

**CANBY CITY COUNCIL
REGULAR MEETING MINUTES
September 3, 2025**

PRESIDING: Brian Hodson

COUNCIL PRESENT: Traci Hensley, Paul Waterman, Daniel Stearns, Herman Maldonado, James Davis, and Jason Padden (attended virtually).

STAFF PRESENT: Randy Ealy, Interim City Administrator; Emily Guimont, City Attorney; Maya Benham, Administrative Director/ City Recorder; Ryan Potter, Planning Manager; Peter Wood, Human Resources Director; and Jorge Tro, Police Chief.

CALL TO ORDER: Mayor Hodson called the meeting to order at 7:01 p.m.

NEW EMPLOYEE INTRODUCTIONS: None.

PROMOTION OF POLICE SERGEANT MURPHY TO CAPTAIN: Jorge Tro, Police Chief, introduced Sergeant Murphy and gave him his new Captain badge. Captain Murphy thanked everyone for their support and opportunity to serve.

SUICIDE TASK FORCE PRESENTATION: Gary Marschke, Outreach & Development Manager, NAMI Clackamas, and Scott Taylor spoke about the members of the task force and awareness promotion. September was Suicide Prevention Awareness Month. They were looking for more Task Force members. There would be a QPR training scheduled at the Canby Library on October 22, 2025, from 5:30 to 7:00 p.m. which would help teach intervention techniques. They then discussed suicide myths and facts and shared statistics specific to Clackamas County.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS: Dave Lien, Canby resident, gave an announcement for Walk with Dave on September 30 from 9:30 a.m. to 2 p.m.

CONSENT AGENDA: ****Council President Hensley moved to approve the Consent Agenda including approval of the August 6, 2025, City Council Regular Meeting Minutes and the appointment of Tera Abbott to the Parks & Recreation Advisory Board with a term ending June 30, 2028. Motion was seconded by Councilor Maldonado and passed 6-0.**

ORDINANCES AND RESOLUTIONS:

Ordinance 1655 – Ryan Potter, Planning Manager, said the code revisions the Council suggested would be brought back at a later date.

****Councilor Padden moved to adopt ORDINANCE 1655, AN ORDINANCE ADOPTING REVISIONS TO CHAPTERS 16.04, DEFINITIONS, AND 16.08, GENERAL PROVISIONS, OF THE CANBY MUNICIPAL CODE RELATED TO FENCE STANDARDS. Motion was seconded by Councilor Maldonado and passed 6-0 by roll call vote.**

Ordinance 1656 – ****Councilor Waterman moved to adopt ORDINANCE 1656, AN ORDINANCE AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO ENTER**

INTO A CONTRACT WITH SCOTT EDWARDS ARCHITECTURE LLP IN THE AMOUNT OF \$165,750 FOR THE DESIGN DEVELOPMENT, PERMITTING, BIDDING, AND CONSTRUCTION ADMINISTRATION FOR THE REMODEL OF THE CANBY SWIM CENTER. Motion was seconded by Councilor Maldonado and passed 6-0 by roll call vote.

Resolution 1442 – Emily Guimont, City Attorney, spoke about the donation program proposed by Kahut Companies. Council had directed her to make sure it worked with the City's franchise agreement, and she had come back with this agreement so the program could move forward. The agreement addressed the color of the recycling carts and clarified the donation did not qualify as gross revenues and was not subject to the franchise fee.

****Councilor Maldonado moved to adopt Resolution 1442, A RESOLUTION AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO EXECUTE A MEMORANDUM OF AGREEMENT WITH KAHUT COMPANIES HOLDING INCORPORATED. Motion was seconded by Council President Hensley and passed 6-0.**

There was discussion regarding advertising the program.

OLD BUSINESS: Letter from Parks & Recreation Advisory Board – Mayor Hodson read the letter. The Board recommended not using City funds to purchase SE 3rd Court or any vacant lot on that road.

Councilor Davis explained the decision made by the Board.

Randy Ealy, Interim City Administrator, noted ownership of the road was also in question and the road did not meet City standards. He recommended the Council take action on this item and make a final decision.

There was discussion regarding directing staff to write a letter to Dr. Perman explaining the City was not interested in the purchase and the subject matter was closed and other measures they could take so future requests did not take up so much staff time. It was suggested that a form letter be kept on file. If another request came through to the Council, it should be referred to the City Administrator for proper processing.

Mr. Potter said this request came to staff frequently, and Mr. Perman was not satisfied with the answers he received. He chose to elevate it beyond the staff level.

There was consensus to craft a letter that would be sent every time the request came up.

NEW BUSINESS: Mr. Ealy gave an update on 10th Avenue. The contractors were back at work and the neighborhoods had been notified.

MAYOR'S BUSINESS: Mayor Hodson said school was back in session and everyone needed to be mindful of speed zones. He thanked all who were involved in Canby's Big Weekend, Cutsforth's Car Show, and Slice of Summer. He asked when the revised Council Policies would be brought back to Council. Ms. Guimont said she was working on revisions.

Mayor Hodson said he and the City Administrator met with the School Superintendent and School Board Chair about the old Adult Center building and the old Ackerman Middle School building. They discussed a community visioning session for Ackerman, manufacturing industry tour for high school students, school budget crisis, and partnerships.

COUNCILOR COMMENTS & LIAISON REPORTS:

Councilor Padden was glad the fence code update had been approved. The Willamette Falls and Landings Heritage Area Coalition was getting closer to opening its display area at historic West Linn City Hall.

Councilor Maldonado said school zones were being highly enforced and asked everyone to slow down. There were new cell phone rules at school as well.

Council President Hensley thanked everyone for Canby's Big Weekend. Tomorrow was First Thursday. The Suicide Prevention Task Force needed more volunteers.

Councilor Davis asked about the Comprehensive Plan survey.

Mr. Potter said the survey was sent to all the City's committees and advisory boards. A couple of weeks ago they had Community Summit #5 for the Comprehensive Plan and Transportation System Plan update and received good input. To pair with that, the consultant team created a community-wide survey that covered the draft goals and policies of the Comprehensive Plan and preliminary work on the Transportation System Plan. They were hoping to close it out by Friday.

Mayor Hodson suggested extending the deadline out a week. Councilor Padden would like to know how many more surveys came in if it was extended.

Councilor Davis said the new Adult Center was moving forward and working on permits. He helped organize Cutsforth's Car Show and thanked everyone who participated. There would be a 9/11 memorial event on September 11 at the Fire Department. The St. Vincent de Paul Food Bank at St. Patrick Parish was closing and Bridging Cultures would begin distributing food in their place.

Councilor Waterman said there had been virtual meetings of the Library District Advisory Committee that was looking into changing the library district boundaries and disbursement of funds.

Councilor Stearns asked about the Street Maintenance Fee. Mr. Ealy said staff was going through the audit and would go back to the committee before bringing the Council back numbers.

Mayor Hodson said next year would be the 25th anniversary of 9/11. There was a section of the beam from the World Trade Center at Ackerman and there were discussions about moving it to the Police Station. At the next Council meeting they would discuss the recruitment process for a new City Administrator.

Councilor Padden thought the beam should go in a prominent park.

CITY ADMINISTRATOR'S BUSINESS: Mr. Ealy said City Managers were meeting to discuss the library funding formula. The Council would get a Library Strategic Plan update on October 15. There would be a PGE/BPA/Canby Utility presentation on September 17 and City Administrator search discussion. The Planning Department and he met with Canby Utility to talk about Canby Utility's plans for a new water intake on the Willamette River. He was working on an MOU with Clackamas County regarding Walnut Street. He had also been meeting with the Willow Creek HOA on park and wetland maintenance.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Ordinances 1655 & 1656.
3. Approved Resolution 1442.
4. Directed staff to send a letter to Dr. Perman to decline the offer to buy SE 3rd Court.

The meeting was adjourned at 8:41 p.m.



Maya Benham, CMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes – Susan Wood