and beverage policy to him, therefore, he was not participating in any discussion or debate on this motion and was abstaining from voting or making a recommendation on this motion.

**The motion passed 4-0-1 with Councilor Davis abstaining.**

**\*\*Council President Hensley moved to adopt the policy attached as Exhibit A to Resolution 1450A to apply to the Council position currently held by Councilor Waterman. Motion was seconded by Councilor Davis.**

Councilor Waterman declared a conflict of interest with the motion because it would apply the elected and appointed official food and beverage policy to him, therefore, he was not participating in any discussion or debate on this motion and was abstaining from voting or making a recommendation on this motion.

**The motion passed 4-0-1 with Councilor Waterman abstaining.**

**\*\*Council President Hensley moved to adopt the policy attached as Exhibit A to Resolution No. 1450A to apply to the Council position currently held by Councilor Stearns. Motion was seconded by Councilor Davis.**

Councilor Stearns declared a conflict of interest with the motion because it would apply the elected and appointed official food and beverage policy to him, therefore, he was not participating in any discussion or debate on this motion and was abstaining from voting or making a recommendation on this motion.

**The motion passed 4-0-1 with Councilor Stearns abstaining.**

**MAYOR'S BUSINESS:** Mayor Hodson reported the C4 meeting tomorrow was a social gathering. He encouraged everyone to donate toys and to attend Light the Night on Friday.

#### **COUNCILOR COMMENTS & LIAISON REPORTS:**

Councilor Padden attended the Heritage and Landmarks Commission meeting where they discussed goals. There were some openings on that committee, especially for an architect. He asked for an update on the dog park. Councilor Davis said it was still in the plans.

Council President Hensley thanked the Chamber of Commerce for the holiday luncheon. First Thursday was tomorrow.

Councilor Stearns said the Canby Utility Board was holding a rate hearing next Tuesday. He asked about the intent if the City declared a state of emergency. Mayor Hodson said a state of emergency was for disasters, which allowed them to apply for state and federal funding. The intent would be stated in the findings of the resolution.

Councilor Waterman clarified he was not questioning the laws of the country; however, he was questioning the methodology and conduct of the enforcement. He thought the laws should be enforced more respectfully, transparently, and professionally.

**CITY ADMINISTRATOR'S BUSINESS:** Mr. Ealy reviewed Council Work Session items and asked the Council to prioritize the ones to discuss immediately and those to discuss in the near term for Q1 of next year.

The immediate Work Session topics for December/January were YMCA field trip, budget forecast (1-3 years), Charter updates (multi votes), City Administrator recruitment, and closure of the Urban Renewal District. The near future Work Session topics for January/February/March were Parks and Rec, hotel/motel, revenue options, City Administrator evaluations, SDC updates, sidewalk program, and Comprehensive Plan update.


There was consensus to start the Work Session on December 10, 2025, at 7:00 p.m.

**CITIZEN INPUT:** None.

**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Adopted Ordinance 1659.
3. Adopted the Policy attached as Exhibit A to Resolution 1450A.
4. Gave consensus to start the December 10, 2025, Work Session at 7:00 p.m.

Mayor Hodson adjourned the meeting at 8:41 p.m.



Maya Benham, CMC  
City Recorder



Brian Hodson  
Mayor

Assisted with Preparation of Minutes – Susan Wood